

The Gilbertsville-Mt. Upton Central School District is committed to an educational environment that assures equitable opportunity for individuals to become College and Career Ready and ultimately, responsible, productive members of society. We will encourage all individuals to do their personal best, that they may gain a lifelong enthusiasm for work and learning.

GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL DISTRICT
693 State Highway 51 Gilbertsville, New York 13776
Tuesday, September 13, 2016
Regular Meeting, 7:00 pm, D104
AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

COMMUNICATIONS/POSITIVE HIGHLIGHTS/INFORMATION FOR MEMBERS

PUBLIC COMMENT

REPORTS

Curriculum Audit, Annette Hammond
3-8 Testing Report, Annette Hammond

BOARD DISCUSSION

Guilford-Butternuts Summer Program

I. RECOMMENDED ACTIONS – ROUTINE MATTERS

APPROVE MINUTES

RESOLVED, to approve minutes from the Regular Board of Education Meetings held on 16 Aug 2016 and 24 Aug 2016.

APPROVE AGENDA

RESOLVED, to approve the 13 September 2016 consent agenda.

II. RECOMMENDED ACTIONS – NEW BUSINESS

FINANCIAL CONSENT AGENDA

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 13 September 2016, Financial Consent Agenda.

PERSONNEL CONSENT AGENDA

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 13 September 2016, Personnel Consent Agenda.

NEW ITEMS CONSENT AGENDA

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 13 September 2016, New Items Consent Agenda.

SECOND BOARD DISCUSSION

Superintendent Evaluation Timeline, Jerry Theis

SECOND PUBLIC COMMENT

ADJOURNMENT

From: [Gerald Theis](#)
To: [Piedmonte, Aimee](#)
Subject: Re: REMINDER: Annual Business Meeting Voting Delegate Form for 2016 NYSSBA Convention
Date: Thursday, September 08, 2016 10:20:45 AM

We have not sent anyone since I've been on the Board. You could put it under Board Discussion and see if anyone is interested

Jerry

Sent from my iPhone

On Sep 8, 2016, at 8:56 AM, "Piedmonte, Aimee" <apiedmonte@gmucsd.org> wrote:

Jerry,

Have we ever done this, or want to do it?

Aimee Piedmonte
Administrative Assistant to the Superintendent
District Clerk
Gilbertsville-Mount Upton Central School District
693 State Highway 51
Gilbertsville, NY 13776
607-783-2207 x140
Fax: 607-783-2254
apiedmonte@gmucsd.org

From: Denise Carmichael [<mailto:denise.carmichael@nyssba.org>]
Sent: Wednesday, September 07, 2016 5:03 PM
Subject: REMINDER: Annual Business Meeting Voting Delegate Form for 2016 NYSSBA Convention
Importance: High

<image001.jpg>

Good afternoon!

The New York State School Boards Association's Annual Business Meeting will be held on Saturday, October 29, beginning at 8 a.m. at the Buffalo Convention Center in the Convention Center Ballroom.

Please complete the electronic form below with the name of your voting delegate and alternate. **This form replaces the blue voting delegate card previously used to obtain voting delegate credentials.**

When completing the form please be sure to check the box: "Send me a copy of my responses." Once you have completed and submitted the form, you will receive an email with confirmation. Please print the confirmation and give it to your voting delegate. Your delegate will present the confirmation onsite at Convention

Registration and receive his/her credentials. Delegates will not be admitted to the business meeting floor without their credentials.

A voting delegate must be a member of the board of education and be able to attend the Business Meeting. If for whatever reason the delegate must leave during the meeting, it is his/her responsibility to transfer credentials to the alternate delegate.

Thank you for your assistance. If you have any questions, please don't hesitate to contact me.

Penelope Martiniano
Governmental Relations Coordinator
New York State School Boards Association
24 Century Hill Drive, Suite 200
Latham, NY 12110
Phone: 518-783-0200
Fax: 518-783-3542
Email: penny.martiniano@nyssba.org

Click to open the form I've shared with you:

[!\[\]\(a03a7eb2f4046e1d3c76772003e549ea_img.jpg\) **NYSSBA Annual Business Meeting Voting Delegate Form**](#)

08/16/2016

Gilbertsville-Mount Upton Central School Board of Education

Regular Meeting

16 August 2016

Board Room D104

Members present at the start of the meeting were Gerald Theis, Carrieann Heath, Barbara Hill, Jeremy Pain. Member Zachary Proskine arrived at 7:05.

Members absent: Larry Smith, Ethan Eberly.

Others present were Superintendent Annette Hammond, District Treasurer Dorothy Iannello, District Clerk, Aimee Piedmonte, Acting PK-12 Principal Heather Wilcox.

The meeting was called to order in the D104 Board Room at 6:43 P.M. by the Jerry Theis, who led the Pledge of Allegiance. **ORDER**

Acknowledge thank you notes from 2016 GMU graduates Elle MacPherson, Elaina Palada, and Colin Wind; and GMU Student Skye Wilson, for scholarships. **COMMUNICATIONS**

The Superintendent, Administration and members provided the following Positive Highlights for the information of members: **POSITIVE HIGHLIGHTS**

- Senator Seward awarded GMU a special one-time \$49,000 education grant.
- LINKS committee worked on formulating goals for the 2016-17 school year.
- Student art work will be featured in thank you cards given to GMU guests.
- APPR Plan for 2016-17 is approved.
- We continue to roll out the FISH philosophy to the entire staff. All staff will have read the book by September.
- Fall sports started on 08/15.
- We are rolling out a new on-line district calendar in the fall. This creates a paperless, more efficient Buildings and Ground Request process.
- A 4:30 late bus will be running five days a week and the day before holidays to better accommodate sports, etc.
- MS and HS classrooms have been swapped to curtail negative behavior in the hallways.
- Schedules were mailed.
- Summer School is wrapping up.

None

INFO FOR MEMBERS

No topics raised from the floor at this time.

PUBLIC COMMENT

08/16/2016

None

REPORTS

Tax Levy, Dorothy Iannello
Superintendent Evaluation, Jerry Theis
Merged Football Team with Oxford Academy
Transporation
Dress Code, Heather Wilcox

BOARD DISCUSSION

The board convened in executive session at 6:43 p.m. to discuss personnel history issues and student issues with the Superintendent, Treasurer, District Clerk, Acting PK-12 Principal present, on a motion by Hill, seconded by Heath and passed unanimously.

EXECUTIVE SESSION

The board reconvened in open session at 7:24 p.m. on a motion by Pain, seconded by Proskine and passed unanimously.

Minutes of the 05 July 2016 meeting were unanimously approved on a motion by Hill, seconded by Pain.

MINUTES

The proposed 16 Aug 2016 regular meeting Consent Agenda was unanimously adopted *as amended with additions to the agenda* on a motion by Proskine, seconded by Pain.

AGENDA

Board Member Heath made the motion, seconded by Board Member Hill, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 16 August 2016, CSE/CPSE Consent Agenda. For the motion five, opposed none. Motion carried.

CSE/CPSE CONSENT
AGENDA

Board Member Pain made the motion, seconded by Board Member Hill, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 16 August 2016, Financial Consent Agenda. For the motion five, opposed none. Motion carried.

FINANCIAL CONSENT
AGENDA

Financial Reports

To accept the financial reports for June 2016 and July 2016.

Financial Reports

Tax Warrant

To approve the proposed tax warrant for the 2016-2017 school year.

Tax Warrant

External Audit

To approve the external audit for the 2015-2016 school year.

External Audit

08/16/2016

Board Member Heath made the motion, seconded by Board Member Pain, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 16 August 2016, Personnel Consent Agenda. For the motion five, opposed none. Motion carried.

PERSONNEL CONSENT
AGENDA

Resignation

To accept resignation of Jamie Privitera, elementary teacher, effective 01 September 2016.

Resignations

Resignation

To acknowledge resignation of Juston Spathelf, cleaner, effective 22 July 2016.

Long Term Substitute

To appoint Joseph Harder as certified secondary special education long-term substitute, effective 01 September 2016, with a rate of \$90 per day as per the board-approved rate of pay.

Long term substitute

Elementary Teacher

To appoint Christina Palmer as Full time Elementary Teacher, effective 01 September 2016, beginning at Step 3 of the current GMUTA contract. Upon recommendation of the Superintendent, the following probationary appointment is hereby made:

Elementary Teacher

Name of appointee: Christina Palmer

Tenure area: Elementary

Date of commencement of probationary service: 01 September 2016

Expiration date of appointment*: 01 September 2020

Certification status: Early Childhood Education,

Initial; Childhood Education, Initial

*To the extent required by the applicable provisions of Education Law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-dof either effective or highly effective in at least three (3) of the four (4) preceding years and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time, . For purposes of this subdivision, "classroom teacher" and "building principal" means a classroom teacher or building principal as such terms are defined in sections 30-2.2 and 30-3.2 of this Part.

7-12 School Counselor- One Year Leave Position

To appoint Lindsey Wagner as 7-12 School Counselor, for a one year leave position for the 2016-2017 school year. Compensation is at Step One of the GMUTA contract.

7-12 School Counselor- One
Year Leave Position

08/16/2016

Secondary Math Teacher

Secondary Math Teacher

To appoint Katherine Izzo as Full time Secondary Math Teacher, starting 01 September 2016, beginning at Step 3 of the current GMUTA contract. Upon recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Katherine Izzo

Tenure area: Secondary Mathematics

Date of commencement of probationary service: 01 September 2016

Expiration date of appointment*: 01 September 2020

Certification status: Mathematics 7-12, Initial;

Students with Disabilities, 7-12, Mathematics, Initial

*To the extent required by the applicable provisions of Education Law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-dof either effective or highly effective in at least three (3) of the four (4) preceding years and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time, . For purposes of this subdivision, “classroom teacher” and “building principal” means a classroom teacher or building principal as such terms are defined in sections 30-2.2 and 30-3.2 of this Part.

Secondary Social Studies Teacher

Secondary Social Science Teacher

To appoint Eric Knowles as Full time Secondary Social Studies Teacher, starting 01 September 2016, beginning at Step 3 of the current GMUTA contract. Upon recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Erica Knowles

Tenure area: Secondary Social Studies

Date of commencement of probationary service: 01 September 2016

Expiration date of appointment*: 01 September 2020

Certification status: Social Studies, 7-12, Initial

*To the extent required by the applicable provisions of Education Law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-dof either effective or highly effective in at least three (3) of the four (4) preceding years and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time, . For purposes of this subdivision, “classroom teacher” and “building principal” means a classroom teacher or building principal as such terms are defined in sections 30-2.2 and 30-3.2 of this Part.

Rescind Appointments

Rescind appointments

To rescind the appointments of Cindy Ketchum as .5 FTE aide (effective 01 Sept 2016), and as .5 FTE business

08/16/2016

clerk, as per the pending CSEA MOA (effective 05 July 2016), with a probationary period of one year.

Deputy Treasurer

To appoint Cindy Ketchum as .75 Deputy Treasurer, pending successful completion of civil service test, effective 05 July 2016, with a probationary period of one year.

Deputy Treasurer

Full time Cleaner

To appoint Robert Slater, Jr. as full time cleaner, effective on or about 28 July 2016, compensation per current CSEA contract, with a probationary period of one year.

Full-time cleaner

Re-classification: Probationary to Permanent

To reclassify Susan Sebeck, School Food Service Manager, probationary, to permanent, effective, September 1, 2016.

Re-classifications:
Probationary to Permanent

Re-classification: Probationary to Permanent

To reclassify Nancy Bakhuizen, Aide, probationary, to permanent, effective, September 1, 2016.

Substitutes

-To approve bus driver substitutes for the 2016-2017 school year, per the board-approved rate of pay: Yulia Drapaniotis, Jan Ireland, Edward Ziobro.
-To approve the following as non-certified Pk-12 substitutes and substitute aides for the 2016-2017 school year, pending fingerprinting approval, at the board-approved rate of pay: Alethea Keuhn, Deanna Behnke, Connie Bourgeois, Gina Boliski, Shawna Hardy, Jennifer Taranto.

Substitutes

Leadership Club Advisor

To rescind appointment of Cierra Stafford as Leadership Club Advisor and appoint Molly Toulson as Leadership Club Advisor for the 2016-2017 school year.

Leadership Club Advisor

Mentors

-To rescind appointment of Lynne Talbot as Molly Toulson's mentor.
-To appoint the following mentors per the GMUTA stipend, for the 2016-2017 school year:

Mentors

New Hire	Mentor	Stipend
Katherine Izzo (High School Math)	Lynne Talbot	\$600
Tina Hall (Elementary)	Heather Wilcox	\$600

School Counselor)		
Lindsey Wagner (Middle/High School Counselor)	Heather Wilcox	\$600
Ashley Mannina (Kindergarten Teacher)	Debra Davies	\$600
Christina Palmer (2 nd Grade Teacher)	Mary Hankey	\$600
Danielle Rhone (Chemistry Teacher)	Mark Seigers	\$600
Molly Toulson (FCS/Health Teacher)	Raquel Norton	\$600

Internal Claims Auditor

To appoint Tom Connell for the position of Internal Claims Auditor at a rate of \$15 per hour, effective September 1, 2016.

Internal Claims Auditor

Board Member Pain made the motion, seconded by Board Member Hill, **RESOLVED:** Upon the recommendation of the Superintendent of Schools, to accept/approve the 16 August 2016, New Items Consent Agenda. For the motion five, opposed none. Motion carried.

NEW ITEMS CONSENT
AGENDA**Non-resident Students**

To approve the following non-resident students for the 2016-2017 school year:

Non-resident students

Brackon Banks	Grade: 6
Rene Lawrence-Posner	Grade: 6
Mason Hill	Grade: K
Tyler Lindsley	Grade: 12
Skyler Norton	Grade: 8
Peyton Norton	Grade: 2
Michael O'Connor	Grade: 11
Naamah Romano	Grade: 9
Aidonijah Acla	Grade: 10
Jayde Trask	Grade: 10, with tuition

First Read and Approve Board Policy 7312: Dress Code

To first-read and approve changes to dress code for the 2016-2017 school year.

First Read and Approve
Board Policy 7312: Dress
Code**National School Meals Program**

To approve GMUCSD to participate in the 2016-2017 National School Meals Program and to authorize the District Clerk to sign the certification.

National School Meals
Program**Classroom Rental Agreement**

To approve the DCMO BOCES Classroom Rental

Classroom Rental
Agreement

08/16/2016

Agreement for the 2016-2017 school year.

Standard Form of Agreement, Treffeisen & Son LLC

To approve the Standard Form of Agreement between Gilbertsville-Mt. Upton Central School District (Owner) and A. Treffeisen & Son LLC (Contractor) for the 2016 Small Capital Project: Electrical Construction (BCK-IBI Group Project Number 100497).

Standard Form of Agreement, Treffeisen & Son LLC

Otsego County Department of Health Related Service Provider School District Contract

To approve the Otsego County Department of Health Related Service Provider School District Contract for the time period of 01 July 2016 through 30 June 2019.

Otsego County Department of Health Related Service Provider School District Contract

Transportation Contract

To approve transportation contract with DCMO BOCES for the 2016-2017 school year.

Transportation Contract

Physician Services Agreement between The Mary Imogene Bassett Hospital and Gilbertsville-Mt. Upton Central School (2016-2017)

To approve the agreement between The Mary Imogene Bassett Hospital and Gilbertsville-Mt. Upton Central School from July 1, 2016 through June 30, 2017 for medical services.

Physician Services Agreement between The Mary Imogene Bassett Hospital and Gilbertsville-Mt. Upton Central School (2016-2017)

LINKS Plan

To approve the LINKS plan for the 2016-2017 school year.

LINKS Plan 2016-2017

Football Transportation Costs

To approve the transportation costs for student participation in the merged football program with Oxford Central School District for the 2016-2017 school year.

Football Transportation Costs

No topics raised from the floor.

SECOND PUBLIC COMMENT

The meeting adjourned at 7:55 p.m. on a motion by Hill, seconded by Pain, and passed unanimously.

ADJOURNMENT

08/24/16

Gilbertsville-Mount Upton Central School Board of Education

Regular Meeting

24 August 2016

Board Room D104

Members present at the start of the meeting were Gerald Theis, Larry Smith, Carrieann Heath, Barbara Hill, Jeremy Pain.

Members Ethan Eberly and Zachary Proskine were absent.

Others present were Superintendent Annette Hammond.

The meeting was called to order in the D104 Board Room at 7:00 P.M. by the Jerry Theis, who led the Pledge of Allegiance.

None

ORDER

None

COMMUNICATIONS

None

POSITIVE HIGHLIGHTS

None

INFO FOR MEMBERS

None

PUBLIC COMMENT

The proposed 24 Aug 2016 regular meeting agenda was unanimously adopted on a motion by Smith, seconded by Pain.

MINUTES

AGENDA

None

REPORTS

Board Member Theis made the motion, seconded by Board Member Heath, **RESOLVED:** Upon the recommendation of the Superintendent of Schools, to accept/approve the 24 Aug 2016, Consent Agenda. For the motion five, opposed none. Motion carried.

CONSENT AGENDA

Resignation

Resignation

To accept resignation of Aaron Sorensen, special education teacher, effective 30 August 2016.

Aide

Aide

To appoint Deanna Behnke as full time aide, effective date 01 September 2016, per the current CSEA contract, for a probationary period of one year.

08/24/16

Special Education Teacher

Special Education Teacher

To appoint Nicole Conway as Full time Special Education Teacher, effective 01 September 2016, beginning at Step 6 of the current GMUTA contract. Upon recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Nicole Conway

Tenure area: Special Education

Date of commencement of probationary service: 01 September 2016

Expiration date of appointment*: 01 September 2020

Certification status: General and Special Education, Birth-6, Initial; PE, K-12, Initial

*To the extent required by the applicable provisions of Education Law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-dof either effective or highly effective in at least three (3) of the four (4) preceding years and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time, . For purposes of this subdivision, “classroom teacher” and “building principal” means a classroom teacher or building principal as such terms are defined in sections 30-2.2 and 30-3.2 of this Part.

Girls Varsity Basketball Coach

Girls Varsity Basketball Coach

To appoint Nicole Conway as Girls Varsity Basketball Coach for the 2016-2017 school year.

Transportation Request

Transportation Request

To approve request to bus Nathan Bresee to Valley Heights Christian Academy for the 2016-2017 school year.

The meeting adjourned at 7:04 p.m. on a motion by Smith, seconded by Heath, and passed unanimously.

ADJOURNMENT

**Gilbertsville-Mt. Upton Board of Education
Regular Meeting
Tuesday, September 13, 2016**

Financial Consent Agenda

The Board of Education will be asked to accept/approve the following Financial Consent Agenda as submitted by the Superintendent of Schools.

~~Financial Reports~~

~~To accept the financial reports for August 2016.~~

Donation (encl F1)

To accept donations for GMUMCS Track and Field Program: \$100 from Preferred Mutual and \$100 from Scholet Furniture.

GMU-MCS XC/Track & Field
Gilbertsville-Mt. Upton Central School
693 State Highway 51
Gilbertsville NY 13776



Dear Business Leader or Community Member,

It is my belief that through athletics we can shape the lives of young people in a positive way. Sports and the associated experiences can serve as an avenue towards instilling important values such as hard work, dedication, perseverance, and grit. I have been a coach for ten years, serving Gilbertsville - Mt. Upton and Morris Central Schools for nearly all of those years. I coach Track and Field and Cross-Country running; two sports that certainly aid in developing these skills essential for lifelong success.

As with most athletic opportunities, there comes a financial cost. Being a part of a small rural school district has its benefits, however, many potential and valuable athletic experiences must be forgone due to the financial situation of our communities.

I am writing to you in hopes that you will be able to offer financial support to our 2016-17 GMU-MCS Cross-Country and Track & Field teams. Your contribution would assist us in the following way: For the 2016 Cross-Country season, I intend to take both the varsity boys and girls teams to the Adirondack High Peaks on a multi day, team building, hiking and running experience. The student-athletes will hike Mount Marcy, the highest peak in New York, camp or lodge in very rustic accommodations, and forge relationships with one another that will serve them throughout the season and beyond. I also intend on taking the varsity Cross-Country Team on an overnight trip to the 52nd McQuaid XC Invitational in Rochester, New York. This meet is one of the premier cross-country races in the country and attracts some of the best high school runners our nation has to offer. Our athletes would greatly benefit from experiencing this and would gain a better understanding of how hard work and dedication can lead to great success.

My athletes and I would be most grateful if you would be interested in making a financial contribution to our program and assist in making some of these potential experiences, and more, a reality.

Thank you for your time and I hope to establish a relationship with you, your business, and the GMU-MCS XC/Track & Field family.

Sincerely,

\$ 100⁰⁰

D. Mark Seigers, GMU-MCS Track & Field/ Cross-Country Running Coach
mseigers@gmucsd.org
(607) 783-2207 (work) (315) 272-6806 (cell)

104292
6/20/16

**Gilbertsville-Mt. Upton Board of Education
Regular Meeting
Tuesday, September 13, 2016**

Personnel Consent Agenda

The Board of Education will be asked to accept/approve the following Personnel Consent Agenda as submitted by the Superintendent of Schools.

Resignation (encl P1)

To accept resignation of Occupational Therapist Angela Garlick, effective 30 Aug 2016.

Occupational Therapist (encl P2)

To appoint Jaime Sherwood as Full-time Occupational Therapist, starting date 01 September 2016, per Terms of Employment. This is an exempt position and other benefits are in accordance with her employment agreement.

Chief Emergency Officer

To appoint Superintendent Annette D. Hammond as Chief Emergency Officer for the 2016-2017 school year.

Assistant Director/Choreographer

To appoint Anne Monaco as Assistant Director/Choreographer for the 2016-2017 school year, per GMUTA stipend.

Mentor

To appoint Erin Marinelli as mentor for new hire elementary special education teacher Nikki Conway.

Coaches: Winter Sports Season: (encl P3)

To appoint the following coaches for the 2016-2017 season:

Boys Varsity Basketball – Greg Bonczkowski
Boy's JV Basketball – Travis Woods
Boys Modified Basketball – Matt Johnson
Girls Varsity Basketball – Nicole Conway
Girl's JV Basketball – Tanya Barnes
Girls Modified Basketball – Kaitlyn Woods

Coaches: Spring Sports Season:

To appoint the following coaches for the 2016-2017 season:

Varsity Baseball – Greg Bonczkowski
Modified Baseball – Matt Johnson
Varsity Softball – Mark Luettger & Jim Johnson
Modified Softball – Nicole Conway
Varsity Track – Mark Seigers
Modified Track – Holly Wilkinson



Gilbertsville-Mt. Upton Central School

693 State Highway 51

Gilbertsville, New York 13776-1104

Phone: (607) 783-2207 Fax (607) 783-2254

September 1, 2016

To: The Board of Education

From: Annette Hammond

Re: Occupational Therapist Position

Annette D. Hammond

Superintendent
Director of Special
Education

Aimee Piedmonte

District Clerk
Administrative Assistant
to the Superintendent

Heather Wilcox

Acting Pk-12 Principal

Dorothy Iannello

District Treasurer

Joe Zaczek

Director of Transportation

Alan Digsby

Buildings and Grounds
Supervisor

Susan Sebeck

School Food Service
Manager

Eric Voorhees

Technology Director
CIO

I am recommending that Jaime Sherwood be appointed as our full time Occupational Therapist beginning on September 1, 2016. Mrs. Sherwood was working at Unatego as an Occupational Therapist and prior to that was an OT for BOCES. In that role, she worked with students and supervised Certified Occupational Therapy Assistants. She applied to GMU because she said she has heard great things about our district and she wants to be closer to her home in Morris. She also likes the idea of being the sole provider of services within a district and working with teachers and student to develop a program that supports student progress. Jaime's references were very complimentary of her personality and her ability to get along with staff and students alike. She is friendly, organized and hardworking. I believe Jaime is a great fit for GMU and I am excited to have her on staff. Please let me know if you have questions.

**Gilbertsville-Mt. Upton Board of Education
Regular Meeting
Tuesday, September 13, 2016**

New Items Consent Agenda

The Board of Education will be asked to accept/approve the following New Items Consent Agenda as submitted by the Superintendent of Schools.

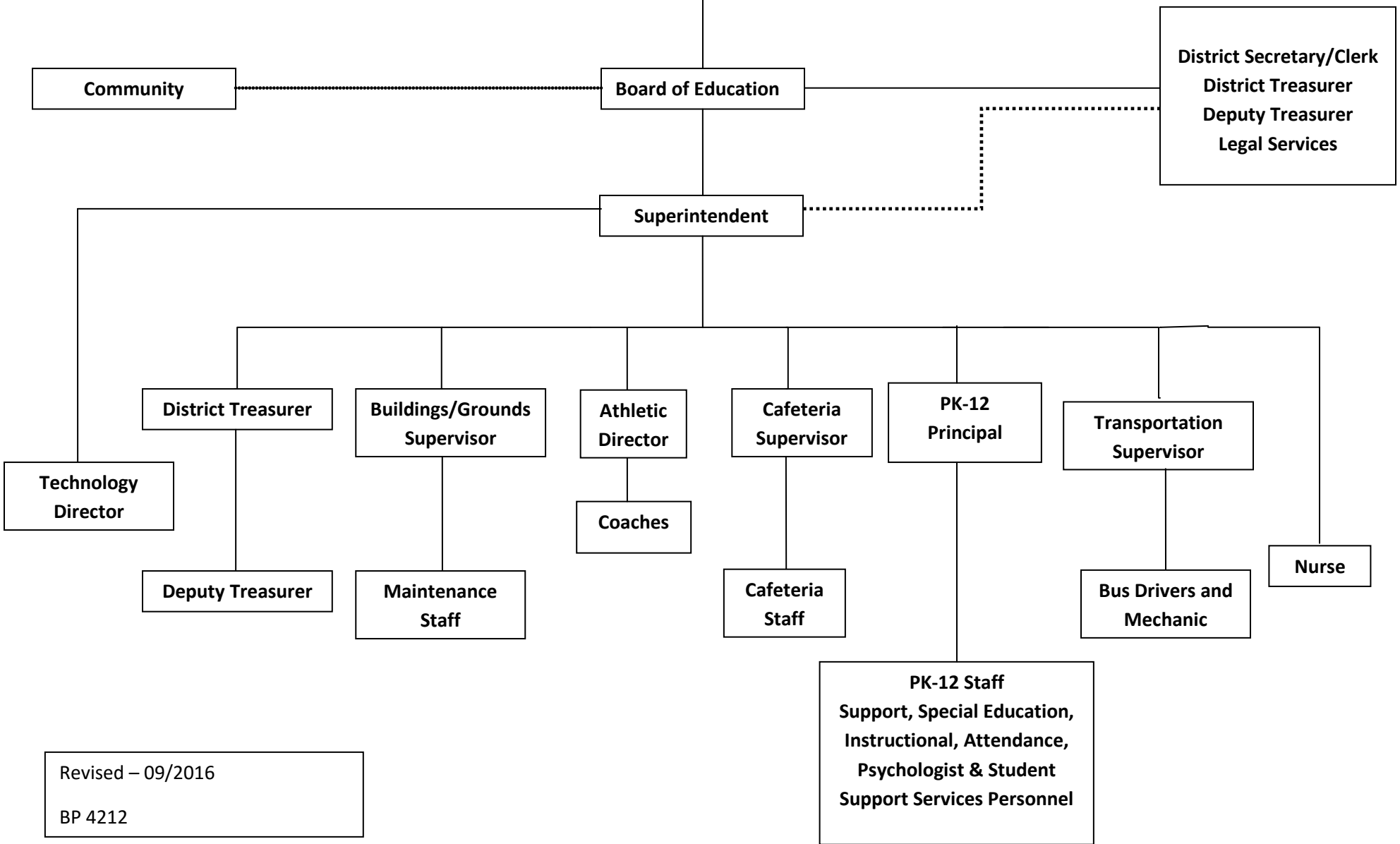
Table of Organization (encl N1)

To approve the Table of Organization for the 2016-2017 school year.

Athletic Procedures/Policies (encl N2)

To review athletic procedures/policies: Dual Sport Participation Policy & Emergency Athletic Action Plan.

**Gilbertsville-Mount Upton Central School District
Table of Organization: 2016-2017 School Year**



Revised – 09/2016

BP 4212

Gilbertsville – Mt. Upton Central School

Dual-Sports Participation Policy



Rationale

Gilbertsville – Mt. Upton Central School seeks to provide quality extra-curricular opportunities for its students. Some student-athletes have a unique set of talents and abilities and have a desire to contribute to more than one team in a particular athletic season and both of these teams can benefit from the student-athlete's participation. Some extra-curricular activities may struggle with low numbers, and this can boost participation in those sports. The parties involved in this contract agree that the dual sport participation is in the best educational and athletic interest of the student-athlete.

Policy for Competing in Two Sports at the Same Time:

A student-athlete may participate in two sports during the same season if he/she meets the following criteria:

1. Participation in dual-sports in the same season should not impact a student-athlete's academic performance and/or study time. In order to be eligible to participate in dual-sports in the same season a student-athlete must be in good academic standing and maintain a passing average in all academic courses throughout the entire season.
2. Participation in dual-sports in the same season is a unique privilege and one that should not be taken lightly. In order to be eligible to participate in dual-sports in the same season a student-athlete must always be on their best behavior inside and outside of school. Any inappropriate behavior inside/outside of school and/or any behavior resulting in a disciplinary referral will automatically void the agreement and the student-athlete will only be eligible to participate on the team they had designated as their primary sport.
3. In order to be eligible to participate in dual-sports in the same season both coaches must agree that the student-athlete is capable of competing with both teams during the same season.
4. In order to be eligible to participate in dual-sports in the same season the Athletic Director and High School Principal must provide their approval that the student-athlete is capable of handling the athletic and/or academic criteria for dual-sport participation.

If approved to move forward, the student-athlete, parents/guardians, both coaches, and the Athletic Director will meet to discuss the possibility of the student-athlete participating in multiple sports during the same season.



Guidelines for Student-Athletes Participating in Two Sports in One Season

1. Student-Athletes may be allowed to participate in two extra-curricular sports activities during the same season. Student-Athletes wishing to participate will need to obtain a request form from the Athletic Director and follow guidelines set down by the Gilbertsville – Mt. Upton Athletic Department involving dual-sport participation.
2. The student-athlete agrees to be at both sports practices and contests as much as possible. The student-athlete also understands that failure to give 100% to either sport may impact both playing time and position on the team.
3. A student-athlete who wishes to participate in two sports during the same season must designate both a primary sport and a secondary sport before the beginning of the first allowed practice as determined by the NYSPHSAA.
4. A primary sport is defined as the sport taking precedence over another sport in the event there is a conflict of schedule or any other matter that could lead to a conflict.
5. If a situation would arise where a student-athlete who is involved in two sports has events on the same day, the following protocol would be used so that the student-athlete is not forced to make a decision:
 - Primary Sport would have precedence over the Secondary SportExceptions: (the following events would take precedence)
 - State Team Competition
 - State Individual Competition
 - League Tournament
 - League Event
 - Previously Scheduled Event
 - Rescheduled Event
 - Event to meet Sectional Requirements (Individual Competition)If both events were non-league events and did not meet protocol above, then the student-athlete would go to the sport that he/she has designated as their primary sport.
6. The student-athlete must practice and meet the requirements of the NYSPHSAA Sports Standards in each of the sports involved.
7. The student-athlete and parents/guardians must sign an application of dual-sport participation before the first practice session the athlete attends. Then, prior to the first scheduled contest for either sport, the student-athlete, parents/guardians, head coaches of both sports, Athletic Director, and High School Principal must sign the contract of dual-sport participation.
8. If the student-athlete fails to meet any of the above standards, the Athletic Director, High School Principal, and/or Superintendent has the discretion to void the agreement and the student-athlete will go to the team they designated as their primary sport.
9. In the event that a student-athlete is disciplined for any infraction in a specific sport, the consequence will also be applied to the second sport in the season of dual participation.

For Example: Student A is suspended for one game due to an infraction. That suspension will be served for both the primary and the secondary sport.
10. The Athletic Director, High School Principal, and Superintendent will serve in the capacity of advisors and final judgements on matters concerning dual-sport participation.

Gilbertsville – Mt. Upton Central School
Dual-Sports Participation Policy



It is the intention of the athlete named below to participate in two sports during the same season. In order for this to occur, the stipulations noted in this document must be met in accordance with the GMU Dual-Sports Participation Policy.

1. The dual-sport participation process must be initiated by a scheduled conference with the Athletic Director.
2. The student-athlete must declare which sport they are choosing as their primary sport and which sport they are choosing as their secondary sport for participation purposes.
3. Approval may be denied because of academic concerns at any time during the sport season. The student-athlete then will participate only in their designated primary sport.
4. Practice, Game/Meet requirements must be met according to the NYSPHSAA Sports Standards. Contests take precedence over practice, and the primary sport contests take precedence over the secondary sport contests. This process is detailed in writing below after a conference between the Athletic Director and coaches of both sports involved.

Application Portion

Date: _____

Name of Athlete: _____

Primary Sport: _____

Secondary Sport: _____

Practice & Game/Meet Requirements:

Signature of Student-Athlete (Date)

Signature of Parent/Guardian (Date)

Signature of Head Coach - Primary (Date)

Signature of Head Coach - Secondary (Date)

Signature of Athletic Director (Date)

Signature of High School Principal (Date)



**Gilbertsville – Mt. Upton Central School District
Emergency Action Plan
(Athletics)**

Gilbertsville – Mt. Upton Central School has a written emergency action plan, pertaining to athletics, which should be followed in the event of a medical emergency. All coaches should be familiar with this document and their role and responsibility in an emergency situation. Any questions in regards to this emergency action plan should be directed to the Athletic Director, Principal, or Superintendent.

An **emergency** is the need for Emergency Medical Services (EMS) to give further medical attention and/or transport an athlete to the hospital. It is important in these situations that coordination between the coaches, athletic director, administrator, and student responders be effective. This guide is intended to delineate roles and outline the protocol to be followed should an emergency occur.

Situations when 911 should be called:

- a student/athlete is not breathing
- a student/athlete has lost consciousness
- it is suspected that a student/athlete may have a neck or back injury
- a student/athlete has an open fracture (bone has punctured through the skin)
- severe heat exhaustion or suspected heat stroke
- severe bleeding that cannot be stopped
- other emergencies not listed here that put the student/athlete in severe danger

CHAIN OF COMMAND

Certified Athletic Trainer
Athletic Director
Administrator
Head Coach
Assistant Coach
Other Athletes

The highest person in the Chain of Command who is present at a scene will be the designated person in charge, or leader. That person is responsible for deciding whether or not to call 911, instructing others how they may be of help and will be the person who stays with the student/athlete until EMS arrives.

Once it has been decided that EMS should be called, the following protocol should be followed:

1. The highest person on the Chain of Command will be deemed the leader, and will stay with the student/athlete to monitor the student/athlete's condition and administer necessary first aid. If possible, someone else on the Chain of Command should stay and assist. The front office or an administrator (Superintendent, Principal, or Athletic Director) should be notified that there is an emergency on campus.
2. The highest person on the Chain of Command will make the call to EMS or will designate another person to make the call. (911 from a school phone – dial 9 first or a cell phone) EMS should be told what the emergency is, the condition of the student/athlete, and the location of the student/athlete. Also, tell EMS that someone will meet them at the main entrance (driveway on Route 51) to aid in directing the ambulance to the location of the emergency.
DO NOT HANG UP UNTIL EMS HANGS UP FIRST.
3. Phones at Gilbertsville – Mt. Upton are located in the Coach's Office, Main Office, Front Desk, Classrooms, and Faculty Rooms. It also is possible that a person on the Chain of Command or a spectator will have a cell phone that could be used to call 911. However, we should not rely on this as cell service is not 100% reliable and this is an emergency situation.
4. The leader will send runners to all important locations between where the student/athlete is located and the main entrance to Gilbertsville – Mt. Upton Central School to direct the ambulance to the student/athlete. The runners will stay in place and direct the ambulance to the proper location to administer medical attention to the student/athlete.
5. The leader will designate another person to attempt to contact the student/athlete's parents/guardians, **Emergency Contact information can be found on the Gilbertsville – Mt. Upton Medical Consent Forms** which coaches should have with them at all practices and games. If a parent is not present, the form should accompany the student/athlete to the hospital.
6. If transport is deemed necessary by EMS the student/athlete should be taken to the nearest medical center, unless the parent/guardian is present and requests otherwise. The medical center listed on the Medical Consent Form will also be taken into consideration. If a parent/guardian is present at the athletic contest they should accompany the student/athlete in the ambulance to the medical center. If a

parent/guardian is not present at the athletic contest, either a coach or district employee should accompany the student/athlete in the ambulance to the medical center. If the athletic contest is at a location away from Gilbertsville – Mt. Upton and the coach accompanied the student/athlete in the ambulance, the remainder of the team will ride the bus home.

Location of AED's:

Gilbertsville – Mt. Upton Central School has four AED's for use in an emergency.

- Two portable AED's are located in the Boy's Physical Education Office. This is outside of the big gym, just in front of the Boy's Locker Room. (These must be taken to practices/games during the Fall & Spring sports seasons.)
- One AED is located in the main hallway outside of the big gym. It is located just outside room F108A, which is the side entrance to the stage.
- One AED is located in the Nurse's Office (Elementary Wing) It is located across the hallway from the Elementary Library entrance.

* Coaches should take note of the closest AED to their practice and game locations.

Gilbertsville – Mt. Upton Central School is located at:

693 State Highway 51
Gilbertsville, NY 13776

The closest intersections to the school are:

- County Route 3 (Copes Corners Road) & Route 51
- Route 8 & Route 51 in Mt. Upton

The school is located just East of Copes Corners Park on Route 51.

Important Phone Numbers:

- EMS: 911 or 9-911 (if calling from a school phone)
- Gilbertsville-Mt. Upton CSD: 783-2207
- Gilbertsville-Mt. Upton CSD Main Office: 783-2207 ext. 103