

# Gilbertsville-Mount Upton Central School Board of Education

## Regular Meeting

18 March 2020

Board Room D131

Members present at the start of the meeting were President, Jeremy Pain, Vice-President, Larry Smith, Members, Jed Barnes, Brian Underwood and Cole Covington.

Member Giuda-Philpott arrived via Zoom at 7:50 am.

Member Sean Barrows was absent.

Others present were Superintendent Annette Hammond, District Clerk Jarrin Hayen, District Treasurer Dorothy Iannello and PK-12 Principal Heather Wilcox.

The meeting was called to order at 7:33 A.M. by President ORDER  
Pain, who led the Pledge of Allegiance.

-The Board acknowledged a letter from Eron button COMMUNICATIONS  
regarding sports.  
-The Board acknowledged a letter from Ankia Christensen  
regarding accumulation of credits required to graduate.  
-The Board acknowledged a letter from David and  
Amanda Dickey regarding water fountains.

The Superintendent and the PK-12 Principal provided the POSITIVE HIGHLIGHTS  
following Positive Highlights:  
-Healthy Kids is licensed by the state  
-Scholar Recognition Student is Ethan Newman. He chose  
Lynne Talbot as his most influential teacher.  
-Valedictorian is Sandra Smith and Salutatorian is Sawyer  
Hinman. This information will appear in our next  
newsletter.  
-Our Pops Concert was in March. It was a great showcase  
of student's talents.  
-GMU teachers and staff have done very well preparing  
for instruction/online communication and working  
together during our closure.

The board received information on the following: INFO FOR MEMBERS  
-The Board was also updated on the BOE Scholarship  
Fundraiser.

No topics were raised from the floor. PUBLIC COMMENT

Minutes from the 12 February 2020 regular meeting were unanimously approved on a motion by Barnes, seconded by Underwood. For the motion five, opposed none. Motion carried.

MINUTES

The proposed 18 March 2020 Regular Consent Agenda was unanimously adopted as amended on a motion by Covington, seconded by Underwood. For the motion five, opposed none. Motion carried.

AGENDA

Board Member Barnes made the motion, seconded by Board Member Covington, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 18 March 2020 CSE/CPSE Consent Agenda. The meeting dates include February 13, 14, 26, 2020 and March 4, 12, 2020. For the motion five, opposed none. Motion carried.

CSE/CPSE CONSENT  
AGENDA

Board Member Covington made the motion, seconded by Board Member Barnes, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 18 March 2020, Financial Consent Agenda. For the motion five, opposed none. Motion carried.

FINANCIAL CONSENT  
AGENDA

### **Financial Reports**

To accept the financial reports for February 2020.

### **Surplus**

To approve the following item as surplus:

Bus #51 has been replaced with a new bus and we can now declare it as surplus to be sold.

Board Member Covington made the motion, seconded by Board Member Underwood, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 18 March 2020, Personnel Consent Agenda as amended. For the motion five, opposed none. Motion carried.

PERSONNEL CONSENT  
AGENDA

### **Resignation**

To accept the resignation of Nathan Sloan as the Musical Director, March 4, 2020, end of day.

### **Substitute**

To appoint Samantha Wise as a PK-12 Non-Certified Substitute for the 2019-2020 school year, effective March 19, 2020.

## **Election Officials**

Section 1. The following residents of the Gilbertsville-Mount Upton Central School District, qualified to vote in the school elections, are appointed to conduct the election of the Annual District Meeting/Vote to be held on 19 May 2020.

Chief Election Inspector: Donald Clapp

Election Inspector: Marion Barnes

Section 2. Compensation of appointed election officials is set at \$100.00 per day. The hours assigned include one-half hour orientation, which will be considered time worked, as will additional time spent counting votes after the polls close.

Section 3. The District Clerk is authorized to fill any vacancies in these positions which may occur prior to the date of the vote.

Section 4. Duties of each position are as prescribed by Education Law and the District Clerk.

Section 5. The District Clerk is directed to inform each election official of their appointment, and to provide each election official with a copy of the appropriate list of duties and necessary instruction in their duties.

Section 6. All Election Inspectors and/or Assistant Clerks are asked to remain/return to count ballots after the polls close.

Board Member Covington made the motion, seconded by Board Member Barnes, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 18 March 2020 New Items Consent Agenda as amended. For the motion five, opposed none. Motion carried.

NEW ITEMS CONSENT  
AGENDA

## **Agreement between Morris Central School and Gilbertsville-Mount Upton Central School**

To approve the 119-o agreement between Morris Central School and Gilbertsville-Mount Upton Central School for a shared Occupational Therapist.

## **Annual Meeting Advertisement**

### **NOTICE OF ANNUAL MEETING**

### **GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL DISTRICT**

**NOTICE IS HEREBY GIVEN** that the Annual Budget Hearing for the inhabitants of the Gilbertsville-Mount Upton Central School District, qualified to vote at school meetings in said district, will be held in D131 on Tuesday, May 12, 2020 at 6:30 PM, for the transaction of such

business as is authorized by Education Law.

**NOTICE IS ALSO GIVEN** that the Annual Meeting/Election to vote upon the appropriation of the necessary funds to meet the estimated expenditures, or any propositions involving the expenditure of money, or authorizing a levy of taxes, or any proposition duly presented in accordance with election law, as well as the election of members of the Board of Education, shall be held on Tuesday, May 19, 2020, in the school lobby between the hours of 12:00 Noon and 8:00 PM.

**NOTICE IS ALSO GIVEN** that a copy of the statement of the amount of money which will be required for the ensuing year for school purposes may be obtained by any resident of the District at the District Office during the fourteen days immediately preceding the vote, except Saturday, Sunday or a holiday, between the hours of 10:00 AM and 4:00 PM.

**NOTICE IS ALSO GIVEN** that petitions nominating candidates for the office of members of the Board of Education must be filed with the District Clerk at the District Office between the hours of 8:00 AM and 4:00 PM, not later than April 20, 2020. The following vacancies are to be filled:

A three year term ending June 30, 2023.

A three year term ending June 30, 2023.

A one year term ending June 30, 2021.

A one year term ending June 30, 2021.

*Candidates do not run for a specific seat but rather all vacant seats are “at large”, meaning that each nominee is eligible for every vacancy, rather than only for a specific seat.”* The two candidates with the highest votes will fill the seats expiring June 30, 2023. The two candidates with the least amount of votes will fill the seats expiring June 30, 2021.

Each petition must be addressed to the District Clerk, be signed by at least 25 qualified voters of the District, and shall state the name and physical residence (911 address) of the candidate and physical residence (911 address) of each signer.

**NOTICE IS ALSO GIVEN** that any proposition that is required to be included for a vote shall be submitted in writing by means of a petition signed by at least 25 qualified voters, stating the 911 address of each signer, which petition shall be filed with the Board of Education

no later than 30 days before the date of the election set forth in this notice, unless a greater number of days is required by statute. Any petition shall be rejected by the Board of Education if the purpose of the proposition is not within the powers of the voters, or where the expenditure of money is required for the proposition and such proposition fails to include the necessary specific appropriation.

**NOTICE IS ALSO GIVEN** that all persons offering to vote will be asked to provide proof of residency. Such proof should include a photo identification card and an additional document giving a physical address if it is not on the photo identification card. A driver's license, a non-driver identification card, a utility bill, or a voter registration card or combination of these with a photo and physical address will be accepted. Persons who do not provide a proof of residency will be asked to sign a Declaration of Eligibility before voting.

**PLEASE TAKE FURTHER NOTICE** that an Application for Absentee Ballot may be obtained at the District Office at the school, 693 State Highway 51, Gilbertsville, New York 13776-1104. Such applications must be received by the District Clerk at least seven days before the vote set in this notice if the ballot is to be mailed to the absentee voter, or the day before the vote if the ballot is to be delivered personally to the absentee voter.

Completed absentee ballots must be returned to the district office by 5:00 PM on the day of the election.

A list of all persons to whom absentee ballots have been issued shall be available for public inspection during regular office hours of 9:00 AM to 4:00 PM, until the date of the election. Any qualified voter may, upon examination of such list, file a written challenge of qualifications as a voter of any person, whose name appears on such list, stating the reason for the challenge. Such list shall be posted in a conspicuous place during the election, and any qualified voter may challenge the acceptance of the absentee voter's ballot of a person on such list, by making this challenge and the reason for such challenge known to the inspectors of election before the close of the polls.

Approved by the Gilbertsville-Mount Upton Central School District Board of Education 18 March 2020.

By: Jarrin Hayen

District Clerk

**Business Associate Agreement between G-MU and Otsego County Department of Health Pre-School Special Education Program**

To approve the Business Associate Agreement between the Gilbertsville-Mount Upton CSD and Otsego County Department of Health Pre-School Special Education Program for G-MU to become evaluators of 3-5 year old preschoolers suspected of having a disability.

**Digital Records**

Gilbertsville-Mount Upton Central School shall maintain all digitally created records in their native digital format for the legally proscribed retention period of the record. The School District shall maintain all digital records adhering to the guidelines set forth in the Regulations of the Commissioner of Education Part 185.8.

Copies of records in other formats, including paper, shall be deemed convenience copies and disposed of when no longer needed for reference or other administrative purposes.

**403 (b)/457 (b) Plan Document Adoption Agreement**

To approve the 403 (b)/457 (b) Plan Document Adoption Agreement between Gilbertsville-Mount Upton Central School and The Legend Group/ADSERV.

**Calendar**

To approve the proposed 2020-2021 school calendar.

**School Closure due to COVID-19**

The Superintendent advised the Board of Education that the Otsego County Department of Health recommended closing the schools until at least April 13, 2020 on account of the COVID-19 pandemic. The Department of Health recommended closing the schools until April 13, 2020.

RESOLVED, The Board of Education hereby acquiesces in the Otsego County Department of Health's recommendation to close the District's schools until April 13, 2020, and it is further

RESOLVED, the Superintendent is directed to take all necessary steps to maintain meal programs and academic instruction to the extent practical under the circumstances.

**Paid Leave for COVID-19**

RESOLVED, The Board of Education acting pursuant to the authority granted to the Board of Education by New York General Municipal Law §92, grants to any school district employee idled by the COVID-19 school closure a

paid leave of absence for all and any days the employee is prevented from working by the school closure. The leave of absence granted by this action of the Board of Education has complied with the Executive Order issued by the Governor on March 14, 2020 numbered 202.2.

**BOCES Board Nomination**

To nominate Linda Zaczek for the position of board member of the Delaware-Chenango-Madison-Otsego BOCES Board of Education.

No topics raised from the floor.

PUBLIC COMMENT

The meeting adjourned at 8:13 a.m. on a motion by Hill, seconded by Giuda-Philpott, and passed unanimously.

ADJOURNMENT