

**GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL DISTRICT
REORGANIZATION MEETING**

July 1, 2021 6:30 PM D131

CALL TO ORDER (Acting District Clerk)

ELECTION OF BOE OFFICERS (President, Vice President)

ADMINISTER THE OATH OF OFFICE (New and Re-elected Members)

APPOINTMENTS/DESIGNATIONS

Superintendent	Annette D. Hammond
District Clerk	Jarrin Hayen
Clerk Pro-Tem	BOE President & VP. Superintendent
District Treasurer	Dorothy Iannello
Deputy Treasurer	Cindy Ketchum
Purchasing Agent	Superintendent
Alternate Purchasing Agent	Dorothy Iannello
Asst. Purchasing Agent	Principal
K-12 Petty Cash Fund \$100	District Treasurer
School Meals Petty Cash Fund \$50	Susan Sebeck
School Attorney	Hogan, Sarzynski, Lynch, Dewind & Gregory, LLP
Compliance Officer for Title IX & Title I	Heather Wilcox
Sexual Harassment Complaint Officer	Superintendent
Homeless Liaison	Annette D. Hammond
Pesticide Application Coordinator	Alan Digsby
Funds Depository	Community Bank, N.A., JP Morgan-Chase
HIPAA Privacy Officer	Dorothy Iannello
School Tax Collector	Dorothy Iannello
Authorized Credit Card	Visa/Community Bank, N.A.
Attendance Clerk	Front Desk Position
Independent Auditor	D'Arcangelo & Co., LLP
Internal Claims Auditor	Tom Connell
Payroll Certification	Superintendent
DASA Coordinator	Clara Tanner, Lisa Ruland
BOE Regular Meeting Nights	See attached schedule
Newspapers	(Norwich) Evening Sun & (Oneonta) Daily Star
Legislative Liaison	BOE Vice President
Bonding \$1,000,000	District Treasurer, Deputy Treasurer
Student Accounts Central Treasurer	Jarrin Hayen
Mileage Rate	Current IRS standard rate (.56)
Budget Transfers up to \$10,000	Superintendent
Student Suspensions	Heather Wilcox
Tutoring Stipend	\$25.54 per hour
Teaching Substitutes	Certified - \$95.00/day
	Uncertified - \$90.00/day
	Retired from GMU- \$115.00/day
Fully Certified Long Term Teacher:	\$150.00/day
Non-Certified Long Term Teacher:	\$125.00/day
Substitute Support Staff	Minimum Wage
Substitute Secretary, Long-Term (Over 10 days)	\$12.50/hour
Substitute Health Aide with Certification	\$90.00/day
Substitute Registered Nurse	\$17.00/hour
Substitute Bus Driver	\$25.00/run

Substitute Cleaner Rate	\$12.50/hour
Summer Instructional Pay	\$76.60/half day
Election Officials' Stipend	\$100.00/day
Records Management Officer	Jarrin Hayen
Data Protection Officer	Eric Voorhees
Hearing Officer	BOE President
Audit Committee	Board Members
Financial Advisor	Fiscal Advisors and Marketing, Inc.
Bond Council	Orrick, Herrington & Sutcliffe, LLP.
Title IX/Section 504 Compliance Officer	Heather Wilcox
Human Rights Officer	Superintendent
Internal Claims Auditor	\$15.75/hour
MOH Workers' Compensation Board Representative	Annette Hammond, Dorothy Iannello

Designation of DCMO BOCES to act as the Advisory Council for GMU Career and Technical Education 2021-2022.

Approve Federal and State Programs:	<u>Title I, Title II A, Title IV, IDEA Part B, Section 611, Section 619, REAP, National School Lunch, National School Breakfast and Surplus Food, Universal Pre-K (UPK), No Kid Hungry, CRRSA, ARP ESSER, Learning Loss.</u>
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RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Board President and/or Deputy Treasurer to sign checks in the absence of the District Treasurer.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Superintendent of Schools to enter into contracts for services on behalf of the Gilbertsville-Mount Upton Central School District.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does and hereby agrees that the district shall provide legal counsel and indemnify to its members, officers, the superintendent of schools, and school building and district administrators against all uninsured financial loss arising out of any proceedings, claim, demand suit, judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while said member, officer, superintendent, building administrator or district administrator is acting within the scope of his/her employment or at the direction of the Board of Education and in addition that this clause is continued in the employment contracts of the superintendent, school building and school district administrators.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board of Education of Gilbertsville-Mount Upton Central School District hereby adopts, in full, the coverage provided by Section 18 of the New York Public Officers Law. This coverage shall not supplant any existing protection and/or coverage provided by any other section of law, but shall add to and supplement such existing coverage.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board hereby re-adopt Code of Ethics, Code of Conduct, and all existing Policies.

RESOLVED: Upon the recommendation of the Superintendent of Schools, the Board does hereby agree to retain NBT Insurance Agency LLC., (NBT) to broker the business and other insurance needs. The District, with the guidance of NBT, will periodically obtain insurance coverage carrier quotes to assure competitive pricing.

Adjourn

Board of Education Meetings

2021-2022

Thursday, July 1, 2021

Wednesday, August 18, 2021

Wednesday, September 15, 2021

Wednesday, October 13, 2021

Wednesday, November 17, 2021

Wednesday, December 15, 2021

Wednesday, January 12, 2022

Wednesday, February 16, 2022

Wednesday, March 16, 2022

Wednesday, April 20, 2021
(BOCES VOTE)

Tuesday, May 10, 2022
(Budget Hearing)

Tuesday, May 17, 2022
(Budget Vote)

Wednesday, May 18, 2022

Wednesday, June 15, 2022

The Gilbertsville-Mt. Upton Central School District is committed to an educational environment that assures equitable opportunity for individuals to become College and Career Ready and ultimately, responsible, productive members of society. We will encourage all individuals to do their personal best, that they may gain a lifelong enthusiasm for work and learning.

GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL DISTRICT

693 State Highway 51

Gilbertsville, New York 13776

Thursday, July 1, 2021

Reorganizational & Regular Meeting, 6:30 pm, D131

AGENDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE

COMMUNICATIONS / POSITIVE HIGHLIGHTS

INFORMATION FOR MEMBERS

PUBLIC COMMENT

REPORTS

-School Resource Officer-Nelson Torres

BOARD DISCUSSION

-One time waiver of penalties on one parcel-Dorothy Iannello, Treasurer

-Brenda Friedel and Sarah Green-To Address the Board

I. RECOMMENDED ACTIONS – ROUTINE MATTERS

APPROVE MINUTES

RESOLVED, to approve the minutes from the Regular Board of Education Meeting on 16 June 2021. **(Enclosure 2)**

APPROVE AGENDA

RESOLVED, to approve the 01 July 2021, consent agenda. **(Enclosure 1)**

II. RECOMMENDED ACTIONS – NEW BUSINESS

COMMITTEE ON SPECIAL EDUCATION/COMMITTEE ON PRESCHOOL SPECIAL EDUCATION CONSENT AGENDA (Enclosure 3)

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 01 July 2021, Committee on Special Education/Committee on Preschool Special Education Consent Agenda. The meeting date includes 24 June 2021.

FINANCIAL CONSENT AGENDA

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 01 July 2021, Financial Consent Agenda.

PERSONEL CONSENT AGENDA

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 01 July 2021, Personnel Consent Agenda.

The Gilbertsville-Mt. Upton Central School District is committed to an educational environment that assures equitable opportunity for individuals to become College and Career Ready and ultimately, responsible, productive members of society. We will encourage all individuals to do their personal best, that they may gain a lifelong enthusiasm for work and learning.

NEW ITEMS CONSENT AGENDA

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 01 July 2021, New Item Consent Agenda.

EXECUTIVE SESSION

SECOND PUBLIC COMMENT

ADJOURNMENT

06/16/2021

Gilbertsville-Mount Upton Central School Board of Education

Regular Meeting

16 June 2021

Board Room D131

Members present at the start of the meeting were President. Jeremy Pain, Vice-President, Larry Smith, Sean Barrows, Brian Underwood and one guest.

Members Jed Barnes and Cole Covington were absent.

Others present were Superintendent Annette Hammond, District Clerk Jarrin Hayen, District Treasurer Dorothy Iannello and Principal Heather Wilcox.

The meeting was called to order at 6:30 P.M. by President ORDER Pain, who led the Pledge of Allegiance.

The Acting Principal and Superintendent provided the following Positive Highlights:

POSITIVE HIGHLIGHTS

- Last day for 7-12 students consisted of lots of senior activities (corn hole on the tennis courts, kickball with younger students, staff vs. senior volleyball game and senior walk which is enjoyed by staff/students/parents and a video is on Facebook).
- Prepping for Graduation next week with 20 graduates.
- 254 college credits earned with the highest credits earned by students was 37 and more teachers are being approved to teach college courses.
- Awards ceremonies are ongoing until the end of the year.
- Working on a power point with all K-12 student awards listed.
- Athletics are done for the year and our baseball and softball teams played a couple of games at GMU.
- “Putnam Spelling Bee” Drama Production was excellent.
- Clay Target league ended last weekend with states followed by a “luncheon” at the Rod and Gun Club with families. Thank you Jim Butler for dedicating much time!
- SBHC offering Pfizer vaccine to 12-18 year old students.
- Cafeteria was awarded a \$7,000 grant from No Kid Hungry for a breakfast cart.
- CFES Rick Dalton wrote a book and highlighted GMU for mentoring. He did a book signing at GMU last week.
- Our logo looks great!

District Clerk, Jarrin Hayen invited the board to graduation, which takes place on June 25th at 5:30pm. and reminded them of the Re-Organizational meeting on July 1 at 6:30pm.

INFORMATION FOR MEMBERS

06/16/2021

No public comments

PUBLIC COMMENT

Superintendent, Annette D. Hammond reported on the use of the pandemic federal funding monies. The board was in consent.

REPORTS, Use of
Pandemic Federal Funding

Director of Facilities, Alan Digsby reported to the board on the lead testing results.

Lead Testing

The board discussed the vacant board seat with the resignation of one member, Hillary Giuda-Philpott. The board was in consent to reach out to community members for any interest.

BOARD DISCUSSION,
Vacant Board Seat

The board discussed having an informal meeting (nothing voted on), with Unadilla Valley's Board of Education to discuss continued shared services on August 16. The board was in consent.

August 16 Board meeting
with UV

The board discussed conducting a district census. The board was in consent.

District Census

The board convened in executive session at 8:03 p.m. to discuss the employment history of particular persons on a motion by Smith, seconded by Barrows and passed unanimously.

EXECUTIVE SESSION

The board reconvened in open session at 8:21 p.m. on a motion by Barrows, seconded by Underwood and passed unanimously.

Minutes from the 19 May 2021 regular meeting were unanimously approved on a motion by Barrows, seconded by Underwood. For the motion four, opposed none. Motion carried.

MINUTES

The proposed 16 June 2021 Regular Consent Agenda was unanimously adopted as amended on a motion by Smith, seconded by Barrows. For the motion four, opposed none. Motion carried.

AGENDA

Board Member Barrows made the motion, seconded by Board Member Underwood. RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 16 June 2021 CSE/CPSE Consent Agenda. The meeting dates include May 7, 14, 19, 21 & 29, 2021. For the motion four, opposed none. Motion carried.

CSE/CPSE CONSENT
AGENDA

06/16/2021

Board Member Smith made the motion, seconded by Board Member Barrows, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 16 June 2021, Financial Consent Agenda. For the motion four, opposed none. Motion carried.

FINANCIAL CONSENT AGENDA

Financial Reports

To accept the financial reports for May 2021.

Transfers of 2020-2021 Year End Fund Balance

To approve the authorization for the transfer of available funds from the 2020-2021 school year, an amount not to exceed \$80,000 to the Employee Retirement Sub-Fund (TRS) and an amount not to exceed \$240,000 to the Employee Retirement (ERS) Fund. The purpose of these funds is for future Employee Retirement and Teacher's Retirement payments.

To approve the authorization for the transfer of available funds from the 2020-2021 school year, an amount not to exceed \$100,000 to the Unemployment Reserve Fund. The purpose of this fund is for future Unemployment Claim payments.

To approve the authorization for the transfer of available funds from the 2020-2021 school year, an amount not to exceed \$840,000 to the Capital Reserve Funds. The purpose of this fund is for future purchases of vehicles.

To approve the authorization for the transfer of available funds from the 2020-2021 school year, an amount not to exceed \$240,000 to the Capital Reserve Funds. The purpose of this fund is for future capital projects.

Authorization for the Withdraw and Appropriation of Reserves

To approve the authorization for the withdrawal and appropriation for the 2021-2022 school year of \$50,000 from the Employee Retirement Contribution Reserve Fund (ERS) to pay for a portion of employer's share of the ERS contributions.

Solid Waste Bid

To accept the bid of the following company for the removal of our solid waste from July 1, 2021 through June 30, 2022: Waste Recovery.

06/16/2021

Surplus

To approve the following items as surplus:

Bus #60 can now declare it as surplus to be sold.

Board Member Barrows made the motion, seconded by Board Member Underwood, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 16 June 2021, Personnel Consent Agenda. For the motion four, opposed none. Motion carried.

PERSONNEL CONSENT
AGENDA

Reduce FTE Teacher

To approve the reduction of Lynne Talbot from a 1.0 FTE Math Teacher to a .5 FTE Math Teacher, effective July 1, 2021.

.5 Math Teacher

To appoint Tracy Kokell as a .5 Math Teacher.

.5 AIS Math Teacher

To appoint Tracy Kokell as a .5 AIS Math Teacher.

Elementary

To appoint Linda Dickey as a full-time elementary teacher effective 01 September 2021, beginning at a Step 10 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Linda Dickey

Tenure area: Elementary Teacher

Date of commencement of probationary service: 01 September 2021

Expiration date of appointment: 01 September 2024

Certification Status: Early Childhood Education (Birth-2) and Childhood Education (Grades 1-6)

Summer Student Workers

To approve summer workers for the summer of 2021, pending paperwork submission. Compensation is set at minimum wage, 20 hours per week for 8 weeks. The program will run from July 6, 2021-August 27, 2021. Workers include: Brian Wilson, Kali Wilcox, Kadence Canfield, Laila Critelli, Corbin Demmon, Daniel Tompkins and Taylor Gager.

K-12 Music Teacher Tenure Appointment

RESOLVED, that the Board of Education of the Gilbertsville-Mount Upton CSD, pursuant to Education Law and Part 30.3 of the Rules of the Board of Regents and Upon the recommendation of the Superintendent of

06/16/2021

Schools, hereby appoints William Gilchrest tenure to the position of K-12 Music Teacher tenure area. The board hereby makes this appointment effective 01 September 2021.

Secondary English Teacher Tenure Appointment

RESOLVED, that the Board of Education of the Gilbertsville-Mount Upton CSD, pursuant to Education Law and Part 30.3 of the Rules of the Board of Regents and Upon the recommendation of the Superintendent of Schools, hereby appoints Aimee Piedmonte tenure to the position of Secondary English Teacher tenure area. The board hereby makes this appointment effective 01 September 2021.

K-12 Art Teacher Tenure Appointment

RESOLVED, that the Board of Education of the Gilbertsville-Mount Upton CSD, pursuant to Education Law and Part 30.3 of the Rules of the Board of Regents and Upon the recommendation of the Superintendent of Schools, hereby appoints Ashley Hughes tenure to the position of K-12 Art Teacher tenure area. The board hereby makes this appointment effective 01 September 2021.

Substitute Cleaner

To approve Aaron Bower as a Substitute Cleaner, effective June 10, 2021.

Board Member Barrows made the motion, seconded by Board Member Underwood. RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 16 June 2021 New Items Consent Agenda as amended. For the motion four, opposed none. Motion carried.

NEW ITEMS CONSENT
AGENDA

BOCES Transportation Contract

To approve the DCMO BOCES school year transportation contract, effective September 1, 2021-June 30, 2022.

Summer Transportation Request To approve the request from the Guilford-Mt. Upton Summer Program Chairman, Carol Hubbard, for bus transportation to transport participants to Guilford Lake on weekdays from July 5, 2021 through August 6, 2021.

Education Elements Master Services Agreement To approve the agreement with Education Elements ("EdElements") to perform professional services for the dates of September 1, 2021-June 30, 2023.

06/16/2021

Memorandum of Agreement between Gilbertsville-Mount Upton Central School District and Lynne Talbot

To approve the Memorandum of Agreement between Gilbertsville-Mount Upton Central School District and Lynne Talbot, effective July 1, 2021.

No topics raised from the floor.

PUBLIC COMMENT

The meeting adjourned at 8:23 p.m. on a motion by Barrows, seconded by Smith, and passed unanimously.

ADJOURNMENT



GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

693 State Highway 51 • Gilbertsville, New York 13776-1104

Phone (607) 783-2207 • Fax: (607) 783-2254

Heather Wilcox, Principal / Director of Special Education
Issy Clapp, Admin. Assistant, CSE/Guidance Departments

TO: Board of Education

FROM: Heather Wilcox
Principal/Director of Special Education

RE: Recommendations Regarding Students with Disabilities

DATE: June 25, 2021

The following were reviewed by the CSE/CPSE Committee(s) at its meeting of June 24th, 2021. The CSE/CPSE Committee's recommendations regarding each student are set forth here. The tests, reports or other information upon which the recommendations are based, and a summary of the discussions, deliberations, and rationale for the recommendations are available upon request.

We hope that this information assists the Board in preparing its agenda to review these recommendations. If there is any further information, which may be needed regarding any of these recommendations, please let me know.

**Gilbertsville-Mt. Upton Board of Education
Reorganizational & Regular Meeting
Thursday, July 1, 2021**

Financial Consent Agenda

The Board of Education will be asked to accept/approve the following Financial Consent Agenda as recommended by the Superintendent of Schools:

Milk Bid, Ice Cream Bid and Bread Bid (encl F1)

To accept the bid of the following company to supply milk products for the 2021-2022 school year: Instant Whip Eastern New York, Inc.

To accept the bid of the following company to supply ice cream products for the 2021-2022 school year: Hershey's Ice Cream

To accept the bid of the following company to supply bread products for the 2021-2022 school year: Bimbo Bakery.

Donation (encl F2)

To accept the donation of facemasks and sanitizing wipes from Lowe's.



Susan L. Sebeck
School Food Service Manager

To: Annette Hammond
Re: Bid Information
From: Susan Sebeck
Date: June 21, 2021

Milk and Ice Cream Vendor Renewals through DCMO BOCES Cooperative
Purchasing Service for the 2021-2022 SY

The following vendors have submitted renewal forms for the Milk and Ice Cream
Bids.

Instant Whip Eastern New York, Inc. - #2020-130
Hershey - #2019-129B

Bimbo Bakery will be awarded the 2021-2022 SY Bread Bid.
Conducted through, DCMO BOCES Cooperative Purchasing Service

If you need any more information please let me know.

Thank you for your support of the School Meals Program.

Susan Sebeck

Good Morning Annette,

I wanted to reach out to you and ask if you were in need of hand sanitizer, masks, and sanitizing wipes. My mom is a manager for Lowe's and they received two pallets of these products that they can donate to someone. Since I will be working there next school year, her first thought was GMU. They have one full pallet of hand sanitizer and another pallet with masks and sanitizing wipes. We can set up a day for it all to be delivered to you if it is something you are interested in. Let me know if you could use these and, if so, when you would like to have them delivered to you.

I look forward to hearing from you!

Thank you,

Kathryn Lewis

**Gilbertsville-Mt. Upton Board of Education
Reorganizational & Regular Meeting
Thursday, July 1, 2021**

Personnel Consent Agenda

The Board of Education will be asked to accept/approve the following Personnel Consent Agenda as recommended by the Superintendent of Schools:

Rescind .5 Math Teacher

To rescind the appointment of Tracy Kokell as .5 Math Teacher for administrative purposes, appointed on June 16, 2021.

Rescind .5 AIS Math Teacher

To rescind the appointment of Tracy Kokell as .5 AIS Math Teacher for administrative purposes, appointed on June 16, 2021.

Secondary Mathematics Teacher (encl P1)

To appoint Tracy Kokell as a full-time secondary mathematics teacher effective 01 September 2021, beginning at a Step 1 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Tracy Kokell

Tenure area: Secondary Mathematics

Date of commencement of probationary service: 01 September 2021

Expiration date of appointment: 01 September 2025

Certification Status: Secondary Mathematics, Initial.

Elementary Teacher (encl P2)

To appoint Kaitlyn Hillis as a full-time elementary teacher effective 01 September 2021, beginning at a Step 5 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Kaitlyn Hillis

Tenure area: Elementary Teacher

Date of commencement of probationary service: 01 September 2021

Expiration date of appointment: 01 September 2025

Certification Status: Student with Disabilities (Birth-2), Initial; Students with Disabilities (Grades 1-6), Initial; Early Childhood Education (Birth-2), Initial, Childhood Education (Grades 1-6), Initial and English to Speakers of Other Languages, Kindergarten-Grade 12.

Summer School Aide (encl P3)

To appoint Dawn Wheeler as a Summer School Aide effective July 12, 2021 through August 5, 2021, at a rate of \$12.50/hour.

**Gilbertsville-Mt. Upton Board of Education
Reorganizational & Regular Meeting
Thursday, July 1, 2021**

Substitutes (encl P4)

To appoint the following **certified** substitutes for the 2021-2022 school year:
Janice Johnson and Lynne Ohl.

To appoint the following **non-certified** substitutes for the 2021-2022 school year:
Carrie D'Amato, Elaina Palada, Meredith Hammond and Phyllis Inman.

Kindergarten Bridging Program Staff/Pre-K Meet and Greet (encl P5)

To appoint the following teachers/staff to the Kindergarten Bridging Program and Pre-K Meet and Greet for the 2021-2022 school year: Andrea Delmar, Linda Dickey, Amy Costello, Lisa Ruland, Amy Hoyt, Kathryn Lewis, Amanda Musson, Elisa Heggenstaller, Lauren Weidman, Jaime Sherwood and Kelly Ingham.

Annual Positions/Advisors (encl P6)

PAID ANNUAL POSITIONS:

Class of 2022 (Seniors)	Katie Woods
Class of 2023 (Juniors)	Teresa Titus
Class of 2024 (Sophomores)	Shania Speenburgh
Class of 2025 (Freshman)	Lisa Ruland
Class of 2026 (8TH GRADE)	Clara Tanner
Class of 2027 (7TH GRADE)	Raquel Norton
7-8 STUDENT COUNCIL	Kaitlyn Woods
9-12 STUDENT COUNCIL	Shania Speenburgh
NATIONAL HONOR SOCIETY	Cierra Stafford
YEARBOOK	Jennifer McDowall
MOCK TRIAL	Raquel Norton
SADD	Katie Izzo
MARCHING BAND, JAZZ BAND, PIT DIRECTOR	William Gilchrest
COLOR GUARD	Anne Monaco
DRAMA CLUB	Jennifer McDowall

**Gilbertsville-Mt. Upton Board of Education
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MUSICAL DIRECTOR	Jennifer McDowall
JUNIOR MUSICAL DIRECTOR (Grades 4-7)	Anne Monaco
Assistant Director/Choreographer	TBD
SKI CLUB	TBD
LANGUAGE CLUB	TBD
LEADERSHIP CLUB (FORMER NJHS)	Danielle Rhone
ELEMENTARY STUDENT COUNCIL (Grades 4-6)	Alicia Cummings
SAFETY PARTOL	TBD
LITERACY INSTRUCTIONAL LEADER	Lauren Weidman
MATH INSTRUCTIONAL LEADER	Darin Trass
MATH INSTRUCTIONAL LEADER	Cierra Stafford
ATHLETIC DIRECTOR	Greg Bonczkowski
AUDITORIUM COORDINATOR	Tyler Lindsley
CSE CHAIR	Heather Wilcox

NON-PAID ANNUAL POSITIONS

CLAY RAIDERS (Trapshooting Club)	Larisa Waghorn & Jim Butler
ACADEMIC TEAM	Danielle Rhone
GRADUATION COORDINATOR	Kristy Carey
CFES COORDINATOR	Heather Wilcox
WOMEN FOR A CHANGE	TBD
GAY STRAIGHT ALLIANCE	Ashley Hughes

**Gilbertsville-Mt. Upton Board of Education
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Summer Bus Drivers (encl P7)

To appoint the following individuals as Summer Bus Drivers, effective July 6, 2021 through August 31, 2021, at their 2021-2022 contractual pay rate:

Aaron Bowers, Harold Button, Mark Grabo, Terry Hoke, Carol Seha, Joe Storzinger, Pam Rosenberg, Jeff Rosenberg and Bruce Zimmer

Summer Bus Monitor (encl P8)

To appoint the Charles Seha as a Summer Bus Monitor, effective July 6, 2021 through August 31, 2021, at his 2021-2022 contractual pay rate.

Summer Enrichment Staff (encl P9)

To appoint the following individual as the Summer Enrichment Coordinator, effective May 26, 2021 through August 31, 2021, at the pay rate of \$5,000 stipend:

Teresa Titus

To appoint the following individuals as Summer Enrichment Staff, effective July 1, 2021 through August 31, 2021 at the rate of pay of \$25.54/hour:

Lynne Talbot, Tyler Lindsley, Larisa Waghorn, Thomas Connell, Raquel Norton, Kaitlyn Woods, Lisa Ruland, Katherine Izzo, Ashley Hughes, Issy Clapp, Samantha Wise, Amy Hoyt, Theresa Bennett, Clara Tanner, Amy Costello, Jackie Turnbull and Shari Bennett.

Mentors (encl P10)

To appoint the following Mentors for the 2021-2011 school year:

Debra Davies for Amy Hoyt (Pre-K Teacher)

Debra Davies for Kathryn Lewis (Pre-K Teacher)

Lauren Weidman for Andrea Delmar (Kindergarten Teacher)

Lauren Weidman for Linda Dickey (Kindergarten Teacher)

Theresa Bennett & Darin Trass for Courtney Baker (3rd Grade Teacher)

Theresa Bennett & Darin Trass for Mackenzie Henry (3rd Grade Teacher)

Lauren Weidman for Kaitlyn Hillis (3-6 Literacy Teacher)

Katie Izzo for Tracy Kokell (MS/HS Math & AIS Teacher)

Tom Connell for Calvir Locke (Spanish Teacher)

Jennifer McDowall for Rebecca Wagner (MS/HS English Language Arts Teacher)

Greg Bonczkowski for Matthew Carlin (PE/Health Teacher)

Summer Helpers (encl P11)

To appoint the following as Summer Helpers, effective July 6, 2021 through August 24, 2021, at their 2021-2022 contractual pay rate:

Shari Bennett, Tammy Tom, Tyler Lindsley, Kari Stockdale, Amy Costello, Sara Barnes and Alethea Keuhn.

**Gilbertsville-Mt. Upton Board of Education
Reorganizational & Regular Meeting
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Summer Food Service Helpers (encl P12)

To appoint the following as Summer Food Service Helpers, effective July 1, 2021 August 31, 2021, at their 2021-2022 contractual pay rate:

Lisa Dibble and Stacey Barnes

Summer Helper (encl P13)

To appoint Bryan Voorhees as a Summer Helper in the Technology department, effective July 1, 2021 through August 31, 2021, at a pay rate of \$12.50/hour.



GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL

Main Office

Annette D. Hammond
Superintendent

Heather Wilcox
Principal/
Director of
Special Education

Kristy Carey
Main Office
Administrative Assistant
Registrar

Deb Ostrander
Front Desk Clerk

Issy Clapp
Student Support Services
Administrative Assistant

Lisa Ruland
Elementary School
Counselor

Clara Tanner
MS/HS Counselor

June 4, 2021

To: Annette Hammond, Superintendent
CC: Board of Education
From: Heather Wilcox
Re: Math Teacher recommendation

I am recommending that Ms. Tracy Kokell be appointed as a MS/HS Math teacher beginning on September 1, 2021. Tracy completed her student teaching this past spring here at GMU with Mrs. Talbot which provides both the district and Tracy with many great benefits as a future employee. She is very confident with Math education standards, but also familiar with district expectations, initiatives, and understands our student population and rural needs.

Tracy has a variety of teaching experiences that have created a strong foundation from which Tracy can grow from as a new teacher. She is passionate about the supporting the success of others and spent much of her free time tutoring at-risk students while completing her schooling.

Upon checking references, they consistently said that Tracy is eager to learn, compassionate, ambitious, and dedicated. She is willing to ask for help when needed, and is devoted to fulfilling to her job responsibilities, no matter the challenges.

I am confident that Ms. Tracy Kokell has the attitude, teaching skills, and potential needed to become a successful teacher here at GMU, but also the compassion and empathy required to support the students' social and emotional needs as well. Please let me know if you have any questions.

Sincerely,

Heather Wilcox
Principal



GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL

Main Office

June 23, 2021

To: Annette Hammond, Superintendent
CC: Board of Education
From: Heather Wilcox
Re: Elementary Teacher recommendation

Annette D. Hammond
Superintendent

Heather Wilcox
Principal/
Director of
Special Education

Kristy Carey
Main Office
Administrative Assistant
Registrar

Deb Ostrander
Front Desk Clerk

Issy Clapp
Student Support Services
Administrative Assistant

Lisa Ruland
Elementary School
Counselor

Clara Tanner
MS/HS Counselor

I am recommending that Ms. Kaitlyn Hillis be appointed as an Elementary teacher beginning on September 1, 2021. She holds multiple certifications in Student with Disabilities (Birth-2), Initial; Students with Disabilities (Grades 1-6), Initial; Early Childhood Education (Birth-2), Initial, Childhood Education (Grades 1-6), Initial and English to Speakers of Other Languages, Kindergarten-Grade 12.

Kaitlyn has made it her life goal to help others. She is extremely passionate about ensuring that all her students learn and works extremely hard to make sure this happens. She believes that open communication is of utmost importance and relies on journals and weekly newsletters to keep families informed of what is happening in the classroom. Kaitlyn creates a learning environment where all students feel comfortable to take risks and grow as independent learners.

Kaitlyn believes that relationships matter most which correlates with our trauma-informed philosophy and practices here at GMU. Kaitlyn focuses on fostering relationships to help students develop strong social/emotional skills and to prevent future behaviors. She firmly believes in praise for positive behaviors and avoids reinforcing negative behaviors.

I am confident that Ms. Kaitlyn Hillis has the attitude, teaching skills, and potential needed to become a successful teacher here at GMU, but also the compassion and empathy required to support the students' social and emotional needs as well. Please let me know if you have any questions.

Sincerely,

Heather Wilcox
Principal



GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL

Main Office

Annette D. Hammond
Superintendent

Heather Wilcox
Principal/
Director of
Special Education

Kristy Carey
Main Office
Administrative Assistant
Registrar

Deb Ostrander
Front Desk Clerk

Issy Clapp
Student Support Services
Administrative Assistant

Lisa Ruland
Elementary School
Counselor

Clara Tanner
MS/HS Counselor

June 23, 2021

To: Annette Hammond, Superintendent
CC: Board of Education
From: Heather Wilcox
Re: Summer school aide recommendation

I am recommending that Mrs. Dawn Wheeler be appointed as a Summer School aide beginning on July 12, 2021. She will oversee students that are enrolled in summer school courses held at the Unadilla Valley campus. Dawn has worked with adolescents in a variety of educational settings, the most recent being a classroom aide in a special education classroom. She has managed the most at-risk students and has developed skills to motivate and encourage students.

I am confident that Mrs. Dawn Wheeler has the patience and attitude to successfully supervise our students enrolled in summer school courses. Please let me know if you have any questions.

Sincerely,

Heather Wilcox
Principal



GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

693 State Highway 51 • Gilbertsville, New York 13776-1104

Phone (607) 783-2207 • Fax: (607) 783-2254

To: Gilbertsville-Mt. Upton Central School
Board of Education
693 State Highway 51
Gilbertsville, NY 13776

From: Issy Clapp, GMU Substitute Coordinator

Date: June: 22, 2021

RE: Substitutes

To Whom It May Concern;

I have received a Reasonable Assurance Form from the following people with the intent to return to the Gilbertsville- Mount Upton School District for the 2021-2022 school year in the capacity as a on call substitute.

Jan Johnson – Retired Certified Teacher
Lynne Ohl – Retired Certified Teacher
Carrie D’Amato – Noncertified
Phyllis Adams-Inman – Noncertified
Elaina Palada – No certified (College Student)
Meredith Hammond – Noncertified (College Student)

Thank you for your time.



GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL

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Issy Clapp
Student Support Services
Administrative Assistant

Lisa Ruland
Elementary School
Counselor

Clara Tanner
MS/HS Counselor

July 1, 2021

To: Annette Hammond, Superintendent
CC: Board of Education
From: Heather Wilcox
Re: Kindergarten Bridging Program Staff/PK Meet and Greet

Pre-K & Kindergarten Bridging Staff

Andrea Delmar
Linda Dickey
Amy Costello
Lisa Ruland
Amy Hoyt
Kathryn Lewis
Amanda Musson
Elisa Heggenstaller
Lauren Weidman
Jaime Sherwood
Kelly Ingham

Sincerely,

Heather Wilcox
Principal



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Administrative Assistant

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Elementary School
Counselor

Clara Tanner
MS/HS Counselor

July 1, 2021

To: Annette Hammond, Superintendent
CC: Board of Education
From: Heather Wilcox
Re: Annual Positions Recommendations

Please consider accepting the following recommendations for the annual positions.

Sincerely,

Heather Wilcox
Principal

PAID ANNUAL POSITIONS (stipends)

POSITION	NAME
Class of 2022 (Seniors)	Katie Woods
Class of 2023 (Juniors)	Teresa Titus
Class of 2024 (Sophomores)	Shania Speenburgh
Class of 2025 (Freshman)	Lisa Ruland
Class of 2026 (8th Grade)	Clara Tanner
Class of 2027 (7th Grade)	Raquel Norton
7-8 Student Council	Kaitlyn Woods
9-12 Student Council	Shania Speenburgh
National Honor Society	Cierra Stafford
Yearbook	Jennifer McDowall
Mock Trial	Raquel Norton
SADD	Katie Izzo
Marching Band, Jazz Band, Pit Director	Will Gilcrest
Color Guard	Anne Monaco
Drama Club	Jennifer McDowall
Musical Director	Jennifer McDowall
Junior Musical Director	Anne Monaco
Assistant Director/Choreographer	TBD
Ski Club	TBD
Language Club	TBD
Leadership Club (former NJHS)	Danielle Rhone
Elementary Student Council (Grades 4-6)	Alicia Cummings
Safety Patrol Advisor	TBD
Literacy Instructional Leader	Lauren Weidman
Math Instructional Leader	Darin Trass
Math Instructional Leader	Cierra Stafford
Athletic Director	Greg Bonczkowski
Auditorium Coordinator	Tyler Lindsley
CSE Chair	Heather Wilcox

NON-PAID ANNUAL POSITIONS

Clay Raiders (Trapshooting Club)	Larisa Waghorn & Jim Butler
Academic Team	Danielle Rhone
Graduation Coordinator	Kristy Carey
CFES Coordinator	Heather Wilcox
Women For A Change	TBD
Gay Straight Alliance	Ashley Hughes



GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

693 State Highway 51 • Gilbertsville, New York 13776-1104

Phone (607) 783-2207 • Fax: (607) 783-2254

June 21, 2021

TO: Annette Hammond
FROM: Harold Ives
RE: Summer Transportation

I would like to get approval for Summer Transportation needs for the following drivers:

Aaron Bowers

Harold Button

Mark Grabo

Terry Hoke

Carol Seha

Joe Storzinger

Pam Rosenberg

Jeff Rosenberg

Bruce Zimmer

This would be as needed for Summer School, Summer Journey Program, Bridging and Food Delivery.

If you have any questions please let me know.

Thank-you!

It's the *Quality of the journey* that counts.



GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

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June 21, 2021

TO: Annette Hammond
FROM: Harold Ives
RE: Summer Transportation

I would like to get approval for Summer Transportation needs for the following Monitors:

Charles Seha- Monitor if needed

This would be as needed for Summer School, Summer Journey Program, Bridging and Food Delivery.

If you have any questions please let me know.

Thank-you!



GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL

Main Office

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Superintendent

Heather Wilcox
Principal/
Director of
Special Education

Kristy Carey
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Registrar

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Front Desk Clerk

Issy Clapp
Student Support Services
Administrative Assistant

Lisa Ruland
Elementary School
Counselor

Clara Tanner
MS/HS Counselor

July 1, 2021

To: Annette Hammond, Superintendent
CC: Board of Education
From: Heather Wilcox
Re: Summer Enrichment Staff

Please consider accepting the following recommendations for Summer Enrichment Staff:

Summer Enrichment Staff

Summer Enrichment Coordinator – Teresa Titus
Lynne Talbot
Tyler Lindsley
Larisa Waghorn
Thomas Connell
Raquel Norton
Kaitlyn Woods
Lisa Ruland
Katherine Izzo
Ashley Hughes
Issy Clapp
Samantha Wise
Amy Hoyt
Theresa Bennett
Clara Tanner
Amy Costello
Jackie Turnbull
Shari Bennett

Sincerely,

Heather Wilcox

Principal



GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL

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Administrative Assistant

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Elementary School
Counselor

Clara Tanner
MS/HS Counselor

July 1, 2021

To: Annette Hammond, Superintendent
CC: Board of Education
From: Heather Wilcox
Re: Mentor Recommendations

Please consider accepting the following recommendations as mentors for our new hires.

New Hires	Mentors
Amy Hoyt (PK)	Deb Davies
Kathryn Lewis (PK)	Deb Davies
Andrea Delmar (K)	Lauren Weidman
Linda Dickey (K)	Lauren Weidman
Courtney Baker (3)	Theresa Bennett & Darin Trass
Mackenzie Henry (3)	Theresa Bennett & Darin Trass
Kaitlyn Hillis Literacy Teacher (3-6)	Lauren Weidman
Tracy Kokell (MS/HS Math & AIS)	Katie Izzo
Calvin Locke (Spanish)	Tom Connell
Rebecca Wagner (MS/HS ELA)	Jennifer McDowall
Matthew Carlin (PE/Health)	Greg Bonczkowski

Sincerely,

Heather Wilcox
Principal



GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL

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Lisa Ruland
Elementary School
Counselor

Clara Tanner
MS/HS Counselor

July 1, 2021

To: Annette Hammond, Superintendent
CC: Board of Education
From: Heather Wilcox
Re: Summer Helpers

Please consider accepting the following recommendations for summer help.

Summer Helpers

Shari Bennett
Tammy Tom
Tyler Lindsley
Kari Stockdale
Amy Costello
Sara Barnes
Alethea Keuhn

Sincerely,

Heather Wilcox
Principal



GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

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Phone (607) 783-2207 • Fax: (607) 783-2254

To: Annette Hammond
Re: Summer Cafeteria Workers
From: Susan Sebeck, Cafeteria Manager
Date: June 22, 2021

I am recommending the following individuals be appointed, as Summer Food Service Workers to help prepare for our summer feedings:

Lisa Dibble

Stacey Barnes

Thank you,

Susan Sebeck



GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

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To: Annette Hammond, Superintendent

CC: Board of Education

From: Eric Voorhees

Re: Summer Helpers

Please consider appointing Bryan Voorhees to be a Summer Helper in the Technology department, effective July 1, 2021-August 31, 2021.

**Gilbertsville-Mt. Upton Board of Education
Reorganizational & Regular Meeting
Thursday, July 1, 2021**

New Items Consent Agenda

The Board of Education will be asked to accept/approve the following New Items Consent Agenda as recommended by the Superintendent of Schools:

Contract for Consulting Services (encl N1)

To approve the Contract for Consulting Services with Gilbertsville-Mount Upton CSD and Tanya Schnabl for the 2021-2022 school year.

Non-Resident Students (encl N2)

To approve the following non-resident students for the 2020-2021 school year:
Brackon Banks- grade 11, Nicole Meyers- grade 12, Peyton Norton- grade 7, Megan Perrine- grade 11, Lillian Perrine- grade 8, Wilbur Barnes- grade 2, Madelyn Jo Barnes- grade K, Tristan Fairbairn- grade 6, Tenley Fairbairn- grade 3, Miranda Carrabba- grade 12 and Mara Lewis- grade Pre-K

One Time Waiver of Penalties on Parcel (encl N3)

AUTHORIZING CANCELLATION OF INTEREST, PENALTIES
AND OTHER CHARGES DUE UNDER REAL PROPERTY TAX LAW
SECTION 480A PURSUANT TO REAL PROPERTY TAX LAW SECTION 1182

WHEREAS, certain real property owners (281.00-1-25.01) entered into agreements with the NYS Department of Environmental Conservation (DEC) in order to qualify for a forestry exemption pursuant to Real Property Tax Law section 480-a; when some requirements were not met, the DEC sent letters to the owners, the County and the town assessors to remove the exemptions but through an oversight the exemptions were never removed; and

WHEREAS, this oversight has now been corrected and the owners are responsible for paying all recalculated taxes that would have been due had the exemptions been timely removed; in addition to repaying the taxes as recalculated, the statutory penalty for not meeting the agreement requirements is 2 to 2 ½ times the recalculated amount along with 6% compounded interest up to ten years; and

**Gilbertsville-Mt. Upton Board of Education
Reorganizational & Regular Meeting
Thursday, July 1, 2021**

WHEREAS, given these unique circumstances where the exemptions were not removed despite notice to the proper entities, the School Board has authority to direct the Treasurer to collect the recalculated taxes but to cancel interest and penalties due on the recalculated amount up to ten years; now, therefore, be it

RESOLVED, that the Treasurer is directed to recalculate and collect the amount of taxes owed as if the exemptions had been removed but to cancel all penalties and interest that would otherwise be due pursuant to RPTL section 480-a (7) (c) and (d) on the recalculated amount and to collect all other penalties and interest otherwise due on the following properties:

Town of Butternuts - 281,00-1-25.01

Rescind Memorandum of Agreement between Gilbertsville-Mount Upton Central School District and Lynne Talbot

To rescind the Memorandum of Agreement between Gilbertsville-Mount Upton Central School District and Lynne Talbot, effective July 1, 2021.

CONTRACT FOR CONSULTING SERVICES
Write-On Consultants, LLC

This agreement is made this day by and between the Gilbertsville-Mt. Upton Central School District, located at 693 State Highway 51, Gilbertsville, NY 13776, hereinafter referred to as VENDEE and Write-On Consultants, LLC, Tanya Schnabl, member, 307 Barrett Lane, Bridgeport, NY 13030, hereinafter referred to as VENDOR.

Now, therefore, the VENDEE hereby agrees to pay VENDOR the sum of **\$1200.00** per day for Curriculum and Staff Development Services focused on increasing student achievement in the area of literacy. The VENDEE and VENDOR agree to up to **40 days of service**, which shall be rendered by the VENDOR from September 1, 2021 through August 31, 2022. These dates are to be agreed upon by both parties.

The VENDOR hereby agrees with the VENDEE as follows:

1. The VENDOR shall furnish all planning, handouts, reference materials and visual aides necessary for this work. VENDEE will provide copying, materials, and equipment necessary.
2. The VENDOR will provide curriculum mapping support, literacy coaching services, staff development support, administrative guidance, curricular decision making, when needed, data-driven instruction guidance and support, and any other services to increase student achievement that are agreed upon by BOTH the VENDOR and the VENDEE.
3. All travel and personal expenses for the VENDOR are included in this fee.
4. The VENDOR will provide invoices as needed for the work completed.

Make checks payable to: Write-On Consultants, LLC. EIN number: 26-1867377

A 1099-MISC will be issued for payments made in accordance with the IRS guideline.

It is mutually agreed that this agreement shall become binding.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year written below.

GMU CSD

693 State Highway 51
Gilbertsville, New York 13776

.....
(Director, Party of the First Part)

.....
(Date)

Write On Consultants, LLC

307 Barrett Lane
Bridgeport, NY 13030

.....
(Write-On Consultants, LLC, Tanya Schnabl, member – Party of the Second Part)
(Date)



GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL

Office of the Superintendent

Annette D. Hammond
Superintendent

Jarrin Hayen
District Clerk/
Administrative Assistant
to the Superintendent

Heather Wilcox
Principal/
Director of
Special Education

Dorothy Iannello
District Treasurer

Harold Ives
Head Bus Driver

Alan Digsby
Buildings and Grounds
Supervisor

Susan Sebeck
Food Service Manager

Eric Voorhees
Technology Director/
CIO

To: GMU Board of Education
Annette Hammond, Superintendent

From: Jarrin Hayen

Date: June 23, 2021

Re: Non-Resident Students for 2021-2022

The following non-resident students need to be approved for the 2021-2022 school year:

Brackon Banks	Grade: 11
Nicole Meyers	Grade: 12
Peyton Norton	Grade: 7
Megan Perrine	Grade: 11
Lillian Perrine	Grade: 8
Wilbur Barnes	Grade: 2
Madelyn Jo Barnes	Grade: K
Tristan Fairbairn	Grade: 6
Tenley Fairbairn	Grade: 3
Miranda Carrabba	Grade: 12
Mara Lewis	Grade: Pre-K

AUTHORIZING CANCELLATION OF INTEREST, PENALTIES
AND OTHER CHARGES DUE UNDER REAL PROPERTY TAX LAW
SECTION 480A PURSUANT TO REAL PROPERTY TAX LAW SECTION 1182

WHEREAS, certain real property owners (281.00-1-25.01) entered into agreements with the NYS Department of Environmental Conservation (DEC) in order to qualify for a forestry exemption pursuant to Real Property Tax Law section 480-a; when some requirements were not met, the DEC sent letters to the owners, the County and the town assessors to remove the exemptions but through an oversight the exemptions were never removed; and

WHEREAS, this oversight has now been corrected and the owners are responsible for paying all recalculated taxes that would have been due had the exemptions been timely removed; in addition to repaying the taxes as recalculated, the statutory penalty for not meeting the agreement requirements is 2 to 2 ½ times the recalculated amount along with 6% compounded interest up to ten years; and

WHEREAS, given these unique circumstances where the exemptions were not removed despite notice to the proper entities, the School Board has authority to direct the Treasurer to collect the recalculated taxes but to cancel interest and penalties due on the recalculated amount up to ten years; now, therefore, be it

RESOLVED, that the Treasurer is directed to recalculate and collect the amount of taxes owed as if the exemptions had been removed but to cancel all penalties and interest that would otherwise be due pursuant to RPTL section 480-

Resolution No.

Page 2

a (7) (c) and (d) on the recalculated amount and to collect all other penalties and interest otherwise due on the following properties:

Town of Butternuts - 281.00-1-25.01 -