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## Gilbertsville-Mount Upton Central School Board of Education

Reorganizational & Regular Meeting

05 July 2023

Board Room D131

Members present at the start of the meeting were Jeremy Pain, Sean Barrows, Whitney Talbot, Christopher Ostrander, Brenda Friedel and two guests.

Member Sarah Green was absent.

Member Jed Barnes arrived at 6:04 P.M.

Others present were Superintendent, Annette Hammond; District Treasurer, Dorothy Iannello; Principal, Heather Wilcox and District Clerk Jarrin Hayen.

The meeting was called to order at 6:00 P.M. by Acting District Clerk, Jarrin Hayen. ORDER

The Acting District Clerk called for nominations for Board President for the 2023-2024 school year. Jeremy Pain was nominated by Sean Barrows for President. There were no other nominations. ELECTION, PRESIDENT

On a motion by Barrows, seconded by Ostrander and passed unanimously, the Acting District Clerk was requested to cast one ballot for the unanimous election of Jeremy Pain as President for the 2023-2024 school year.

Jeremy Pain was unanimously elected President.

The Acting District Clerk called for nominations for Board Vice-President for the 2023-2024 school year. Jed Barnes was nominated by Jeremy Pain for Vice-President. There were no other nominations. ELECTION, VICE-PRESIDENT

On a motion by Barrows, seconded by Ostrander and passed unanimously, the Acting District Clerk was requested to cast one ballot for the unanimous election of Jed Barnes as Vice-President for the 2023-2024 school year.

Jed Barnes was unanimously elected Vice-President.

The Oath of Office was administered to President Pain by the Acting District Clerk. OATHS ADMINISTERED

The Oath of Office was administered to Vice-President Barnes by the Acting District Clerk.

The Oath of Office was administered to re-elected board members Jed

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Barnes and Christopher Ostrander by Acting District Clerk.

The Oath of Office was administered to District Clerk Jarrin Hayen by Board President.

The Oath of Office was administered to Dorothy Iannello, District Treasurer; Annette Hammond, Superintendent and Heather Wilcox, Principal.

President Pain assumed the chair.

As recommended by the Superintendent, the following appointments and designations for the 2023-2024 school year were unanimously approved as amended on a motion by Friedel, seconded by Talbot and passed unanimously.

APPOINTMENTS  
AND  
DESIGNATIONS

Superintendent	<i>Annette D. Hammond</i>
District Clerk	<i>Jarrin Hayen</i>
Clerk Pro-Tem	<i>BOE President &amp; VP, Superintendent</i>
District Treasurer	<i>Dorothy Iannello</i>
Deputy Treasurer	<i>Brianne Simonds</i>
Purchasing Agent	<i>Superintendent</i>
Alternate Purchasing Agent	<i>Dorothy Iannello</i>
Asst. Purchasing Agent	<i>Principal</i>
K-12 Petty Cash Fund \$100	<i>District Treasurer</i>
School Meals Petty Cash Fund \$50	<i>Susan Sebeck</i>
School Attorney	<i>Ferrara Fiorenza PC</i>
Compliance Officer for Title IX & Title I	<i>Heather Wilcox</i>
Sexual Harassment Complaint Officer	<i>Superintendent</i>
Homeless Liaison	<i>Kristy Carey</i>
Pesticide Application Coordinator	<i>Alan Digsby</i>
Funds Depository	<i>Community Bank, N.A., JP Morgan-Chase, NYCLASS</i>
HIPAA Privacy Officer	<i>Dorothy Iannello</i>
School Tax Collector	<i>Dorothy Iannello</i>
Authorized Credit Card	<i>Visa/Community Bank, N.A.</i>
Attendance Clerk	<i>Front Desk Position</i>
Independent Auditor	<i>D'Arcangelo &amp; Co., LLP</i>
Internal Claims Auditor	<i>Tom Connell</i>
Payroll Certification	<i>Superintendent</i>
DASA Coordinator	<i>Lauren Roberts, Lisa Ruland</i>
BOE Regular Meeting Nights	<i>See attached schedule</i>
Newspapers	<i>(Norwich) Evening Sun &amp; (Oneonta) Daily Star</i>
Legislative Liaison	<i>BOE Vice President</i>
Bonding \$1,000,000	<i>District Treasurer, Deputy Treasurer</i>
Student Accounts Central Treasurer	<i>Jarrin Hayen</i>
Mileage Rate	<i>Current IRS standard rate</i>
Budget Transfers up to \$10,000	<i>Superintendent</i>
Student Suspensions	<i>Heather Wilcox</i>

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Tutoring Stipend	\$27.91 per hour
Teaching Substitutes	Certified - \$115.00/day Uncertified - \$100.00/day Retired from GMU- \$135.00/day
Fully Certified Long-Term Teacher:	\$160.00/day
Non-Certified Long-Term Teacher:	\$135.00/day
Substitute Support Staff	Minimum Wage
Substitute Secretary, (over 10 consecutive days)	Minimum Wage
Substitute Health Aide with Certification	\$100.00/day
Substitute Registered Nurse	\$20.00/hour
Substitute Bus Driver	\$25.00/run
Substitute Cleaner Rate	Minimum Wage
Summer Instructional Pay	\$27.91/hour
Election Officials' Stipend	\$150.00/day
Records Management Officer	Jarrin Hayen
Data Protection Officer	Eric Voorhees
Hearing Officer	BOE President
Audit Committee	Board Members
Financial Advisor	Fiscal Advisors and Marketing, Inc.
Bond Council	Orrick, Herrington & Sutcliffe, LLP.
Title IX/Section 504 Compliance Officer	Heather Wilcox
Human Rights Officer	Superintendent
Internal Claims Auditor	\$16.50/hour
MOH Workers' Compensation Board Representative	Annette Hammond & Dorothy Iannello

Designation of DCMO BOCES to act as the Advisory Council for GMU Career and Technical Education 2023-2024.

Approve Federal and State Programs:

Title I, Title II A, Title IV, IDEA Part B, Section 611, Section 619, REAP, National School Lunch, National School Breakfast and Surplus Food, Universal Pre-K (UPK), No Kid Hungry, CRRSA, ARP ESSER, Learning Loss.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorizes the Superintendent of Schools to hire and approve payroll for employees between board meetings. Final approval of employment will be at the next regularly scheduled board meeting.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Board President and/or Deputy Treasurer to sign checks in the absence of the District Treasurer.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorizes the Superintendent of Schools to enter into contracts for services on behalf of the Gilbertsville-Mount Upton Central School District.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does and hereby agrees that the district shall provide legal counsel and indemnify to its members, officers, the superintendent of schools, and school building and district administrators against all uninsured financial loss arising out of any proceedings, claim, demand suit, judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while said member, officer, superintendent, building administrator or district administrator is acting within the scope of his/her employment or at the direction of the Board of Education and in addition that this clause is continued in the employment contracts of the superintendent, school building and school district administrators.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board of Education of Gilbertsville-Mount Upton Central School District hereby adopts, in full, the coverage provided by Section 18 of the New York Public Officers Law. This coverage shall not supplant any existing protection and/or coverage provided by any other section of law but shall add to and supplement such existing coverage.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board hereby re-adopt the Code of Ethics, Code of Conduct, and all existing Policies.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, the Board does hereby agree to retain NBT Insurance Agency LLC., (NBT) to broker the business and other insurance needs. The District, with the guidance of NBT, will periodically obtain insurance coverage carrier quotes to assure competitive pricing.

The re-organizational meeting adjourned at 6:04 p.m. on a motion by Barrows, seconded by Talbot, and passed unanimously.

The regular meeting was called to order at 6:04 P.M. by President Pain.

The Superintendent and Principal provided the following Positive Highlights:

- Graduation went well. Rained but custodians moved quickly to get student signs inside to help with seating.
- Ended school year on a positive note.

No topics were raised from the floor.

The District Clerk informed the board of the following:

- District-Wide Safety Plan Public Hearing will be on August 16, 2023 at 6:00pm, for the purpose of receiving any comments with respect to

POSITIVE  
HIGHLIGHTS

PUBLIC COMMENT

INFORMATION FOR  
MEMBERS

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the plan for GMU.

The Board discussed the following:

-Second Reading: Non-resident Students (BP7131)

Minutes from the 14 June 2023 meeting were unanimously approved on a motion by Barrows, seconded by Barnes. For the motion six, opposed none. Motion carried.

BOARD  
DISCUSSION  
MINUTES

The proposed 05 July 2023 Regular Consent Agenda was unanimously adopted as amended on a motion by Friedel, seconded by Talbot. For the motion six, opposed none. Motion carried.

AGENDA

Board Member Barrows made the motion, seconded by Board Member Ostrander, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 05 July 2023 CSE/CPSE Consent Agenda. The meeting dates include 14, 16, 22 & 23 June 2023. For the motion six, opposed none. Motion carried.

CSE/CPSE  
CONSENT AGENDA

Board Member Barnes made the motion, seconded by Board Member Talbot, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 05 July 2023, Financial Consent Agenda as amended. For the motion six, opposed none. Motion carried.

FINANCIAL  
CONSENT AGENDA

### **Financial Reports**

To accept the financial reports for June 2023.

Board Member Barrows made the motion, seconded by Board Member Ostrander, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 05 July 2023, Personnel Consent Agenda as amended. For the motion six, opposed none. Motion carried.

PERSONNEL  
CONSENT AGENDA

### **Special Education Teacher Tenure Appointment**

RESOLVED, that the Board of Education of the Gilbertsville-Mount Upton CSD, pursuant to Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of the Superintendent of Schools, hereby appoints Samantha Carrabba tenure to the position of Special Education tenure area. The board hereby makes this appointment effective 01 September 2023.

### **School Counselor Tenure Appointment**

RESOLVED, that the Board of Education of the Gilbertsville-Mount Upton CSD, pursuant to Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of the Superintendent of Schools, hereby appoints Lisa Ruland tenure to the position of School Counselor tenure area. The board hereby makes this appointment effective 01 September 2023.

### **Secondary Social Studies Teacher Tenure Appointment**

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RESOLVED, that the Board of Education of the Gilbertsville-Mount Upton CSD, pursuant to Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of the Superintendent of Schools, hereby appoints Shania Speenburgh tenure to the position of Secondary Social Studies tenure area. The board hereby makes this appointment effective 01 September 2023.

**Substitutes**

To appoint the following **certified** substitutes for the 2023-2024 school year:  
Lynne Ohl.

To appoint the following **non-certified** substitutes for the 2023-2024 school year:  
Carol Angelone, Phyllis Inman, Tina Nichols, Ashley Ferris, Felicia Musson, Matraca Harman, Rich Dunnigan and Devin Harris.

To appoint the following as **RN-Nurse** substitutes for the 2023-2024 school year:  
Carol Angelone, RN Nurse and Phyllis Inman, RN Nurse.

**Summer Food Service Helpers**

To appoint the following as Summer Food Service Helpers, effective July 1, 2023 through August 31, 2023, at their 2023-2024 contractual pay rate:  
Lisa Dibble, Stacey Barnes, Jillian Dickerson, Kathryn Hawkins and Andrew Sebeck

**English Language Arts Teacher**

To appoint Allison Zimmerman as a full-time English Language Arts teacher effective 01 September 2023, beginning at a Step 1 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Allison Zimmerman  
Tenure area: Secondary English 7-12  
Date of commencement of probationary service: 01 September 2023  
Expiration date of appointment: 01 September 2027  
Certification Status: Secondary English 7-12, Initial

**Summer Enrichment Staff**

To appoint the following individuals as Summer Enrichment Staff at the rate of \$27.91/hr., effective July 1, 2023 through August 31, 2023:  
Ashley Hughes, Zea Beckwith, Shari Bennett, Cristina Sasser, Lisa Ruland, Larisa Waghorn, Amy Favinger, Abbey Beaver, Kaitlyn Woods, Rebecca Fuller, Amy Costello, Darin Trass, Brittany Scheriff and Amy Bookhout.

To approve Kevin Walsh, as the Summer Enrichment Coordinator at the rate of \$5,000 stipend.

**Summer School Staff**

To appoint the following as Summer School Staff at the rate of \$27.91/hr., effective July 1, 2023 through August 31, 2023:

Zea Beckwith and Larisa Waghorn

**Pre-K & Kindergarten Bridging Staff**

To appoint the following to the Pre-K & Kindergarten Bridging Staff at the rate of \$27.91/hour for the 2023-2024 school year:

Danielle Umbra, Rebecca Fuller, Linda Dickey, Ashley Elbogen, Amanda Musson, Jamie Fuller, Lisa Macumber, Lisa Ruland, Elisa Heggenstaller, Lauren Weidman, Jaime Sherwood, Kelly Ingham, Raquel Norton, Ashley Hughes, Matt Johnson and Anne Monaco.

**Annual Positions/Advisors**

To appoint the following as paid annual positions/advisors:

<b>POSITION</b>	<b>NAME</b>
<b>Class of 2024 (12<sup>th</sup> Grade)</b>	Shania Speenburgh
<b>Class of 2025 (11<sup>th</sup> Grade)</b>	Lisa Ruland
<b>Class of 2026 (10<sup>th</sup> Grade)</b>	Tracy Kokell & Larisa Waghorn
<b>Class of 2027 (9<sup>th</sup> Grade)</b>	Raquel Norton
<b>Class of 2028 (8<sup>th</sup> Grade)</b>	Shania Speenburgh
<b>Class of 2029 (7<sup>th</sup> Grade)</b>	Patrick Bennett
<b>7-8 Student Council</b>	Kaitlyn Woods
<b>9-12 Student Council</b>	Shania Speenburgh
<b>National Honor Society</b>	Jennifer McDowall & Raquel Norton
<b>Yearbook</b>	Zea Beckwith
<b>Mock Trial</b>	Raquel Norton
<b>SADD</b>	Lauren Roberts
<b>Marching Band, Jazz Band, Pit Director</b>	William Gilchrest
<b>Color Guard</b>	Anne Monaco
<b>Theatre Club</b>	Jackie Turnbull
<b>Drama Director</b>	
<b>Extra Choral</b>	Anne Monaco
<b>Musical Director</b>	Anne Monaco
<b>Junior Musical Director</b>	Anne Monaco
<b>Assistant Director/Choreographer</b>	Jackie Turnbull
<b>Leadership Club (former NJHS)</b>	Abbey Beaver
<b>Elementary Student Council (Grades 4-6)</b>	Alicia Cummings
<b>Safety Patrol Advisor</b>	Shari Bennett
<b>Literacy Instructional Leader</b>	Lauren Weidman
<b>Math Instructional Leader (K-5)</b>	Darin Trass
<b>Athletic Director</b>	Greg Bonczkowski
<b>Auditorium Coordinator</b>	Kristy Carey

<b>Alternate CSE Chairperson</b>	Terri Yantz
<b>Graduation Coordinator</b>	Kristy Carey
<b>Gay Straight Alliance</b>	Ashley Hughes & Lisa Ruland

To appoint the following as non-paid annual positions/advisors:

**NON-PAID ANNUAL POSITIONS**

<b>Clay Raiders (Trapshooting Club)</b>	Larisa Waghorn
<b>Academic Team</b>	Danielle Rhone
<b>CFES Coordinator</b>	Lisa Ruland

**Mentors**

To appoint the following Mentors for the 2023-2024 school year:

Alicia Cummings for Rachel Cronin (Elementary Teacher)

Darin Trass for Bethanie Weand (Elementary Teacher)

Lauren Weidman for Ashley Elbogen (Elementary Teacher)

Jennifer McDowall for Allison Zimmerman (ELA Teacher)

Tracy Kokell for Patrick Bennett (Mathematics Teacher)

Lisa Ruland for Lauren Roberts (School Counselor)

**Director of Special Education**

To appoint Annette Hammond as Director of Special Education for the 2023-2024 school year. effective July 1, 2023.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, per the required Commissioner's Regulations Part 200.3. that this Board does hereby appoint the following **CSE/CPSE** Committee Members for the 2023-2024 school year, effective July 1, 2023:

**CSE**

- CSE Director: Annette Hammond
- School Psychologist: Theresa Yantz
- Special Education Teacher
- Regular Education Teacher
- Parent Member: Refer to list (Only needed at parent request)
- Parent(s) of Guardian of the Student
- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or parent(s) shall designate.
- If appropriate, the student

**CPSE**

- CPSE Director: Annette Hammond
- School Psychologist: Theresa Yantz
- Special Education Teacher
- Regular Education Teacher
- Parent Member: Refer to list (Only needed at parent request)
- Parent(s) of Guardian of the Student

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- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or parent(s) shall designate.
- For child in transition from Early Intervention programs and services, at the request of the parent, the appropriate professional designated by the agency that has been charged with the responsibility of the preschool child.
- A representative of the Municipality of the preschool child's residence.
- **Alternate Chairperson**  
To approve the following Alternate Chairperson for the 2023-2024 school year:  
Theresa Yantz, School Psychologist (paid); Heather Wilcox Principal (unpaid) and Kevin Walsh, Assistant Principal (unpaid).

### **Fall Coaching Recommendations**

To appoint the following coaches for the 2023-2024 fall sports season:  
Girls' Varsity Soccer – Raquel Norton  
Girls' Modified Soccer – Ken Held  
Boys' Modified Soccer – Bruce Zimmer

All coaches are pending the following requirements: first aid certification, CPR/AED certification, concussion certification, DASA certification, and fingerprint clearance.

### **Fall Coaching Recommendations**

To appoint the following coach for the 2023-2024 fall sports season:  
Girls' Varsity Volunteer Assistant Soccer Coach-Alicia Sebeck

All coaches are pending the following requirements: first aid certification, CPR/AED certification, concussion certification, DASA certification, and fingerprint clearance.

### **Resignation**

To accept the resignation of Katherine Izzo, Secondary Mathematics Teacher, effective August 1, 2023.

Board Member Barrows made the motion, seconded by Board Member Barnes, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 05 July 2023 New Items Consent Agenda as amended. For the motion six, opposed none. Motion carried.

NEW ITEMS  
CONSENT AGENDA

### **Non-Resident Students**

To approve the following non-resident students for the 2023-2024 school year:  
Peyton Norton, Grade 9; Lillian Perrine, Grade 10; Wilbur Barnes, Grade 4; Madelyn Jo Barnes, Grade 2; Justin Dickey, Grade K;

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Myanna Dickey, Grade 11; Emma Weidman, Grade Pre-K; Henry Weidman, Grade 1.

### **Transportation Requests**

To approve the following transportation requests to Otsego Christian Academy for the 2023-2024 school year:

Ethan Bertrand, Andrew Bertrand, Broden Osborne, Elenor Hanehan, Margaret Hanehan, Thomas Hanehan, Juliet Hanehan, Andrew Taylor, Natalie Gross, Liam Gilchrest, Sullivan DiGiorgi, Jack DiGiorgi, Annabelle DiGiorgi and Joshua Whitehill.

To approve the following transportation request to Valley heights Christian Academy for the 2023-2024 school year:

Kylee O'Connell

To approve the following transportation request to Holy Family School in Norwich, NY for the 2023-2024 school year:

Addison Dickey, Sullivan Dickey and William Dickey.

### **School Resource Officer**

To approve the agreement between Gilbertsville-Mount Upton Central School and Upstate Security Consultants, LLC for a School Resource Officer for the 2023-2024 school year.

### **Adopt Board Policy**

To adopt the Board Policy listed on behalf of the Superintendent and Ferrara Fiorenza PC:

### **Section 7000: Students**

7131: Non-Resident Students

### **Construction Management Contract**

**WHEREAS**, The Gilbertsville-Mount Upton Central School District (the "District") has determined that it is in the best interest of the District to retain a construction manager to provide necessary construction management and related services in connection with its 2023 Capital Improvement Project (the "Project"); and

**WHEREAS**, pursuant to a request for proposals awarded to C&S Engineers, Inc., the District wishes to contract with C&S Engineers, Inc. for the Purposes of providing construction management and related services for the Project; and

**WHEREAS**, the School District's legal counsel, Ferrara Fiorenza, PC and C&S Engineers, Inc. have jointly prepared a contract for construction management services relative to the Project (a copy of which has been shared with the Board);

**NOW, THEREFORE**, be it resolved as follows:

1. The Board of Education approves the retention of C&S Engineers, Inc. to provide professional services and proceed with the Project in accordance with the terms and conditions of the contract approved by legal

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counsel and previously shared with the Board of Education.

2. The Board of Education hereby authorizes the President of the Board or the Superintendent of Schools to enter into the approved contract with C&S Engineers, Inc. on behalf of the Board of Education and take all steps necessary or convenient to proceed under the contract in connection with the Project.
3. This resolution shall take effect immediately.

### **Sports Mergers**

To approve the following sports mergers for the 2023-2024 school year:

Boys' Varsity Soccer-GMU & Unadilla Valley.

Varsity & Modified Cross Country-GMU & Unadilla Valley.

Varsity Football-GMU & Unadilla Valley.

Shania Speenburgh, GMU Teacher thanked the board for their support as a teacher here.

PUBLIC COMMENT

The board convened in executive session at 6:09 p.m. to discuss - Personnel on a motion by Talbot, seconded by Barrows and passed unanimously.

EXECUTIVE  
SESSION

The board reconvened in open session at 6:36 p.m. on a motion by Talbot, seconded by Barrows and passed unanimously.

The meeting adjourned at 6:45 p.m. on a motion by Barrows, seconded by Talbot, and passed unanimously.

ADJOURNMENT