

The Gilbertsville-Mt. Upton Central School District is committed to an educational environment that assures equitable opportunity for individuals to become College and Career Ready and ultimately, responsible, productive members of society. We will encourage all individuals to do their personal best, that they may gain a lifelong enthusiasm for work and learning.

**GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL DISTRICT**

693 State Highway 51

Gilbertsville, New York 13776

Thursday, September 30, 2021

Special Meeting, 6:30 pm, Cafeteria

**AGENDA**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**COMMUNICATIONS / POSITIVE HIGHLIGHTS**

**INFORMATION FOR MEMBERS**

**PUBLIC COMMENT**

**REPORTS**

**BOARD DISCUSSION**

**EXECUTIVE SESSION**

**I. RECOMMENDED ACTIONS – ROUTINE MATTERS**

**APPROVE MINUTES**

RESOLVED, to approve the minutes from the Regular Board of Education on 15 September 2021. **(Enclosure 2)**

**APPROVE AGENDA**

RESOLVED, to approve the 30 September 2021, consent agenda. **(Enclosure 1)**

**II. RECOMMENDED ACTIONS-NEW BUSINESS**

**PERSONNEL CONSENT AGENDA**

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 30 September 2021, Personnel Consent Agenda.

**EXECUTIVE SESSION**

**SECOND PUBLIC COMMENT**

**ADJOURNMENT**

9/15/21

## Gilbertsville-Mount Upton Central School Board of Education

Public Hearing and Regular Meeting

15 September 2021

Auditorium

Members present at the start of the meeting were President, Jeremy Pain, Vice-President, Larry Smith, Sean Barrows, Jed Barnes, Whitney Talbot, Christopher Ostrander, Sarah Green and fourteen guest.

Others present were Superintendent Annette Hammond, District Clerk Jarrin Hayen, District Treasurer Dorothy Iannello and Principal Heather Wilcox.

The meeting was called to order at 6:30 P.M. by President ORDER  
Pain who led the Pledge of Allegiance.

Superintendent Annette Hammond and Board President COMMUNICATIONS  
Jeremy Pain welcomed the new teachers and staff, who introduced themselves to the board.

The Principal and Superintendent provided the following POSITIVE HIGHLIGHTS  
Positive Highlights:

- Spectacular open house on September 7<sup>th</sup>, which we hope to continue in the future.
- Ribbon Cutting for SBHC was on September 7<sup>th</sup>.
- Many transportation, cafeteria and custodial staff were not required to stay for open house but did, and it was much appreciated.
- Thank you to everyone for making open house successful.
- UPK grant has been approved.
- Opening of school has gone well-teachers and students reported a warm welcome back.
- Reinforcing COVID rules-there are no major violations but many reminders to wear masks over noses.
- Assistant Principal Mr. Walsh and Principal Mrs. Wilcox have been popping into classrooms and noticed they are off to a great start.
- Thank you to Ann and Drew Sebeck for the electric golf cart used on opening day with students.

Superintendent Hammond informed the board of how many new registered students are currently enrolled at GMU for the 2021-2022 school year. We have 30 new students and 23 students who left the district. We have a total of 344 students currently enrolled.

INFORMATION FOR  
MEMBERS

No topics raised from the floor.

PUBLIC COMMENT

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PUBLIC HEARING: District-Wide Safety Plan  
-Changes to the plan include employee's names for specific positions in the district. The plan also includes the Pandemic Plan, which was an addendum to the DWSP.  
No public comments were received.

REPORTS, District-Wide  
Safety Plan PUBLIC  
HEARING

Teresa Titus, Summer Journey Coordinator, reported on the week long in-house program and the three field trips and thanked everyone that helped make it possible.  
-Gilbert Lake (Elementary students) 24 students, 6 chaperones and 2 bus drivers.  
-Chittenango Zoo (all grades)-40 students, 6 chaperones and 2 bus drivers.  
-Enchanted Water Safari (grades 6-12)-22 students, 6 chaperones and 2 bus drivers.

REPORTS, Summer  
Journey

GMU Head Bus Driver, Harold Ives reported on the bus replacement schedule and his recommendation to purchase two 66 passenger buses for approximately \$133,098.32 each. The board was in consent with his proposal.

REPORTS, Bus Purchase

Cafeteria Supervisor Susan Sebeck reported to the board on the School Nutrition Program. Menus are for two weeks at a time right now due to difficulty getting product.

REPORTS, School  
Nutrition Program

-Reminder to fill out the Free and Reduced Lunch application (if want PBET card) and it helps older students with fee waivers for SAT and college applications.  
-Meals are free right now because we applied to and received the Seamless Summer COVID option.  
-Will continue to watch our numbers for CEP program, which is based off of Free and Reduced Lunch numbers and need to be at 40% (CERT from NYS).

The board discussed the following policy:

BOARD DISCUSSION

-Diversity, Equity and Inclusion (BP 5620), Second Reading.  
-Ramsey Solutions "Foundations in Personal Finance"- Heather Wilcox, Principal and Annette Hammond discussed with the board making "Foundations in Personal Finance" a required course for students to take in either 11<sup>th</sup> or 12<sup>th</sup> grade. The board was in consent.

The board convened in executive session at 8:15 p.m. to employment history of particular persons with the Assistant Principal present on a motion by Barrows, seconded by Barnes and passed unanimously.

EXECUTIVE SESSION

The board reconvened in open session at 8:26 p.m. on a

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motion by Smith, seconded by Talbot and passed unanimously.

Minutes from the 18 August 2021 regular meeting were unanimously approved on a motion by Talbot, seconded by Barrows. For the motion seven, opposed none. Motion carried.

MINUTES

The proposed 15 September 2021 Regular Consent Agenda was unanimously adopted as amended on a motion by Talbot, seconded by Barnes. For the motion seven, opposed none. Motion carried.

AGENDA

Board Member Barrows made the motion, seconded by Board Member Talbot. RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 15 September 2021 CSE/CPSE Consent Agenda. The meeting dates include August 24 & September 1, 2021. For the motion seven, opposed none. Motion carried.

CSE/CPSE CONSENT  
AGENDA

Board Member Barnes made the motion, seconded by Board Member Talbot. RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 15 September 2021, Financial Consent Agenda as amended. For the motion seven, opposed none. Motion carried.

FINANCIAL CONSENT  
AGENDA

### **Financial Reports**

To accept the financial reports for September 2021.

### **External Audit**

To approve the external audit, year ending June 30, 2021.

### **Corporate Resolution for Telephonic/E-Mail Wires**

RESOLVED, that Gilbertsville-Mount Upton authorize and designate, and it hereby does authorize and designate, the following named individuals to direct and effect wire transfers of funds from the corporation's account with Community Bank National Association by instructions to the Bank by the method indicated for each:

Dorothy Iannello, Deputy Treasurer-Telephonic/E-mail Wires \$2,000,000

Brianne Simonds, Deputy Treasurer-Telephonic/E-mail Wires \$1,000,000

and that the Bank is hereby authorized to honor and to implement wire transfer requests from the corporation's accounts so issued without inquiry, regardless of the payee or holder or purpose of tender.

Board Member Barrows made the motion, seconded by

PERSONNEL CONSENT

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AGENDA

Board Member Talbot. RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 15 September 2021, Personnel Consent Agenda as amended. For the motion seven, opposed none. Motion carried.

**Substitute**

To appoint Winnie Sortman as a **certified substitute teacher** for the 2021-2022 school year, effective September 7, 2021.

**Resignation**

To accept the resignation of Shawna DiGiorgi as an Aide, effective September 6, 2021.

**Substitutes**

To appoint the following **non-certified** substitutes for the 2021-2022 school year:

Tina Nichols

Felicia Musson

**Elementary Teacher**

To appoint Danielle Umbra as a full-time Elementary Teacher effective 01 September 2021, beginning at a Step 15 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Danielle Umbra

Tenure area: Elementary Teacher

Date of commencement of probationary service: 01 September 2021

Expiration date of appointment: 01 September 2024

Certification Status: Early Childhood Education (Birth-Grade 2), Childhood Education (Grades 1-6)

**Resignation**

To accept the resignation of Tegan Fairbairn as full-time aide, effective end of day August 31, 2021.

**Cleaner**

To appoint Nicholas Clemente as a full-time Cleaner, effective September 1, 2021. All benefits are per the current CSEA contract.

**Aide**

To appoint Nicole Crane as an Aide, effective September 7, 2021.

**Leave of Absence**

To approve the leave of absence for Tyler Lindsley, Aide.

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effective September 21, 2021 through November 30, 2021.

**Substitutes**

To appoint the following as a substitute RN for the 2021-2022 school year:  
Phyllis Inman

To appoint the following as a non-certified substitute for the 2021-2022 school year:  
Vickie Kemmerer

**Resignation**

To accept the resignation of Kathryn Hawkins as a Cleaner, effective October 1, 2021.

**Mentor**

To appoint the following Mentor for the 2021-2022 school year:  
Rebecca McMullen for Danielle Umbra (Elementary Teacher)

**Bus Monitor**

To appoint Shari Bennett as a Bus Monitor, effective September 7, 2021.

**Substitute**

To appoint the following **non-certified** substitute for the 2021-2022 school year:  
Andrea Skolnick

**Cleaner**

To appoint Marco Lizarraga as a full-time Cleaner, effective September 20, 2021. All benefits are per the current CSEA contract.

**Substitute**

To appoint Kim Lawton as **non-certified substitute** for the 2021-2022 school year.

Board Member Barrows made the motion, seconded by Board Member Talbot, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 15 September 2021 New Items Consent Agenda as amended. For the motion seven, opposed none. Motion carried.

NEW ITEMS CONSENT  
AGENDA

**District-Wide Safety Plan**

To approve the 2021-2022 District-Wide Safety Plan.

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**Adopt Board Policy**

To adopt the Board Policy listed on behalf of the Superintendent and Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP:

**Section 5000: Non-Instructional/Business Operations**  
5620-Diversity, Equity and Inclusion

**Agreement between G-MU and Chenango County  
Department of Health Pre-School Special Education  
Program**

To approve the agreement between the Gilbertsville-Mount Upton CSD and Chenango County Department of Health Pre-School Special Education Program effective September 1, 2021 to August 31, 2024 for G-MU to become evaluators of 3-5 year old preschoolers suspected of having a disability.

**Memorandum of Understanding between the  
Gilbertsville-Mount Upton Central School District and  
GMUTA**

To approve the MOU of agreement between the Gilbertsville-Mount Upton Central School District and GMUTA (regarding Lynne Talbot moving to part-time), effective July 1, 2021 through end of business day June 30, 2025.

**GMUTA Contract**

To approve the tentative GMUTA (Gilbertsville-Mount Upton Teachers' Association) contract for the period of 01 July 2021 -30 June 2024.

**Athletic Trainer Agreement**

To approve the agreement between Bassett Medical Center and the Gilbertsville-Mount Upton Central School for Athletic Trainer services commencing 23 August 2021 and ending 25 June 2022. The district will be billed on an annual basis, at a rate of \$450 per year.

No topics raised from the floor.

The meeting adjourned at 8:28 p.m. on a motion by Talbot, seconded by Barnes, and passed unanimously.

PUBLIC COMMENT

ADJOURNMENT

**Gilbertsville-Mount Upton Board of Education  
Special Meeting  
Thursday, September 30, 2021**

**Personnel Consent Agenda**

The Board of Education will be asked to accept/approve the following Personnel Consent Agenda as recommended by the Superintendent of Schools:

**Resignation (encl P1)**

To accept the resignation of Jeffrey Rosenberg as bus driver, effective end of day October 1, 2021.

**Retirement (encl P2)**

To accept the retirement of Pamela Rosenberg as a bus driver, effective end of day October 1, 2021, with regret and gratitude for her years of service.

**Technology Helper (encl P3)**

To appoint Bryan Voorhees as a helper in the Technology department for the 2021-2022 school year, effective September 22, 2021, at a pay rate of \$12.50/hour.

**Recess Monitor (encl P4)**

To appoint Susan Beach as a recess monitor, effective September 23, 2021.

**Substitutes (encl P5)**

To appoint the following as a **non-certified** substitute for the 2021-2022 school year, effective October 1, 2021, pending fingerprint clearance:

Amy Favinger

To appoint the following as a **non-certified** substitute for the 2021-2022 school year, effective September 20, 2021, pending fingerprint clearance:

Rebecca Fuller

To appoint the following as a **non-certified** substitute for the 2021-2022 school year, effective September 22, 2021, pending fingerprint clearance:

Susan Beach

To appoint the following as a **certified** substitute for the 2021-2022 school year, effective October 1, 2021, pending fingerprint clearance:

Karen Talbot



9/17/21

To whom it may concern

Please accept my resignation.

My last day will be (at the end)

10/1/21.

Jeffrey M. Prady

9/17/2021

Dear GMU

Please accept my letter of

retirement effective 10/1/2021 (end of day)

Thank you for the many years

of employment.

Pamela J. Rosenberg



## Gilbertsville-Mount Upton Central School District

To: Annette Hammond, Superintendent  
CC: Board of Education  
From: Eric Voorhees  
Re: Technology Help

I am recommending that Bryan Voorhees be appointed to help in the Technology Department for the 2021-2022 school year, effective September 22, 2021.



"It's the Journey that counts"

# Gilbertsville-Mount Upton Central School District

Main Office

September 22, 2021

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Principal/  
CSE Chairperson

**Kevin Walsh**  
Assistant Principal

**Kristy Carey**  
Main Office  
Administrative Assistant  
Registrar

**Deb Ostrander**  
Front Desk Clerk

**Issy Clapp**  
Student Support Services  
Administrative Assistant

**Lisa Ruland**  
School Counselor

**Clara Tanner**  
School Counselor

To: Annette Hammond, Superintendent  
Cc: The Board of Education  
From: Heather Wilcox, Acting Principal  
Re: Recess Monitor

I am recommending Susan Beach to be appointed as a recess monitor for our district with an effective start date of September 23, 2021. She has previously worked for the district as a recess monitor and substitute so she is familiar with many of our students and district expectations. Susan is very invested in healthy and safe play and will be a great addition to our GMU family.

I am highly recommending Susan Beach be considered for the recess monitor here at GMU. Please let me know if you have any questions.

Sincerely,

Heather Wilcox



"It's the Quality of Journey that counts"

# Gilbertsville-Mount Upton Central School District

Main Office

September 22, 2021

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Principal/  
CSE Chairperson

**Kevin Walsh**  
Assistant Principal

**Kristy Carey**  
Main Office  
Administrative Assistant  
Registrar

**Deb Ostrander**  
Front Desk Clerk

**Issy Clapp**  
Student Support Services  
Administrative Assistant

**Lisa Ruland**  
School Counselor

**Clara Tanner**  
School Counselor

To: Annette Hammond, Superintendent

CC: Board of Education

From: Heather Wilcox

Re: Substitute recommendations

I am recommending that the following candidates be approved as  
Substitutes for our district pending fingerprinting clearance.

### Non-certified Substitutes

Amy Favinger – effective date of October 1, 2021

Rebecca Fuller – effective date of September 20, 2021

Susan Beach – effective date of September 22, 2021

### Certified Substitute

Karen Talbot – effective date of October 1, 2021

Please let me know if you have any questions.

Sincerely,