

The Gilbertsville-Mt. Upton Central School District is committed to an educational environment that assures equitable opportunity for individuals to become College and Career Ready and ultimately, responsible, productive members of society. We will encourage all individuals to do their personal best, that they may gain a lifelong enthusiasm for work and learning.

**GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL DISTRICT**

693 State Highway 51  
Gilbertsville, New York 13776  
Wednesday, January 16, 2019  
Regular Meeting, 6:30 pm, D131  
AGENDA

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**COMMUNICATIONS / POSITIVE HIGHLIGHTS**

-Thank you card (**Enclosure 2**)

**INFORMATION FOR MEMBERS**

-Board Retreat Date

**PUBLIC COMMENT**

**REPORTS**

-Capital Project Planning and Tax Cap Implications-Ben Maslona, Fiscal Advisors & Marketing, Inc.

**BOARD DISCUSSION**

-BOE Scholarship Fundraiser

**EXECUTIVE SESSION**

**I. RECOMMENDED ACTIONS – ROUTINE MATTERS**

**APPROVE MINUTES**

RESOLVED, to approve the minutes from the Regular Board of Education Meeting on 12 December 2018. (**Enclosure 3**)

RESOLVED, to approve the minutes from the Special Board of Education Meeting on 21 December 2018. (**Enclosure 4**)

**APPROVE AGENDA**

RESOLVED, to approve the 16 January 2019, consent agenda. (**Enclosure 1**)

The Gilbertsville-Mt. Upton Central School District is committed to an educational environment that assures equitable opportunity for individuals to become College and Career Ready and ultimately, responsible, productive members of society. We will encourage all individuals to do their personal best, that they may gain a lifelong enthusiasm for work and learning.

## **II. RECOMMENDED ACTIONS-NEW BUSINESS**

### **COMMITTEE ON SPECIAL EDUCATION/COMMITTEE ON PRESCHOOL SPECIAL EDUCATION CONSENT AGENDA (Enclosure 5)**

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 16 January 2019, Committee on Special Education/Committee on Preschool Special Education Consent Agenda. The meeting dates include 19 & 20 December 2018 & 4 January 2019.

### **FINANCIAL CONSENT AGENDA**

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 16 January 2019, Financial Consent Agenda.

### **PERSONNEL CONSENT AGENDA**

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 16 January 2019, Personnel Consent Agenda.

### **NEW ITEMS CONSENT AGENDA**

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 16 January 2019, New Items Consent Agenda.

### **EXECUTIVE SESSION**

-Concerns of a teacher & transportation personnel

### **SECOND PUBLIC COMMENT**

### **ADJOURNMENT**

Thank  
You 

Dear Board of Education      Dec. 2018  
and Administrators,

Thank you so much for providing  
the faculty and staff with the  
Holiday Dinner. The food, service,  
music, and decorations were great,  
I really appreciate your thoughtfulness.  
I wish all of you and your families  
the best for the New Year.

Sincerely,  
Nancy Parrish

12/12/18

Gilbertsville-Mount Upton Central School Board of Education

Regular Meeting

12 December 2018

Board Room D131

Members present at the start of the meeting were President Jeremy Pain, Hillary Giuda-Philpott, Barbara Hill, Mark Muller, and four guests.

Member Patricia Dunham arrived at 6:35 P.M.

Vice-President Ethan Eberly was absent.

Others present were Superintendent Annette Hammond, District Clerk Sheila Nolan, District Treasurer Dorothy Iannello and Acting PK-12 Principal Heather Wilcox.

The meeting was called to order at 6:30 P.M. by President Pain, who led the Pledge of Allegiance. ORDER

The Superintendent and Acting PK-12 Principal provided the following Positive Highlights: POSITIVE HIGHLIGHTS

- GMU was awarded a \$2,500 Grant from the 3M Foundation for the GMU Backpack Program.
- Grades 3-12 Academic & Athletic Awards were presented at the 1<sup>st</sup> Quarter Awards Ceremony on November 28, and PK-2 Awards were presented at the December 7 Awards Ceremony, both were well attended.
- The Band sponsored a Quarter Auction on December 8. They had a great turnout and would like to thank all the community members that donated items for the auction.
- Winter Concerts have started, with the 5-12 Chorus Concert that was held on December 12 and was well attended.
- The 5-12 Band Instrumental Concert is on December 13.

The board received information on the following: INFO FOR MEMBERS

- January School Boards Institute Workshop.
- Board Retreat Dates.
- Spring Sports Information from the Athletic Director.

Rod & Gun Club Members Jim Butler, Mike Stensland, and Marlene Brooks wanted to thank the board for their support in forming a Clay Target League at GMU. PUBLIC COMMENT

None REPORTS

The board discussed the following: BOARD DISCUSSION

- Vacant Board Seat-President Jeremy Pain nominated Larry Smith, the board was in consent with this approval.

Pain-Yes  
Giuda-Philpott-Yes  
Dunham-Yes  
Muller-Yes  
Hill-Yes

Amended Minutes from the 28 November 2018 regular meeting were unanimously approved on a motion by Hill, seconded by Muller. For the motion five, opposed none. Motion carried. MINUTES

The proposed 12 December 2018 Regular Consent Agenda was unanimously adopted as amended on a motion by Giuda-Philpott, seconded by Hill. For the AGENDA

motion five, opposed none. Motion carried.

Board Member Muller made the motion, seconded by Board Member Dunham, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 12 December 2018 CSE/CPSE Consent Agenda. The meeting dates include November 30 & December 06, 2018. For the motion five, opposed none. Motion carried.

CSE/CPSE CONSENT AGENDA

Board Member Hill made the motion, seconded by Board Member Muller, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 12 December 2018, Financial Consent Agenda. For the motion five, opposed none. Motion carried.

FINANCIAL CONSENT AGENDA

**Financial Reports**

To accept the financial reports for November 2018.

**Donation**

To accept the \$1,000 Grant from the Sidney Elks National Foundation for Clothing & Toiletries for the GMU Backpack Program.

Board Member Hill made the motion, seconded by Board Member Dunham, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 12 December 2018, Personnel Consent Agenda. For the motion five, opposed none. Motion carried.

PERSONNEL CONSENT AGENDA

**Election Officials**

Section 1. The following residents of the Gilbertsville-Mount Upton Central School District, qualified to vote in school elections, are appointed to conduct the election of the Special District Meeting to be held 5 February 2019 from 12:00 Noon to 8:00 P.M.

Chief Election Inspector: Donnie Clapp

Election Inspector: Jan Costello

Section 2. Compensation of appointed election officials is set at \$100.00. The hours assigned include one-half hour orientation, which will be considered time worked, as will additional time spent counting votes after the polls close.

Section 3. The District Clerk is authorized to fill any vacancies in these positions which may occur prior to the date of the vote.

Section 4. Duties of each position are as prescribed by Education Law and the District Clerk.

Section 5. The District Clerk is directed to inform each election official of their appointment, and to provide each election official with a copy of the appropriate list of duties and necessary instruction in their duties.

Section 6. All Election Inspectors are asked to remain/return to count ballots, after the polls close.

**Substitute**

To appoint Vicky Kemmerer as a non-certified substitute effective November 29, 2018.

**Co-Advisors**

To appoint Nate Cutting as our in-district advisor & Jim Butler as the Gun Club advisor for the Trapshooting Team for the 2018-19 school year.

Board Member Muller made the motion, seconded by Board Member Hill. RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 12 December 2018 New Items Consent Agenda. For the motion five, opposed none. Motion carried.

NEW ITEMS CONSENT  
AGENDA

**Bus Purchase and Establishment of Capital Reserve Fund**

**Section 1.** A Special School District Meeting in and for the Gilbertsville-Mount Upton Central School District, Otsego County, New York, shall be held on February 5, 2019, at the Gilbertsville-Mt. Upton Central School in said School District, at 12:00 o'clock noon and the polls shall be kept open for voting between the hours of 12:00 o'clock noon and 8:00 o'clock P.M., Prevailing Time, on said date. The proposition hereinafter set forth in the Notice of said Meeting is described in Exhibit A attached hereto and hereby incorporated herein by reference.

**Section 2.** Voting at said Meeting shall be conducted by the use of paper ballots.

**Section 3.** The Clerk of said School District is hereby authorized and directed to cause a Notice of said Meeting in substantially the form attached hereto as Exhibit A to be published in the official newspapers having a general circulation in said School District, such publications to be made so that such notice shall appear in said newspapers each four times within the seven weeks next preceding such district meeting, the first publication to be at least forty-five days (but, preferably, not more than forty-nine days) before said meeting, and to give such other notice as may be deemed desirable.

**Section 4.** The School District Clerk is hereby authorized to amend the Notice of said Special School District Meeting from time to time as, in her discretion; such amendment may be required or desirable.

**Section 5.** To the extent required by law, the Board of Education shall appoint election personnel to conduct said Special School District Meeting pursuant to a separate resolution of this Board of Education.

**Section 6.** This resolution shall take effect immediately.

**EXHIBIT A**

**NOTICE OF SPECIAL SCHOOL DISTRICT MEETING**

Gilbertsville-Mount Upton Central School District  
Otsego County, New York

**PLEASE TAKE NOTICE** that a Special School District Meeting of the Gilbertsville-Mount Upton Central School District, Otsego County, New York, will be held on February 5, 2019 (the "Election Date") at 12:00 o'clock noon, at Gilbertsville-Mount Upton Central School, in said School District, at which the polls will be kept open between the hours of 12:00 o'clock noon and 8:00 o'clock P.M., Prevailing Time, for the purpose of voting by paper ballots upon the following proposition:

**BUS PURCHASE-PROPOSITION NO. 1**

Shall the following resolution be adopted, to-wit: RESOLVED, shall the Gilbertsville-Mount Upton Central School District, Otsego County, New York, be authorized to purchase two 66-passenger school buses and to expend therefore a maximum estimated cost not to exceed two hundred forty nine thousand five hundred dollars (\$249,500.00), including incidental expenses in connection therewith, and that \$249,500.00 Capital Reserve Fund monies shall be used to

pay the cost thereof.

**ESTABLISHMENT OF CAPITAL RESERVE FUND-  
PROPOSITION NO. 2**

Shall the following resolution be adopted, to-wit:  
RESOLVED, shall the Board of Education of the Gilbertsville-Mount Upton Central School District be authorized to establish a capital reserve fund pursuant to Section 3651 of the Education Law to be designated "Vehicle and Equipment Reserve Fund" in order to pay costs of the purchase of the school transportation vehicles and maintenance equipment, and, in order to accomplish the same, said Board is hereby authorized to establish the ultimate amount of such Reserve Fund not to exceed \$500,000, plus accrued interest and other investment earnings thereon, with a probable term of ten years and, to appropriate annually from available fund balance and/or other legally available funds of the School District to such Reserve Fund.

**ABSENTEE BALLOTS**

NOTICE IS ALSO HEREBY GIVEN that applications for absentee ballots may be obtained at the office of the School District Clerk. Any such application must be received by the District Clerk at least seven days before the date of the aforesaid Special District Meeting if the ballot is to be mailed to the voter, or the day before such Special District Meeting, if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee voter's ballots shall have been issued shall be available for public inspection in the office of the School District Clerk not less than five days prior to the date of the Special District Meeting (excluding Saturdays and Sundays) during regular office hours until the date of the aforesaid Special District Meeting. In addition, such list shall also be posted conspicuously at the place of voting during the hours of such Special District Meeting. Absentee ballots must be received by 5:00 P.M. on date of election in the office of the School District Clerk.

Dated: Gilbertsville, New York,  
December 12, 2018

BY ORDER OF THE BOARD OF  
EDUCATION OF THE  
GILBERTSVILLE-MOUNT  
UPTON CENTRAL SCHOOL  
DISTRICT, OTSEGO COUNTY,  
NEW YORK.

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Sheila Nolan  
School District Clerk

No topics raised from the floor.

PUBLIC COMMENT

The meeting adjourned at 6:51 P.M. on a motion by Hill, seconded by Dunham, and passed unanimously.

ADJOURNMENT

12/21/18

Gilbertsville-Mount Upton Central School Board of Education

Special Meeting

21 December 2018

District Office

Members present at the start of the meeting were Jeremy Pain, Ethan Eberly, Hillary Giuda-Philpott, and Larry Smith.

Members Patricia Dunham, Barbara Hill, and Mark Muller were absent.

Others present were Superintendent, Annette Hammond, District Clerk, Sheila Nolan, and District Treasurer, Dorothy Iannello.

The meeting was called to order at 1:15 P.M. by President Pain, who led the Pledge of Allegiance. ORDER

The proposed 21 December 2018 Agenda was unanimously adopted on a motion by Smith, seconded by Eberly. For the motion four, opposed none. Motion carried. AGENDA

Board Member Smith made the motion, seconded by Board Member Eberly, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 21 December 2018, Personnel Consent Agenda. For the motion four, opposed none. Motion carried. PERSONNEL CONSENT AGENDA

No topics raised from the floor. PUBLIC COMMENT

The meeting adjourned at 1:16 p.m. on a motion by Eberly, seconded by Giuda-Philpott, and passed unanimously. ADJOURNMENT



**GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL**  
**693 STATE HIGHWAY 51**  
**GILBERTSVILLE, NEW YORK 13776**  
**(607)783-2207**

TO: Board of Education

FROM: Kimberly A.P. Degear  
Special Education Director

RE: Recommendations Regarding Students with Disabilities

DATE: January 10, 2019

The following were reviewed by the CSE/CPSE Committee(s) at its meeting of December 19<sup>th</sup>, 20<sup>th</sup>, 2018 and January 4<sup>th</sup>, 2019. The CSE/CPSE Committee's recommendations regarding each student are set forth here. The tests, reports or other information upon which the recommendations are based, and a summary of the discussions, deliberations, and rationale for the recommendations are available upon request.

We hope that this information assists the Board in preparing its agenda to review these recommendations. If there is any further information, which may be needed regarding any of these recommendations, please let me know.

**Gilbertsville-Mt. Upton Board of Education**  
**Regular Meeting**  
**Wednesday, January 16, 2019**

**Financial Consent Agenda**

The Board of Education will be asked to accept/approve the following Financial Consent Agenda as recommended by the Superintendent of Schools:

**Financial Reports (encl F1)**

To accept the financial reports for December 2018.

**Fuel Bids (encl F2)**

To approve the following fuel bids for the 2019-20 school year:

- #2 Fuel Oil – Buell Fuels – Fixed Price - \$2.0063/gallon
- Unleaded Gas – Mirabito – Market plus Escalator Rate = \$.1950
- Ultra Low Sulfur Diesel Fuel – Fixed Price – Mirabito - \$2.2273
- Blended Fuel (30/70) – Fixed Price – Mirabito - \$2.3193
- Blended Fuel (50/50) – Fixed Price – Mirabito - \$2.3806
- Propane Bid – Fixed Price – Mirabito - \$1.3910

**Lowe's Grant (encl F3)**

To accept the 2018 Lowe's Toolbox for Education grant in the amount of \$5,000 for the Math & Movement Family Night project from the Lowe's Charitable and Educational Foundation.

**Unit Cost Methodology (encl F4)**

To approve the 2019-2020 Unit Cost Methodology for DCMO BOCES Shared Services as indicated in the DCMO BOCES Services Guide.

# Gilbertsville-Mt. Upton CSD

## Check Warrant Report For A - 12: Cash Disbursement For Dates 12/1/2018 - 12/31/2018



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3	12/14/2018	3107	US BANK	440	67,675.00
4	12/14/2018	2408	THE BANK OF NEW YORK MELLON	441	36,925.00
5	12/14/2018	496	NYS EMPLOYEES RETIREMENT SYSTE		154,414.00
27224	12/01/2018	1608	ASHLEY HUGHES		278.00
27225	12/01/2018	1512	BRAINPOP LLC	472	230.00
27226	12/01/2018	1583	BUSINESS CARD		440.88
27227	12/01/2018	188	DCMO BOCES	417	30.00
27228	12/01/2018	248	DOUG EXLEY		268.00
27229	12/01/2018	272	FRONTIER COMMUNICATIONS	334	704.71
27230	12/01/2018	835	GRAINGER	310	307.80
27231	12/01/2018	3074	GROWING LEADERS INC.	408	1,298.80
27232	12/01/2018	1192	HUGH O'BRIAN YOUTH LEADERSHIP	478	225.00
27233	12/01/2018	3124	INVENTABLES	473	81.78
27234	12/01/2018	350	J.W. PEPPER & SON INC	416	135.72
27235	12/01/2018	382	LEONARD BUS SALES INC	247	218.00
27236	12/01/2018	407	MATTHEWS BUSES INC	248	596.54
27237	12/01/2018	2052	OTSEGO COUNTY		2,646.00
27238	12/01/2018	1552	REINHARDT HOME HEATING	280	2,321.10
27239	12/01/2018	636	RIVER VALLEY NEW HOLLAND INC	477	211.60
27240	12/01/2018	765	THE WATER BOTTLE	282	70.00
27241	12/01/2018	2254	US BANK EQUIPMENT FINANCE	333	656.00
27242	12/01/2018	2501	BCK-IBI GROUP A NEW YORK GENERAL PARTNERSHIP		56.95
27243	12/01/2018	2495	BIG APPLE MUSIC	223	138.00
27244	12/01/2018	2209	BLUEOX ENERGY	238	134.50
27245	12/01/2018	2629	BROWN & BROWN OF GARDEN CITY INC	276	5,765.84
27246	12/01/2018	2031	COOK BROS. TRUCK PARTS	241	333.68
27247	12/01/2018	2513	Family Enrichment Network Inc		1,203.00
27248	12/01/2018	2373	HOME DEPOT CREDIT	340	27.24
27249	12/01/2018	607	PUTNAM PEST CONTROL INC	345	55.00
27250	12/01/2018	659	SANICO INC.	317	465.08
27251	12/01/2018	1025	VOLO'S AUTO SUPPLY	250	85.72
27252	12/04/2018	3204	SHUPPERDS TACK SHOP	488	800.00
27253	12/04/2018	2196	PITNEY BOWES INC	265	99.00
27254	12/04/2018	1460	PRICE CHOPPER OPER. CO. INC	299	44.81
27255	12/04/2018	1552	REINHARDT HOME HEATING	280	593.28
27256	12/04/2018	930	MCLAUGHLIN'S DEPT STORE	273	349.90
27257	12/07/2018	2240	Slade Automotive		1,533.08
27258	12/11/2018	3205	ALEXANDRA LANGDON		200.00
27259	12/11/2018	54	AT & T	363	105.16
27260	12/11/2018	2230	Cascio Interstate Music	479	185.44
27261	12/11/2018	2210	Casella Waste System INC	227	295.66
27262	12/11/2018	2031	COOK BROS. TRUCK PARTS	241	304.02
27263	12/11/2018	2782	EASTERN	274	121.00
27264	12/11/2018	2635	Excellus Health Plan - Group	231	16,667.90
27265	12/11/2018	327	HOGAN & SARZYNSKI LYNCH, DEWIND & GREGORY, LLP	353	817.77

Gilbertsville-Mt. Upton CSD

Check Warrant Report For A - 12: Cash Disbursement For Dates 12/1/2018 - 12/31/2018



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
27266	12/11/2018	407	MATTHEWS BUSES INC	248	1,538.60
27267	12/11/2018	2172	MCCARTHY TIRE SERVICE	490	564.00
27268	12/11/2018	2109	MICROBAC LABORATORIES, INC	278	60.93
27269	12/11/2018	477	NORTHEAST UNIFORM SERVICES, INC.	277	64.12
27270	12/11/2018	659	SANICO INC.	317	147.72
27271	12/11/2018	679	SCHOOL NURSE SUPPLY INC	482	84.25
27272	12/11/2018	1902	SPORTSFIELD SPECIALTIES	383	1,875.00
27273	12/11/2018	740	SYRACUSE TIME AND ALARM CO INC	211	336.00
27274	12/11/2018	1507	UNIFIRST	344	60.27
27275	12/11/2018	1783	WILLIAMS TIRE & AUTO INC	454	10.00
27276	12/13/2018	130	CHENANGO CO. SCHOOL BOARDS		100.00
27277	12/13/2018	1506	CINDY KETCHUM		100.00
27278	12/13/2018	188	DCMO BOCES	423	159,830.86
27279	12/13/2018	3182	JEFF UTTER		157.57
27280	12/13/2018	1809	LOWE'S	235	511.80
27281	12/13/2018	512	NYSASBO	491	75.00
27282	12/13/2018	243	THE EVENING SUN		259.20
27283	12/13/2018	2283	W.B. MASON CO INC	118	14.95
27284	12/17/2018	2572	NY44 Health BenefitsPlan Trust	230	141,418.25
27285	12/17/2018	547	OTSEGO ELECTRIC COOP.	336	8,422.32
27286	12/17/2018	3206	SHERBURNE PAGEANT OF BANDS	492	260.00
27287	12/17/2018	752	THE DAILY STAR	493	763.00
27288	12/17/2018	1583	BUSINESS CARD		878.17
27289	12/17/2018	407	MATTHEWS BUSES INC	248	235.93
27290	12/17/2018	2196	PITNEY BOWES INC	265	98.91
27291	12/18/2018	188	DCMO BOCES	364	1,323.70

Number of Transactions: 71

Warrant Total: 619,306.51

Vendor Portion: 619,306.51

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 71 in number, in the total amount of \$ 619,306.51 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/19/18 \_\_\_\_\_ Cindy Ketchum \_\_\_\_\_ Deputy Treas.  
 Date Signature Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 619,306.51. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12-20 \_\_\_\_\_ J.A. Eull \_\_\_\_\_ Intra-Annual Claims Auditor  
 Date Auditor's Signature Title

Gilbertsville-Mt. Upton CSD

Check Warrant Report For C - 4: Cash Disbursement For Dates 12/1/2018 - 12/31/2018



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32284	12/11/2018	2062	BIMBO FOODS, INC	374	238.35
32285	12/11/2018	2907	Carlo Masi and Sons Inc.	375	883.35
32286	12/11/2018	280	GINSBERG'S FOODS	376	3,577.19
32287	12/11/2018	3068	HERSHEY'S CREAMERY CO	377	194.40
32288	12/11/2018	3067	INSTANT WHIP-EASTERN NY INC	379	1,473.32
32289	12/11/2018	2371	SYSCO FOOD SVCS OF SYRACUSE	381	3,029.88
32290	12/13/2018	188	DCMO BOCES	424	267.44
<b>Number of Transactions: 7</b>					<b>Warrant Total: 9,663.93</b>
					<b>Vendor Portion: 9,663.93</b>

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 7 in number, in the total amount of \$ 9,663.93. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/19/18                      Cindy Ketchum                      Deputy Treas  
Date    Signature    Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 9,663.93. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12-20                                      T.H. Cook                                      Internal Claims Auditor  
Date    Auditor's Signature    Title

Gilbertsville-Mt. Upton CSD

Check Warrant Report For F - 6: Cash Disbursement For Dates 12/1/2018 - 12/31/2018



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
40410	12/01/2018	3003	TANYA SCHNABL		1,600.00
40411	12/07/2018	3003	TANYA SCHNABL		800.00
<b>Number of Transactions: 2</b>					
<b>Warrant Total:</b>					<b>2,400.00</b>
<b>Vendor Portion:</b>					<b>2,400.00</b>

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 2,400.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/19/18                      Cindy Ketchum                      Deputy Treas.  
Date    Signature    Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 2,400.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12-20                                      GK Cook                                      Internal claims Auditor  
Date    Auditor's Signature    Title

Gilbertsville-Mt. Upton CSD

Check Warrant Report For H - 5: Cash Disbursement For Dates 12/1/2018 - 12/31/2018



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
709	12/01/2018	2501	BCK-IBI GROUP A NEW YORK GENERAL PARTNERSHIP	213	1,390.80

Number of Transactions: 1

<b>Warrant Total:</b>	<b>1,390.80</b>
<b>Vendor Portion:</b>	<b>1,390.80</b>

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 1390.80. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/19/18                      Cindy Ketchum                      Deputy Treas.  
Date    Signature    Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 1390.80. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12-20    JH Cook    Internal Claims Auditor  
Date    Auditor's Signature    Title

Gilbertsville-Mt. Upton CSD

Check Warrant Report For TA - 9: Cash Disbursement For Dates 12/1/2018 - 12/31/2018



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
23294	12/01/2018	2650	AFLAC		479.72
<b>Number of Transactions: 1</b>					<b>Warrant Total: 479.72</b>
					<b>Vendor Portion: 479.72</b>

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 479.72. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/19/18                      Cindy Ketchum                      Deputy Treas.  
 Date                                      Signature                                      Title

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 479.72. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12-20                                      TK Embl                                      Internal claims Auditor  
 Date    Auditor's Signature    Title



Gilbertsville-Mt. Upton CSD

Check Warrant Report For TA - 10: December Payroll For Dates 12/1/2018 - 12/31/2018



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
279	12/07/2018	288	GMU PAYROLL ACCOUNT		105,540.27
280	12/07/2018	459	SECURITY BENEFIT LIFE INS		200.00
281	12/07/2018	498	NYS INCOME TAX		5,710.38
282	12/07/2018	810	UNITED STATES TREASURY		33,470.41
283	12/07/2018	873	LEGEND GROUP/ADSERV, THE		2,360.90
284	12/07/2018	2773	MET LIFE		100.00
285	12/21/2018	288	GMU PAYROLL ACCOUNT		112,962.11
286	12/21/2018	459	SECURITY BENEFIT LIFE INS		200.00
287	12/21/2018	496	NYS EMPLOYEES RETIREMENT SYSTE		1,272.95
288	12/21/2018	498	NYS INCOME TAX		6,046.80
289	12/21/2018	810	UNITED STATES TREASURY		35,610.63
290	12/21/2018	873	LEGEND GROUP/ADSERV, THE		2,368.12
291	12/21/2018	2773	MET LIFE		100.00
23295	12/04/2018	188	DCMO BOCES		186.57
23296	12/04/2018	545	OTSEGO COUNTY SHERIFF		260.48
23297	12/21/2018	1831	ALLSTATE LIFE INS COMP OF NY		36.36
23298	12/21/2018	3079	COMMUNITY BANK		2,827.06
23299	12/21/2018	172	CSEA INC.		1,335.78
23300	12/21/2018	188	DCMO BOCES		186.57
23301	12/21/2018	934	GMU LUNCH FUND		50.00
23302	12/21/2018	507	NYS TEACHERS RETIREMENT SYSTEM		1,249.00
23303	12/21/2018	545	OTSEGO COUNTY SHERIFF		253.26
23304	12/21/2018	545	OTSEGO COUNTY SHERIFF		94.00

Number of Transactions: 23

Warrant Total: 312,421.65  
Vendor Portion: 312,421.65

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 23 in number, in the total amount of \$ 312,421.65 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/19/18      Cindy Ketchum      Deputy Treas.  
Date                                  Signature                                  Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 312,421.65 . You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12-20      J.H. Cook      Internal Claims Auditor  
Date                                  Auditor's Signature                                  Title



# Gilbertsville-Mt. Upton CSD

## Check Warrant Report For A - 12: Cash Disbursement For Dates 12/1/2018 - 12/31/2018



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3	12/14/2018	3107	US BANK	440	67,675.00
4	12/14/2018	2408	THE BANK OF NEW YORK MELLON	441	36,925.00
5	12/14/2018	496	NYS EMPLOYEES RETIREMENT SYSTE		154,414.00
27224	12/01/2018	1608	ASHLEY HUGHES		278.00
27225	12/01/2018	1512	BRAINPOP LLC	472	230.00
27226	12/01/2018	1583	BUSINESS CARD		440.88
27227	12/01/2018	188	DCMO BOCES	417	30.00
27228	12/01/2018	248	DOUG EXLEY		268.00
27229	12/01/2018	272	FRONTIER COMMUNICATIONS	334	704.71
27230	12/01/2018	835	GRAINGER	310	307.80
27231	12/01/2018	3074	GROWING LEADERS INC.	408	1,298.80
27232	12/01/2018	1192	HUGH O'BRIAN YOUTH LEADERSHIP	478	225.00
27233	12/01/2018	3124	INVENTABLES	473	81.78
27234	12/01/2018	350	J.W. PEPPER & SON INC	416	135.72
27235	12/01/2018	382	LEONARD BUS SALES INC	247	218.00
27236	12/01/2018	407	MATTHEWS BUSES INC	248	596.54
27237	12/01/2018	2052	OTSEGO COUNTY		2,646.00
27238	12/01/2018	1552	REINHARDT HOME HEATING	280	2,321.10
27239	12/01/2018	636	RIVER VALLEY NEW HOLLAND INC	477	211.60
27240	12/01/2018	765	THE WATER BOTTLE	282	70.00
27241	12/01/2018	2254	US BANK EQUIPMENT FINANCE	333	656.00
27242	12/01/2018	2501	BCK-IBI GROUP A NEW YORK GENERAL PARTNERSHIP		56.95
27243	12/01/2018	2495	BIG APPLE MUSIC	223	138.00
27244	12/01/2018	2209	BLUEOX ENERGY	238	134.50
27245	12/01/2018	2629	BROWN & BROWN OF GARDEN CITY INC	276	5,765.84
27246	12/01/2018	2031	COOK BROS. TRUCK PARTS	241	333.68
27247	12/01/2018	2513	Family Enrichment Network Inc		1,203.00
27248	12/01/2018	2373	HOME DEPOT CREDIT	340	27.24
27249	12/01/2018	607	PUTNAM PEST CONTROL INC	345	55.00
27250	12/01/2018	659	SANICO INC.	317	465.08
27251	12/01/2018	1025	VOLO'S AUTO SUPPLY	250	85.72
27252	12/04/2018	3204	SHUPPERDS TACK SHOP	488	800.00
27253	12/04/2018	2196	PITNEY BOWES INC	265	99.00
27254	12/04/2018	1460	PRICE CHOPPER OPER. CO. INC	299	44.81
27255	12/04/2018	1552	REINHARDT HOME HEATING	280	593.28
27256	12/04/2018	930	MCLAUGHLIN'S DEPT STORE	273	349.90
27257	12/07/2018	2240	Slade Automotive		1,533.08
27258	12/11/2018	3205	ALEXANDRA LANGDON		200.00
27259	12/11/2018	54	AT & T	363	105.16
27260	12/11/2018	2230	Cascio Interstate Music	479	185.44
27261	12/11/2018	2210	Casella Waste System INC	227	295.66
27262	12/11/2018	2031	COOK BROS. TRUCK PARTS	241	304.02
27263	12/11/2018	2782	EASTERN	274	121.00
27264	12/11/2018	2635	Excellus Health Plan - Group	231	16,667.90
27265	12/11/2018	327	HOGAN & SARZYNSKI LYNCH, DEWIND & GREGORY, LLP	353	817.77

**Gilbertsville-Mt. Upton CSD**



**Check Warrant Report For A - 12: Cash Disbursement For Dates 12/1/2018 - 12/31/2018**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
27266	12/11/2018	407	MATTHEWS BUSES INC	248	1,538.60
27267	12/11/2018	2172	MCCARTHY TIRE SERVICE	490	564.00
27268	12/11/2018	2109	MICROBAC LABORATORIES, INC	278	60.93
27269	12/11/2018	477	NORTHEAST UNIFORM SERVICES, INC.	277	64.12
27270	12/11/2018	659	SANICO INC.	317	147.72
27271	12/11/2018	679	SCHOOL NURSE SUPPLY INC	482	84.25
27272	12/11/2018	1902	SPORTSFIELD SPECIALTIES	383	1,875.00
27273	12/11/2018	740	SYRACUSE TIME AND ALARM CO INC	211	336.00
27274	12/11/2018	1507	UNIFIRST	344	60.27
27275	12/11/2018	1783	WILLIAMS TIRE & AUTO INC	454	10.00
27276	12/13/2018	130	CHENANGO CO. SCHOOL BOARDS		100.00
27277	12/13/2018	1506	CINDY KETCHUM		100.00
27278	12/13/2018	188	DCMO BOCES	423	159,830.86
27279	12/13/2018	3182	JEFF UTTER		157.57
27280	12/13/2018	1809	LOWE'S	235	511.80
27281	12/13/2018	512	NYSASBO	491	75.00
27282	12/13/2018	243	THE EVENING SUN		259.20
27283	12/13/2018	2283	W.B. MASON CO INC	118	14.95
27284	12/17/2018	2572	NY44 Health BenefitsPlan Trust	230	141,418.25
27285	12/17/2018	547	OTSEGO ELECTRIC COOP.	336	8,422.32
27286	12/17/2018	3206	SHERBURNE PAGEANT OF BANDS	492	260.00
27287	12/17/2018	752	THE DAILY STAR	493	763.00
27288	12/17/2018	1583	BUSINESS CARD		878.17
27289	12/17/2018	407	MATTHEWS BUSES INC	248	235.93
27290	12/17/2018	2196	PITNEY BOWES INC	265	98.91
27291	12/18/2018	188	DCMO BOCES	364	1,323.70

**Number of Transactions: 71**

**Warrant Total: 619,306.51**  
**Vendor Portion: 619,306.51**

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 71 in number, in the total amount of \$ 619,306.51. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/19/18                      Cindy Ketchum                      Deputy Treas.  
 Date                                      Signature                                      Title

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 619,306.51. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12-20                                      T.A. Ewell                                      Internal Claims Auditor  
 Date                                      Auditor's Signature                                      Title

Gilbertsville-Mt. Upton CSD

Check Warrant Report For C - 4: Cash Disbursement For Dates 12/1/2018 - 12/31/2018



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32284	12/11/2018	2062	BIMBO FOODS, INC	374	238.35
32285	12/11/2018	2907	Carlo Masi and Sons Inc.	375	883.35
32286	12/11/2018	280	GINSBERG'S FOODS	376	3,577.19
32287	12/11/2018	3068	HERSHEY'S CREAMERY CO	377	194.40
32288	12/11/2018	3067	INSTANT WHIP-EASTERN NY INC	379	1,473.32
32289	12/11/2018	2371	SYSCO FOOD SVCS OF SYRACUSE	381	3,029.88
32290	12/13/2018	188	DCMO BOCES	424	267.44

Number of Transactions: 7

**Warrant Total: 9,663.93**  
**Vendor Portion: 9,663.93**

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 7 in number, in the total amount of \$ 9,663.93. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/19/18                      Cindy Kretzme                      Deputy Treas  
 Date                                      Signature                                      Title

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 9,663.93. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/19                      Th. Cull                      Internal Control, P. Dir.  
 Date                                      Auditor's Signature                                      Title

Gilbertsville-Mt. Upton CSD

Check Warrant Report For F - 6: Cash Disbursement For Dates 12/1/2018 - 12/31/2018



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
40410	12/01/2018	3003	TANYA SCHNABL		1,600.00
40411	12/07/2018	3003	TANYA SCHNABL		800.00
<b>Number of Transactions: 2</b>					<b>Warrant Total: 2,400.00</b>
					<b>Vendor Portion: 2,400.00</b>

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 2,400.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/19/18                      Cindy Ketchum                      Deputy Treas.  
Date    Signature    Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 2,400.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12-20                                      JK Cook                                      Internal claims Auditor  
Date    Auditor's Signature    Title

Gilbertsville-Mt. Upton CSD

Check Warrant Report For H - 5: Cash Disbursement For Dates 12/1/2018 - 12/31/2018



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
709	12/01/2018	2501	BCK-IBI GROUP A NEW YORK GENERAL PARTNERSHIP	213	1,390.80

Number of Transactions: 1

Warrant Total: 1,390.80  
 Vendor Portion: 1,390.80

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 1,390.80. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/19/18                      Cindy Ketchum                      Deputy Treas.  
 Date                                      Signature                                      Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 1,390.80. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/20                                      [Signature]                                      Internal Control Director  
 Date                                      Auditor's Signature                                      Title

Gilbertsville-Mt. Upton CSD



Check Warrant Report For TA - 9: Cash Disbursement For Dates 12/1/2018 - 12/31/2018

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
23294	12/01/2018	2650	AFLAC		479.72

Number of Transactions: 1

Warrant Total: 479.72  
Vendor Portion: 479.72

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 479.72. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/19/18      Cindy Ketchum      Deputy Treas  
Date                      Signature                      Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 479.72. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/20      J-K Combs      District Claims Auditor  
Date                      Auditor's Signature                      Title







**GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL STUDENT ACCOUNTS**

**12/01/2018 through 12/31/2018**

			BEGINNING			ENDING
ACTIVITY	ADVISOR	TREASURER	BALANCE	PAYMENTS	DEPOSITS	BALANCE
Class of 2019 (Seniors)	Katie Parsons	Natie Pistor	\$ 6,034.65			\$ 6,034.65
Class of 2020 (Juniors)	Kristy Carey	Ethan Newman	\$ 10,639.30			\$ 10,639.30
Class of 2021 (Sophomores)	Raquel Norton	Skyler Norton	\$ 4,099.77	\$ 825.38	\$ 1,237.56	\$ 4,511.95
Class of 2022 (Freshmann)	Molly Toulson	Angelina Correll	\$ 3,992.26			\$ 3,992.26
Class of 2023 (8th Grade)	Tresa Titus	Kendra Hammond	\$ 410.65			\$ 410.65
Class of 2024 (7th Grade)	Tina Hall	Mackenzie Barnes	\$ 1,293.00			\$ 1,293.00
Drama Club	Gerrit Bakhuizen	Hunter Christian	\$ 2,514.97			\$ 2,514.97
7-8 Student Council	Kaitlyn Woods, G Bonczkowski	Fiona Held	\$ 2,878.77			\$ 2,878.77
9-12 Student Council	Aimee Piedmonte	Hunter Christian	\$ 766.56			\$ 766.56
Elementary Student Council	Alicia Cummings	Emma Peck	\$ 2,616.84	\$ 777.65	\$ 885.78	\$ 2,724.97
Language	Maria Sakoulas	Hunter Christian	\$ 488.74			\$ 488.74
Band Fund	William Gilchrest	Olivia Held	\$ 8,854.09	\$ 1,000.00	\$ 2,336.81	\$ 10,190.90
Chorus Fund	Deanna Perkosky	Gavin Bonczkowski	\$ 746.79		\$ 893.60	\$ 1,640.39
National Honor Society	Cierra Stafford	Ethan Charron	\$ 2,178.11			\$ 2,178.11
SADD	Erica Knowles, Katie Izzo	Hunter Christian	\$ 3,867.06			\$ 3,867.06
Safety Patrol Special	Gerrit Bakhuizen	Emma Peck	\$ 5.00			\$ 5.00
Safety Patrol	Gerrit Bakhuizen	Emma Peck	\$ 2,313.31			\$ 2,313.31
Women For A Change	Aimee Piedmonte	Maya Farwell	\$ -			
Yearbook	Lynne Talbot	Mara Nolan	\$ 7,807.35		\$ 0.54	\$ 7,807.89
Technology Club	Technology Club		\$ 201.66	\$ 201.66		\$ -
Cheerleaders	Cheerleaders		\$ 253.13			\$ 253.13
SALES TAX	SALES TAX		\$ 518.93	\$ 475.96	\$ 172.48	215.45
		<b>TOTALS</b>	\$ 62,480.94	\$ 3,280.65	\$ 5,526.77	\$ 64,727.06
DUE TO OTHER FUNDS		<b>TOTALS</b>				
SUBMITTED BY	<i>Cindy Ketchum</i>	REVIEWED BY:	<i>D. Daniels</i>			

**Gilbertsville-Mount Upton Central School District  
Community Bank and JP Morgan Chase Bank Accounts  
Monthly Treasurer's Report  
December 1 2018 through December 31, 2018**

<b>Cash Activity</b>	<u>General</u> Community Interest	<u>Cafeteria</u> Community Interest	<u>T &amp; A</u> Community Interest	<u>Payroll</u> Community Interest	<u>Federal</u> Community Interest	<u>Student</u> Community Interest	<u>General MMA</u> Chase Interest	<u>Capital Res</u> Chase Interest	<u>Debt Res</u> Chase Interest	<u>EBALR Res</u> Chase Interest	<u>ERS Res</u> Chase Interest	<u>Unemploy-</u> ment-Chase Interest	<u>Liability Res</u> Chase Interest	<u>Capi.Savings/Ckg</u> Chase Interest
<b>Beginning Bal.</b>	\$ 290,899.09	\$ 28,576.91	\$ 44,272.99	\$ 608.92	\$ 38,889.24	\$ 63,980.58	\$ 1,126,302.46	\$ 937,030.37	\$ 213,336.73	\$ 797,335.25	\$ 251,006.08	\$ 100,483.39	\$ 335,863.25	\$ 412,304.29
<b>Cash Receipts</b>	\$ 888,446.50	\$ 18,188.64	\$ 333,576.25	\$ 183,066.20	\$ 0.20	\$ 5,512.13	\$ 494,639.38	\$ 79.30	\$ 18.05	\$ 67.48	\$ 21.24	\$ 8.50	\$ 28.42	\$ 34.81
<b>Other Adjust.</b>														
<b>TOTAL BEG BAL &amp; CR</b>	\$ 1,179,345.59	\$ 46,765.55	\$ 377,849.24	\$ 183,675.12	\$ 38,889.44	\$ 69,492.71	\$ 1,620,941.84	\$ 937,109.67	\$ 213,354.78	\$ 797,402.73	\$ 251,027.32	\$ 100,491.89	\$ 335,891.67	\$ 412,339.10
<b>Cash Disburse.</b>	\$ 934,330.54	\$ 17,723.31	\$ 313,640.57	\$ 183,066.10	\$ 24,712.62	\$ 4,765.65	\$ 850,000.00							\$ 1,390.80
<b>Other Adjust.</b>														
<b>TOTAL CD &amp; ADJ</b>	\$ 934,330.54	\$ 17,723.31	\$ 313,640.57	\$ 183,066.10	\$ 24,712.62	\$ 4,765.65	\$ 850,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,390.80
<b>Cash Balance End of Month</b>	\$ 245,015.05	\$ 29,042.24	\$ 64,208.67	\$ 609.02	\$ 14,176.82	\$ 64,727.06	\$ 770,941.84	\$ 937,109.67	\$ 213,354.78	\$ 797,402.73	\$ 251,027.32	\$ 100,491.89	\$ 335,891.67	\$ 410,948.30

<b>Reconciliation W/Bank Records</b>	<u>General</u> Community	<u>Cafeteria</u> Community	<u>T &amp; A</u> Community	<u>Payroll</u> Community	<u>Federal</u> Community	<u>Student</u> Community	<u>General MMA</u> Chase	<u>Capital Res</u> Chase	<u>Debt Res</u> Chase	<u>EBALR</u> Chase	<u>ERS Res</u> Chase	<u>Unemploy-</u> ment-Chase	<u>Liability Res</u> Chase	<u>Cap Savings/Ckg</u> Chase
<b>Balance Per Bank</b>	\$ 250,239.68	\$ 29,042.24	\$ 65,624.45	\$ 9,863.74	\$ 14,176.82	\$ 65,021.31	\$ 770,941.84	\$ 937,109.67	\$ 213,354.78	\$ 797,402.73	\$ 251,027.32	\$ 100,491.89	\$ 335,891.67	\$ 410,948.30
<b>Bank Error Outstanding Checks</b>	\$ 5,224.63		\$ 1,415.78	\$ 9,225.94		\$ 294.25								
<b>Other Adjust.</b>				\$ 28.78										
<b>Available Cash Balance</b>	\$ 245,015.05	\$ 29,042.24	\$ 64,208.67	\$ 609.02	\$ 14,176.82	\$ 64,727.06	\$ 770,941.84	\$ 937,109.67	\$ 213,354.78	\$ 797,402.73	\$ 251,027.32	\$ 100,491.89	\$ 335,891.67	\$ 410,948.30

This is to Certify that the above cash balances are in agreement with bank balances.

Received by the Board of Education and Entered as part of the minutes of the Board of  
January 16, 2019.

  
DOROTHY L. IANNELLO, DISTRICT TREASURER

SHEILA NOLAN, CLERK OF THE BOARD OF EDUCATION

**Gilbertsville-Mt. Upton CSD**

**Appropriation Status Detail Report By Function From 7/1/2018 To 12/31/2018**



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1010.400</u>	BOE - CONTRACTUAL	6,000.00	-500.00	5,500.00	4,997.00	0.00	503.00
<u>A 1010.450</u>	BOE - SUPPLIES	250.00	0.00	250.00	114.22	0.00	135.78
<u>A 1040.400</u>	CONF/ELECTION OFFICIALS	750.00	0.00	750.00	0.00	0.00	750.00
<u>A 1040.450</u>	BOARD CLERK-SUPPLIES	150.00	0.00	150.00	0.00	0.00	150.00
<u>A 1060.400</u>	LEGAL ADVERTISING	2,000.00	2,000.00	4,000.00	2,454.00	488.18	1,057.82
<u>A 1240.150</u>	SUPERINTENDENT-SALARY	134,609.00	0.00	134,609.00	64,545.49	68,232.61	1,830.90
<u>A 1240.160</u>	SUPERINTENDENT SECRETARY	51,000.00	-3,612.43	47,387.57	19,688.93	20,250.02	7,448.62
<u>A 1240.400</u>	DO - CONTRACTUAL	5,000.00	0.00	5,000.00	4,807.43	0.00	192.57
<u>A 1240.450</u>	DO - SUPPLIES	1,000.00	0.00	1,000.00	809.59	0.00	190.41
<u>A 1310.160</u>	BO - NON INSTRUCTIONAL	90,140.00	207.12	90,347.12	50,519.74	39,827.38	0.00
<u>A 1310.400</u>	BO - CONTRACTUAL	3,500.00	3,455.31	6,955.31	6,914.60	0.00	40.71
<u>A 1310.450</u>	SUPPLIES	0.00	100.00	100.00	11.19	0.00	88.81
<u>A 1310.490</u>	BOCES-PAYROLL SERVICE	70,225.00	2,850.00	73,075.00	28,490.19	44,507.81	77.00
<u>A 1320.400</u>	AUDITOR SERVICES	17,500.00	0.00	17,500.00	16,800.00	0.00	700.00
<u>A 1325.160</u>	INTERNAL CLAIMS AUD	1,000.00	0.00	1,000.00	427.50	572.50	0.00
<u>A 1325.400</u>	TREAS - CONTRACTUAL	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 1325.450</u>	TREAS - SUPPLIES	480.00	0.00	480.00	182.91	0.00	297.09
<u>A 1330.160</u>	TAX COLLECTOR-SALARY	3,000.00	0.00	3,000.00	1,749.95	1,250.05	0.00
<u>A 1330.400</u>	TAX COLLECTOR-NOTICES	3,200.00	0.00	3,200.00	2,857.49	0.00	342.51
<u>A 1345.490</u>	BOCES - COOP BID	4,000.00	0.00	4,000.00	1,148.33	1,851.67	1,000.00
<u>A 1420.400</u>	LEGAL SERVICES	15,000.00	-378.71	14,621.29	8,892.77	5,187.23	541.29
<u>A 1430.400</u>	ADVERTISING-PERSONNEL	2,500.00	378.71	2,878.71	2,239.71	639.00	0.00
<u>A 1430.400-01</u>	PERSONNEL-FINGER PRINTING	520.00	0.00	520.00	66.00	0.00	454.00
<u>A 1430.490</u>	BOCES-REC/WC/EPA	32,500.00	0.00	32,500.00	12,863.69	19,518.31	118.00
<u>A 1460.400</u>	RECORDS MANAGEMENT	546.00	0.00	546.00	0.00	0.00	546.00
<u>A 1460.490</u>	BOCES-RECORD MANAGEMENT	9,325.00	925.00	10,250.00	4,063.60	6,186.40	0.00
<u>A 1480.490</u>	BOCES - SAFETY	53,875.00	2,000.00	55,875.00	22,337.68	33,507.32	30.00
<u>A 1620.160</u>	BLDG MAINT MECHANIC-SALARY	69,865.00	0.00	69,865.00	35,104.94	34,259.01	501.05
<u>A 1620.200</u>	MAINT-EQUIPMENT	10,000.00	0.00	10,000.00	2,077.33	0.00	7,922.67
<u>A 1620.400</u>	MAINT-CONTRACTUAL	14,500.00	0.00	14,500.00	1,173.70	2,892.30	10,434.00
<u>A 1620.400-05</u>	MAINT-RUGS/MOPS	2,200.00	0.00	2,200.00	244.95	1,755.05	200.00
<u>A 1620.421</u>	MAINT-FUEL OIL	80,000.00	-5,260.00	74,740.00	14,516.33	56,618.57	3,605.10
<u>A 1620.422</u>	MAINT-PROPANE	200.00	0.00	200.00	0.00	200.00	0.00

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A 1620.425	MAINT-ELECTRIC	75,000.00	-400.00	74,600.00	13,365.21	51,634.79	9,600.00
A 1620.427	MAINT-CLAY/MATERIAL/CRACK	750.00	0.00	750.00	0.00	0.00	750.00
A 1620.428	MAINT-PARTS EQP'T.	5,000.00	0.00	5,000.00	613.21	1,886.79	2,500.00
A 1620.431	MAINT-TELEPHONE	3,250.00	0.00	3,250.00	2,455.92	794.08	0.00
A 1620.450	MAINT-SUPPLIES	26,000.00	0.00	26,000.00	6,612.63	4,574.88	14,812.49
A 1620.450-01	MAINT-SUPPLIES/STAFF/ADVISOR PURCHASES	1,500.00	1,350.00	2,850.00	2,668.50	0.00	181.50
A 1620.470	MAINT-COPIER	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 1620.471	MAINT-SEPTIC	3,000.00	0.00	3,000.00	2,100.00	0.00	900.00
A 1620.471-01	MAINT-EXTERMINATOR	1,500.00	0.00	1,500.00	275.00	725.00	500.00
A 1620.472	MAINT-FIRE EXTING	1,000.00	4,213.18	5,213.18	4,887.18	326.00	0.00
A 1620.474	MAINT-GARBAGE	4,950.00	0.00	4,950.00	1,818.96	1,941.04	1,190.00
A 1620.474-01	MAINT-HAZARD WASTE DISP	1,500.00	0.00	1,500.00	2.00	0.00	1,498.00
A 1620.475	MAINT-PORT A FACILITIES	1,800.00	0.00	1,800.00	1,000.00	800.00	0.00
A 1621.160	MAINT-SALARIES	127,500.00	1,864.22	129,364.22	63,465.96	65,898.26	0.00
A 1621.160-21	MAINT-SUMMER HELP	14,220.00	-2,317.40	11,902.60	8,429.20	0.00	3,473.40
A 1621.160-22	MAINT-OVERTIME	5,000.00	0.00	5,000.00	1,414.08	0.00	3,585.92
A 1621.160-LO-NG	NON-INSTRUCTIONAL-LONGEVITY	1,500.00	0.00	1,500.00	0.00	1,400.00	100.00
A 1621.400-01	MAINT-HVAC	5,000.00	1,363.00	6,363.00	931.00	1,363.00	4,069.00
A 1621.400-02	MAINT-TEL.REPAIRS	2,600.00	0.00	2,600.00	605.30	1,994.70	0.00
A 1621.400-03	MAINT-BOILER/MAINTENANCE	4,000.00	0.00	4,000.00	1,969.00	0.00	2,031.00
A 1621.400-04	MAINT-WATER SYSTEM	3,000.00	0.00	3,000.00	906.69	1,093.31	1,000.00
A 1621.400-06	MAINT-HARDWARE REPAIRS	1,150.00	0.00	1,150.00	0.00	0.00	1,150.00
A 1621.400-07	MAINT-MECH./ELECTRICAL REPAIR	10,000.00	0.00	10,000.00	856.95	0.00	9,143.05
A 1621.400-08	MAINT-ROOF SCAN/GYM FLOOR	6,500.00	0.00	6,500.00	970.00	0.00	5,530.00
A 1621.400-09	MAINT-ROOF MAINT.	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 1621.400-10	MAINT-CLOCK MAINT.& REPAIR	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 1621.423	MAINT-BUILDING COND SURVEY	10,000.00	0.00	10,000.00	8,218.75	0.00	1,781.25
A 1621.429	MAINT-TURF MAINT.	4,350.00	0.00	4,350.00	0.00	0.00	4,350.00
A 1621.450	MAINT-FIELD PAINTS	2,300.00	0.00	2,300.00	686.00	0.00	1,614.00
A 1621.450-01	MAINT-BASEBALL INFIELD DIRT	1,600.00	0.00	1,600.00	0.00	0.00	1,600.00
A 1621.450-02	MAINT-TOP DRESSING	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
A 1670.450	POSTAGE/PAPER/PC	24,155.00	0.00	24,155.00	7,047.39	8,588.21	8,519.40
A 1670.490	BOCES-PRINTING/Q-COPY	50,145.00	0.00	50,145.00	16,445.05	26,054.95	7,645.00

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<u>A 1680.490</u>	BOCES-Central Data Processing	55,500.00	600.00	56,100.00	22,674.13	33,418.87	7.00
<u>A 1910.400</u>	INSURANCE-DISTRICT LIABILITY	49,750.00	0.00	49,750.00	46,934.92	0.00	2,815.08
<u>A 1964.400</u>	REFUND-PROPERTY TAXES	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 1981.490</u>	BOCES-ADM CHARGES/CAPITAL EXP	203,750.00	0.00	203,750.00	81,496.35	122,244.65	9.00
<u>A 2010.150</u>	CURRICULUM DEVELOPMENT- STIPENDS	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 2010.450</u>	CURRICULUM DEVELOPMENT SUPPLIES	0.00	3,850.00	3,850.00	0.00	3,152.44	697.56
<u>A 2020.150-01</u>	PRINCIPAL-SALARY PRE-K-12	90,000.00	-722.00	89,278.00	40,639.96	38,552.14	10,085.90
<u>A 2020.160</u>	SECRETARIES-HS/ELEM-SALARY	34,015.00	0.00	34,015.00	22,864.60	11,149.60	0.80
<u>A 2020.160-01</u>	SUB CALLING	1,591.00	0.00	1,591.00	0.00	1,591.00	0.00
<u>A 2020.160-LO-NG</u>	NON-INSTRUCTIONAL-LONGEVITY	600.00	400.00	1,000.00	0.00	1,000.00	0.00
<u>A 2020.400</u>	MAIN OFFICE CONTRACTUAL	2,000.00	0.00	2,000.00	1,511.86	150.00	338.14
<u>A 2020.450</u>	MAIN OFFICE SUPPLIES	2,000.00	0.00	2,000.00	1,981.03	0.00	18.97
<u>A 2020.450-00-1</u>	MAIN OFFICE BRIDGING SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2020.450-00-2</u>	MAIN OFFICE AWARDS	300.00	0.00	300.00	0.00	0.00	300.00
<u>A 2020.450-00-3</u>	MAIN OFFICE SUMMER SCHOOL	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2020.451-02</u>	MAIN OFFICE GRADUATION SUPPLIES	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 2020.490</u>	BOCES-STAFF DEVELOPMENT	26,450.00	0.00	26,450.00	7,231.31	17,768.19	1,450.00
<u>A 2060.490</u>	BOCES-Research,Planning & Evaluation	0.00	900.00	900.00	358.16	541.84	0.00
<u>A 2070.400</u>	MENTORING	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 2110.120</u>	SALARIES/K-6	819,844.00	-64,258.33	755,585.67	237,287.22	517,529.54	768.91
<u>A 2110.120-01</u>	SALARIES-BRIDGING	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
<u>A 2110.120-02</u>	SALARIES- SUMMER PROGRAM	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
<u>A 2110.130</u>	SALARIES/7-12	850,228.00	-27,788.00	822,440.00	275,972.13	537,778.87	8,689.00
<u>A 2110.130-12</u>	SALARIES-TUTORING	5,000.00	0.00	5,000.00	960.26	4,039.74	0.00
<u>A 2110.130-CS</u>	SALARIES-STEAM SALARY	44,070.00	0.00	44,070.00	13,560.56	30,509.44	0.00
<u>A 2110.140</u>	SALARIES-SUB TEACHERS	46,256.00	-4,489.64	41,766.36	18,960.00	22,016.36	790.00
<u>A 2110.160</u>	SALARIES-AIDES	90,000.00	30,667.33	120,667.33	36,872.90	83,794.43	0.00
<u>A 2110.160-01</u>	SALARIES-SUB CLERICAL	10,000.00	0.00	10,000.00	2,514.20	7,485.80	0.00
<u>A 2110.160-LO-NG</u>	NON-INSTRUCTIONAL-LONGEVITY	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
<u>A 2110.200</u>	EQUIPMENT-PREK-12 BUILDING	6,500.00	0.00	6,500.00	4,735.72	0.00	1,764.28
<u>A 2110.200-06-S</u>	STEM Equipment	10,000.00	0.00	10,000.00	94.07	0.00	9,905.93
<u>A 2110.200-10</u>	EQUIPMENT-HS PE	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 2110.220-08</u>	EQUIPMENT-MUSIC	2,400.00	0.00	2,400.00	0.00	0.00	2,400.00

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<u>A 2110.400-10</u>	CONTRACTUAL - ELEM MUSIC	3,275.00	0.00	3,275.00	200.00	0.00	3,075.00
<u>A 2110.400-11</u>	CONTRACTUAL - PREK-12 BLDG.	10,500.00	4,288.02	14,788.02	9,126.58	5,325.24	336.20
<u>A 2110.401-06-S</u>	STEM - CONTRACTUAL	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
<u>A 2110.401-07</u>	CONTRACTUAL - HOME & CAREERS	500.00	0.00	500.00	0.00	500.00	0.00
<u>A 2110.401-08</u>	CONTRACTUAL - HS MUSIC/BAND	8,920.00	0.00	8,920.00	2,945.00	2,637.25	3,337.75
<u>A 2110.401-09</u>	CONTRACTUAL - HS TECHNOLOGY	1,850.00	0.00	1,850.00	638.24	710.76	501.00
<u>A 2110.401-12</u>	CONTRACTUAL - HS SCIENCE	500.00	20.00	520.00	484.00	0.00	36.00
<u>A 2110.401-18</u>	CONTRACTUAL - HS BLDG.	0.00	0.00	0.00	0.00	0.00	0.00
<u>A 2110.450</u>	SUPPLIES-K	300.00	25.00	325.00	265.70	0.00	59.30
<u>A 2110.450-01</u>	SUPPLIES-1ST GRADE	850.00	250.00	1,100.00	985.87	0.00	114.13
<u>A 2110.450-02</u>	SUPPLIES-2ND GRADE	600.00	237.68	837.68	749.11	0.00	88.57
<u>A 2110.450-03</u>	SUPPLIES-3RD GRADE	670.00	48.56	718.56	689.44	0.00	29.12
<u>A 2110.450-04</u>	SUPPLIES-4TH GRADE	250.00	8.00	258.00	258.00	0.00	0.00
<u>A 2110.450-05</u>	SUPPLIES-5TH GRADE	350.00	0.00	350.00	258.87	0.00	91.13
<u>A 2110.450-06</u>	SUPPLIES-6TH GRADE	750.00	0.00	750.00	617.42	0.00	132.58
<u>A 2110.450-08</u>	SUPPLIES-ELEM ART	2,500.00	0.00	2,500.00	1,925.29	436.94	137.77
<u>A 2110.450-09</u>	SUPPLIES-ELEM PE	950.00	0.00	950.00	687.53	0.00	262.47
<u>A 2110.450-1</u>	SUPPLIES-PREK-12 BLD	2,000.00	-1,239.98	760.02	248.35	50.22	461.45
<u>A 2110.450-10</u>	SUPPLIES-ELEM MUSIC	5,865.00	-805.00	5,060.00	3,790.68	0.00	1,269.32
<u>A 2110.450-14</u>	SUPPLIES-ELEM COMPUTER LAB	350.00	0.00	350.00	288.52	0.00	61.48
<u>A 2110.450-19</u>	SUPPLIES-ELEM AGENDAS	1,000.00	-1,000.00	0.00	0.00	0.00	0.00
<u>A 2110.450-20</u>	SUPPLIES-PRE-K	350.00	0.00	350.00	317.38	0.00	32.62
<u>A 2110.450-21</u>	READING	250.00	0.00	250.00	210.06	0.00	39.94
<u>A 2110.451</u>	SUPPLIES- HS ENGLISH	350.00	0.00	350.00	275.60	0.00	74.40
<u>A 2110.451-01</u>	SUPPLIES- HS MATH	650.00	27.81	677.81	674.49	0.00	3.32
<u>A 2110.451-02</u>	SUPPLIES- HS SOCIAL STUDIES	1,350.00	-950.00	400.00	286.59	0.00	113.41
<u>A 2110.451-03</u>	SUPPLIES- HS SCIENCE	3,000.00	1,120.86	4,120.86	4,009.04	0.00	111.82
<u>A 2110.451-04</u>	SUPPLIES - HS ART	1,000.00	875.47	1,875.47	1,450.03	0.00	425.44
<u>A 2110.451-05</u>	SUPPLIES - H.S. TECHNOLOGY	2,500.00	573.01	3,073.01	2,859.47	199.57	13.97
<u>A 2110.451-06</u>	SUPPLIES - H.S. BUSINESS	275.00	0.00	275.00	0.00	0.00	275.00
<u>A 2110.451-06-S</u>	STEM SUPPLIES	1,500.00	0.00	1,500.00	81.78	7.67	1,410.55
<u>A 2110.451-07</u>	SUPPLIES-H.S. FCS	3,000.00	0.00	3,000.00	582.21	1,684.47	733.32
<u>A 2110.451-08</u>	SUPPLIES - HS MUSIC	4,000.00	-84.40	3,915.60	1,130.06	62.99	2,722.55



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<u>A 2110.451-09</u>	SUPPLIES- HS LANGUAGE	100.00	211.98	311.98	89.68	0.00	222.30
<u>A 2110.451-10</u>	SUPPLIES - HS PHYS ED.	1,250.00	0.00	1,250.00	858.74	0.00	391.26
<u>A 2110.451-16</u>	SUPPLIES-H.S. HEALTH	200.00	96.60	296.60	292.40	0.00	4.20
<u>A 2110.471</u>	Tuition - Paid to Other Districts	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00
<u>A 2110.480-1</u>	TEXTBOOKS-DISTRICT WIDE	21,105.00	8,169.64	29,274.64	28,797.80	474.40	2.44
<u>A 2110.490</u>	BOCES/REGULAR SCHOOL	198,350.00	0.00	198,350.00	83,316.22	115,033.78	0.00
<u>A 2250.150</u>	SPEC ED-SALARIES	322,752.00	27,788.00	350,540.00	107,904.00	242,636.00	0.00
<u>A 2250.160</u>	SPEC ED-SALARIES	107,500.00	0.00	107,500.00	39,881.86	58,296.98	9,321.16
<u>A 2250.400</u>	SPECIAL ED - CONTRACTUAL	6,000.00	3,591.00	9,591.00	8,590.73	1,000.00	0.27
<u>A 2250.400-05</u>	SPEC ED-TUITION	55,800.00	54,200.00	110,000.00	0.00	110,000.00	0.00
<u>A 2250.450-05</u>	SPEC ED-CSE SUPPLIES	2,000.00	0.00	2,000.00	1,721.40	5.16	273.44
<u>A 2250.490</u>	BOCES-SPECIAL EDUCATION	457,000.00	0.00	457,000.00	191,702.63	258,297.37	7,000.00
<u>A 2280.490</u>	BOCES-OC ED	230,360.00	0.00	230,360.00	92,105.29	138,159.71	95.00
<u>A 2330.490</u>	BOCES - SUMMER SCHOOL	14,925.00	725.00	15,650.00	5,648.79	10,001.21	0.00
<u>A 2610.150</u>	LIBRARIAN-SALARY	56,458.00	0.00	56,458.00	17,375.76	39,082.24	0.00
<u>A 2610.160</u>	LIBRARY AIDES-SALARIES	14,365.00	0.00	14,365.00	4,839.11	9,525.89	0.00
<u>A 2610.450</u>	LIBRARY-SUPPLIES	500.00	-105.00	395.00	104.84	0.00	290.16
<u>A 2610.460</u>	LIBRARY-BOOKS/PERIODICALS	9,230.00	105.00	9,335.00	4,847.97	4,484.55	2.48
<u>A 2610.490</u>	BOCES-MEDIA SERVICES	40,500.00	0.00	40,500.00	15,182.23	21,145.05	4,172.72
<u>A 2630.150-01</u>	COMPUTER-HS/STIPEND	43,245.00	3,918.00	47,163.00	26,604.42	20,558.58	0.00
<u>A 2630.220</u>	COMPUTER HARDWARE K-12	11,200.00	0.00	11,200.00	11,172.80	0.00	27.20
<u>A 2630.400</u>	COMPUTER-CONTRACTUAL	6,250.00	0.00	6,250.00	2,000.00	0.00	4,250.00
<u>A 2630.450</u>	COMPUTER-SUPPLIES	2,300.00	0.00	2,300.00	2,300.00	0.00	0.00
<u>A 2630.460</u>	COMPUTER-SOFTWARE K-12	8,920.00	0.00	8,920.00	3,783.95	0.00	5,136.05
<u>A 2630.490</u>	BOCES - COMPUTER SERVICES	60,000.00	-38.61	59,961.39	23,932.16	32,317.84	3,711.39
<u>A 2805.450</u>	ATTENDANCE-SUPPLIES	200.00	0.00	200.00	0.00	0.00	200.00
<u>A 2810.150</u>	GUIDANCE-SALARY	51,468.00	-8,128.00	43,340.00	17,456.22	24,801.32	1,082.46
<u>A 2810.150-CS</u>	GUIDANCE SALARY CS	30,930.00	0.00	30,930.00	9,516.24	21,413.76	0.00
<u>A 2810.160</u>	GUIDANCE-SALARY/SECRETARY	5,903.00	-2,000.00	3,903.00	0.00	1,000.00	2,903.00
<u>A 2810.400-01</u>	GUIDANCE CONTRACTUAL/HS	1,500.00	0.00	1,500.00	629.00	0.00	871.00
<u>A 2810.400-02</u>	GUIDANCE-CONTRACTUAL/ES	350.00	0.00	350.00	129.00	0.00	221.00
<u>A 2810.450</u>	GUIDANCE-SUPPLIES/ES	450.00	-17.22	432.78	379.93	0.00	52.85
<u>A 2810.450-01</u>	GUIDANCE-SUPIPLIES/HS	350.00	17.22	367.22	211.46	39.57	116.19

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<u>A 2815.160</u>	HEALTH OFFICE-SALARIES	33,298.00	0.00	33,298.00	1,212.84	32,085.16	0.00
<u>A 2815.400</u>	HEALTH OFFICE-CONTRACTUAL	5,825.00	0.00	5,825.00	1,349.48	3,462.52	1,013.00
<u>A 2815.450</u>	HEALTH OFFICE-SUPPLIES	2,000.00	0.00	2,000.00	534.85	775.82	689.33
<u>A 2816.450</u>	SCREENING-K	215.00	0.00	215.00	0.00	0.00	215.00
<u>A 2820.490</u>	BOCES - PSYCHOLOGIST	66,500.00	0.00	66,500.00	24,719.00	37,079.00	4,702.00
<u>A 2850.150</u>	MARCHING BAND	2,481.00	24.00	2,505.00	0.00	2,505.00	0.00
<u>A 2850.150-01</u>	EXTRA CHORAL	1,085.00	11.00	1,096.00	0.00	1,096.00	0.00
<u>A 2850.150-02</u>	COLOR GUARD	1,025.00	10.00	1,035.00	0.00	1,035.00	0.00
<u>A 2850.150-03</u>	HS STUDENT COUCIL	1,206.00	12.00	1,218.00	0.00	1,218.00	0.00
<u>A 2850.150-03-1</u>	ES STUDENT COUNCIL	580.00	6.00	586.00	0.00	586.00	0.00
<u>A 2850.150-04</u>	YEARBOOK	1,327.00	13.00	1,340.00	0.00	1,340.00	0.00
<u>A 2850.150-05</u>	DRAMA DIRECTOR	1,025.00	10.00	1,035.00	0.00	1,035.00	0.00
<u>A 2850.150-05-1</u>	ASST. DIRECTOR/COREOGRAPHER	595.00	6.00	601.00	601.00	0.00	0.00
<u>A 2850.150-05-2</u>	PIT AND DIRECTOR	595.00	6.00	601.00	601.00	0.00	0.00
<u>A 2850.150-06</u>	MUSICAL DIRECTOR	3,311.00	0.00	3,311.00	1,672.00	0.00	1,639.00
<u>A 2850.150-08</u>	SAFETY PATROL	481.00	5.00	486.00	0.00	486.00	0.00
<u>A 2850.150-09</u>	CHEERLEADING-V/JV	1,327.00	-1,327.00	0.00	0.00	0.00	0.00
<u>A 2850.150-10</u>	HONOR SOCIETY	745.00	7.00	752.00	0.00	752.00	0.00
<u>A 2850.150-12</u>	SADD	481.00	5.00	486.00	0.00	486.00	0.00
<u>A 2850.150-13</u>	7TH GRADE	303.00	3.00	306.00	0.00	306.00	0.00
<u>A 2850.150-14</u>	8TH GRADE	361.00	4.00	365.00	0.00	365.00	0.00
<u>A 2850.150-15</u>	9TH GRADE	421.00	4.00	425.00	0.00	425.00	0.00
<u>A 2850.150-16</u>	10TH GRADE	1,449.00	14.00	1,463.00	0.00	1,463.00	0.00
<u>A 2850.150-17</u>	11TH GRADE	1,686.00	17.00	1,703.00	0.00	1,703.00	0.00
<u>A 2850.150-18</u>	12TH GRADE	1,926.00	19.00	1,945.00	0.00	1,945.00	0.00
<u>A 2850.150-19</u>	NATIONAL JHS	481.00	5.00	486.00	0.00	486.00	0.00
<u>A 2850.150-20</u>	MS STUDENT COUNCIL	643.00	6.00	649.00	0.00	649.00	0.00
<u>A 2850.150-21</u>	JAZZ BAND	1,247.00	13.00	1,260.00	0.00	1,260.00	0.00
<u>A 2850.150-23</u>	SPANISH CLUB	467.00	5.00	472.00	0.00	472.00	0.00
<u>A 2850.150-24</u>	MOCK TRIAL	745.00	7.00	752.00	0.00	752.00	0.00
<u>A 2850.150-26</u>	SKI CLUB	439.00	4.00	443.00	0.00	443.00	0.00
<u>A 2850.160-00</u>	STUDENT ACCT TREAS STIPEND	1,250.00	0.00	1,250.00	0.00	1,250.00	0.00
<u>A 2855.150</u>	SOCCER/VARSITY-1/2 EACH	7,083.00	69.00	7,152.00	7,152.00	0.00	0.00

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<u>A 2855.150-02</u>	SOCCER/MODIFIED-1/2 EACH	3,403.00	33.00	3,436.00	3,436.00	0.00	0.00
<u>A 2855.150-03</u>	BASKETBALL/VARSITY-1/2 EACH	8,843.00	87.00	8,930.00	0.00	8,930.00	0.00
<u>A 2855.150-04</u>	BASKETBALL/JV-1/2 EACH	6,746.00	66.00	6,812.00	0.00	6,812.00	0.00
<u>A 2855.150-05</u>	BASKETBALL/MODIFIED-1/2 EACH	4,857.00	11.00	4,868.00	0.00	4,868.00	0.00
<u>A 2855.150-07</u>	BASEBALL/SOFTBALL-VSTY-1/2 EACH	6,685.00	67.00	6,752.00	0.00	6,752.00	0.00
<u>A 2855.150-08</u>	BASEBALL/SOFTBALL-MOD 1/2 EACH	3,403.00	33.00	3,436.00	0.00	3,436.00	0.00
<u>A 2855.150-10</u>	ATHLETIC DIRECTOR	4,549.00	45.00	4,594.00	0.00	4,594.00	0.00
<u>A 2855.150-11</u>	CHAPERONES	2,500.00	0.00	2,500.00	532.34	1,967.66	0.00
<u>A 2855.150-15</u>	MOD TRACK/ASST VARSITY	1,701.00	17.00	1,718.00	0.00	1,718.00	0.00
<u>A 2855.150-16</u>	VARSITY TRACK	3,343.00	33.00	3,376.00	0.00	3,376.00	0.00
<u>A 2855.150-17</u>	TIMERS	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
<u>A 2855.150-18</u>	Cross Country	3,541.00	35.00	3,576.00	3,576.00	0.00	0.00
<u>A 2855.200</u>	ATHLETIC-EQUIPMENT	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
<u>A 2855.400</u>	OFFICIALS/CONTRACTUAL	22,250.00	-125.00	22,125.00	4,896.66	17,228.34	0.00
<u>A 2855.450</u>	ATHLETIC-SUPPLIES	10,500.00	-125.00	10,375.00	4,536.54	124.00	5,714.46
<u>A 2855.490</u>	BOCES-SPORTS COORD	2,750.00	16.00	2,766.00	1,106.40	1,659.60	0.00
<u>A 5510.160</u>	TRANS-SALARIES	220,000.00	0.00	220,000.00	96,760.78	123,239.22	0.00
<u>A 5510.160-01</u>	TRANS-OFFICE SALARIES	11,150.00	0.00	11,150.00	0.00	11,150.00	0.00
<u>A 5510.160-22</u>	TRANS-EXTRA RUNS	14,000.00	0.00	14,000.00	2,459.32	11,365.81	174.87
<u>A 5510.160-23</u>	TRANS-SUB RUNS	13,000.00	0.00	13,000.00	2,280.00	10,720.00	0.00
<u>A 5510.160-24</u>	TRANS-SUMMER RUNS	8,320.00	-7,251.59	1,068.41	0.00	0.00	1,068.41
<u>A 5510.160-LO-NG</u>	NON-INSTRUCTIONAL-LONGEVITY	2,500.00	700.00	3,200.00	0.00	3,200.00	0.00
<u>A 5510.400</u>	TRANS-INSURANCE	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
<u>A 5510.400-01</u>	TRANS-CONF./WKSHOPS/DUES	1,500.00	0.00	1,500.00	723.43	0.00	776.57
<u>A 5510.400-02</u>	TRANS-MILEAGE	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 5510.400-03</u>	TRANS-PAINT/BODY REPAIRS	4,000.00	0.00	4,000.00	20.50	0.00	3,979.50
<u>A 5510.400-04</u>	TRANS-ROUTING SOFTWARE	0.00	2,025.00	2,025.00	2,025.00	0.00	0.00
<u>A 5510.400-05</u>	TRANS-FIRE EXTINGUISHERS	625.00	0.00	625.00	0.00	0.00	625.00
<u>A 5510.400-06</u>	TRANS-DRIVER PHYSICALS	1,250.00	0.00	1,250.00	0.00	0.00	1,250.00
<u>A 5510.400-07</u>	TRANS-COPIER CHARGES	1,470.00	0.00	1,470.00	0.00	0.00	1,470.00
<u>A 5510.400-08</u>	TRANS-PHONE (NOT REPAIRS)	1,000.00	51.59	1,051.59	1,051.59	0.00	0.00
<u>A 5510.400-09</u>	TRANS-LEGAL FEES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A 5510.400-10</u>	TRANS-FINGERPRINTING/HEP.B SHOTS	500.00	0.00	500.00	302.00	0.00	198.00

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<u>A 5510.450</u>	TRANS-DIESEL	60,000.00	-2,025.00	57,975.00	7,677.14	42,322.86	7,975.00
<u>A 5510.450-01</u>	TRANS-RIMS/TIRES	4,000.00	0.00	4,000.00	1,189.00	1,011.00	1,800.00
<u>A 5510.450-02</u>	TRANS-OIL & GREASE	2,400.00	0.00	2,400.00	0.00	0.00	2,400.00
<u>A 5510.450-03</u>	TRANS-OFFICE SUPPLIES	500.00	0.00	500.00	84.85	0.00	415.15
<u>A 5510.450-04</u>	TRANS-CLEANING SUPPLIES	500.00	0.00	500.00	125.96	224.04	150.00
<u>A 5510.450-05</u>	TRANS-POSTAGE	250.00	0.00	250.00	0.00	0.00	250.00
<u>A 5510.450-06</u>	TRANS-JACKETS	700.00	0.00	700.00	700.00	0.00	0.00
<u>A 5510.450-07</u>	TRANS-UNLEADED GASOLINE	28,500.00	0.00	28,500.00	8,003.27	16,996.73	3,500.00
<u>A 5510.450-08</u>	TRANS-PROPANE	6,000.00	0.00	6,000.00	236.55	4,763.45	1,000.00
<u>A 5510.490</u>	BOCES-TRAIING/TESTING/TOWERS	4,500.00	0.00	4,500.00	1,312.04	1,187.96	2,000.00
<u>A 5530.160</u>	MECHANIC/BUS DRIVER-SALARY	41,800.00	0.00	41,800.00	20,850.96	20,851.04	98.00
<u>A 5530.160-01</u>	CLEANER/BUS GARAGE-SALARY	33,750.00	0.00	33,750.00	16,640.00	16,640.00	470.00
<u>A 5530.200</u>	GARAGE-TRANS. EQP'T. SMALL TOOLS	2,000.00	0.00	2,000.00	138.00	0.00	1,862.00
<u>A 5530.200-01</u>	MAINT EQUIP	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
<u>A 5530.400</u>	GARAGE-ELECTRIC	30,000.00	0.00	30,000.00	16,261.93	13,738.07	0.00
<u>A 5530.400-01</u>	GARAGE-INSURANCE, PROP & LIAB.	7,500.00	0.00	7,500.00	6,222.00	0.00	1,278.00
<u>A 5530.400-02</u>	GARAGE-SEALANT/PAVING	14,500.00	15,000.00	29,500.00	19,288.00	0.00	10,212.00
<u>A 5530.400-03</u>	GARAGE-HARDWARE REPAIR	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A 5530.400-04</u>	GARAGE-GARBAGE REMOVAL/MOSA	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
<u>A 5530.400-05</u>	GARAGE-SNOW REMOVAL/ICE MELT	15,000.00	0.00	15,000.00	0.00	14,014.30	985.70
<u>A 5530.400-06</u>	GARAGE - UNIFORMS	1,000.00	0.00	1,000.00	449.90	300.10	250.00
<u>A 5530.400-07</u>	GARAGE - HEAT	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
<u>A 5530.400-09</u>	GARAGE - HVAC	2,000.00	0.00	2,000.00	1,329.46	670.54	0.00
<u>A 5530.400-10</u>	GARAGE - RUGS/MOPS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A 5530.400-11</u>	GARAGE - WATER SYSTEM MAINT.	500.00	0.00	500.00	0.00	500.00	0.00
<u>A 5530.400-12</u>	BUS WASH DISCHARGE	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
<u>A 5530.400-13</u>	GARAGE - PHONE REPAIRS	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 5530.400-14</u>	GARAGE-LIFT INSPECTION	400.00	0.00	400.00	0.00	0.00	400.00
<u>A 5530.400-16</u>	GARAGE-GARAGE DOOR MAINT.	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A 5530.450</u>	GARAGE-PARTS	23,124.00	1,000.00	24,124.00	6,386.42	10,916.93	6,820.65
<u>A 5530.450-01</u>	GARAGE-PARTS(EXTRA)	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
<u>A 5530.450-02</u>	GARAGE-MAINT SUPPLIES	11,000.00	0.00	11,000.00	5,413.02	2,229.34	3,357.64
<u>A 5530.450-03</u>	GARAGE-TRANS. SUPPLIES	400.00	0.00	400.00	0.00	0.00	400.00

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<u>A 7140.400</u>	SUMMER RECREATION PROGRAM	1,500.00	0.00	1,500.00	500.00	0.00	1,000.00
<u>A 9010.800</u>	EMPLOYEES RETIREMENT	160,500.00	0.00	160,500.00	154,414.00	0.00	6,086.00
<u>A 9020.800</u>	TEACHERS RETIREMENT	346,457.00	-5,000.00	341,457.00	0.00	0.00	341,457.00
<u>A 9030.800</u>	FICA/MEDICARE-EMPLOYER	272,840.00	0.00	272,840.00	99,857.91	172,982.09	0.00
<u>A 9040.800</u>	WORKERS COMPENSATION	31,700.00	0.00	31,700.00	25,661.00	0.00	6,039.00
<u>A 9050.800</u>	UNEMPLOYMENT BENEFITS	10,000.00	0.00	10,000.00	14.29	4,985.71	5,000.00
<u>A 9060.800</u>	HEALTH INSURANCE	1,728,500.00	-13,473.00	1,715,027.00	923,531.83	783,855.05	7,640.12
<u>A 9070.800</u>	DENTAL INSURANCE	41,429.00	-3,591.00	37,838.00	23,061.40	7,943.96	6,832.64
<u>A 9731.600</u>	BONDS - SCHOOL CONSTRUCTION- PRINCIPAL	723,761.00	0.00	723,761.00	0.00	723,761.00	0.00
<u>A 9731.700</u>	BONDS-SCHOOL CONSTRUCTION- INTEREST	302,975.00	-7,200.00	295,775.00	105,893.00	158,674.00	31,208.00
<u>A 9770.700</u>	BAN INTEREST	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
<u>A 9901.01</u>	INTERFUND TRANSFER TO SLF	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
<u>A 9950</u>	TRANSFER -CAPITAL FUND	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
<u>A 9950.1</u>	TRANSFER-CAPITAL OUTLAY	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00
<b>Fund ATotals:</b>		<b>9,885,000.00</b>	<b>18,713.00</b>	<b>9,903,713.00</b>	<b>3,728,693.72</b>	<b>5,388,599.15</b>	<b>786,420.13</b>
<u>C 2860.160</u>	SALARIES	80,000.00	0.00	80,000.00	27,929.64	52,070.36	0.00
<u>C 2860.160-LO-NG</u>	NON-INSTRUCTIONAL-LONGEVITY	400.00	0.00	400.00	0.00	400.00	0.00
<u>C 2860.200</u>	EQUIPMENT	5,000.00	0.00	5,000.00	0.00	2,500.00	2,500.00
<u>C 2860.409</u>	CONTRACTUAL	4,000.00	0.00	4,000.00	249.00	0.00	3,751.00
<u>C 2860.410</u>	FOOD PURCHASES	80,500.00	-3,798.00	76,702.00	30,503.12	32,644.39	13,554.49
<u>C 2860.410-1</u>	SURPLUS FOOD	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
<u>C 2860.450</u>	SUPPLIES	7,500.00	0.00	7,500.00	1,287.82	2,962.18	3,250.00
<u>C 2860.490</u>	BOCES MAINT AGREEMENT	4,250.00	0.00	4,250.00	1,069.76	1,605.24	1,575.00
<u>C 9030.800</u>	SOCIAL SECURITY	7,000.00	0.00	7,000.00	1,967.75	4,476.11	556.14
<u>C 9060.800</u>	HEALTH & DENTAL INSURANCE	51,685.00	3,798.00	55,483.00	55,483.00	0.00	0.00
<b>Fund CTotals:</b>		<b>255,335.00</b>	<b>0.00</b>	<b>255,335.00</b>	<b>118,490.09</b>	<b>96,658.28</b>	<b>40,186.63</b>
<u>F 1419.150</u>	18-19 Title IIA - Instructional Salaries	15,720.00	0.00	15,720.00	4,837.12	10,882.88	0.00
<u>F 1619.150</u>	18-19 Title IV - Instructional Salaries	10,535.00	0.00	10,535.00	3,240.96	7,294.04	0.00
<u>F 2118.150</u>	2017-18 Title I - Instructional	1,753.08	0.00	1,753.08	1,135.40	0.00	617.68
<u>F 2118.160</u>	2017-18 Title I - Non-Instructional	469.73	0.00	469.73	361.00	0.00	108.73

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<u>F 2118.400</u>	2017-18 Title I - Purchased Services	5,600.00	0.00	5,600.00	5,600.00	0.00	0.00
<u>F 2118.450</u>	2017-18 Title I - Supplies	937.28	0.00	937.28	520.16	0.00	417.12
<u>F 2119.150</u>	18-19 Title I - Instructional Salaries	88,500.00	0.00	88,500.00	26,267.28	43,855.92	18,376.80
<u>F 2119.160</u>	18-19 Title I - Non-Instructional Salaries	19,231.00	0.00	19,231.00	12,654.46	2,531.54	4,045.00
<u>F 2119.400</u>	18-19 Title I - Purchased Services	20,000.00	0.00	20,000.00	10,000.00	0.00	10,000.00
<u>F 2119.450</u>	18-19 Title I - Supplies & Materials	4,100.00	0.00	4,100.00	3,783.30	0.00	316.70
<u>F 3219.150</u>	18-19 IDEA Sec 611 - Instructional Salaries	62,243.00	0.00	62,243.00	19,409.03	35,180.14	7,653.83
<u>F 3219.160</u>	18-19 IDEA, Sect 611 - Non-Instructional	34,800.00	0.00	34,800.00	16,900.00	16,900.00	1,000.00
<u>F 3219.450</u>	18-19 IDEA, Sec 611 - Supplies & Materials	2,236.00	0.00	2,236.00	612.60	0.00	1,623.40
<u>F 3319.450</u>	18-19 IDEA, Section 619, Supplies	103.00	0.00	103.00	0.00	0.00	103.00
<u>F 8419.160</u>	18-19 REAP - NON-INSTRUCTIONAL SALARIES	19,851.00	0.00	19,851.00	9,976.00	9,875.00	0.00
<b>Fund FTotals:</b>		<b>286,079.09</b>	<b>0.00</b>	<b>286,079.09</b>	<b>115,297.31</b>	<b>126,519.52</b>	<b>44,262.26</b>
<u>H 1620.295-10</u>	18-19 Small Capital Outlay-Architect	10,500.00	0.00	10,500.00	7,635.06	2,864.94	0.00
<u>H 1620.295-11</u>	18-19 Construction	89,500.00	0.00	89,500.00	0.00	0.00	89,500.00
<u>H 2110.240</u>	\$3.9M Capital Project-Gen Admin Costs	0.00	0.00	0.00	-440.25	0.00	440.25
<u>H 2110.240-1</u>	General Construction-Murnane Building	0.00	0.00	0.00	114,692.00	0.00	-114,692.00
<u>H 2110.240-10</u>	SMART SCHOOL BOND ACT CONSTRUCTION	0.00	0.00	0.00	57,392.50	0.00	-57,392.50
<u>H 2110.240-1M</u>	General Construction - Moore Wood Flooring	0.00	6,200.00	6,200.00	11,727.05	0.00	-5,527.05
<u>H 2110.240-2</u>	HVAC Construction-HJ Brandeles	0.00	0.00	0.00	8,851.59	0.00	-8,851.59
<u>H 2110.240-3</u>	Electrical Construction-Blanding Electric	0.00	0.00	0.00	20,932.70	0.00	-20,932.70
<u>H 2110.240-5</u>	Theatrical Construction-Syracuse Scenery	0.00	56,773.00	56,773.00	56,773.00	0.00	0.00
<u>H 2110.240-7</u>	\$3.9M CAP PROJ-ARCHITECT,LEGAL,ENG	0.00	0.00	0.00	-1,037.54	0.00	1,037.54
<u>H 2110.240-9</u>	\$3.5M Project - Carpet/Tile	0.00	0.00	0.00	60,304.52	0.00	-60,304.52
<u>H 2110.250-1</u>	SBHC - Architect, Incidentals	0.00	11,081.22	11,081.22	116.69	10,964.53	0.00
<b>Fund HTotals:</b>		<b>100,000.00</b>	<b>74,054.22</b>	<b>174,054.22</b>	<b>336,947.32</b>	<b>13,829.47</b>	<b>-176,722.57</b>
<b>Grand Totals:</b>		<b>10,526,414.09</b>	<b>92,767.22</b>	<b>10,619,181.31</b>	<b>4,299,428.44</b>	<b>5,625,606.42</b>	<b>694,146.45</b>

Gilbertsville-Mt. Upton CSD

Revenue Status Report From 7/1/2018 To 12/31/2018



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	REAL PROPERTY TAXES	2,019,865.00	0.00	2,019,865.00	2,024,242.45	-4,377.45
A 1085	STAR TAX REIMBURSEMENT	407,500.00	0.00	407,500.00	438,012.75	-30,512.75
A 1090	INTEREST AND PENALTY ON TAXES	13,500.00	0.00	13,500.00	5,358.87	8,141.13
A 1489	ADM FEE FOR NON-RESIDENT STUDENTS	0.00	0.00	0.00	4,250.00	-4,250.00
A 2401	INTEREST AND EARNINGS	325.00	0.00	325.00	358.75	-33.75
A 2401.PR	INTEREST PAYROLL ACCOUNT	3.00	0.00	3.00	0.69	2.31
A 2402	INTEREST EARNINGS-CAPITAL RESERVE	325.00	0.00	325.00	470.59	-145.59
A 2403	INTEREST EARNINGS-LIABILITY RESERVE	100.00	0.00	100.00	168.66	-68.66
A 2404	INTEREST EARNINGS-EBALR RESERVE	102.00	0.00	102.00	400.45	-298.45
A 2405	INTEREST EARNINGS-ERS RESERVES	100.00	0.00	100.00	126.06	-26.06
A 2406	INTEREST EARNINGS-UNEMPLOYMENT RES	45.00	0.00	45.00	50.46	-5.46
A 2413	BOCES ROOM RENTAL	12,000.00	0.00	12,000.00	6,000.00	6,000.00
A 2666	SALE OF TRANS EQUIP-BUSES	12,500.00	0.00	12,500.00	0.00	12,500.00
A 2701	BOCES REFUND PRIOR YRS EXP	55,000.00	0.00	55,000.00	101,369.40	-46,369.40
A 2703	REFUND OF PRIOR YEARS EXP	0.00	0.00	0.00	17,981.35	-17,981.35
A 2770	OTHER UNCLASSIFIED REVENUES	20,000.00	0.00	20,000.00	9,064.49	10,935.51
A 3101	BASIC AID GENERAL	3,948,927.00	0.00	3,948,927.00	1,132,899.76	2,816,027.24
A 3101.1	Building Aid	1,073,755.00	0.00	1,073,755.00	0.00	1,073,755.00
A 3101.A	EXCESS COST AID	619,000.00	0.00	619,000.00	127,340.00	491,660.00
A 3102	LOTTERY AID	420,000.00	0.00	420,000.00	396,046.28	23,953.72
A 3102..1	LOTTERY GRANT AID	297,000.00	0.00	297,000.00	140,760.84	156,239.16
A 3103	BOCES AID	598,500.00	0.00	598,500.00	232,810.72	365,689.28
A 3260	TEXTBOOK AID	25,850.00	0.00	25,850.00	5,130.00	20,720.00
A 3262	SOFTWARE AID	5,866.00	0.00	5,866.00	0.00	5,866.00
A 3263	LIBRARY A/V AID	2,237.00	0.00	2,237.00	0.00	2,237.00
A 4601	MEDICAID	17,500.00	0.00	17,500.00	35,797.23	-18,297.23
<b>A Totals:</b>		<b>9,550,000.00</b>	<b>0.00</b>	<b>9,550,000.00</b>	<b>4,678,639.80</b>	<b>4,871,360.20</b>
C 1440	SALE OF REIMBURSABLE MEALS	34,000.00	0.00	34,000.00	19,568.06	14,431.94
C 1445	OTHER CAFETERIA SALES	22,500.00	0.00	22,500.00	6,116.20	16,383.80
C 2401	INTEREST AND EARNINGS	50.00	0.00	50.00	0.88	49.12
C 2701	REFUND OF PRIOR YEARS EXPENDITURES	200.00	0.00	200.00	0.00	200.00
C 2770	MISC REVENUE FROM LOCAL SOURCES	2,500.00	0.00	2,500.00	68.00	2,432.00

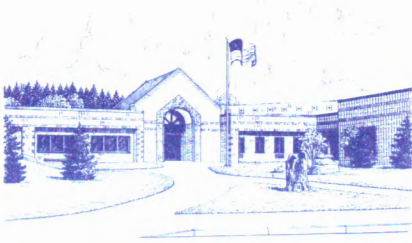
Gilbertsville-Mt. Upton CSD

Revenue Status Report From 7/1/2018 To 12/31/2018



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C 2772</u>	Catering - Internal	5,000.00	0.00	5,000.00	0.00	5,000.00
<u>C 3190</u>	STATE REIMB.-BREAKFAST	3,500.00	0.00	3,500.00	613.00	2,887.00
<u>C 3190.01</u>	STATE REIMB.-LUNCH	3,500.00	0.00	3,500.00	942.00	2,558.00
<u>C 3190.1</u>	BOCES AID	500.00	0.00	500.00	541.08	-41.08
<u>C 4190</u>	FEDERAL REIMB.-BREAKFAST	45,000.00	0.00	45,000.00	12,251.00	32,749.00
<u>C 4190.01</u>	FEDERAL REIMB.-LUNCH	95,000.00	0.00	95,000.00	27,714.00	67,286.00
<u>C 4190.02</u>	FEDERAL REIM-AFTER SCHOOL SNACKS	3,585.00	0.00	3,585.00	1,729.00	1,856.00
<u>C 4190.1</u>	SURPLUS FOOD	15,000.00	0.00	15,000.00	0.00	15,000.00
<u>C 909.01</u>	INTERFUND TRANSFER FROM GF	25,000.00	0.00	25,000.00	0.00	25,000.00
<b>C Totals:</b>		<b>255,335.00</b>	<b>0.00</b>	<b>255,335.00</b>	<b>69,543.22</b>	<b>185,791.78</b>
<u>F 2401</u>	INTEREST	0.00	0.00	0.00	1.04	-1.04
<u>F 3289.19</u>	Summer 4408 2018-19 - Tuition	0.00	0.00	0.00	14,082.00	-14,082.00
<u>F 4121.18</u>	17-18 Title I	8,760.09	0.00	8,760.09	7,617.00	1,143.09
<u>F 4121.19</u>	2018-19 Title I	131,831.00	0.00	131,831.00	26,366.00	105,465.00
<u>F 4142.19</u>	2018-19 Title IIA	15,720.00	0.00	15,720.00	3,144.00	12,576.00
<u>F 4143.19</u>	2018-19 Title IV	10,535.00	0.00	10,535.00	2,107.00	8,428.00
<u>F 4242.19</u>	2018-19 IDEA, Section 611	99,279.00	0.00	99,279.00	19,855.00	79,424.00
<u>F 4243.19</u>	18-19 IDEA Section 619	103.00	0.00	103.00	20.00	83.00
<u>F 6119</u>	2018-19 REAP	19,851.00	0.00	19,851.00	7,140.00	12,711.00
<b>F Totals:</b>		<b>286,079.09</b>	<b>0.00</b>	<b>286,079.09</b>	<b>80,332.04</b>	<b>205,747.05</b>
<u>H 2401</u>	INTEREST EARNED	0.00	0.00	0.00	223.33	-223.33
<u>H 3297.S</u>	SMART SCHOOLS BOND ACT	0.00	0.00	0.00	92,392.50	-92,392.50
<u>H 5031</u>	INTERFUND TRANSFERS FROM G.F.	100,000.00	0.00	100,000.00	100,000.00	0.00
<b>H Totals:</b>		<b>100,000.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>192,615.83</b>	<b>-92,615.83</b>
<u>V 2401</u>	INTEREST EARNED	0.00	0.00	0.00	107.14	-107.14
<b>V Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>107.14</b>	<b>-107.14</b>
<b>Grand Totals:</b>		<b>10,191,414.09</b>	<b>0.00</b>	<b>10,191,414.09</b>	<b>5,021,238.03</b>	<b>5,170,176.06</b>






Gilbertsville-Mount Upton Central School  
693 State Highway 51  
Gilbertsville, New York 13776-1104  
Phone (607) 783-2207  
Fax (607) 783-2254

**Dorothy Iannello**  
District Treasurer

**Cindy Ketchum**  
Deputy Treasurer

DATE: December 19, 2018  
TO: Board of Education  
c: Annette Hammond, Alan Digsby, Joe Zaczek  
FROM: Dort Iannello   
SUBJECT: Fuel Bids for 2019-20

The Fuel Bid Award Analysis was received from BOCES Cooperative Purchasing Agent, Deb Bestwick on December 18, 2018 (see attached). After review with Joe Zaczek and Alan Digsby, we would like to award as follows:

- #2 Fuel Oil – Buell Fuels – Fixed Price - \$2.0063/gallon
- Unleaded Gas – Mirabito – Market \$1.7028 (on 12/11) plus Escalator Rate = \$ .1950
- Ultra Low Sulfur Diesel Fuel – Fixed Price - Mirabito - \$2.2273
- Blended Fuel (30/70) – Fixed Price - Mirabito - \$2.3193
- Blended Fuel (50/50) – Fixed Price - Mirabito - \$2.3806
- Propane Bid – Fixed Price – Mirabito - \$ 1.3910

Please let me know if you have any questions or need additional information.

Thanks.

Attachment

NYSC Price 12/11		Fuel Bid #2019-110 for 2019-2020		Buell Fuels	Mirabito
Price	\$2.3160	Lot #	#2 HEATING FUEL OIL	Region 1	Region 1
		3A	Price calculated for 12/11 based on cost plus esc. rate.	\$2.0675	\$2.1480
			Escalator Rate per Gallon for <b>Tank Wagon Delivery</b>	<b>\$0.1395</b>	<b>\$0.2200</b>
		3B	Price calculated for 12/11 based on cost plus esc. rate.	\$1.9675	\$1.9779
			Escalator Rate per Gallon for <b>Motor Transport Delivery</b>	<b>\$0.0395</b>	<b>\$0.0499</b>
		3C	Actually Cost, Albany Reseller Tank Car for Dec. 11, 2018	\$1.9280	\$1.9280
			<b>Fixed Pricing</b>		
		3D	Fixed Net Price - <b>Tank Wagon Delivery</b>	\$2.1163	\$2.2863
		3E	Fixed Net Price - <b>Motor Transport Delivery</b>	<b>\$2.0063</b>	\$2.1072
			<b>Fixed Pricing - Blended Fuel</b>		
		3F	Fixed Net Pricing - Blended 30% - 70% - <b>Tank Wagon</b>	\$2.2013	\$2.3606
		3G	Fixed Net Pricing - Blended 30% - 70% - <b>Motor Transport</b>	\$2.1229	\$2.2190
		3H	Fixed Net Pricing - Blended 50% - 50% - <b>Tank Wagon</b>	\$2.2579	\$2.4101
		3I	Fixed Net Pricing - Blended 50% - 50% - <b>Motor Transport</b>	\$2.0000	\$2.2935
			<b>NYMEX Differential Rate</b>		
		3J	NYMEX Differential Rate - TW	\$0.3500	\$0.0000
		3K	NYMEX Differential Rate - MT	\$0.1775	\$0.0000
<b>Delivery Method</b>			<b>Districts - Price means Vendor will Delivery - X means Keycard Only</b>		
MT			Gilbertsville-Mt. Upton	X	x

**NYSC Price 12/11**  
**Price \$2.0849**

		<b>Fuel Bid #2019-110 for 2019-2020</b>		<b>Mirabito</b>	<b>Coco Voyager</b>
		<b>Lot #</b>	<b>Ultra Low Sulfur Diesel</b>	<b>Region 1</b>	
		4A	Price calculated for 12/11 based on cost plus esc. rate.	\$2.1322	\$0.0000
			Escalator Rate per Gallon for <b>Tank Wagon Delivery</b>	<b>\$0.1650</b>	<b>\$0.0000</b>
		4B	Price calculated for 12/11 based on cost plus esc. rate.	\$2.0141	\$0.0000
			Escalator Rate per Gallon for <b>Motor Transport Delivery</b>	<b>\$0.0469</b>	<b>\$0.0000</b>
		4C	Actually Cost, Albany Reseller Tank Car for Dec. 11, 2018	\$1.96720	\$2.5530
<b>Fixed Pricing</b>					
		4D	Fixed Net Price - <b>Tank Wagon Delivery</b>	\$2.2273	\$0.0000
		4E	Fixed Net Price - <b>Motor Transport Delivery</b>	\$2.1012	\$0.0000
<b>Fixed Pricing - Blended Fuel</b>					
		4F	Fixed Net Pricing - Blended 30% - 70% - <b>Tank Wagon</b>	\$2.3193	\$0.0000
		4G	Fixed Net Pricing - Blended 30% - 70% - <b>Motor Transport</b>	\$2.2148	\$0.0000
		4H	Fixed Net Pricing - Blended 50% - 50% - <b>Tank Wagon</b>	\$2.3806	\$0.0000
		4I	Fixed Net Pricing - Blended 50% - 50% - <b>Motor Transport</b>	\$2.2905	\$0.0000
<b>NYMEX Differential Rate</b>					
		4J	NYMEX Differential Rate - TW	\$0.0000	\$0.0000
		4K	NYMEX Differential Rate - MT	\$0.0000	\$0.0000
<b>Key Card</b>					
		4L	Key Card Pricing - Escalator Rate per Gallon	\$2.1317	\$2.6500
			Price calculated for 12/11 based on cost plus esc. rate.	<b>\$0.1645</b>	<b>\$0.0970</b>
		4M	Key Card Pricing - Fixed Price per Gallon	\$0.0000	\$0.0000
<b>Select</b>					
<b>Delivery Method</b>	<b>Good Faith Amount</b>		<b>Districts - Price means Vendor will Delivery - X means Keycard Only</b>		
TW	14,500		Gilbertsville-Mt. Upton	x	x

NYSC	11-Dec		Fuel Bid #2019-110 for 2019-2020	Mirabito	Coco Voyager
Price	\$1.89	Lot #	Unleaded Gasoline	Region 1	
		2A	Price calculated for 12/11 based on cost plus esc. rate.	\$1.7028	\$0.0000
			Escalator Rate per Gallon for Tank Wagon Delivery	\$0.1950	\$0.0000
		2B	Price calculated for 12/11 based on cost plus esc. rate.	\$1.5894	\$0.0000
			Escalator Rate per Gallon for Motor Transport Delivery	\$0.0816	\$0.0000
		2C	Actually Cost, Albany Reseller Tank Car for Dec. 11, 2018	\$1.5078	\$2.2009
			<b>Fixed Pricing</b>		
		2D	Fixed Net Price - Tank Wagon Delivery	\$0.0000	\$0.0000
		2E	Fixed Net Price - Motor Transport Delivery	\$0.0000	\$0.0000
			<b>Key Card</b>		
		2F	Key Card - Price	\$1.6723	\$2.1039
		2F	Key Card - Escalator Price	\$0.1645	\$0.0970
Select					
		Good Faith	Districts - X and Green Shading means Vendor will Delivery -		
	TW	8,000	Gilbertsville-Mt. Upton	x	x

NYSC Price	11-Dec \$1.2456	Fuel Bid #2019-110 for 2019-2020		Mirabito
		Lot #	Propane	Region 1
		5A	Price calculated for 12/11 based on cost plus esc. rate.	\$1.4029
			Escalator Rate per Gallon for <b>Tank Wagon Delivery</b>	<b>\$0.3750</b>
		5B	Price calculated for 12/11 based on cost plus esc. rate.	\$1.2264
			Escalator Rate per Gallon for <b>Motor Transport Delivery</b>	<b>\$0.1985</b>
		5C	Actually Cost, Albany Reseller Tank Car for Dec. 11, 2018	\$1.0279
		<b>Fixed Pricing</b>		
		5D	Fixed Net Price - Tank Wagon Delivery	\$1.3910
		5E	Fixed Net Price - Motor Transport Delivery	\$1.4500
		<b>Good Faith</b>	<b>Districts - X and Green Shading means Vendor will Delivery -</b>	
	TW	1,850	Gilbertsville-Mt. Upton	x



January 3, 2019

Heather Wilcox  
Gilbertsville-Mount Upton Elementary School  
693 STATE HIGHWAY 51  
Gilbertsville, NY 13776

Dear Heather:

Congratulations! I am happy to inform you that Gilbertsville-Mount Upton Elementary School has been selected to receive a 2018 Lowe's Toolbox for Education grant in the amount of \$5000 for the Math & Movement Family Night project from the Lowe's Charitable and Educational Foundation (LCEF). We're thrilled to assist you and your community with your school improvement project.

We have enclosed your check and a link to several tips and customizable tools on the "Winner's Circle" section of the Toolbox for Education website: [www.toolboxforeducation.com](http://www.toolboxforeducation.com).

Please keep the following in mind as you begin your project:

- Toolbox for Education grants are reserved for approved school improvement projects that can be completed within one year of grant receipt date. If your scheduled completion date or your project plans change, please contact us in advance. **LCEF grant dollars may only be used for the specific project described in the online grant application you submitted.**
- We can't wait to hear about your progress and successes. Please forward copies of news clips or promotional materials related to your project; digital pictures of the projects are great and have the opportunity to be published in our Social Responsibility Report.
- Your local Lowe's store is here to help you make the most of your grant. If you don't see exactly what you need in stock, please feel free to speak with your store manager. They may be able to help you special-order materials and possibly save your organization money as you complete your project!

The mission of the LCEF is to improve the communities we serve, and we are committed to having a positive impact on the lives of our customers, neighbors and employees. To help us measure community impact, we request that you prepare a report, at the conclusion of your project, which evaluates your project's success and its effect on your school and community. Also, in approximately six months we will contact you to check the status of your project and to request your participation in a survey of the Toolbox Grant process.

Congratulations on your Lowe's Toolbox for Education grant. We applaud your dedication to improving the schools in your community. We wish you all the best as you implement your project.

Sincerely,

Colleen Penhall  
Vice President, Corporate Social Responsibility

PS – If you have questions about program materials, promotion, reporting or other aspects of the Toolbox for Education grants, the staff at PTO Today are ready to help. Please feel free to contact them at [info@toolboxforeducation.com](mailto:info@toolboxforeducation.com) or 800-644-3561.



## Shine the Spotlight on your School

### How to Celebrate and Share your Grant Success

Isn't it time you shared your group's success? We think so! Sharing your success will let you celebrate your accomplishment with your community! It will also allow you to lead by example and assist future schools that participate in this program. Together, we can show them that they too can be a Lowe's Toolbox for Education grant winner!

## Tips for celebrating and sharing your grant success:

### Capture it!

Snap photos to chronicle your project and send them our way. Take candid as well as portraits as your project develops and don't forget before and after, group shots, action shots and different angles! We'll share them with future applicants for the Toolbox for Education program. Visit [www.toolboxforeducation.com/winners.html](http://www.toolboxforeducation.com/winners.html) for more picture taking tips.



**Bright Idea:** Thank the people who have helped you succeed through your photography (i.e. have students hold "thank you" signs in your photo or display the partner's signage in the photos) and then send them copies of the photos so they can share the success, too.

### Publish it!

Promote your project in your school or group's newsletter or the local newspaper. And/or post the success story on your school website. Include photos and give credit to special people who are helping along the way. Visit [www.toolboxforeducation.com/winners.html](http://www.toolboxforeducation.com/winners.html) for press release and newsletter templates that your school can use.



**Bright Idea:** Invite your local TV station to join in on the fun – whether at a ribbon cutting ceremony, project completion day or while it is in use.

### Promote it!

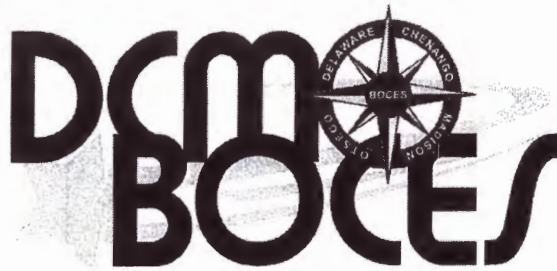
We're providing you with a certificate of achievement to promote your success at your school. Go to [toolboxforeducation.com/winners](http://toolboxforeducation.com/winners) to print your grant certificate which you can edit with your school name and award amount. Frame the certificate and display it in your lobby.



**Bright Idea:** Take a picture of your group with the certificate and send it to your local paper or publish it in your newsletter.

In addition to the ideas listed above, you will find more tips online at [www.toolboxforeducation.com/winners.html](http://www.toolboxforeducation.com/winners.html). You'll also find materials like tools for working with the media and the Toolbox for Education logo for use in your school or group newsletter or for use on your school's website.

We can't wait to see your success! Send your news clippings and photos to: **PTO Today, Inc, Attn: Toolbox for Education, 100 Stonewall Blvd., Suite 3, Wrentham, MA 02093.**



TO: Superintendents  
FROM: Doreen Rowe *[Signature]*  
Assistant Superintendent for Management Services  
DATE: January 4, 2019  
RE: Unit Cost Methodology – 2019-2020 BOCES Services

You should have recently received a copy of the Delaware-Chenango-Madison-Otsego BOCES Services Guide for 2019-2020; for each service listed, you will note a section entitled "Unit Cost". This section describes the Unit Cost Methodology for prorating the cost of this service. The Unit Cost Methodology must be approved on an annual basis by at least three-quarters of the participating component districts, after consultation by local school officials with their respective Boards. Therefore, please consult with your local Board of Education regarding the proposed methodology and return this document to my attention no later than **February 8<sup>th</sup>, 2019**.

If you, or your Board, have any questions, please feel free to contact me at your convenience.

District Name: Gilbertsville - Mt. Lebanon CSD

After consultation with the Board of Education, the \_\_\_\_\_  
Central School District hereby approves the 2019-2020 Unit Cost Methodology  
for DCMO BOCES Shared Services, as indicated in the DCMO BOCES Services  
Guides for each shared service:

YES  
 YES, but with the following exceptions:  
\_\_\_\_\_  
\_\_\_\_\_

NO

\_\_\_\_\_  
Signature of Superintendent

\_\_\_\_\_  
Date



**Gilbertsville-Mt. Upton Board of Education  
Regular Meeting  
Wednesday, January 16, 2019**

**Personnel Consent Agenda**

The Board of Education will be asked to accept/approve the following Personnel Consent Agenda as recommended by the Superintendent of Schools:

**Retirement (encl P1)**

To accept the retirement of Gerrit Bakhuizen, Jr. effective June 30, 2019 with regret and gratitude for his years of service.

**Maternity Leave (encl P2)**

To approve a maternity leave for Cierra Stafford beginning on or about June 9, 2019 with an expected return date of November 4, 2019.

**FMLA (encl P2)**

To approve a family medical leave for Cierra Stafford for the months of September & October 2019, with an expected return date of November 4, 2019.

**Maternity Leave (encl P3)**

To approve a maternity leave for Lauren Weidman beginning on or about March 8, 2019, with an expected return date of May 31, 2019.

**FMLA (encl P3)**

To approve a family medical leave for Lauren Weidman beginning on or about April 23, 2019, with an expected return date of May 31, 2019.

**Resignation (encl P4)**

To accept the resignation of Nathan Cutting as the MS/HS Science Teacher, effective February 6, 2019.

**Rescind Trap Shooting Co-Advisor Appointment (encl P5)**

To rescind the appointment of Nathan Cutting as the in-district co-advisor for the Trapshooting Team for the 2018-19 school year.

**Co-Advisors (encl P5)**

To appoint Larisa Waghorn as our in-district co-advisor for the Trapshooting Team for the 2018-19 school year.

**Termination of Bus Monitor (encl P6)**

To approve the termination of Katie Gross as bus monitor for the 2018-19 school year, effective immediately.

**Bus Monitor (encl P7)**

To appoint Charles Seha as bus monitor for the 2018-19 school year. His effective date is January 17, 2019.

**Gilbertsville-Mt. Upton Board of Education  
Regular Meeting  
Wednesday, January 16, 2019**

**Mentor Appointment (encl P8)**

To appoint Jaime Sherwood as mentor for Jacqueline Marsh for the second semester of the 2018-19 school year.

**Girls on the Run Volunteer Coaching Recommendation (encl P9)**

To appoint Jennifer Keuhn and Sarah Eberly as volunteer coaches for the 2018-19 Girls on the Run.

**Substitute (encl P10)**

To approve Felicia Musson as a non-certified substitute for the 2018-19 school year, effective January 22, 2019.

Gilbertsville – Mount Upton Central School Board of Education  
Jeremy Pain, President  
693 State Highway 51  
Gilbertsville, NY 13776

December 30, 2018

Dear Mr. Pain:

Please accept this letter as official notice of my intent to fully retire at the end of the 2018-2019 school year, June 30, 2019.

At the time of my retirement from GMU School District I will have a combined career of more than 30 years of service. Prior to my service at GMU, I spent 15.75 years with BOCES which was credited to the NYSLRS retirement system. At this time, I have requested a transfer of that credited time to my NYSTRS retirement account, giving me in excess of 30 years, thereby qualifying me for full retirement through the NYSTRS system and the GMU contract.

Sincerely,

A handwritten signature in black ink, appearing to read "Gerrit JP Bakhuizen, Jr." with a stylized flourish at the end.

Gerrit JP Bakhuizen, Jr.

cc: Alicia Cummings, GMUTA President

## Nolan, Sheila

---

**From:** Hammond, Annette  
**Sent:** Monday, December 10, 2018 11:02 AM  
**To:** Nolan, Sheila  
**Subject:** FW: Maternity Leave

Annette D. Hammond  
Superintendent



693 State Highway 51  
Gilbertsville, NY 13776  
(P) 607-783-2207 (F) 607-783-2254

**From:** Stafford, Cierra  
**Sent:** Monday, December 10, 2018 10:51 AM  
**To:** Hammond, Annette  
**Cc:** Iannello, Dorothy  
**Subject:** Maternity Leave

Hi Annette,

I am writing to formally let you know that my husband and I are expecting our second child with a projected due date of June 9, 2019. I will continue to work until my due date or such date as my doctor feels I am physically unable to work.

I intend to use my accumulated sick leave during the time that I am unable to teach as a result of my pregnancy at the end of this school year. I also intend to use family medical leave for the purpose of child care for the months of September and October. I will return to work on November 4, 2019.

Please let me know if you need any additional information.  
Thank you!

Mrs. Cierra Stafford  
Administrative Intern  
Middle School Math Teacher  
National Honor Society Advisor  
Gilbertsville-Mt. Upton CSD  
693 State Hwy 51  
Gilbertsville, NY 13776

January 4, 2019

GMU Board of Education  
Gilbertsville-Mt. Upton Central School District  
693 State Highway 51  
Gilbertsville, NY 13776

Dear GMU Board of Education:

My husband and I are due to have our second child on March 9, 2019. I am writing to request a maternity leave beginning on or about March 8, 2019, and an FMLA leave beginning on or about April 23, 2019. I am tentatively planning to end the FMLA leave on May 31, 2019, depending on the arrival of our baby girl. I will notify the school/business office of any changes that may need to be made to these dates.

Thank you for your consideration.

Sincerely,

Lauren Weidman  
*Literacy Specialist*



# GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

PK-12 Main Office

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Acting PK-12 Principal

**Kristy Carey**  
HS Office  
Administrative Asst.  
Registrar

**Deb Ostrander**  
Front Desk  
Clerk

**Issy Clapp**  
Student Support  
Services Administrative  
Asst.

**Tina Hall**  
Elementary School  
Counselor

**Kathryn Parsons**  
MS/HS  
Counselor

January 10, 2019

To: Annette Hammond, Superintendent

CC: Board of Education

From: Heather Wilcox

Re: Club Advisor

I am recommending that Nate Cutting's appointment as the co-advisor for the Trapshooting Club be rescinded, and that Larisa Waghorn be appointed as the co-advisor for the Trapshooting Club for 2018-2019 school year.

POSITION	NAME
Trapshooting Team	Larisa Waghorn (in-district advisor)

Please let me know if you have any questions.

Sincerely,

GILBERTSVILLE-MT.UPTON CENTRAL SCHOOL  
TRANSPORTATION DEPARTMENT  
JOSEPH ZACZEK, TRANSPORTATION DIRECTOR  
(607) 783-2275

---

TO: Mrs. Hammond

FROM Joe Zaczek J.Z.

SUBJECT Bus Monitor

DATE January 10, 2019

---

I have received an application from Charles Seha for employment as a bus monitor. He is a current resident of the GMU School District and is looking for part time work. He has worked with children in the past. I feel he would be an asset to the GMU Transportation Department and look forward to working with him. He would be the replacement for the position vacated by Katy Gross. It would be for a special needs student, whose placement is currently at Unadilla Valley. Salary would be per CSEA Contract.

If you should have any questions, please feel free to call me at extension 115.



# GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

PK-12 Main Office

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Acting PK-12 Principal

**Kristy Carey**  
HS Office  
Administrative Asst.  
Registrar

**Deb Ostrander**  
Front Desk  
Clerk

**Issy Clapp**  
Student Support  
Services  
Administrative Asst.

**Tina Hall**  
Elementary School  
Counselor

**Kathryn Parsons**  
MS/HS  
Counselor

January 10, 2019

To: Annette Hammond, Superintendent

CC: Board of Education

From: Heather Wilcox

Re: Mentoring

<b>Mentors</b>	<b>New Hires</b>
Jaime Sherwood	Jacqueline Marsh (Semester 2 only)

I am recommending that Jaime Sherwood be approved as Jacqueline Marsh's mentor for the 2018-2019 second semester.

Please let me know if you have any questions.

Sincerely,





**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Acting PK-12 Principal

**Kristy Carey**  
HS Office  
Administrative Asst.  
Registrar

**Deb Ostrander**  
Front Desk  
Clerk

**Issy Clapp**  
Student Support  
Services Administrative  
Asst.

**Tina Hall**  
Elementary School  
Counselor

**Kathryn Parsons**  
MS/HS  
Counselor

# GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

PK-12 Main Office

January 7, 2019

To: Annette Hammond, Superintendent

CC: Board of Education

From: Heather Wilcox

Re: Girls on the Run

I am recommending that Jennifer Keuhn and Sarah Eberly be approved as volunteer coaches for Girls on the Run. This has been a previous club here at GMU and many adolescent girls have benefited from participation in the program. It focuses not only on being physically active, but mind, body and spiritual health as well. I am recommending both of these coaches based on their willingness, district residency, and healthy outlook on life.

Please let me know if you have any questions.

Sincerely,



**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Acting PK-12 Principal

**Kristy Carey**  
HS Office  
Administrative Asst.  
Registrar

**Deb Ostrander**  
Front Desk  
Clerk

**Issy Clapp**  
Student Support  
Services Administrative  
Asst.

**Tina Hall**  
Elementary School  
Counselor

**Kathryn Parsons**  
MS/HS  
Counselor

## GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

PK-12 Main Office

January 10, 2019

To: Annette Hammond, Superintendent

CC: Board of Education

From: Heather Wilcox

Re: Substitutes

I am recommending that the following candidates be approved as Substitutes for our district and an effective date of **January 22<sup>nd</sup>, 2019**:

Pk-12 non-certified  
Felicia Musson

Please let me know if you have any questions.

Sincerely,

**Gilbertsville-Mt. Upton Board of Education**  
**Regular Meeting**  
**Wednesday, January 16, 2019**

**New Items Consent Agenda**

The Board of Education will be asked to accept/approve the following New Items Consent Agenda as recommended by the Superintendent of Schools:

**Small Capital Outlay Project Agreement (encl N1)**

To approve the small capital outlay project agreement with A. Treffeisen & Son, Inc. for the 2018-2019 school year.

**Abolishment of Board Policies Section 4000-Administration (encl N2)**

To approve the abolishment of the listed Board Policies as unnecessary or restating law on behalf of the Superintendent and Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP

**Administration**

4110-School Administration  
4120-Administrative Personnel

**Administrative Operations**

4210-Administrative Organization and Operation  
4211-Line Responsibility  
4212-Organizational Chart  
4220-Abolishing an Administration Position  
4230-Administrative Authority during Absence of Superintendent of Schools  
4240-Administrative Latitude in Absence of Board Policy  
4250-Use of Committees  
4260-Evaluation of the Superintendent and other Administrative Staff

**Central Office and Building Administration**

4310-Superintendent of Schools  
4320-Superintendent-Board of Education Relations  
4330-Administrative Staff

**Compensation and Related Benefits**

4410-Professional Development Opportunities  
4420-Compensation and Related Benefits

**Sports Merger (encl N3)**

To approve the following sports merger for the 2018-19 school year:  
Modified & Varsity Baseball-GMU & Unadilla Valley

**Sports Merger (encl N4)**

To approve the following sports merger for the 2018-19 school year:  
Modified & Varsity Track & Field-GMU & Morris

**Gilbertsville-Mt. Upton Board of Education**  
**Regular Meeting**  
**Wednesday, January 16, 2019**

**Surplus (encl N5)**

To approve the following surplus of two machines: a Milwaukee Sander and a Milwaukee Compound Miter Saw.



**IBI GROUP**  
59-61 Court Street, Suite 300  
Binghamton NY 13901 USA  
tel 607 772 0007 fax 607 723 4121  
ibigroup.com

December 19, 2018

Ms. Dorothy Iannello  
Gilbertsville Mount Upton Central School District  
693 State Highway 51  
Gilbertsville, NY 13776

RE: 2018 Small Capital Project  
Gilbertsville Mount Upton Central School District  
IBI Group Project No. 116719

Dear Ms. Iannello:

Enclosed please find the following documents from A. Treffeisen & Son, Inc. for review by you and the Board of Education:

1. Three copies of the Standard Form of Agreement Between Owner and Contractor. Please have all copies signed, retain one for your files, and return two for distribution.
2. Certificate of Insurance for your files.
3. Performance Bond and Payment Bond for your files.
4. Review comments from Attorney James Gregory dated December 18, 2018, and Insurance Representative Dan Grady dated December 18, 2018.

Sincerely,

IBI Group

Amy Eiche

Enclosures

c: Steve Thesier & Brian Barlow, IBI Group  
Contractor File

J:\116719\_GMU\18SmCap\8.0 Construction- Installation\Startup\STARTUP 3.docx\2018-12-19\AE

# AIA<sup>®</sup> Document A101<sup>™</sup> – 2017

## *Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum*

**AGREEMENT** made as of the Twenty Eighth day of November in the year Two Thousand Eighteen.

**BETWEEN** the Owner:

Gilbertsville Mount Upton CSD  
693 State Highway 51  
Gilbertsville, NY 13776

and the Contractor:

A.Treffeisen & Sons, LLC  
204 Roundhouse Road  
Oneonta, NY 13820

for the following Project:

SED No. 47-02-02-04-5-013-006 Bus Garage

Contract No. 1 – Electrical Construction  
2018 Small Capital Project  
Gilbertsville Mount Upton CSD  
693 State Highway 51  
Gilbertsville, NY 13776

The Architect:

IBI Group  
59-61 Court Street, Suite 300  
Binghamton, NY 13901

The Owner and Contractor agree as follows.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101<sup>™</sup>-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201<sup>™</sup>-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

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User Notes:

(1901163624)

**TABLE OF ARTICLES**

1 THE CONTRACT DOCUMENTS  
2 THE WORK OF THIS CONTRACT  
3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION  
4 CONTRACT SUM  
5 PAYMENTS  
6 DISPUTE RESOLUTION  
7 TERMINATION OR SUSPENSION  
8 MISCELLANEOUS PROVISIONS  
9 ENUMERATION OF CONTRACT DOCUMENTS  
10 INSURANCE AND BONDS

**ARTICLE 1 THE CONTRACT DOCUMENTS**

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

**ARTICLE 2 THE WORK OF THIS CONTRACT**

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

**ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

**§ 3.1** The date of commencement of the Work shall be:

*(Paragraphs deleted)*

The date of this Agreement.

**§ 3.2** The Contract Time shall be measured from the date of commencement of the Work.

**§ 3.3 Substantial Completion**

**§ 3.3.1** Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

*(Paragraph deleted)*

By the following date: April 1, 2019.

*(Paragraph deleted)*

*(Table deleted)*

*(Paragraph deleted)*

**ARTICLE 4 CONTRACT SUM**

**§ 4.1** The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Seventy Thousand Two Hundred and 00/100 Dollars (\$ 70,200.00 ), subject to additions and deductions as provided in the Contract Documents.

**§ 4.2 Alternates**

**§ 4.2.1** Alternates, if any, included in the Contract Sum:

Init.

Item	Price
EC-1 – Wash Bay Lights (Add)	\$13,800.00

§ 4.3 Allowances, if any, included in the Contract Sum:

Item	Price
Field Directive Allowance	\$3,000

*(Table deleted)*

*(Paragraphs deleted)*

*(Table deleted)*

*(Paragraphs deleted)*

§ 4.4 Unit prices, if any:

*(Paragraph deleted)*

Item	Units and Limitations	Price per Unit (\$0.00)
NA		

*(Paragraphs deleted)*

**ARTICLE 5 PAYMENTS**

**§ 5.1 Progress Payments**

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

Refer to Document 00 73 00 – Supplement to General Conditions of the Contract for Construction

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the twenty-fifth day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the thirtieth day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than forty-five (45) days after the Architect receives the Application for Payment.

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2007, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.



§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201-2007;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201-2007; and
- .5 Retainage withheld pursuant to Section 5.1.7.

**§ 5.1.7 Retainage**

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

Five Percent (5%)

*(Paragraphs deleted)*

**§ 5.1.7.2**

*(Paragraphs deleted)*

Except as set forth in this Section 5.1.7.2, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7.

*(Paragraphs deleted)*

§ 5.1.8 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

*(Paragraph deleted)*

**§ 5.2 Final Payment**

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201-2007, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment.

*(Paragraphs deleted)*

**ARTICLE 6 DISPUTE RESOLUTION**

**§ 6.1 Initial Decision Maker**

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201-2007, unless the parties appoint another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

*(Paragraphs deleted)*

**§ 6.2 Binding Dispute Resolution**

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201-2007, the method of binding dispute resolution shall be as follows:

*(Paragraph deleted)*

Litigation in a court of competent jurisdiction

*(Paragraph deleted)*

**ARTICLE 7 TERMINATION OR SUSPENSION**

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201-2007.

Init.

*(Paragraphs deleted)*

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2007.

**ARTICLE 8 MISCELLANEOUS PROVISIONS**

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2007 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:

Ms. Annette Hammond  
Gilbertsville Mount Upton CSD  
693 State Highway 51  
Gilbertsville, NY 13776

§ 8.3 The Contractor’s representative:

Mr. Kevin Treffeisen  
A.Treffeisen & Sons, LLC  
204 Roundhouse Road  
Oneonta, NY 13820

§ 8.4 Neither the Owner’s nor the Contractor’s representative shall be changed without ten days’ prior notice to the other party.

**§ 8.5 Insurance and Bonds**

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in the Contract Documents.

*(Paragraphs deleted)*

**ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS**

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A201™–2007, General Conditions of the Contract for Construction

*(Paragraphs deleted)*

- .3 Drawings

Number	Title	Date
Attachment C		

- .4 Specifications

Section	Title	Date	Pages
Attachment B			

- .5 Addenda, if any:

Number	Date	Pages
No. 1	October 19, 2018	ADI-1 – 3, including all attachments.

Init.

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.6 Other Exhibits:

(Paragraphs deleted)

Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
Attachment A			

.7 Other documents, if any, listed below:

1. Advertisement to Bid, dated September 28, 2018, shall become part of the Contract Documents.
2. Instructions to Bidders, dated June 13, 2018, shall become part of the Contract Documents.
3. Bid Form from A. Treffeisen & Sons, LLC, dated October 30, 2018, shall become part of the Contract Documents.

This Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
OWNER (Signature)

\_\_\_\_\_  
(Printed name and title)

Gilbertsville Mount Upton CSD

\_\_\_\_\_  
CONTRACTOR (Signature)

\_\_\_\_\_  
(Printed name and title)

A. Treffeisen & Sons, LLC

Init.

**ATTACHMENT A**

**PROJECT MANUAL AND SPECIFICATIONS TABLE OF CONTENTS**

**DATE:** JUNE 13, 2018

**PROJECT NAME:** GILBERTSVILLE MOUNT UPTON CENTRAL SCHOOL DISTRICT  
2018 SMALL CAPITAL PROJECT

**ARCHITECT:** IBI GROUP  
59-61 COURT STREET, SUITE 300  
BINGHAMTON, NY 13901  
Telephone: 607-772-0007  
Facsimile: 607-723-4121

**DIVISION 00 - BIDDING AND CONTRACT REQUIREMENTS**

00 11 13	Invitation to Bid	00 11 13-1 - 2
00 21 13	Instructions to Bidders	00 21 13-1 - 12
00 31 00	Information Available to Bidders	00 31 00-1 - 2
00 41 00	Bid Form:	
	Contract No. 1 – Electrical Construction	00 41 00-EC-1 - 8
00 50 00	Agreement Forms	00 50 00-1 - 2
	AIA Document A101	1 - 7
00 60 00	Bonds and Certificates	00 60 00-1
	AIA Document A312-Performance Bond	1 - 4
	AIA Document A312-Payment Bond	1 - 4
	Acord-Certificate of Liability Insurance	1
	AIA Document A305	1 - 4
00 72 00	General Conditions	00 72 00-1
	AIA Document A201	1 - 39
00 73 00	Supplement to General Conditions of the Contract for Construction	00 73 00-1 - 19
00 82 00	Prevailing Wage Rates	00 82 00-1 - 82

## ATTACHMENT B

### DIVISION 01 - GENERAL REQUIREMENTS

01 10 00	Summary	01 10 00-1 - 4
01 21 00	Price and Payment Procedures	01 21 00-1 - 6
01 30 00	Administrative Requirements	01 30 00-1 - 7
01 33 00	Submittal Procedures	01 33 00-1 - 6
01 40 00	Quality Control	01 40 00-1 - 5
01 41 00	Regulatory Requirements	01 41 00-1 - 6
01 50 00	Temporary Facilities and Controls	01 50 00-1 - 6
01 50 13	Safety Standards	01 50 13-1 - 7
01 50 23	Uniform Safety Standards for School Construction	01 50 23-1 - 4
01 51 00	Temporary Utilities	01 51 00-1
01 60 00	Product Requirements	01 60 00-1 - 4
01 70 00	Execution Requirements	01 70 00-1 - 10

### DIVISIONS 02 – 06 – NOT APPLICABLE

### DIVISION 07 – THERMAL AND MOISTURE PROTECTION

07 84 00	Firestopping	07 84 00-1 - 3
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### DIVISIONS 08 – 25 - NOT APPLICABLE

### DIVISION 26 - ELECTRICAL

26 01 00	General Requirements for Electrical Contract	26 01 00-1 - 5
26 05 19	Low-Voltage Electrical Power Conductors and Cables	26 05 19-1 - 8
26 05 26	Grounding and Bonding for Electrical Systems	26 05 26-1 - 3
26 05 29	Hangers and Supports for Electrical Systems	26 05 29-1 - 3
26 05 34	Conduit	26 05 34-1 - 4
26 05 35	Surface Raceways	26 05 35-1 - 2
26 05 37	Boxes	26 05 37-1 - 3
26 05 53	Identification for Electrical Systems	26 05 53-1 - 3
26 09 24	Lighting Controls	26 09 24-1 - 7
26 27 26	Wiring Devices	26 27 26-1 - 2
26 51 00	Interior Lighting	26 51 00-1 - 4

## ATTACHMENT C

### DRAWINGS

#### General:

G000 Cover Sheet

#### Electrical:

E-000 Legend and Schedules

E-100 Demolition Plans

E-200 Renovation Plans

# AIA<sup>®</sup> Document A101<sup>™</sup> – 2017

## *Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum*

**AGREEMENT** made as of the Twenty Eighth day of November in the year Two Thousand Eighteen.

**BETWEEN** the Owner:

Gilbertsville Mount Upton CSD  
693 State Highway 51  
Gilbertsville, NY 13776

and the Contractor:

A. Treffeisen & Sons, LLC  
204 Roundhouse Road  
Oneonta, NY 13820

for the following Project:

SED No. 47-02-02-04-5-013-006 Bus Garage

Contract No. 1 – Electrical Construction  
2018 Small Capital Project  
Gilbertsville Mount Upton CSD  
693 State Highway 51  
Gilbertsville, NY 13776

The Architect:

IBI Group  
59-61 Court Street, Suite 300  
Binghamton, NY 13901

The Owner and Contractor agree as follows.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101<sup>™</sup>-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201<sup>™</sup>-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified

Init.

AIA Document A101<sup>™</sup> – 2017. Copyright © 1915, 1918, 1925, 1937, 1951, 1958, 1961, 1963, 1967, 1974, 1977, 1987, 1991, 1997, 2007 and 2017 by The American Institute of Architects. All rights reserved. **WARNING: This AIA<sup>®</sup> Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA<sup>®</sup> Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 16:22:11 ET on 12/03/2018 under Order No 6202922676 which expires on 02/05/2019, and is not for resale.

User Notes:

(1901163624)

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS
- 10 INSURANCE AND BONDS

**ARTICLE 1 THE CONTRACT DOCUMENTS**

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

**ARTICLE 2 THE WORK OF THIS CONTRACT**

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

**ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

§ 3.1 The date of commencement of the Work shall be:

*(Paragraphs deleted)*

The date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

**§ 3.3 Substantial Completion**

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

*(Paragraph deleted)*

By the following date: April 1, 2019.

*(Paragraph deleted)*

*(Table deleted)*

*(Paragraph deleted)*

**ARTICLE 4 CONTRACT SUM**

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Seventy Thousand Two Hundred and 00/100 Dollars (\$ 70,200.00 ), subject to additions and deductions as provided in the Contract Documents.

**§ 4.2 Alternates**

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Init.

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User Notes:

(1901163624)



Item	Price
EC-1 – Wash Bay Lights (Add)	\$13,800.00

§ 4.3 Allowances, if any, included in the Contract Sum:

Item	Price
Field Directive Allowance	\$3,000

(Table deleted)  
 (Paragraphs deleted)  
 (Table deleted)  
 (Paragraphs deleted)

§ 4.4 Unit prices, if any:

(Paragraph deleted)

Item	Units and Limitations	Price per Unit (\$0.00)
NA		

(Paragraphs deleted)

**ARTICLE 5 PAYMENTS**

**§ 5.1 Progress Payments**

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

Refer to Document 00 73 00 – Supplement to General Conditions of the Contract for Construction

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the twenty-fifth day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the thirtieth day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than forty-five (45) days after the Architect receives the Application for Payment.

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor’s Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2007, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect’s professional judgment, to be reasonably justified.

Init.

- § 5.1.6.2 The amount of each progress payment shall then be reduced by:
- .1 The aggregate of any amounts previously paid by the Owner;
  - .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2007;
  - .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
  - .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2007; and
  - .5 Retainage withheld pursuant to Section 5.1.7.

**§ 5.1.7 Retainage**

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

Five Percent (5%)

*(Paragraphs deleted)*

**§ 5.1.7.2**

*(Paragraphs deleted)*

Except as set forth in this Section 5.1.7.2, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7.

*(Paragraphs deleted)*

§ 5.1.8 Except with the Owner’s prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

*(Paragraph deleted)*

**§ 5.2 Final Payment**

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor’s responsibility to correct Work as provided in Article 12 of AIA Document A201–2007, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner’s final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect’s final Certificate for Payment.

*(Paragraphs deleted)*

**ARTICLE 6 DISPUTE RESOLUTION**

**§ 6.1 Initial Decision Maker**

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2007, unless the parties appoint another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

*(Paragraphs deleted)*

**§ 6.2 Binding Dispute Resolution**

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2007, the method of binding dispute resolution shall be as follows:

*(Paragraph deleted)*

Litigation in a court of competent jurisdiction

*(Paragraph deleted)*

**ARTICLE 7 TERMINATION OR SUSPENSION**

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2007.

Init.

*(Paragraphs deleted)*

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2007.

**ARTICLE 8 MISCELLANEOUS PROVISIONS**

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2007 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:

Ms. Annette Hammond  
Gilbertsville Mount Upton CSD  
693 State Highway 51  
Gilbertsville, NY 13776

§ 8.3 The Contractor’s representative:

Mr. Kevin Treffeisen  
A.Treffeisen & Sons, LLC  
204 Roundhouse Road  
Oneonta, NY 13820

§ 8.4 Neither the Owner’s nor the Contractor’s representative shall be changed without ten days’ prior notice to the other party.

**§ 8.5 Insurance and Bonds**

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in the Contract Documents.

*(Paragraphs deleted)*

**ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS**

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A201™–2007, General Conditions of the Contract for Construction

*(Paragraphs deleted)*

- .3 Drawings

Number	Title	Date
Attachment C		

- .4 Specifications

Section	Title	Date	Pages
Attachment B			

- .5 Addenda, if any:

Number	Date	Pages
No. 1	October 19, 2018	ADI-1 – 3, including all attachments.

Init.

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.6 Other Exhibits:

(Paragraphs deleted)

Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
Attachment A			

.7 Other documents, if any, listed below:

1. Advertisement to Bid, dated September 28, 2018, shall become part of the Contract Documents.
2. Instructions to Bidders, dated June 13, 2018, shall become part of the Contract Documents.
3. Bid Form from A. Treffeisen & Sons, LLC, dated October 30, 2018, shall become part of the Contract Documents.

This Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
OWNER (Signature)

\_\_\_\_\_  
(Printed name and title)

Gilbertsville Mount Upton CSD

\_\_\_\_\_  
CONTRACTOR (Signature)

\_\_\_\_\_  
(Printed name and title)

A. Treffeisen & Sons, LLC

Init.

**ATTACHMENT A**

**PROJECT MANUAL AND SPECIFICATIONS TABLE OF CONTENTS**

**DATE:** JUNE 13, 2018

**PROJECT NAME:** GILBERTSVILLE MOUNT UPTON CENTRAL SCHOOL DISTRICT  
2018 SMALL CAPITAL PROJECT

**ARCHITECT:** IBI GROUP  
59-61 COURT STREET, SUITE 300  
BINGHAMTON, NY 13901  
Telephone: 607-772-0007  
Facsimile: 607-723-4121

**DIVISION 00 - BIDDING AND CONTRACT REQUIREMENTS**

00 11 13	Invitation to Bid	00 11 13-1 - 2
00 21 13	Instructions to Bidders	00 21 13-1 - 12
00 31 00	Information Available to Bidders	00 31 00-1 - 2
00 41 00	Bid Form:	
	Contract No. 1 – Electrical Construction	00 41 00-EC-1 - 8
00 50 00	Agreement Forms	00 50 00-1 - 2
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00 60 00	Bonds and Certificates	00 60 00-1
	AIA Document A312-Performance Bond	1 - 4
	AIA Document A312-Payment Bond	1 - 4
	Acord-Certificate of Liability Insurance	1
	AIA Document A305	1 - 4
00 72 00	General Conditions	00 72 00-1
	AIA Document A201	1 - 39
00 73 00	Supplement to General Conditions of the Contract for Construction	00 73 00-1 - 19
00 82 00	Prevailing Wage Rates	00 82 00-1 - 82

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01 10 00	Summary	01 10 00-1 - 4
01 21 00	Price and Payment Procedures	01 21 00-1 - 6
01 30 00	Administrative Requirements	01 30 00-1 - 7
01 33 00	Submittal Procedures	01 33 00-1 - 6
01 40 00	Quality Control	01 40 00-1 - 5
01 41 00	Regulatory Requirements	01 41 00-1 - 6
01 50 00	Temporary Facilities and Controls	01 50 00-1 - 6
01 50 13	Safety Standards	01 50 13-1 - 7
01 50 23	Uniform Safety Standards for School Construction	01 50 23-1 - 4
01 51 00	Temporary Utilities	01 51 00-1
01 60 00	Product Requirements	01 60 00-1 - 4
01 70 00	Execution Requirements	01 70 00-1 - 10

### DIVISIONS 02 – 06 – NOT APPLICABLE

### DIVISION 07 – THERMAL AND MOISTURE PROTECTION

07 84 00	Firestopping	07 84 00-1 - 3
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### DIVISIONS 08 – 25 - NOT APPLICABLE

### DIVISION 26 - ELECTRICAL

26 01 00	General Requirements for Electrical Contract	26 01 00-1 - 5
26 05 19	Low-Voltage Electrical Power Conductors and Cables	26 05 19-1 - 8
26 05 26	Grounding and Bonding for Electrical Systems	26 05 26-1 - 3
26 05 29	Hangers and Supports for Electrical Systems	26 05 29-1 - 3
26 05 34	Conduit	26 05 34-1 - 4
26 05 35	Surface Raceways	26 05 35-1 - 2
26 05 37	Boxes	26 05 37-1 - 3
26 05 53	Identification for Electrical Systems	26 05 53-1 - 3
26 09 24	Lighting Controls	26 09 24-1 - 7
26 27 26	Wiring Devices	26 27 26-1 - 2
26 51 00	Interior Lighting	26 51 00-1 - 4

## ATTACHMENT C

### DRAWINGS

#### General:

G000      Cover Sheet

#### Electrical:

E-000      Legend and Schedules

E-100      Demolition Plans

E-200      Renovation Plans

# AIA<sup>®</sup> Document A101<sup>™</sup> – 2017

## *Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum*

**AGREEMENT** made as of the Twenty Eighth day of November in the year Two Thousand Eighteen.

**BETWEEN** the Owner:

Gilbertsville Mount Upton CSD  
693 State Highway 51  
Gilbertsville, NY 13776

and the Contractor:

A.Treffeisen & Sons, LLC  
204 Roundhouse Road  
Oneonta, NY 13820

for the following Project:

SED No. 47-02-02-04-5-013-006 Bus Garage

Contract No. 1 – Electrical Construction  
2018 Small Capital Project  
Gilbertsville Mount Upton CSD  
693 State Highway 51  
Gilbertsville, NY 13776

The Architect:

IBI Group  
59-61 Court Street, Suite 300  
Binghamton, NY 13901

The Owner and Contractor agree as follows.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101<sup>™</sup>-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201<sup>™</sup>-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

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User Notes:

(1901163624)



**TABLE OF ARTICLES**

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS
- 10 INSURANCE AND BONDS

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The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

**ARTICLE 2 THE WORK OF THIS CONTRACT**

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

**ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

§ 3.1 The date of commencement of the Work shall be:

*(Paragraphs deleted)*

The date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

**§ 3.3 Substantial Completion**

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

*(Paragraph deleted)*

By the following date: April 1, 2019.

*(Paragraph deleted)*

*(Table deleted)*

*(Paragraph deleted)*

**ARTICLE 4 CONTRACT SUM**

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Seventy Thousand Two Hundred and 00/100 Dollars (\$ 70,200.00 ), subject to additions and deductions as provided in the Contract Documents.

**§ 4.2 Alternates**

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Init.

Item	Price
EC-1 – Wash Bay Lights (Add)	\$13,800.00

**§ 4.3** Allowances, if any, included in the Contract Sum:

Item	Price
Field Directive Allowance	\$3,000

*(Table deleted)*

*(Paragraphs deleted)*

*(Table deleted)*

*(Paragraphs deleted)*

**§ 4.4** Unit prices, if any:

*(Paragraph deleted)*

Item	Units and Limitations	Price per Unit (\$0.00)
NA		

*(Paragraphs deleted)*

**ARTICLE 5 PAYMENTS**

**§ 5.1 Progress Payments**

**§ 5.1.1** Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

**§ 5.1.2** The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

Refer to Document 00 73 00 – Supplement to General Conditions of the Contract for Construction

**§ 5.1.3** Provided that an Application for Payment is received by the Architect not later than the twenty-fifth day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the thirtieth day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than forty-five (45) days after the Architect receives the Application for Payment.

**§ 5.1.4** Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

**§ 5.1.5** Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

**§ 5.1.6** In accordance with AIA Document A201™–2007, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

**§ 5.1.6.1** The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

Init.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2007;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2007; and
- .5 Retainage withheld pursuant to Section 5.1.7.

**§ 5.1.7 Retainage**

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

Five Percent (5%)

*(Paragraphs deleted)*

**§ 5.1.7.2**

*(Paragraphs deleted)*

Except as set forth in this Section 5.1.7.2, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7.

*(Paragraphs deleted)*

§ 5.1.8 Except with the Owner’s prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

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**§ 5.2 Final Payment**

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor’s responsibility to correct Work as provided in Article 12 of AIA Document A201–2007, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner’s final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect’s final Certificate for Payment.

*(Paragraphs deleted)*

**ARTICLE 6 DISPUTE RESOLUTION**

**§ 6.1 Initial Decision Maker**

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2007, unless the parties appoint another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

*(Paragraphs deleted)*

**§ 6.2 Binding Dispute Resolution**

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2007, the method of binding dispute resolution shall be as follows:

*(Paragraph deleted)*

Litigation in a court of competent jurisdiction

*(Paragraph deleted)*

**ARTICLE 7 TERMINATION OR SUSPENSION**

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2007.

Init.

*(Paragraphs deleted)*

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2007.

**ARTICLE 8 MISCELLANEOUS PROVISIONS**

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2007 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:

Ms. Annette Hammond  
Gilbertsville Mount Upton CSD  
693 State Highway 51  
Gilbertsville, NY 13776

§ 8.3 The Contractor’s representative:

Mr. Kevin Treffeisen  
A.Treffeisen & Sons, LLC  
204 Roundhouse Road  
Oneonta, NY 13820

§ 8.4 Neither the Owner’s nor the Contractor’s representative shall be changed without ten days’ prior notice to the other party.

**§ 8.5 Insurance and Bonds**

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in the Contract Documents.

*(Paragraphs deleted)*

**ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS**

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A201™–2007, General Conditions of the Contract for Construction

*(Paragraphs deleted)*

- .3 Drawings

Number	Title	Date
Attachment C		

- .4 Specifications

Section	Title	Date	Pages
Attachment B			

- .5 Addenda, if any:

Number	Date	Pages
No. 1	October 19, 2018	AD1-1 – 3, including all attachments.

Init.

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.6 Other Exhibits:

*(Paragraphs deleted)*

Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
Attachment A			

.7 Other documents, if any, listed below:


1. Advertisement to Bid, dated September 28, 2018, shall become part of the Contract Documents.
2. Instructions to Bidders, dated June 13, 2018, shall become part of the Contract Documents.
3. Bid Form from A. Treffeisen & Sons, LLC, dated October 30, 2018, shall become part of the Contract Documents.

This Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
OWNER *(Signature)*

\_\_\_\_\_  
*(Printed name and title)*  
Gilbertsville Mount Upton CSD

  
\_\_\_\_\_  
CONTRACTOR *(Signature)*

  
\_\_\_\_\_  
*(Printed name and title)*  
A. Treffeisen & Sons, LLC

Init.

## ATTACHMENT A

### PROJECT MANUAL AND SPECIFICATIONS TABLE OF CONTENTS

**DATE:** JUNE 13, 2018

**PROJECT NAME:** GILBERTSVILLE MOUNT UPTON CENTRAL SCHOOL DISTRICT  
2018 SMALL CAPITAL PROJECT

**ARCHITECT:** IBI GROUP  
59-61 COURT STREET, SUITE 300  
BINGHAMTON, NY 13901  
Telephone: 607-772-0007  
Facsimile: 607-723-4121

#### **DIVISION 00 - BIDDING AND CONTRACT REQUIREMENTS**

00 11 13	Invitation to Bid	00 11 13-1 - 2
00 21 13	Instructions to Bidders	00 21 13-1 - 12
00 31 00	Information Available to Bidders	00 31 00-1 - 2
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00 50 00	Agreement Forms	00 50 00-1 - 2
	AIA Document A101	1 - 7
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1993

4000

Administration

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(Section 4000)

NUMBER

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1993

4000

Administration

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(Section 4000)

NUMBER

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# POLICY

1993

4110

Administration

**SUBJECT: SCHOOL ADMINISTRATION**

The Board of Education shall provide an administrative staff sufficient to meet the needs of the District for instructional and supportive functions.

Adopted: 7/6/93

# POLICY

1993

4120

Administration

**SUBJECT: ADMINISTRATIVE PERSONNEL**

Administrative and supervisory personnel shall be considered to be those District employees officially designated by Board of Education action as responsible for the administrative and supervisory tasks required to carry out Board of Education policy, programs, decisions, and actions.

These employees shall meet all certification and/or Civil Service requirements as outlined in New York State Civil Service Law, and the Rules and Regulations promulgated by the Commissioner of Education of New York State. The administrative and supervisory staff must be eligible to meet these requirements at the time of employment.

The obligations, duties and responsibilities of all administrative and supervisory personnel shall be set forth in job descriptions issued by the Superintendent of Schools.

Commissioner's Regulations  
Section 80.4  
Education Law Section 1709

Adopted: 7/6/93

# POLICY

1993

4210

Administration

**SUBJECT: ADMINISTRATIVE ORGANIZATION AND OPERATION**

The basic principles of Administrative Organization and Operation are:

- a) The working relationships shall involve two types of officers: line and staff. Line organization involves a direct flow of authority upward and downward from chief school officer to building principal. A line officer has power and authority over subordinates. Staff officers do not stand in the direct line of authority; they serve as coordinators or consultants.
- b) The Board of Education shall formulate and legislate educational policy.
- c) Administrative regulations shall be developed by the chief school officer in cooperation with affected or interested staff members or lay persons.
- d) The central office staff shall provide overall leadership and assistance in planning and research.
- e) A reasonable limit shall be placed upon the number of persons with whom an administrator shall be expected to work effectively.
- f) Areas of responsibility for each individual shall be clearly defined.
- g) There shall be full opportunity for complete freedom of communication between all levels in the school staff.

Adopted: 7/6/93

# POLICY

1993

4211

Administration

**SUBJECT: LINE RESPONSIBILITY**

All employees of the District shall be under the general direction of the Superintendent. Teachers shall be immediately responsible to the principal of the building in which they work. Other employees shall be immediately responsible to the administrative personnel under whom they work directly.

The lines of responsibility/reporting shall be as depicted on the organizational chart.

Adopted: 7/6/93

# POLICY

2008

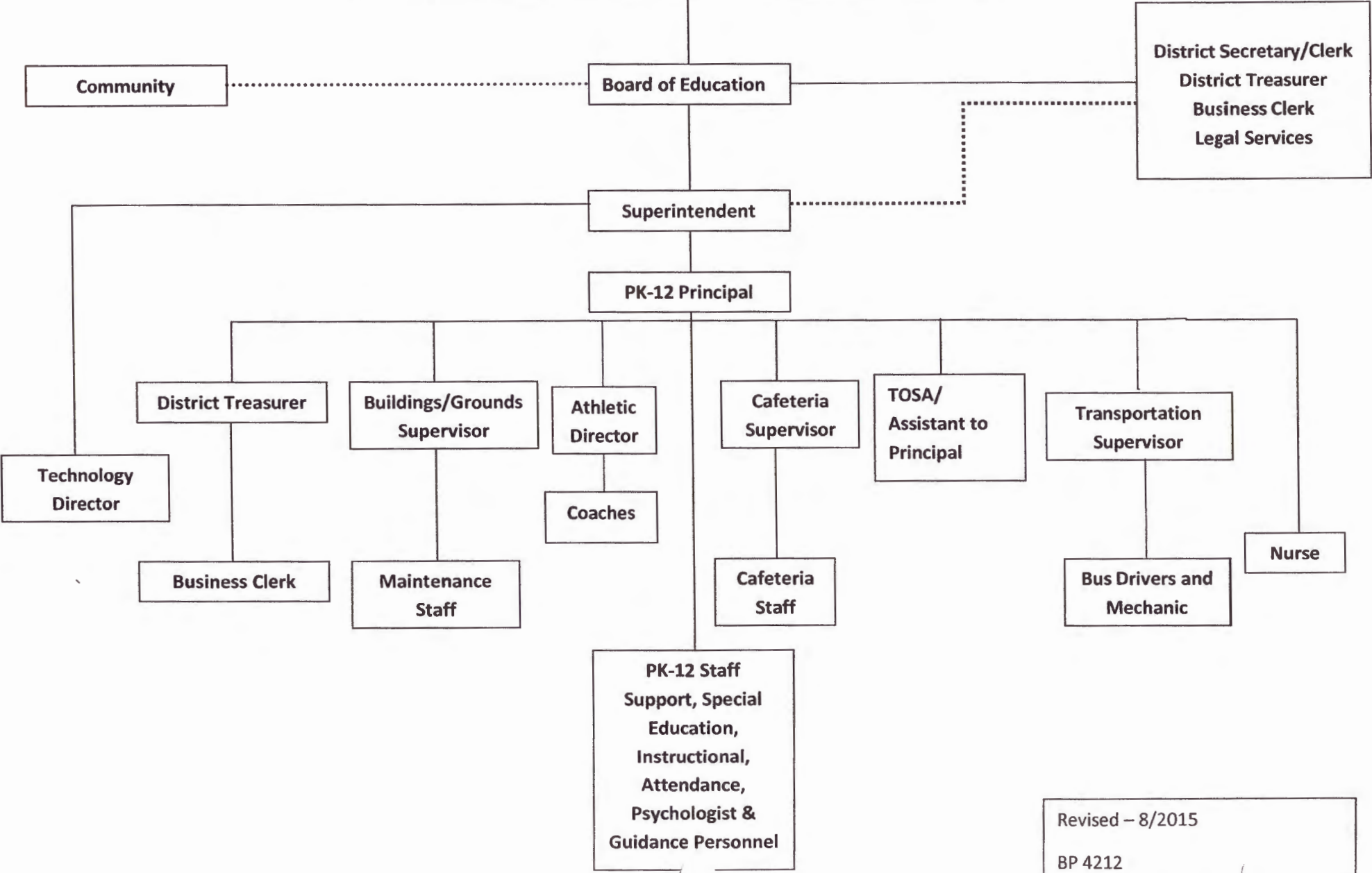
4212

Administration

**SUBJECT: TABLE OF ORGANIZATION**

Revised: 8/16/2011

**Gilbertsville-Mount Upton Central School District  
Table of Organization: 2015-2016 School Year**



Revised – 8/2015  
BP 4212



# POLICY

1993

4220

Administration

**SUBJECT: ABOLISHING AN ADMINISTRATION POSITION**

Existing administrative positions shall not be abolished by the Board of Education without previous written notification of the impending abolition. Such written notification is to be served to the individual currently holding that position, and must be given thirty (30) days prior to the effective date of abolition. In all cases the individual currently holding the position should receive as much advance notice as possible, preferably sixty (60) or more days.

Adopted: 7/6/93

# POLICY

1993

4230

Administration

**SUBJECT: ADMINISTRATIVE AUTHORITY DURING ABSENCE OF THE SUPERINTENDENT OF SCHOOLS**

The Superintendent of Schools shall delegate to another administrator the authority and responsibility for making decisions and taking such actions as may be required during the absence of the Superintendent.

Adopted: 7/6/93

# POLICY

1993

4240

Administration

**SUBJECT: ADMINISTRATIVE LATITUDE IN THE ABSENCE OF BOARD POLICY**

From time to time problems and new questions arise for which no specific policy has been prepared. Members of the administrative staff shall act in a manner consistent with the existing policies of the School District and shall alert the Superintendent of Schools to the possible need for additional policy development.

Adopted: 7/6/93

# POLICY

1993

4250

Administration

## **SUBJECT: USE OF COMMITTEES**

Standing and/or ad hoc committees may be appointed to study and to recommend courses of action in response to department, building or District needs. These committees may be appointed by the Board of Education, the Superintendent or other administrators, with the knowledge of the Superintendent, and in accordance with the range of responsibilities of the appointing body or administrator to whom the committee shall report. The composition of each committee shall reflect its purpose and each committee shall have a clear assignment.

Adopted: 7/6/93

# POLICY

1993

4260

Administration

**SUBJECT: EVALUATION OF THE SUPERINTENDENT AND OTHER ADMINISTRATIVE STAFF**

## **Superintendent**

The Board of Education shall conduct annually a formal performance evaluation of the Superintendent. The formal procedures used to complete the evaluation are to be filed in the District Office, and to be made available for review by any individual, no later than August first of each year.

The formal performance procedures shall include written criteria, a description of the review procedures, provisions for post-conferencing, and methods used to record results of the evaluation. The Superintendent shall be granted the opportunity to respond to the evaluation in writing.

## **Evaluation of Administrative Staff**

The Board shall direct the Superintendent to conduct an annual evaluation of all administrative personnel.

The purposes of this evaluation are:

- a) To determine the adequacy of administrative staffing;
- b) To improve administrative effectiveness;
- c) To encourage and promote self-evaluation by administrative personnel;
- d) To provide a basis for evaluative judgments by the Superintendent and the Board;
- e) To make decisions about continued employment with the District.

Commissioner's Regulations  
Section 100.2(o)

Adopted: 7/6/93

# POLICY

1993

4310

Administration

## **SUBJECT: SUPERINTENDENT OF SCHOOLS**

- a) As chief executive officer of the Board of Education, he/she shall attend all regular, special, and work meetings of the Board except that the Superintendent may be excluded when his/her employment contract or performance is discussed in executive session.
- b) He/she shall administer all policies and enforce all rules and regulations of the Board.
- c) He/she shall constantly review the local school situation and recommend to the Board areas in which new policies seem to be needed.
- d) He/she shall be responsible for organizing, administering, evaluating, and supervising the programs and personnel of all school departments, instructional and non-instructional.
- e) He/she shall recommend to the Board the appointment of all instructional and support personnel.
- f) He/she shall be responsible for the preparation and recommendation to the Board of the annual School District budget in accordance with the format and development plan specified by the Board.
- g) He/she shall acquaint the public with the activities and needs of the schools through his/her written and spoken statements, and shall be responsible for all news releases emanating from the local schools.
- h) He/she shall be responsible for the construction of all salary scales and for the administration of the salary plan approved by the Board. Some of these salary scales will be developed within staff contracts negotiated under the provisions of the Taylor Law.
- i) He/she shall determine the need and make recommendations to the Board for plant expansion and renovation.
- j) He/she shall be responsible for recommending for hire, evaluating, promoting, and dismissing all professional and non-professional staff personnel.
- k) He/she shall prepare or supervise the preparation of the teacher's handbook, staff bulletins, and all other District-wide staff materials.

(Continued)

# POLICY

1993

4310

Administration

**SUBJECT: SUPERINTENDENT OF SCHOOLS (Cont'd.)**

- l) He/she shall plan and coordinate the recruitment of teachers and other staff to assure the District of the best available personnel.
- m) He/she shall plan and conduct a program of supervision of teaching staff that will have as its goal the improvement of instruction, and, at the same time, will assure that only the teachers found to be of a high degree of competence will be recommended for tenure.
- n) He/she shall continually strive to distinguish for all concerned between the areas of policy decisions appropriate to the Board and management decisions appropriate to the District's administrative personnel.
- o) He/she shall, when necessary and/or desirable, transfer such personnel as he/she anticipates will function more effectively in other positions. These transfers shall be made within the guidelines of state laws, District policies and negotiated contracts.

Education Law Sections 1711 and 3003

Adopted: 7/6/93

# POLICY

1993

4320

Administration

**SUBJECT: SUPERINTENDENT - BOARD OF EDUCATION RELATIONS**

The Board of Education is accountable for all pursuits, achievements and duties of the School District. The Board's specific role is to deliberate and to establish policies for the organization. The Board delegates the necessary authority to the Superintendent who, acting as chief executive officer, is held accountable to the Board for compliance with its policies.

- a) With respect to School District goals and objectives, the Board will establish broad guidelines to be observed in the development of further policy and action. The Board reserves the right to issue either restrictive or general policy statements.
- b) Generally, the Superintendent will be empowered to assign and use resources; employ, promote, discipline and deploy staff; to translate policies of the Board into action; to speak as agent of the Board; to organize and delegate administrative responsibilities; and to exercise such other powers as are customary for chief executives.
- c) The Superintendent may not perform, cause, or allow to be performed any act that is unlawful, in violation of commonly accepted business and professional ethics; in violation of any contract into which the Board has entered; or, in violation of policies adopted by the Board that limit the Superintendent's authority.
- d) Should the Superintendent or his/her designee consider it unwise or impractical to comply with an explicit Board policy, the Superintendent will inform the Board of that determination. The Board will decide whether such judgment was warranted.
- e) When law or other authority calls for Board approval of decisions that the Board has delegated to the Superintendent, Board approval will be routinely given if those decisions have been made within the limits of Board policies.

Education Law Section 1711

Adopted: 7/6/93



# POLICY

1993

4330

Administration

**SUBJECT: ADMINISTRATIVE STAFF**

## **Building Principals**

The building principals are the educational executives of the school centers. They have the responsibility for executing Board of Education policies in the schools. They are directly responsible to the Superintendent of Schools.

## **Computer Coordinators**

Computer Coordinators are staff officers who shall have various ranges of responsibilities as indicated by their respective job descriptions.

## **Library Coordinator**

The Library coordinator is a staff officer who is in charge of the District library program.

Commissioner's Regulations  
Section 80.4

Adopted: 7/6/93

# POLICY

1993

4410

Administration

**SUBJECT: PROFESSIONAL DEVELOPMENT OPPORTUNITIES**

The Board of Education shall encourage administrators to keep themselves informed of current educational theory and practice by study, by visiting other school systems, by attendance at educational conferences and by such other means as are appropriate.

The Board of Education authorizes the superintendent to appropriate funding for said workshops and conferences and pay for actual and necessary conference expenses, including, but not limited to, meals, travel (business travel only), and fees. Meals are permissible expenditures and are part of the Board's plan to maintain a positive, professional work environment that fosters long-term commitment and enhances professionalism. Receipts for meals, travel, and fees are required prior to reimbursement by the District.

General Municipal Law Section 77-b

Adopted: 7/6/93

Revised: 2/15/05

# POLICY

1993

4420

Administration

**SUBJECT: COMPENSATION AND RELATED BENEFITS**

The salaries and related benefits of administrators shall be set annually by the Board of Education upon the recommendation of the Superintendent.

Adopted: 7/6/93

SECTION IV MERGER COMMITTEE

Application for Merger of Schools for Athletic Activity

This application form must:

- (A) Be completed by each school involved in the sport described.
- (B) Be reviewed and approved by the athletic league involved.
- (C) Be submitted to the Section IV Merger Committee after A and B have been resolved.

A separate application must be submitted for each activity. Requests should be for a one-year period of time only.

School District Gilbertsville - Mount Upton Central School  
 Address of School Involved 693 State Highway 51  
Gilbertsville, NY 13776  
 Athletic Director of School Involved Greg BONCZKOWSKI  
 Phone Number (607) 783-2207 ext. 124  
 Other School(s) Involved Unadilla Valley Central School  
 Sport to be considered Baseball  
 Level(s) being merged (circle) Varsity IV Modified  
 School Year 2018 - 2019

Describe conditions which prompted your school to request or support a merger--provide all appropriate rationale which will assist the league and merger committee in reaching a decision considered most beneficial to all:

We had sign-ups at GMU for Spring Sports. We had 7 boys sign-up for Varsity Baseball & 4 sign-up for Modified Baseball. This would not be enough for a team at either level at GMU. We have played PONY League Baseball with Unadilla Valley the last three years. They are also struggling with numbers in

What will be the identity of the combined team? UV / GMU baseball.  
 Where will practices be held? At both UV & GMU Our  
 Where will competition be held? At both UV & GMU districts  
 Attach a copy of the action item from your school Board of Education meeting minutes which includes the approval of this border  
 application. and we  
 Signed: Principal \_\_\_\_\_ thought  
 Superintendent \_\_\_\_\_ this would  
 Board of Education \_\_\_\_\_ be an easy  
 Date: \_\_\_\_\_ transition.  
 Submit to Athletic League (This step must precede the Section action!):  
 League Action \_\_\_\_\_ Approved  
 \_\_\_\_\_ Not Approved  
 Date \_\_\_\_\_  
 League Secretary \_\_\_\_\_

and we thought this would be an easy transition. It would also allow our students at GMU to participate in the sport of baseball.

This merger would also assist UV with their numbers for baseball.

Forward to: Ben Nelson  
 Section IV Athletic Association  
 43 Pearl Street West - Suite 1  
 Sidney, NY 13838

by: **January 30** for Football  
**July 1** for Fall activity  
**October 1** for Winter activity  
**February 1** for Spring activity

**COMBINING OF TEAMS** - The joining together of students from two or more member schools in the same district or close proximity to form a single team shall be permitted subject to the following conditions:

1. Permission must be obtained from their league and section on an annual basis.
2. Section approval must be reported to the NYSPHSAA, Inc. Executive Committee.

NOTE: If a combined school team goes beyond sectional level competition their boys

and girls grades 9-11 enrollment shall be combined, *using the below criteria*, for state level competition.

*a. The school(s) with the higher(est) classification number will have a percentage of the other school(s) classification number added according to the graduated scale below. The percentage is dependent upon the association's "5 sport classification cut off numbers." **Beginning with the 2018-19 school year, the graduated scale is used for up to 3 "team" mergers and mergers with 4 or more "teams" take 100% of their BEDS, ONLY in team sports.***

Classification	2018-19
Class AA	100%
Class A	100%
Class B	100%
Class C	40%
Class D	30%

3. Section shall determine the deadlines for schools to merge or demerge programs.

4. If a nonpublic school is part of the merger, the "merged" team may be subject to the Section's Classification of Non-Public Schools Committee.

**Reporting Procedure: All violations shall be reported to the League and Section.**

=====

Action of Section IV Merger Committee

The above request for merger is \_\_\_\_\_ Approved  
 \_\_\_\_\_ Not Approved

for the activity of \_\_\_\_\_

for the school year \_\_\_\_\_.

Classification AA A B C D

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date

SECTION IV MERGER COMMITTEE

Application for Merger of Schools for Athletic Activity

This application form must:

- (A) Be completed by each school involved in the sport described.
- (B) Be reviewed and approved by the athletic league involved.
- (C) Be submitted to the Section IV Merger Committee after A and B have been resolved.

A separate application must be submitted for each activity. Requests should be for a one-year period of time only.

School District Gilbertsville - Mount Upton Central School  
 Address of School Involved 693 State Highway 51  
Gilbertsville, NY 13776  
 Athletic Director of School Involved Greg Bonczkowski  
 Phone Number (607) 783-2207 ext. 124  
 Other School(s) Involved Morris Central School

Sport to be considered Track & Field (Boy's & Girl's)  
 Level(s) being merged (circle) Varsity IV Modified  
 School Year 2018 - 2019

Describe conditions which prompted your school to request or support a merger--provide all appropriate rationale which will assist the league and merger committee in reaching a decision considered most beneficial to all:

Our schools have been merged for several years for Track & Field. The reason for the merger is based on number of student-athletes. Without the merger neither school would be able to field a team.

What will be the identity of the combined team? GMU/MCS Track & Field  
 Where will practices be held? At both GMU & Morris  
 Where will competition be held? GMU

Attach a copy of the action item from your school Board of Education meeting minutes which includes the approval of this application.

Signed: Principal \_\_\_\_\_  
 Superintendent \_\_\_\_\_  
 Board of Education \_\_\_\_\_  
 Date: \_\_\_\_\_

Submit to Athletic League (This step **must** precede the Section action!):

League Action \_\_\_\_\_ Approved  
 \_\_\_\_\_ Not Approved  
 Date \_\_\_\_\_  
 League Secretary \_\_\_\_\_

Forward to: Ben Nelson  
Section IV Athletic Association  
43 Pearl Street West – Suite 1  
Sidney, NY 13838

by: **January 30** for Football

**July 1** for Fall activity

**October 1** for Winter activity

**February 1** for Spring activity

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*a. The school(s) with the higher(est) classification number will have a percentage of the other school(s) classification number added according to the graduated scale below. The percentage is dependent upon the association's "5 sport classification cut off numbers." **Beginning with the 2018-19 school year, the graduated scale is used for up to 3 "team" mergers and mergers with 4 or more "teams" take 100% of their BEDS. ONLY in team sports.***

Classification	2018-19
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Class A	100%
Class B	100%
Class C	40%
Class D	30%

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4. If a nonpublic school is part of the merger, the "merged" team may be subject to the Section's Classification of Non-Public Schools Committee.

**Reporting Procedure: All violations shall be reported to the League and Section.**

=====

Action of Section IV Merger Committee

The above request for merger is \_\_\_\_\_ Approved  
\_\_\_\_\_ Not Approved

for the activity of \_\_\_\_\_

for the school year \_\_\_\_\_.

Classification    AA    A    B    C    D

\_\_\_\_\_ Chairperson    \_\_\_\_\_ Date

## Nolan, Sheila

---

**From:** Held, Ken  
**Sent:** Thursday, January 10, 2019 12:05 PM  
**To:** Nolan, Sheila  
**Subject:** Two small machines

Hi Sheila,

I was told to send you an email regarding two small machines we are disposing of. Apparently the information needs to be given to the BOE. ??

Both machines are out of commission and not worth repair.

We are disposing of:

1. A milwaulkie sander
2. A Milwaulkie Compound Miter Saw

The labels have been given to Cindy for record keeping.

Thank you.

Ken

*Ken Held*