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## Gilbertsville-Mount Upton Central School Board of Education

Reorganizational & Regular Meeting

01 July 2021

Board Room D131

Members present at the start of the meeting were Jeremy Pain, Brian Underwood, Whitney Talbot and Jed Barnes.

Members absent were Larry Smith and Sean Barrows.

Others present were Superintendent Annette Hammond, District Treasurer Dorothy Iannello and District Clerk Jarrin Hayen.

The meeting was called to order at 4:01 P.M. by Acting District Clerk, Jarrin Hayen. ORDER

The Acting District Clerk called for nominations for Board President for the 2021-2022 school year. Jeremy Pain was nominated by Jed Barnes for President. There were no other nominations. ELECTION, PRESIDENT

On a motion by Barnes, seconded by Underwood and passed unanimously, the Acting District Clerk was requested to cast one ballot for the unanimous election of Jeremy Pain as President for the 2021-2022 school year.

Jeremy Pain was unanimously elected President

The Acting District Clerk called for nominations for Board Vice-President for the 2021-2022 school year. Larry Smith was nominated by Jeremy Pain for Vice-President. There were no other nominations. ELECTION, VICE-PRESIDENT

On a motion by Barnes, seconded by Pain and passed unanimously, the Acting District Clerk was requested to cast one ballot for the unanimous election of Larry Smith as Vice-President for the 2021-2022 school year.

Larry Smith was unanimously elected Vice-President.

The Oath of Office was administered to President Pain by the Acting District Clerk. OATHS ADMINISTERED

The Oath of Office was administered to new board member Whitney Talbot by Acting District Clerk.

The Oath of Office was administered to District Clerk

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Jarrin Hayen by Board President.

The Oath of Office was administered to Dorothy Iannello, District Treasurer; Annette Hammond, Superintendent and Heather Wilcox, Principal.

The Oath of Office will be administered to Vice President Smith and re-elected member Sean Barrows at the August 18, 2021 meeting.

President Pain assumed the chair.

As recommended by the Superintendent, the following appointments and designations for the 2021-2022 school year were unanimously approved on a motion by Barnes, seconded by Underwood and passed unanimously.

## APPOINTMENTS AND DESIGNATIONS

Superintendent	Annette D. Hammond
District Clerk	Jarrin Hayen
Clerk Pro-Tem	BOE President, VP & Superintendent
District Treasurer	Dorothy Iannello
Deputy Treasurer	Cindy Ketchum
Purchasing Agent	Superintendent
Alternate Purchasing Agent	Dorothy Iannello
Asst. Purchasing Agent	Principal
K-12 Petty Cash Fund \$100	District Treasurer
School Meals Petty Cash Fund \$50	Susan Sebeck
School Attorney	Hogan, Sarzynski, Lynch, Dewind & Gregory, LLP
Compliance Officer for Title IX/I Sexual Harassment Complaint Officer	Heather Wilcox Superintendent
Homeless Liaison	Annette D. Hammond
Pesticide Application Coordinator	Alan Digsby
Funds Depository	Community Bank, JP Morgan-Chase
HIPAA Privacy Officer	Dorothy Iannello
School Tax Collector	Dorothy Iannello
Authorized Credit Card	Visa/Community Bank
Attendance Clerk	Front Desk Position
Independent Auditor	D'Arcangelo & Co.
Internal Claims Auditor	Tom Connell
Payroll Certification	Superintendent
DASA Coordinator	Clara Tanner, Lisa Ruland
BOE Regular Meeting Nights Newspapers	See attached (Norwich) Evening

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	Sun & (Oneonta) Daily Star
Legislative Liaison	BOE Vice President
Bonding \$1,000,000	District Treasurer, Deputy Treasurer
Student Accounts Central Treasurer	Jarrin Hayen
Mileage Rate	Current IRS standard rate (.56)
Budget Transfers up to \$10,000	Superintendent
Student Suspensions	Heather Wilcox
Tutoring Stipend	\$25.54 per hour
Teaching Substitutes	Certified- \$95/day Uncertified-\$90/day Retired from GMU- \$115/day
Fully Certified Long Term Teacher:	\$150/day
Non-Certified Long Term Teacher:	\$125/day
Substitute Support Staff	Minimum Wage
Substitute Secretary, Long-Term (Over 10 days)	\$12.50/hour
Substitute Health Aide with Certification	\$90.00/day
Substitute Registered Nurse	\$17.00/hour
Substitute Bus Driver	\$25.00/run
Substitute Cleaner Rate	\$12.50/hour
Summer Instructional Pay	\$76.60/half day
Election Officials' Stipend	\$100.00/day
Records Management Officer	Jarrin Hayen
Data Protection Officer	Eric Voorhees
Hearing Officer	BOE President
Audit Committee	Board Members
Financial Advisor	Fiscal Advisors and Marketing, Inc.
Bond Council	Orrick, Herrington & Sutcliffe, LLP
Title IX/Section 504 Compliance Officer	Heather Wilcox
Human Rights Officer	Superintendent
Internal Claims Auditor	\$15.75/hour
MOH Workers' Compensation Board Representatives	Annette D. Hammond, Dorothy Iannello

Designation of DCMO BOCES to act as the Advisory  
Council for GMU Career and Technical Education 2021-  
2022

Approve Federal and State Programs: Title I, Title II A,  
Title IV, IDEA Part B,  
Section 611, Section 619,  
REAP, National School  
Lunch, National School  
Breakfast and Surplus  
Food, Universal Pre-K

(UPK), No Kid Hungry,  
CRRSA, ARP ESSER,  
Learning Loss.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Board President and/or Deputy Treasurer to sign checks in the absence of the District Treasurer.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Superintendent of Schools to enter into contracts for services on behalf of the Gilbertsville-Mt. Upton Central School District.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does and hereby agrees that the district shall provide legal counsel and indemnify to its members, officers, the superintendent of schools, and school building and district administrators against all uninsured financial loss arising out of any proceedings, claim, demand suit, judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while said member, officer, superintendent, building administrator or district administrator is acting within the scope of his/her employment or at the direction of the Board of Education and in addition that this clause is continued in the employment contracts of the superintendent, school building and school district administrators.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board of Education of Gilbertsville-Mt. Upton Central School District hereby adopts, in full, the coverage provided by Section 18 of the New York Public Officers Law. This coverage shall not supplant any existing protection and/or coverage provided by any other section of law, but shall add to and supplement such existing coverage.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board hereby re-adopt Code of Ethics, Code of Conduct, and all existing Policies.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, the Board does hereby agree to retain NBT Insurance Agency LLC., (NBT) to broker the business and other insurance needs. The District, with the

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guidance of NBT, will periodically obtain insurance coverage carrier quotes to assure competitive pricing.

**Annual appointments and designation of the reorganizational meeting were concluded at this point and business of the Regular Meeting was taken up.**

The board acknowledged a thank you card from Principal Heather Wilcox and Counselor Clara Tanner for the support of the graduating Class of 2021 and the Board of Education Scholarship committee.

COMMUNICATIONS

The Superintendent provided the following Positive Highlights:

POSITIVE HIGHLIGHTS

-Successful Graduation week: Baccalaureate with the new pastor hosted at Centennial Park, Jr. Prom at the Gilbertsville Farm Hours (thank you very much) and Graduation in the front circle at the school.

-Driver's Education has returned and begun.

-Summer Journey, organized by Teresa Titus will be a K-6 program this year. We will work harder for next year to get more MS/HS students involved.

No topics were raised from the floor.

PUBLIC COMMENT

The board discussed the time the one time waiver of penalties on one parcel.

BOARD DISCUSSION

Community members Brenda Friedel and Sarah Green addressed the board about their interest in the vacant board seat.

Athletic Director Greg Bonczkowski and the board discussed GMU's numbers for athletics.

Nelson Torres, KST Security Consultants, LLC. reported to the Board about School Resource Officers.

REPORTS, School Resource Officer

Minutes from the 16 June 2021 meeting were unanimously approved on a motion by Barnes, seconded by Underwood. For the motion four, opposed none. Motion carried.

MINUTES

The proposed 1 July 2021 Regular Consent Agenda was unanimously adopted as amended on a motion by Underwood, seconded by Barnes. For the motion four, opposed none. Motion carried.

AGENDA

Board Member Barnes made the motion, seconded by Board Member Underwood, RESOLVED: Upon the

CSE/CPSE CONSENT AGENDA

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recommendation of the Superintendent of Schools, to accept/approve the 1 July 2021 CSE/CPSE Consent Agenda. The meeting dates include June 24, 2021. For the motion four, opposed none. Motion carried.

Board Member Talbot made the motion, seconded by Board Member Barnes, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 1 July 2021, Financial Consent Agenda. For the motion four, opposed none. Motion carried.

FINANCIAL CONSENT  
AGENDA

**Milk Bid, Ice Cream Bid and Bread Bid**

To accept the bid of the following company to supply milk products for the 2021-2022 school year: Instant Whip Eastern New York, Inc.

To accept the bid of the following company to supply ice cream products for the 2021-2022 school year: Hershey's Ice Cream

To accept the bid of the following company to supply bread products for the 2021-2022 school year: Bimbo Bakery.

**Donation**

To accept the donation of facemasks and sanitizing wipes from Lowe's.

Board Member Talbot made the motion, seconded by Board Member Barnes, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 1 July 2021, Personnel Consent Agenda as amended. For the motion four, opposed none. Motion carried.

PERSONNEL CONSENT  
AGENDA

**Rescind .5 Math Teacher**

To rescind the appointment of Tracy Kokell as .5 Math Teacher for administrative purposes, appointed on June 16, 2021.

**Rescind .5 AIS Math Teacher**

To rescind the appointment of Tracy Kokell as .5 AIS Math Teacher for administrative purposes, appointed on June 16, 2021.

**Secondary Mathematics Teacher**

To appoint Tracy Kokell as a full-time secondary mathematics teacher effective 01 September 2021, beginning at a Step 1 of the current GMUTA contract.

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Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Tracy Kokell

Tenure area: Secondary Mathematics

Date of commencement of probationary service: 01 September 2021

Expiration date of appointment: 01 September 2025

Certification Status: Secondary Mathematics, Initial.

### **Elementary Teacher**

To appoint Kaitlyn Hillis as a full-time elementary teacher effective 01 September 2021, beginning at a Step 5 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Kaitlyn Hillis

Tenure area: Elementary Teacher

Date of commencement of probationary service: 01 September 2021

Expiration date of appointment: 01 September 2025

Certification Status: Student with Disabilities (Birth-2), Initial; Students with Disabilities (Grades 1-6), Initial; Early Childhood Education (Birth-2), Initial, Childhood Education (Grades 1-6), Initial and English to Speakers of Other Languages, Kindergarten-Grade 12.

### **Summer School Aide**

To appoint Dawn Wheeler as a Summer School Aide effective July 12, 2021 through August 5, 2021, at a rate of \$12.50/hour.

### **Substitutes**

To appoint the following **certified** substitutes for the 2021-2022 school year:

Janice Johnson and Lynne Ohl.

To appoint the following **non-certified** substitutes for the 2021-2022 school year:

Carrie D'Amato, Elaina Palada, Meredith Hammond and Phyllis Inman.

### **Kindergarten Bridging Program Staff/Pre-K Meet and Greet**

To appoint the following teachers/staff to the Kindergarten Bridging Program and Pre-K Meet and Greet for the 2021-2022 school year: Andrea Delmar, Linda Dickey, Amy Costello, Lisa Ruland, Amy Hoyt, Kathryn Lewis, Amanda Musson, Elisa Heggenstaller, Lauren Weidman, Jaime Sherwood and Kelly Ingham.

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**Annual Positions/Advisors**

**PAID ANNUAL POSITIONS:**

<b>Class of 2022 (Seniors)</b>	Katie Woods
<b>Class of 2023 (Juniors)</b>	Teresa Titus
<b>Class of 2024 (Sophomores)</b>	Shania Speenburgh
<b>Class of 2025 (Freshman)</b>	Lisa Ruland
<b>Class of 2026 (8<sup>TH</sup> GRADE)</b>	Clara Tanner
<b>Class of 2027 (7<sup>TH</sup> GRADE)</b>	Raquel Norton
<b>7-8 STUDENT COUNCIL</b>	Kaitlyn Woods
<b>9-12 STUDENT COUNCIL</b>	Shania Speenburgh
<b>NATIONAL HONOR SOCIETY</b>	Cierra Stafford
<b>YEARBOOK</b>	Jennifer McDowall
<b>MOCK TRIAL</b>	Raquel Norton
<b>SADD</b>	Katie Izzo
<b>MARCHING BAND, JAZZ BAND, PIT DIRECTOR</b>	William Gilchrest
<b>COLOR GUARD</b>	Anne Monaco
<b>DRAMA CLUB</b>	Jennifer McDowall
<b>MUSICAL DIRECTOR</b>	Jennifer McDowall
<b>JUNIOR MUSICAL DIRECTOR (Grades 4-7)</b>	Anne Monaco
<b>Assistant Director/Choreographer</b>	TBD
<b>SKI CLUB</b>	TBD
<b>LANGUAGE CLUB</b>	TBD
<b>LEADERSHIP CLUB (FORMER NJHS)</b>	Danielle Rhone
<b>ELEMENTARY STUDENT</b>	Alicia Cummings



<b>COUNCIL (Grades 4-6)</b>	
<b>SAFETY PARTOL</b>	TBD
<b>LITERACY INSTRUCTIONAL LEADER</b>	Lauren Weidman
<b>MATH INSTRUCTIONAL LEADER</b>	Darin Trass
<b>MATH INSTRUCTIONAL LEADER</b>	Cierra Stafford
<b>ATHLETIC DIRECTOR</b>	Greg Bonczkowski
<b>AUDITORIUM COORDINATOR</b>	Tyler Lindsley
<b>CSE CHAIR</b>	Heather Wilcox
<b>DRIVER EDUCATION</b>	Lynne Talbot

## NON-PAID ANNUAL POSITIONS

<b>CLAY RAIDERS (Trapshooting Club)</b>	Larisa Waghorn & Jim Butler
<b>ACADEMIC TEAM</b>	Danielle Rhone
<b>GRADUATION COORDINATOR</b>	Kristy Carey
<b>CFES COORDINATOR</b>	Heather Wilcox
<b>WOMEN FOR A CHANGE</b>	TBD
<b>GAY STRAIGHT ALLIANCE</b>	Ashley Hughes

**Summer Bus Drivers**

To appoint the following individuals as Summer Bus Drivers, effective July 6, 2021 through August 31, 2021, at their 2021-2022 contractual pay rate:

Aaron Bowers, Harold Button, Mark Grabo, Terry Hoke, Carol Seha, Joe Storzinger, Pam Rosenberg, Jeff Rosenberg and Bruce Zimmer

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### **Summer Bus Monitor**

To appoint the Charles Seha as a Summer Bus Monitor, effective July 6, 2021 through August 31, 2021, at his 2021-2022 contractual pay rate.

### **Summer Enrichment Staff**

To appoint the following individual as the Summer Enrichment Coordinator, effective May 26, 2021 through August 31, 2021, at the pay rate of \$5,000 stipend:

Teresa Titus

To appoint the following individuals as Summer Enrichment Staff, effective July 1, 2021 through August 31, 2021 at the rate of pay of \$25.54/hour:

Lynne Talbot, Tyler Lindsley, Larisa Waghorn, Thomas Connell, Raquel Norton, Kaitlyn Woods, Lisa Ruland, Katherine Izzo, Ashley Hughes, Issy Clapp, Samantha Wise, Amy Hoyt, Theresa Bennett, Clara Tanner, Amy Costello, Jackie Turnbull and Shari Bennett.

### **Mentors**

To appoint the following Mentors for the 2021-2022 school year:

Debra Davies for Amy Hoyt (Pre-K Teacher)

Debra Davies for Kathryn Lewis (Pre-K Teacher)

Lauren Weidman for Andrea Delmar (Kindergarten Teacher)

Lauren Weidman for Linda Dickey (Kindergarten Teacher)

Theresa Bennett & Darin Trass for Courtney Baker (3<sup>rd</sup> Grade Teacher)

Theresa Bennett & Darin Trass for Mackenzie Henry (3<sup>rd</sup> Grade Teacher)

Lauren Weidman for Kaitlyn Hillis (3-6 Literacy Teacher)

Katie Izzo for Tracy Kokell (MS/HS Math & AIS Teacher)

Tom Connell for Calvin Locke (Spanish Teacher)

Jennifer McDowall for Rebecca Wagner (MS/HS English Language Arts Teacher)

Greg Bonczkowski for Matthew Carlin (PE/Health Teacher)

### **Summer Helpers**

To appoint the following as Summer Helpers, effective July 6, 2021 through August 24, 2021, at their 2021-2022 contractual pay rate:

Shari Bennett, Tammy Tom, Tyler Lindsley, Kari Stockdale, Amy Costello, Sara Barnes and Alethea Keuhn.

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**Summer Food Service Helpers**

To appoint the following as Summer Food Service Helpers, effective July 1, 2021 August 31, 2021, at their 2021-2022 contractual pay rate:

Lisa Dibble and Stacey Barnes

**Summer Helper**

To appoint Bryan Voorhees as a Summer Helper in the Technology department, effective July 1, 2021 through August 31, 2021, at a pay rate of \$12.50/hour.

**Deputy Treasurer**

To appoint Brianne Simonds as Deputy Treasurer, effective August 1, 2021.

Board Member Barnes made the motion, seconded by Board Member Underwood, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 01 July 2021 New Items Consent Agenda. For the motion four, opposed none. Motion carried.

NEW ITEMS CONSENT  
AGENDA

**Contract for Consulting Services** To approve the Contract for Consulting Services with Gilbertsville-Mount Upton CSD and Tanya Schnabl for the 2021-2022 school year.

**Non-Resident Students**

To approve the following non-resident students for the 2020-2021 school year:

Brackon Banks- grade 11, Nicole Meyers- grade 12, Peyton Norton- grade 7, Megan Perrine- grade 11, Lillian Perrine- grade 8, Wilbur Barnes- grade 2, Madelyn Jo Barnes- grade K, Tristan Fairbairn- grade 6, Tenley Fairbairn- grade 3, Miranda Carrabba- grade 12 and Mara Lewis- grade Pre-K

**One Time Waiver of Penalties on Parcel**

AUTHORIZING CANCELLATION OF INTEREST,  
PENALTIES  
AND OTHER CHARGES DUE UNDER REAL  
PROPERTY TAX LAW  
SECTION 480A PURSUANT TO REAL PROPERTY  
TAX LAW SECTION 1182

WHEREAS, certain real property owners (281.00-1-25.01) entered into agreements with the NYS

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Department of Environmental Conservation (DEC) in order to qualify for a forestry exemption pursuant to Real Property Tax Law section 480-a; when some requirements were not met, the DEC sent letters to the owners, the County and the town assessors to remove the exemptions but through an oversight the exemptions were never removed; and

WHEREAS, this oversight has now been corrected and the owners are responsible for paying all recalculated taxes that would have been due had the exemptions been timely removed; in addition to repaying the taxes as recalculated, the statutory penalty for not meeting the agreement requirements is 2 to 2 ½ times the recalculated amount along with 6% compounded interest up to ten years; and

WHEREAS, given these unique circumstances where the exemptions were not removed despite notice to the proper entities, the School Board has authority to direct the Treasurer to collect the recalculated taxes but to cancel interest and penalties due on the recalculated amount up to ten years; now, therefore, be it

RESOLVED, that the Treasurer is directed to recalculate and collect the amount of taxes owed as if the exemptions had been removed but to cancel all penalties and interest that would otherwise be due pursuant to

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RPTL section 480-a (7) (c) and (d) on the recalculated amount and to collect all other penalties and interest otherwise due on the following properties:

Town of Butternuts - 281.00-1-25.01

**Rescind Memorandum of Agreement between Gilbertsville-Mount Upton Central School District and Lynne Talbot**

To rescind the Memorandum of Agreement between Gilbertsville-Mount Upton Central School District and Lynne Talbot, effective July 1, 2021.

The board convened in executive session at 5:34 p.m. to discuss employment history of a particular person on a motion by Barnes, seconded by Underwood and passed unanimously.

EXECUTIVE SESSION

The board reconvened in open session at 6:08 p.m. on a motion by Underwood, seconded by Barnes and passed unanimously.

No topics raised from the floor.

PUBLIC COMMENT

The meeting adjourned at 6:08 p.m. on a motion by Underwood, seconded by Barnes, and passed unanimously.

ADJOURNMENT