

Gilbertsville-Mount Upton Central School Board of Education

Reorganizational & Regular Meeting

11 July 2018

Board Room D131

Members present at the start of the meeting were Jeremy Pain, Ethan Eberly, Hillary Giuda-Philpott, Barbara Hill, Mark Muller, and Zachary Proskine.

Member Patricia Dunham was absent.

Others present were Superintendent, Annette Hammond, District Treasurer, Dorothy Iannello, District Clerk, Amber Birdsall, and Dean of Students, Heather Wilcox.

The meeting was called to order at 6:30 P.M. by Acting District Clerk, Amber Birdsall who led the Pledge of Allegiance. ORDER

The Acting District Clerk called for nominations for Board President for the 2018-2019 school year. Jeremy Pain was nominated by Mark Muller for President. There were no other nominations. ELECTION, PRESIDENT

On a motion by Muller, seconded by Eberly and passed unanimously, the Acting District Clerk was requested to cast one ballot for the unanimous election of Jeremy Pain as President for the 2018-2019 school year.

Jeremy Pain was unanimously elected President

The Acting District Clerk called for nominations for Board Vice-President for the 2018-2019 school year. Ethan Eberly was nominated by Jeremy Pain and Zachary Proskine was nominated by Mark Muller. There were no other nominations. ELECTION, VICE-PRESIDENT

On a motion by Pain, seconded by Hill and passed unanimously, the Acting District Clerk was requested to cast one ballot for the unanimous election of Ethan Eberly as Vice-President for the 2018-2019 school year.

Ethan Eberly was unanimously elected Vice-President.

The Oath of Office was administered to President Pain and Vice-President Eberly by the Acting District Clerk. OATHS ADMINISTERED

President Pain assumed the chair.

As recommended by the Superintendent, the following appointments and designations for the 2018-2019 school year were unanimously approved on a motion by Hill, seconded by Muller and passed unanimously. APPOINTMENTS AND DESIGNATIONS

- | | |
|-----------------------------------|--------------------|
| Superintendent | Annette Hammond |
| District Clerk | Amber Birdsall |
| District Treasurer | Dorothy Iannello |
| Deputy Treasurer | Cindy Ketchum |
| Purchasing Agent | Superintendent |
| Alternate Purchasing Agent | Dorothy Iannello |
| Asst. Purchasing Agent | Dean of Students |
| K-12 Petty Cash Fund \$100 | District Treasurer |
| School Meals Petty Cash Fund \$50 | Susan Sebeck |

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School Attorney	Hogan, Sarzynski, Lynch, Dewind & Gregory, LLP
Compliance Officer for Title IX/I Sexual Harassment Complaint Officer	Dean of Students Dean of Students
Homeless Liaison	Annette Hammond
Pesticide Application Coordinator	Alan Digsby
Funds Depository	Community Bank, JP Morgan-Chase
HIPAA Privacy Officer	Dorothy Iannello
School Tax Collector	Dorothy Iannello
Authorized Credit Card	Visa/Community Bank
Attendance Clerk	Front Desk Position
Independent Auditor	D'Arcangelo & Co.
Internal Claims Auditor	Tom Connell
Payroll Certification	Superintendent
DASA Coordinator	Heather Wilcox
BOE Regular Meeting Nights Newspapers	See attached (Norwich) Evening Sun & (Oneonta) Daily Star
Legislative Liaison	BOE Vice President
Bonding \$1,000,000	District Treasurer, Deputy Treasurer
Student Accounts Counselor	Dean of Students
Student Accounts Central Treasurer	Cindy Ketchum
Mileage Rate	Current IRS standard rate (54.5)
Bus Leasing Rate	\$3.50 per mile, including fuel but not driver's compensation
Budget Transfers up to \$10,000	Superintendent
Student Suspensions	Superintendent & Dean of Students
Meal Prices: Breakfast, Full \$1.40, reduced \$.25, free	
Lunch PK-6, Full \$2.05, reduced \$.25, free	
7-12, Full \$2.25, reduced \$.25, free	
Adults	Ala carte plus tax
Milk	\$.50
Ice Cream	\$.75
Tutoring Stipend	\$24.08 per hour
Teaching Substitutes	Certified- 85/day Uncertified- 75/day* Retired- \$100/day*
Fully Certified Long Term Teacher:	After 10 consecutive days in same position- \$85/day, after 25 days - \$90/day
Non-Certified Long Term Teacher:	After 10 consecutive days in same position - \$75/day, after 25 days- \$80/day
Substitute Support Staff	Minimum Wage
Substitute Secretary, Long-Term (Over 10 days)	\$10.90/hour
Substitute Health Aide with Certification	\$75.00/day
Substitute Registered Nurse	\$17.00/hour
Substitute Bus Driver	\$20.00/run
Substitute Cleaner Rate thru 12/31/18	\$10.40/hour
effective 1/1/19	\$11.10/hour
Summer Instructional Pay	\$72.20/half day
Election Officials' Stipend	\$100.00/day
Records Management Officer	Amber Birdsall
Hearing Officer	BOE President

Audit Committee	Board Members
Financial Advisor	Fiscal Advisors and Marketing, Inc.
Title IX/Section 504 Compliance Officer	Dean of Students
Human Rights Officer	Superintendent
LINKS Coordinator	Cierra Stafford

Designation of DCMO BOCES to act as the Advisory Council for GMU Career and Technical Education 2018-2019.

Approve Federal and State Programs:
Title I, Title II A, IDEA Part B Section 611, National School Lunch, National School Breakfast and Surplus Food

RESOLVED: Upon the recommendation of the Superintendent of Schools, per the required Commissioner's Regulations Part 200.3, that this Board does hereby appoint the following **CSE/CPSE** Committee Members for the 2018-2019 school year:

CSE

- CSE Chairperson: Annette Hammond
- School Psychologist: Theresa Yantz
- Special Education Teacher
- Regular Education Teacher
- Parent Member: Refer to list (Only needed at parent request)
- Parent(s) of Guardian of the Student
- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or parent(s) shall designate
- If appropriate, the student

CPSE

- CPSE Chairperson: Annette Hammond
- School Psychologist: Theresa Yantz
- Special Education Teacher
- Regular Education Teacher
- Parent Member: Refer to list (Only needed at parent request)
- Parent(s) of Guardian of the Student
- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or parent(s) shall designate
- For child in transition from Early Intervention programs and services, at the request of the parent, the appropriate professional designated by the agency that has been charged with the responsibility of the preschool child
- A representative of the Municipality of the preschool child's residence.

• **Alternate Chairperson**

To approve the following Alternate Chairpersons for the 2018-2019 school year:
Theresa Yantz, School Psychologist; Larisa Waghorn-Muller, Secondary Special Education Teacher.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Board President and/or Deputy Treasurer to

sign checks in the absence of the District Treasurer.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Superintendent of Schools to enter into contracts for services on behalf of the Gilbertsville-Mt. Upton Central School District.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does and hereby agrees that the district shall provide legal counsel and indemnify to its members, officers, the superintendent of schools, and school building and district administrators against all uninsured financial loss arising out of any proceedings, claim, demand suit, judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while said member, officer, superintendent, building administrator or district administrator is acting within the scope of his/her employment or at the direction of the Board of Education and in addition that this clause is continued in the employment contracts of the superintendent, school building and school district administrators.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board of Education of Gilbertsville-Mt. Upton Central School District hereby adopts, in full, the coverage provided by Section 18 of the New York Public Officers Law. This coverage shall not supplant any existing protection and/or coverage provided by any other section of law, but shall add to and supplement such existing coverage.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board hereby re-adopt Code of Ethics, Code of Conduct, and all existing Policies.

RESOLVED: Upon the recommendation of the Superintendent of Schools, the Board does hereby agree to retain NBT Insurance Agency LLC., (NBT) to broker the business and other insurance needs. The District, with the guidance of NBT, will periodically obtain insurance coverage carrier quotes to assure competitive pricing.

Annual appointments and designation of the reorganizational meeting were concluded at this point and business of the Regular Meeting was taken up.

The Superintendent and Dean Of Students provided the following Positive Highlights:

POSITIVE HIGHLIGHTS

- Baccalaureate and graduation went well and was well attended.
- 33/40 seniors received college credit at graduation. 13 students have a college semester or more that they won't have to pay for.
- Five new courses for college credit through TC3 have been approved: PIG, Economics, Psychology, Chemistry and Biology.
- The master schedule is almost complete.
- Mentoring pairings have been made and plans have been made for Friday activities in place of the 2:15 p.m. early dismissals.
- Gym floor is complete and looks great.
- The Superintendent, Dean of Students, Business Official,

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Building and Grounds Supervisor and the School Meals Manager attended and presented at the Rural Schools Association conference in Cooperstown on the GMU recycling program. Over 50 people were in attendance at this presentation.

Superintendent Hammond handed out information on Building the Workforce for Tomorrow for the board to read/review.

INFO FOR MEMBERS

District Clerk, Amber Birdsall handed out information on a training on Benchmarks in School Threat Assessment and Response.

District Clerk, Amber Birdsall also handed out information and made the board aware of the 2018 New York State School Boards Association's annual conference that is taking place in New York City this year.

No topics were raised from the floor.

PUBLIC COMMENT

Dean of Students, Heather Wilcox reported on the June 2018 regents results.

REPORTS, Regents Results

The board reviewed and discussed some proposed changes to our current Non-Resident policy.

BOARD DISCUSSION,
Non-Resident Policy

On a motion by Proskine, seconded by Hill the following resolution was approved: RESOLVED, upon the recommendation of the Superintendent, to approve the revised BP7131 Admission of Non-Resident Student policy, effective 11 July 2018.

NON-RESIDENT POLICY
APPROVAL

Board Fundraising: The board discussed fundraising ideas for the 2018-19 school year.

BOARD DISCUSSION,
Fundraising

Dean of Students, Heather Wilcox, invited board members to present to our students in grades 7-12 the last Thursday of each month on what career they are currently employed in. The focus is to get students thinking about what career or interest they would like to pursue after graduations.

Career Presentations

Superintendent Hammond updated the board on the School Based Heath Center. Currently, the bids came in too high. The Superintendent is looking into other options to obtain the funds. Mrs. Hammond should have more information by the September/October board meeting.

School Based Heath Center

Minutes from the 13 June 2018 meeting were unanimously approved on a motion by Hill, seconded by Proskine. For the motion six, opposed none. Motion carried.

MINUTES

Minutes from the 23 June 2018 meeting were unanimously approved on a motion by Muller, seconded by Eberly. For the motion six, opposed none. Motion carried.

The proposed 11 July 2018 Regular Consent Agenda was unanimously adopted as amended on a motion by Proskine, seconded by Muller. For the motion six, opposed none. Motion carried.

AGENDA

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Board Member Eberly made the motion, seconded by Board Member Proskine, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 11 July 2018 CSE/CPSE Consent Agenda. The meeting date includes June 15, 2018. For the motion six, opposed none. Motion carried.

CSE/CPSE CONSENT
AGENDA

Board Member Hill made the motion, seconded by Board Member Eberly, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 11 July 2018, Financial Consent Agenda. For the motion six, opposed none. Motion carried.

FINANCIAL CONSENT
AGENDA

Financial Reports

To accept the financial reports for June 2018.

Donation

To accept a saxophone donation for other students to use in the future at GMU.

To accept a \$500.00 donation from Blue Ox to apply toward the softball field scoreboard.

Milk Bid

To accept the bid of the following company to supply milk products for the 2018-19 school year: Instant Whip

Ice Cream

To accept the bid of the following company to supply ice cream products for the 2018-19 school year: Hershey's Ice Cream

Bread Bid

To accept the bid of the following company to supply bread products for the 2018-19 school year: Bimbo Bakeries USA

Board Member Hill made the motion, seconded by Board Member Proskine, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 11 July 2018, Personnel Consent Agenda. For the motion six, opposed none. Motion carried.

PERSONNEL CONSENT
AGENDA

Resignation

To accept the resignation of Mathew Oram with regret and gratitude as Music Teacher, effective September 1, 2018.

Kindergarten Bridging Program Staff

To appoint the following teachers/staff to the Kindergarten Bridging Program for the 2018-19 school year: Mary Hankey, Ashley Mannina, Jamie Sherwood, Melissa VanVorce, Tina Hall, Amy Hoyt, and Lauren Weidman.

PK Meet and Greet Staff

To appoint the following teachers/staff to the PK Meet and Greet for the 2018-19 school year: Bobbi Stensland and Amanda Musson.

Athletic Coordinator

To appoint Greg Bonczkowski as Athletic Coordinator for the 2018-19 school year.

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Literacy Coordinator

To appoint Lauren Weidman as Literacy Coordinator for the 2018-19 school year.

School Counselor

To appoint Kathryn Parsons as full time school counselor effective 01 July 2018, beginning at a Step 3 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Kathryn Parsons

Tenure area: School Counselor

Date of commencement of probationary service: 01 July 2018

Expiration date of appointment: 01 September 2021

Certification Status: School Counselor, Initial

Music Teacher

To appoint William Gilchrest as full-time music teacher, effective date 01 September 2018, beginning at a Step 18 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: William Gilchrest

Tenure area: Music

Date of commencement of probationary service: 01 September 2018

Expiration date of appointment: 01 September 2021

Certification Status: Music, Professional Certification

Physical Education Teacher

To appoint Gregory DuVall as full-time physical education teacher, effective date 01 September 2018, beginning at a Step 2 of the current GMUTA contract. Upon recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Gregory DuVall

Tenure area: Physical Education

Date of commencement of probationary service: 01 September 2018

Expiration date of appointment: 01 September 2022

Certification Status: Physical Education, Initial

Special Education Teacher

To appoint Jaclyn Turnbull as full-time special education teacher, effective date 01 September 2018, beginning at a Step 19 of the current GMUTA contract. Upon recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Jaclyn Turnbull

Tenure area: Special Education

Date of commencement of probationary service: 01 September 2018

Expiration date of appointment is 01 September 2022

Certification Status: Students with Disabilities, Grades 1-6, Initial

Mentors

To appoint the following mentors for the 2018-19 school year:

Anne Monaco for William Gilchrest (Music)

Matt Johnson for Greg DuVall (PE Teacher)

Tina Hall for Kathryn Parsons (School Counselor)

Melissa VanVorce for Jaclyn Turnbull (Spec. Education)

Lori Heggenstaller for Teresa Titus (Special Education, 1 Semester Only)

Advisors

Class of 2019 (Seniors)	Katie Parsons
Class of 2020 (Juniors)	Kristy Carey
Class of 2021 (Sophomores)	Raquel Norton
Class of 2022 (Freshman)	Molly Toulson
Class of 2023 (8TH GRADE)	Teresa Titus
Class of 2024 (7TH GRADE)	Tina Hall
7-8 STUDENT COUNCIL	Kaitlyn Woods & Greg Bonczkowski
9-12 STUDENT COUNCIL	Aimee Piedmonte
NATIONAL HONOR SOCIETY	Cierra Stafford
YEARBOOK	Lynne Talbot
MOCK TRIAL	Raquel Norton
SADD	Erica Knowles & Katie Izzo
MARCHING BAND, JAZZ BAND, PIT DIRECTOR	William Gilchrest
COLOR GUARD	Anne Monaco
DRAMA CLUB	Gerrit Bakhuizen
MUSICAL DIRECTOR	Nate Sloan
EXTRA CHORAL	Deanna Perkosky
Assistant Director/Choreographer	Anne Monaco
SKI CLUB	TBD
LANGUAGE CLUB	Maria Sakoulas
LEADERSHIP CLUB (FORMER NJHS)	Molly Toulson
4-6 ELEMENTARY STUDENT COUNCIL	Alicia Cummings
SAFETY PARTOL	Gerrit Bakhuizen
ELEMENTARY MUSICAL DIRECTOR (GRADES 4-7)	Anne Monaco
GRADUATION COORDINATOR	Katie Parsons
CFES COORDINATOR	Raquel Norton

Coaching Appointments

To appoint the following coaches for the 2018-19 school year:

Fall Sports Season:

Girls Varsity Soccer- Tim Diters
Girls Modified Soccer- Alicia Sebeck
Varsity Cross Country- Logan Aikins
Modified Cross Country- Logan Aikins

Winter Sports Season:

Boys Varsity Basketball- Greg Bonczkowski

Spring Sports Season:

Varsity Baseball- Greg Bonczkowski
Varsity Baseball Assistant- Tom Connell
Varsity Track- Logan Aikins

Board Member Eberly made the motion, seconded by Board Member Hill, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 11 July 2018 New Items Consent Agenda. For the motion six, opposed none. Motion carried.

NEW ITEMS CONSENT
AGENDA

Summer Transportation Request

To approve the request from the Butternut Summer Youth Program, for bus transportation to transport participants to Gilbert Lake from July 9, 2018 through August 3, 2018.

Agreement between The Mary Imogene Bassett Hospital and Gilbertsville-Mt. Upton Central School

To approve the agreement between The Mary Imogene Bassett Hospital and Gilbertsville-Mt. Upton Central School from July 1, 2018 through June 30, 2019.

Non-Resident Students

To approve the following non-resident students for the 2018-19 school year:

Brackon Banks- grade 8, Nina D'Amato- grade 12, Tenley Fairbairn- grade K, Tristan Fairbairn- grade 3, Andrew Meyers- grade 12, Skyler Norton- grade 10, Peyton Norton- grade 4, Rene Posner- grade 8, Alexis Spencer- grade 10.

District Goals

To approve the district goals for the 2018-19 school year.

Surplus

To approve the following books surplus: 3-Go Ask Alice, 32-Red Sky at Morning, 20-To Sir with Love, 3-Red Badge of Courage, 4-The Girls from Emeraline Island, 38-Lord Jim, 8-Clan of the Cave Bear, 13-Ten Little Indians, 15-The Body in the Library, 7-The Dragon and George, 15-A Tale of Two Cities, 18-Robinson Crusoe, 30-Kontiki, 25-Courage, 46-The Contender, 10-Journey to the Treasure, 16-Ordinary People, 22-My Name is Davy and I'm an Alcoholic, 21-Walkabout, 20-The Mouse that Roared, 16-When the Legends Die, 20-Merchant of Venice, 24-The Caine Mutiny, 4-Anna to the Infinite Power, 6-Brian's Song, 9-One Step Apart, 15-A Midsummer Night's Dream.

Meal Charge Policy BP 5662

To approved the amended Meal Charge Policy BP5662 effective September 1, 2018.

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Change Order

To approve the following change order:

Change Order #EC-1 for 2017 Small Capital Project
#108859

Contract: Electrical Construction

Contractor: Nelcorp Electrical Contracting Corp.

Change Amount: (807.97)

Subtraction

Credit for unused field directive allowance.

No topics raised from the floor.

PUBLIC COMMENT

The meeting adjourned at 7:33 p.m. on a motion by
Muller, seconded by Eberly, and passed unanimously.

ADJOURNMENT