

07/02/19

Gilbertsville-Mount Upton Central School Board of Education

Reorganizational & Regular Meeting

02 July 2019

Board Room D131

Members present at the start of the meeting were Jeremy Pain, Cole Covington, Hillary Giuda-Philpott, Larry Smith and Brian Underwood.

Others present were Superintendent, Annette Hammond, District Treasurer, Dorothy Iannello, and District Clerk, Sheila Nolan.

The meeting was called to order at 6:30 P.M. by Acting District Clerk, Sheila Nolan who led the Pledge of Allegiance. ORDER

The Acting District Clerk called for nominations for Board President for the 2019-2020 school year. Jeremy Pain was nominated by Larry Smith for President. There were no other nominations. ELECTION, PRESIDENT

On a motion by Smith, seconded by Giuda-Philpott and passed unanimously, the Acting District Clerk was requested to cast one ballot for the unanimous election of Jeremy Pain as President for the 2019-2020 school year.

Jeremy Pain was unanimously elected President

The Acting District Clerk called for nominations for Board Vice-President for the 2019-2020 school year. Larry Smith was nominated by Jeremy Pain for Vice-President. There were no other nominations. ELECTION, VICE-PRESIDENT

On a motion by Pain, seconded by Covington and passed unanimously, the Acting District Clerk was requested to cast one ballot for the unanimous election of Larry Smith as Vice-President for the 2019-2020 school year.

Larry Smith was unanimously elected Vice-President.

The Oath of Office was administered to President Pain and Vice-President Smith by the Acting District Clerk. OATHS ADMINISTERED

President Pain assumed the chair.

As recommended by the Superintendent, the following appointments and designations for the 2019-2020 school year were unanimously approved on a motion by Smith, seconded by Giuda-Philpott and passed unanimously. APPOINTMENTS AND DESIGNATIONS

- | | |
|-----------------------------------|--|
| Superintendent | Annette Hammond |
| District Clerk | Sheila Nolan |
| District Treasurer | Dorothy Iannello |
| Deputy Treasurer | Cindy Ketchum |
| Purchasing Agent | Superintendent |
| Alternate Purchasing Agent | Dorothy Iannello |
| Asst. Purchasing Agent | Dean of Students |
| K-12 Petty Cash Fund \$100 | District Treasurer |
| School Meals Petty Cash Fund \$50 | Susan Sebeck |
| School Attorney | Hogan, Sarzynski,
Lynch, Dewind &
Gregory, LLP |

07/02/19

Compliance Officer for Title IX/ Sexual Harassment Complaint Officer	Heather Wilcox Superintendent
Homeless Liaison	Annette Hammond
Pesticide Application Coordinator	Alan Digsby
Funds Depository	Community Bank, JP Morgan-Chase
HIPAA Privacy Officer	Dorothy Iannello
School Tax Collector	Dorothy Iannello
Authorized Credit Card	Visa/Community Bank
Attendance Clerk	Front Desk Position
Independent Auditor	D'Arcangelo & Co.
Internal Claims Auditor	Tom Connell
Payroll Certification	Superintendent
DASA Coordinator	Heather Wilcox
BOE Regular Meeting Nights Newspapers	See attached (Norwich) Evening Sun & (Oneonta) Daily Star
Legislative Liaison	BOE Vice President
Bonding \$1,000,000	District Treasurer, Deputy Treasurer
Student Accounts Counselor	Dean of Students
Student Accounts Central Treasurer	Cindy Ketchum
Mileage Rate	Current IRS standard rate (.58)
Bus Leasing Rate	\$3.50 per mile, including fuel but not driver's compensation
Budget Transfers up to \$10,000	Superintendent
Student Suspensions	Heather Wilcox
Meal Prices: Breakfast, Lunch	Full \$1.50, reduced \$.25, free PK-6, Full \$2.15, reduced \$.25, free 7-12, Full \$2.35, reduced \$.25, free
Adults	Ala carte plus tax
Milk	\$.55
Snacks	\$.75-\$1.00
Tutoring Stipend	\$24.80 per hour
Teaching Substitutes	Certified- \$90/day Uncertified-\$85/day* Retired from GMU- \$100/day*
*Fully Certified Long Term Teacher:	\$150/day
*Non-Certified Long Term Teacher:	\$125/day
Substitute Support Staff	Minimum Wage
Substitute Secretary, Long-Term (Over 10 days)	\$11.80/hour
Substitute Health Aide with Certification	\$85.00/day
Substitute Registered Nurse	\$17.00/hour
Substitute Bus Driver	\$20.00/run
Substitute Cleaner Rate	\$11.10/hour thru 12/31/19 \$11.80/hour effective 1/1/19
Summer Instructional Pay	\$74.37/half day
Election Officials' Stipend	\$100.00/day
Records Management Officer	Sheila Nolan
Hearing Officer	BOE President
Audit Committee	Board Members
Financial Advisor	Fiscal Advisors and Marketing, Inc.
Title IX/Section 504	Heather Wilcox
Compliance Officer	
Human Rights Officer	Superintendent
Internal Claims Auditor	\$15.50/hour

07/02/19

MOH Workers' Compensation Annette Hammond,
Board Representatives Dorothy Iannello
Designation of DCMO BOCES to act as the Advisory
Council for GMU Career and Technical Education 2019-
2020.

Approve Federal and State Programs: Title I, Title II A,
Title IV, IDEA Part
B, Section 611,
Section 619, REAP,
National School
Lunch, National
School Breakfast
and Surplus Food

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Board President and/or Deputy Treasurer to sign checks in the absence of the District Treasurer.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Superintendent of Schools to enter into contracts for services on behalf of the Gilbertsville-Mt. Upton Central School District.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does and hereby agrees that the district shall provide legal counsel and indemnify to its members, officers, the superintendent of schools, and school building and district administrators against all uninsured financial loss arising out of any proceedings, claim, demand suit, judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while said member, officer, superintendent, building administrator or district administrator is acting within the scope of his/her employment or at the direction of the Board of Education and in addition that this clause is continued in the employment contracts of the superintendent, school building and school district administrators.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board of Education of Gilbertsville-Mt. Upton Central School District hereby adopts, in full, the coverage provided by Section 18 of the New York Public Officers Law. This coverage shall not supplant any existing protection and/or coverage provided by any other section of law, but shall add to and supplement such existing coverage.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board hereby re-adopt Code of Ethics, Code of Conduct, and all existing Policies.

RESOLVED: Upon the recommendation of the Superintendent of Schools, the Board does hereby agree to retain NBT Insurance Agency LLC., (NBT) to broker the business and other insurance needs. The District, with the guidance of NBT, will periodically obtain insurance coverage carrier quotes to assure competitive pricing.

Annual appointments and designation of the

reorganizational meeting were concluded at this point and business of the Regular Meeting was taken up.

The Superintendent provided the following Positive Highlights:

POSITIVE HIGHLIGHTS

- June 14th was the Elementary Flag Day Celebration. Everyone did a fantastic job.
- June 17th was the last of the MS/HS Awards as well as the Athletic Awards for the 2018-19 school year. Congratulations to all students.
- June 21st was a busy day with the senior breakfast and graduation rehearsal in the morning. The Utica Zoomobile came to GMU for the students to enjoy as well. This was the award for GMU winning the plastic recycling competition. The kids enjoyed seeing and learning about all the different animals.
- Baccalaureate and graduation went well and were well attended.
- June 25th concluded the elementary school year with the Moving Up Day and Award ceremonies. GMU ended the 2018-19 school year on a high note.

No topics were raised from the floor.

PUBLIC COMMENT

Tanya Schnabl & Literacy Coordinator/Teacher, Lauren Weidman, reported to the board on the overall student achievement for the 2018-19 school year from using the Fountas & Pinnell literacy curriculum.

REPORTS, Fountas & Pinnell Data

Superintendent, Annette Hammond reported on the June 2019 regents results.

Regents Results

The board discussed the two vacant board seats left by the resignation of Ethan Eberly and Patricia Dunham. They will continue to seek out new members

BOARD DISCUSSION, Vacant Board Seats

Minutes from the 12 June 2019 meeting were unanimously approved on a motion by Smith, seconded by Giuda-Philpott. For the motion five, opposed none. Motion carried.

MINUTES

The proposed 2 July 2019 Regular Consent Agenda was unanimously adopted as amended on a motion by Giuda-Philpott, seconded by Underwood. For the motion five, opposed none. Motion carried.

AGENDA

Board Member Giuda-Philpott made the motion, seconded by Board Member Smith, **RESOLVED:** Upon the recommendation of the Superintendent of Schools, to accept/approve the 2 July 2019 CSE/CPSE Consent Agenda. The meeting dates include June 6, 12, 13, 14 & 20 2019. For the motion five, opposed none. Motion carried.

CSE/CPSE CONSENT AGENDA

Board Member Smith made the motion, seconded by Board Member Giuda-Philpott, **RESOLVED:** Upon the recommendation of the Superintendent of Schools, to accept/approve the 2 July 2019, Financial Consent Agenda as amended. For the motion five, opposed none. Motion carried.

FINANCIAL CONSENT AGENDA

Financial Reports

To accept the financial reports for June 2019.

Donation

07/02/19

To accept the \$100.00 donation from Woods Maple LLC for the GMU Backpack Program.

Milk Bid

To accept the bid of the following company to supply milk products for the 2019-20 school year: Instant Whip

Ice Cream

To accept the bid of the following company to supply ice cream products for the 2019-20 school year: Hershey's Ice Cream

Budget Transfers

To approve budget transfers from April 1 through June 30, 2019.

Transfers of 2018-19 Year End Fund Balance

To approve the authorization for the transfer of available funds from the 2018-19 school year, an amount not to exceed \$50,000 to the Liability Reserve Fund. The purpose of this fund is for future property loss and liability claims.

Board Member Giuda-Philpott made the motion, seconded by Board Member Covington, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 2 July 2019, Personnel Consent Agenda as amended. For the motion five, opposed none. Motion carried.

PERSONNEL CONSENT
AGENDA

.5 Part-time Art Teacher

To appoint Georgianna (Anne) Burgin as a .5 part-time art teacher, effective date 01 September 2019, beginning at a Step 24 of the current GMUTA contract.

School Counselor

To appoint Clara Tanner as a full-time school counselor effective 01 July 2019, beginning at a Step 2 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Clara Tanner

Tenure area: School Counselor

Date of commencement of probationary service: 01 July

2019 Expiration date of appointment: 01 September 2023

Certification Status: School Counselor, Provisional

Resignation

To accept the resignation of Kali Ricco as a bus monitor, effective June 25, 2019.

School Counselor

To appoint Lisa Ryther as a full-time school counselor effective 01 July 2019, beginning at a Step 5 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Lisa Ryther

Tenure area: School Counselor

Date of commencement of probationary service: 01 July

2019 Expiration date of appointment: 01 September 2023

Certification Status: School Counselor, Provisional

Resignation

To accept the resignation of Ashley Mannina as an elementary teacher, effective September 1, 2019.

Substitutes

To appoint the following **certified** substitutes for the 2019-20 school year:

Janice Costello, Janice Johnson, Lynne Ohl, & Denise Marshall.

To appoint the following **non-certified** substitutes for the 2019-20 school year:

Shari Bennett, Mariann Birdsall, Mychele Cotton, Janie Hunt, Vicki Kemmerer, Christine Maiurano, Felicia Musson, Stacey Pankiewicz, Elaina Palada, Michael Pope, & Andrea Skolnick.

To appoint Phyllis Inman as substitute nurse, substitute classroom teacher and substitute aide for the 2019-20 school year.

Coaching Appointments

To appoint the following coaches for the 2019-20 school year:

Fall Sports Season:

- Boys Varsity Soccer-Greg Bonczkowski
- Boys Varsity Soccer Assistant Coach-Raquel Norton
- Boys Modified Soccer-Matt Johnson
- Girls Varsity Soccer- Tim Diters
- Girls Modified Soccer- Ken Held

Resignation

To accept the resignation of Leah Trass as an elementary teacher, effective September 1, 2019.

Kindergarten Bridging Program Staff

To appoint the following teachers/staff to the Kindergarten Bridging Program for the 2019-20 school year: Mary Hankey, Amy Hoyt, Lauren Weidman, Lisa Ryther & Jill O’Hara.

PK Meet and Greet Staff

To appoint the following teachers/staff to the PK Meet and Greet for the 2019-20 school year: Bobbi Stensland, Amanda Musson, Lauren Weidman & Lisa Ryther.

Advisors

Class of 2020 (Seniors)	Kristy Carey
Class of 2021 (Juniors)	Raquel Norton
Class of 2022 (Sophomores)	Katie Woods
Class of 2023 (Freshman)	Teresa Titus
Class of 2024 (8TH GRADE)	Shania Speenburgh
Class of 2025 (7TH GRADE)	TBD
7-8 STUDENT COUNCIL	Kaitlyn Woods
9-12 STUDENT COUNCIL	Aimee Piedmonte
NATIONAL HONOR SOCIETY	Cierra Stafford

YEARBOOK	Lynne Talbot
MOCK TRIAL	Raquel Norton
SADD	Katie Izzo & Maria Sakoulas
MARCHING BAND, JAZZ BAND, PIT DIRECTOR	William Gilchrest
COLOR GUARD	Anne Monaco
DRAMA CLUB	TBD
MUSICAL DIRECTOR	Nate Sloan
EXTRA CHORAL	Deanna Perkosky
Assistant Director/Choreographer	Anne Monaco
SKI CLUB	TBD
LANGUAGE CLUB	Maria Sakoulas
LEADERSHIP CLUB (FORMER NJHS)	Danielle Rhone
4-6 ELEMENTARY STUDENT COUNCIL	Alicia Cummings
SAFETY PARTOL	Teresa Titus & Jackie Turnbull
ELEMENTARY MUSICAL DIRECTOR (GRADES 4-7)	Anne Monaco
GRADUATION COORDINATOR	TBD
CFES COORDINATOR	TBD
WOMEN FOR A CHANGE	Aimee Piedmonte
LITERACY INSTRUCTIONAL LEADER	Lauren Weidman
ATHLETIC DIRECTOR	Greg Bonczkowski
CLAY RAIDERS (Trapshooting Club)	Larisa Waghorn & Jim Butler
ACADEMIC TEAM	Danielle Rhone
AUDITORIUM COORDINATOR	Tyler Lindsley
AFTERNOON RAIDERS	Tyler Lindsley

Mentors

To appoint the following mentors for the 2019-20 school year:

Jamie Sherwood for Jacqueline Marsh (Speech Therapist, Semester 1 Only)

07/02/19

Ashley Hughes for Georgianna (Anne) Burgin (Art)
Bernie Delaney for Shania Speenburgh (Social Studies)
Aimee Piedmonte for Jennifer McDowall (English)
TBD for Clara Tanner (School Counselor)
TBD for Lisa Ryther (School Counselor)
Darin Trass for Elisa Heggenstaller (Elementary Special Education)

Elementary Special Education Teacher

To appoint Elisa Heggenstaller as a full-time elementary special education teacher effective 01 September 2019, beginning at a Step 29 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:
Name of appointee: Elisa Heggenstaller
Tenure area: Special Education
Date of commencement of probationary service: 01 September 2019 Expiration date of appointment: 01 September 2022
Certification Status: Special Education, Permanent

Recess/Bus Monitor

To appoint Tyler Lindsley as a recess monitor and bus monitor, effective start date September 1, 2019.

Aide/Recess Monitor

To appoint Sara Jo Barnes as a full-time aide and recess monitor, effective start date September 1, 2019.

1:1 Aide

To appoint Amanda Austin as a full-time 1:1 aide, effective start date September 1, 2019.

1:1 Aide/Recess Monitor

To appoint Kari Stockdale as a full-time 1:1 aide and recess monitor, effective start date September 1, 2019.

Elementary Teacher

To appoint Jill O'Hara as a full-time elementary teacher effective 01 September 2019, beginning at a Step 2 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:
Name of appointee: Jill O'Hara
Tenure area: Elementary Teacher
Date of commencement of probationary service: 01 September 2019 Expiration date of appointment: 01 September 2023
Certification Status: Elementary education, Initial (pending approval)

Board Member Smith made the motion, seconded by Board Member Giuda-Philpott, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 2 July 2019 New Items Consent Agenda as amended. For the motion five, opposed none. Motion carried.

NEW ITEMS CONSENT
AGENDA

Contract for Consulting Services

To approve the Contract for Consulting Services with Gilbertsville-Mt. Upton CSD and Tanya Schnabl for the 2019-20 school year.

Transportation Request

To approve the request from the Mayor of Gilbertsville, Mark Muller, for bus transportation to transport interested

07/02/19

community members into the village for a tour of the water project on July 18, 2019.

Non-Resident Students

To approve the following non-resident students for the 2019-20 school year: Brackon Banks- grade 9, Kyle Meyers- grade 11, Nicole Meyers- grade 10, Skyler Norton- grade 11, Peyton Norton- grade 5, Megan Perrine- grade 9, Lillian Perrine- grade 6, Wilbur Barnes- grade K, Nicholson Degear- grade 1, Rene Posner- grade 9, Tristan Fairbairn- grade 4, Tenley Fairbairn- grade 1, Connor Eberly- grade 9, & Maya Eberly- grade 6, and Eliza Trass- grade Pre-K.

Otsego County Department of Health Related Service Provider School District Contract

To approve the Otsego County Department of Health Related Service Provider School District Contract for the time period of 01 July 2019 through 30 June 2022.

The board convened in executive session at 7:14 p.m. to discuss Personnel Issues with the Superintendent, District Clerk, and District Treasurer on a motion by Giuda-Philpott, seconded by Smith and passed unanimously.

EXECUTIVE SESSION

The board reconvened in open session at 7:36 p.m. on a motion by Smith, seconded by Giuda-Philpott and passed unanimously.

No topics raised from the floor.

PUBLIC COMMENT

The meeting adjourned at 7:36 p.m. on a motion by Giuda-Philpott, seconded by Underwood, and passed unanimously.

ADJOURNMENT