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Gilbertsville-Mount Upton Central School Board of Education

Regular Meeting

13 December 2017

Board Room D131

Members present at the start of the meeting were President, Jeremy Pain, Vice-President, Larry Smith, Ethan Eberly and Mark Muller.

Members Patricia Dunham, Barbara Hill and Zachary Proskine were absent.

Others present were Superintendent, Annette Hammond, District Treasurer, Dorothy Iannello, District Clerk, Amber Birdsall, Acting PK-12 Principal, Heather Wilcox and two guests.

The meeting was called to order at 6:30 P.M. by President ORDER Pain, who led the Pledge of Allegiance.

The Superintendent and Acting PK-12 Principal provided POSITIVE HIGHLIGHTS the following Positive Highlights:

- The Little Mermaid Production was a success! Students did a fantastic job. Thank you to all who came out and supported our students.
- Seniors who have received college acceptance letters, have had their information posted on the bulletin board outside the main office for recognition.
- A district wide DASA training took place at the end of November. All employees are now in compliance with the Dignity for All Students Act regulations.
- The district has been officially approved to coordinate The Backpack Program. Thank you to Raquel Norton for getting this program up and running in such a short amount of time. We have received lots of donations already, which will help fifteen families in need for the holidays.
- A combined Athletic/Academic Awards Ceremony was held November 29th for the first time. The feedback was very positive and the district is looking to continue the same combined ceremony in the future.
- Our 5-12 Choral Concert is Thursday, December 14.
- Our 5-12 Instrumental Concert is Tuesday, December 19.
- Congratulations to Tim Picozzi who played his trombone in the All-State Festival Band. Teachers Matt Oram and Deanna Perkowsky were able to attend the festival.
- The Board of Education Dinner that took place on Saturday, December 9, prior to The Little Mermaid Musical was well attended. Thank you to all who came out and supported the board in raising funds for end of the year scholarships.
- Thank you to former GMU graduate, Luke Hall for presenting to all the GMU students on the career he chose after graduating high school and how/what the process was of him getting there.
- Pictures of the artifacts that are being cleaned up at SUNY Oneonta were provided by Leigh Eckmair. Currently, the Superintendent is looking into having a display case made and donated by the building trade students at BOCES to display them in when they return to GMU.
- The Superintendent, District Treasurer and Board Member Mark Muller attended the Legislative Breakfast that was held on Saturday, December 2nd at SUNY Oneonta. It was very informational. At the breakfast, Congressman Faso mentioned that Bassett has 21 School

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Based Health Clinics in New York State that are being used as models at the federal level to try and institute other states to open clinics such as these.

Board members received the 2018-2019 Services Guide provided by DCMO BOCES to review.

INFO FOR MEMBERS

District Clerk, Amber Birdsall provided a financial update to the board on the results of the BOE Dinner that was held on December 9th to raise funds for the BOE Scholarship Fund. \$390.00 was made on the dinner.

Holiday Dinner is Friday, December 22nd at 12 noon.

The District Clerk announced that there is a School Boards Institute Workshop on January 25th at 5:30 p.m. at SUNY Oneonta for all school board members or administration who are interested.

No topics raised from the floor.

PUBLIC COMMENT

Molly Toulson, GMU Teacher reported on an Intro to Psychology course proposal, for the 2018-19 school year. The course would be offered twenty weeks (or forty weeks, every other day) for Juniors and Seniors only. The course would examine the mental processes, behaviors, emotions, and behavioral characteristics of an individual, groups, and/or activity.

REPORTS, Course Proposals, Intro to Psychology

Erica Knowles, GMU Teacher reported on a Sociology course proposal for the 2018-19 school year. The course would be offered twenty weeks (or forty weeks, every other day) for Juniors and Seniors only. Some of the unit/topics that will be reviewed are Sociological Perspective, Culture, Social Structure, Deviance and Social Control, Social Stratification and Poverty, Inequalities of Race and Ethnicity, Inequalities of Gender and Age.

Sociology Course Proposal

Erica Knowles, GMU Teacher reported on a Life Beyond High School Course Proposal. The course would be offered twenty weeks (or forty weeks, every other day) for Juniors and Seniors only. Some of the topics that would be reviewed are job interview tips, how to write a cover letter, how to dress professionally, budgeting tips, how to grocery shop, etc.

Life Beyond High School Course Proposal

This discussion item was tabled.

BP 7420, Sports and the Athletic Program, 1st Reading

Superintendent, Annette Hammond reported that the District will be picking up the Labor Relations Service through Madison-Oneida BOCES in January 2018.

BOCES Service, Labor Relations

District Treasurer, Dorothy Iannello reported on the 2017 School Tax Collection Report.

School Tax Collection

Superintendent, Annette Hammond reviewed the budgetary goals for the 2018-2019 school year. It was noted that the district is looking into other options for health insurance for the GMU employees.

Review Budgetary Goals

Summer School Transportation was tabled.

BOARD DISCUSSION

There was no executive session.

EXECUTIVE SESSION

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Minutes from the 15 November 2017 meeting were unanimously approved on a motion by Eberly, seconded by Muller.

MINUTES

The proposed 13 December 2017 Regular Consent Agenda was unanimously adopted *as amended* on a motion by Smith, seconded by Eberly.

AGENDA

Board Member Eberly made the motion, seconded by Board Member Muller, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 13 December 2017 CSE/CPSE Consent Agenda. The meeting dates include 16, 30 November 2017 and 07 December 2017. For the motion four, opposed none. Motion carried.

CSE/CPSE CONSENT
AGENDA

Board Member Eberly made the motion, seconded by Board Member Muller, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 13 December 2017, Financial Consent Agenda. For the motion four, opposed none. Motion carried.

FINANCIAL CONSENT
AGENDA

Financial Reports

To accept the financial reports for November 2017.

Donation

To accept the following donation from Update Construction and Paving:

A donation in the amount of \$847.44 for travel sweats, practice shorts and t-shirt (athletic gear) for the Girls JV and Varsity Basketball team.

Board Member Smith made the motion, seconded by Board Member Muller, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 13 December 2017, Personnel Consent Agenda. For the motion four, opposed none. Motion carried.

PERSONNEL CONSENT
AGENDA

Establishment of STEM position

To establish a STEM teaching position effective 1/29/2018.

Substitute

To approve Cathy Thatford as PK-12, non-certified substitute teacher.

Bus Monitor

To approve Chelsi Seneck-Page as a part time bus monitor effective December 14, 2017. She would work 1.5 hours per day.

7-12 Living Environment/Biology Teacher

To appoint Nathan Cutting as full-time 7-12 Biology Teacher, effective 26 January 2018, beginning at a Step 2 per the current GMUTA Contract. Upon recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Nathan Cutting

Tenure area: 7-12 Science

Date of Commencement of probationary service: 26 January 2018

Expiration date of appointment: 26 January 2022

Certification Status: Biology 7-12

Board Member Eberly made the motion, seconded by Board Member Muller, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 13 December 2017 New Items Consent Agenda. For the motion four, opposed none. Motion carried.

NEW ITEMS CONSENT
AGENDA

Bus Purchase and Establishment of Capital Reserve Fund

Section 1. A Special School District Meeting in and for the Gilbertsville-Mount Upton Central School District, Otsego County, New York, shall be held on February 6, 2018, at the Gilbertsville-Mt. Upton Central School in said School District, at 12:00 o'clock noon and the polls shall be kept open for voting between the hours of 12:00 o'clock noon and 8:00 o'clock P.M., Prevailing Time, on said date. The proposition hereinafter set forth in the Notice of said Meeting is described in Exhibit A attached hereto and hereby incorporated herein by reference.

Section 2. Voting at said Meeting shall be conducted by the use of paper ballots.

Section 3. The Clerk of said School District is hereby authorized and directed to cause a Notice of said Meeting in substantially the form attached hereto as Exhibit A to be published in the official newspapers having a general circulation in said School District, such publications to be made so that such notice shall appear in said newspapers each four times within the seven weeks next preceding such district meeting, the first publication to be at least forty-five days (but, preferably, not more than forty-nine days) before said meeting, and to give such other notice as may be deemed desirable.

Section 4. The School District Clerk is hereby authorized to amend the Notice of said Special School District Meeting from time to time as, in her discretion; such amendment may be required or desirable.

Section 5. To the extent required by law, the Board of Education shall appoint election personnel to conduct said Special School District Meeting pursuant to a separate resolution of this Board of Education.

Section 6. This resolution shall take effect immediately.

EXHIBIT A

NOTICE OF SPECIAL SCHOOL DISTRICT MEETING

Gilbertsville-Mount Upton Central School District
Otsego County, New York

PLEASE TAKE NOTICE that a Special School District Meeting of the Gilbertsville-Mount Upton Central School District, Otsego County, New York, will be held on February 6, 2018 (the "Election Date") at 12:00 o'clock noon, at Gilbertsville-Mount Upton Central School, in said School District, at which the polls will be kept open between the hours of 12:00 o'clock noon and 8:00 o'clock P.M., Prevailing Time, for the purpose of voting by paper ballots upon the following proposition:

BUS PURCHASE-PROPOSITION NO. 1

Shall the following resolution be adopted, to-wit:
RESOLVED, shall the Gilbertsville-Mount Upton Central School District, Otsego County, New York, be authorized to purchase one 66-passenger school bus and to expend therefore a maximum estimated cost not to exceed one hundred twenty five thousand three hundred dollars (\$125,300.00), including incidental expenses in

connection therewith, and a 28-passenger bus to expend therefore a maximum estimated cost not to exceed fifty eight thousand dollars (\$58,000.00), including incidental expenses in connection therewith, and that \$183,300.00 Capital Reserve Fund monies shall be used to pay the cost thereof.

ESTABLISHMENT OF CAPITAL RESERVE FUND-PROPOSITION NO. 2

Shall the following resolution be adopted, to-wit: RESOLVED, shall the Board of Education of the Gilbertsville-Mount Upton Central School District be authorized to establish a capital reserve fund pursuant to Section 3651 of the Education Law to be designated "Vehicle and Equipment Reserve Fund" in order to pay costs of the purchase of the school transportation vehicles and maintenance equipment, and, in order to accomplish the same, said Board is hereby authorized to establish the ultimate amount of such Reserve Fund not to exceed \$500,000, plus accrued interest and other investment earnings thereon, with a probable term of ten years and, to appropriate annually from available fund balance and/or other legally available funds of the School District to such Reserve Fund.

ABSENTEE BALLOTS

NOTICE IS ALSO HEREBY GIVEN that applications for absentee ballots may be obtained at the office of the School District Clerk. Any such application must be received by the District Clerk at least seven days before the date of the aforesaid Special District Meeting if the ballot is to be mailed to the voter, or the day before such Special District Meeting, if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee voter's ballots shall have been issued shall be available for public inspection in the office of the School District Clerk not less than five days prior to the date of the Special District Meeting (excluding Saturdays and Sundays) during regular office hours until the date of the aforesaid Special District Meeting. In addition, such list shall also be posted conspicuously at the place of voting during the hours of such Special District Meeting. Absentee ballots must be received by 5:00 P.M. on date of election in the office of the School District Clerk.

Dated: Gilbertsville, New York,
December 15, 2017

BY ORDER OF THE BOARD OF
EDUCATION OF THE
GILBERTSVILLE-MOUNT
UPTON CENTRAL SCHOOL
DISTRICT, OTSEGO COUNTY,
NEW YORK.

Amber Birdsall
School District Clerk

Change Orders

To approve the following change orders:
Change Order #PC-4 for 2016 Capital Project #100374
Contract: Plumbing Construction
Contractor: H.J. Brandeles Corp.
Change Amount: \$8,417.00
Addition
Added (6) recessed water coolers

Change Order #PC-5 for 2016 Capital Project #100374

Contract: Plumbing Construction
Contractor: H.J. Brandeles Corp.
Change Amount: \$(1,977.08)
Subtraction
Credit for unused field directive allowance

Change Order #GC-8 for 2016 Capital Project #100374

Contract: General Construction
Contractor: Murnane Building Contractors, Inc.
Change Amount: \$19,794.00
Addition
Cost associated with returning the purchased Falcon hardware, less the door closers, for the exterior doors and provide Yale hardware, provide new interior door hardware for doors D125 & E113B, Replace door hardware for (5) doors in upper area F balcony, provide replacement door hardware at (6) doors in corridor F118, and credit for unused field directive allowance.

Change Order #GC-9 for 2016 Capital Project #100374

Contract: General Construction
Contractor: Murnane Building Contractors, Inc.
Change Amount: \$4,678.00
Addition
Replace existing door hardware at the exterior door in receiving room E109A and install twelve (12) new floor strike plates at six (6) existing interior corridor fire rated doors.

Change Order #MC-1 for 2016 Capital Project #100374

Contract: Mechanical Construction
Contractor: H.J. Brandeles Corp.
Change Amount: \$(8,936.30)
Subtraction
Credit for unused field directive allowance.

Intro to Psychology Course Proposal

To approve the Introduction to Psychology course proposal, submitted by Molly Toulson to take effect for the 2018-19 school year was approved on a motion by Eberly, seconded by Muller. For the motion four, opposed none. Motion carried.

NEW ITEMS PROPOSAL
AGENDA, Intro to
Psychology Course Proposal

Sociology Course Proposal

To approve the Sociology course proposal, submitted by Erica Knowles to take effect for the 2018-19 school year was approved on a motion by Smith, seconded by Muller. For the motion four, opposed none. Motion carried.

Sociology Course Proposal

Life Beyond High School

To approve the Life Beyond High School course proposal, submitted by Erica Knowles to take effect for the 2018-19 school year was approved on a motion by Eberly, seconded by Muller. For the motion four, opposed none. Motion carried.

Life Beyond High School
Course Proposal

No topics raised from the floor.

PUBLIC COMMENT

The meeting adjourned at 7:26 p.m. on a motion by Muller, seconded by Eberly, and passed unanimously.

ADJOURNMENT

