

**GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL DISTRICT  
REORGANIZATION MEETING**

**July 2, 2019      6:30 PM      D131**

CALL TO ORDER (Acting District Clerk)

ELECTION OF BOE OFFICERS (President, Vice President)

ADMINISTER THE OATH OF OFFICE (New and Re-elected Members)

APPOINTMENTS/DESIGNATIONS

Superintendent	Annette D. Hammond
District Clerk	Sheila Nolan
District Treasurer	Dorothy Iannello
Deputy Treasurer	Cindy Ketchum
Purchasing Agent	Superintendent
Alternate Purchasing Agent	Dorothy Iannello
Asst. Purchasing Agent	Dean of Students
K-12 Petty Cash Fund \$100	District Treasurer
School Meals Petty Cash Fund \$50	Susan Sebeck
School Attorney	Hogan, Sarzynski, Lynch, Dewind & Gregory, LLP
Compliance Officer for Title IX & Title I	Heather Wilcox
Sexual Harassment Complaint Officer	Superintendent
Homeless Liaison	Annette Hammond
Pesticide Application Coordinator	Alan Digsby
Funds Depository	Community Bank, N.A., JP Morgan-Chase
HIPAA Privacy Officer	Dorothy Iannello
School Tax Collector	Dorothy Iannello
Authorized Credit Card	Visa/Community Bank, N.A.
Attendance Clerk	Front Desk Position
Independent Auditor	D'Arcangelo & Co., LLP
Internal Claims Auditor	Tom Connell
Payroll Certification	Superintendent
DASA Coordinator	Clara Tanner, Lisa Ryther
BOE Regular Meeting Nights	See attached schedule
Newspapers	(Norwich) Evening Sun & (Oneonta) Daily Star
Legislative Liaison	BOE Vice President
Bonding \$1,000,000	District Treasurer, Deputy Treasurer
Student Accounts Central Treasurer	Cindy Ketchum
*Mileage Rate	Current IRS standard rate (.58)*
Bus Leasing Rate	\$3.50 per mile, including fuel but not driver's compensation
Budget Transfers up to \$10,000	Superintendent
Student Suspensions	Heather Wilcox
Meal Prices: Breakfast	Full \$1.50, reduced \$.25, and free
Lunch PK-6	Full \$2.15, reduced \$.25, and free
7-12	Full \$2.35, reduced \$.25, and free
Adults	Ala carte plus tax
Milk	\$.55
Snacks	\$.75-\$1.00

*Tutoring Stipend	\$24.80 per hour*
*Teaching Substitutes	Certified - \$90.00/day*
	Uncertified - \$85.00/day*
	Retired from GMU- \$110.00/day*
*Fully Certified Long Term Teacher:	\$150.00/day
*Non-Certified Long Term Teacher:	\$125.00/day
Substitute Support Staff	Minimum Wage
*Substitute Secretary, Long-Term (Over 10 days)	\$11.80/hour*
Substitute Health Aide with Certification	\$85.00/day
Substitute Registered Nurse	\$17.00/hour
Substitute Bus Driver	\$20.00/run
Substitute Cleaner Rate	\$11.10/hour thru 12/31/19
	\$11.80/hour effective 1/1/20
Summer Instructional Pay	\$74.37/half day
Election Officials' Stipend	\$100.00/day
Records Management Officer	Sheila Nolan
Hearing Officer	BOE President
Audit Committee	Board Members
Financial Advisor	Fiscal Advisors and Marketing, Inc.
Title IX/Section 504 Compliance Officer	Heather Wilcox
Human Rights Officer	Superintendent
Internal Claims Auditor	\$15.50/hour
MOH Workers' Compensation Board Representative	Annette Hammond, Dorothy Iannello

Designation of DCMO BOCES to act as the Advisory Council for GMU Career and Technical Education 2019-2020.

Approve Federal and State Programs:

Title I, Title II A, Title IV, IDEA  
Part B, Section 611, Section 619,  
REAP, National School Lunch,  
National School Breakfast and  
Surplus Food

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Board President and/or Deputy Treasurer to sign checks in the absence of the District Treasurer.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Superintendent of Schools to enter into contracts for services on behalf of the Gilbertsville-Mt. Upton Central School District.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does and hereby agrees that the district shall provide legal counsel and indemnify to its members, officers, the superintendent of schools, and school building and district administrators against all uninsured financial loss arising out of any proceedings, claim, demand suit, judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while said member, officer, superintendent, building administrator or district administrator is acting within the scope of his/her employment or at the direction of the Board of Education and in addition that this clause is continued in the employment contracts of the superintendent, school building and school district administrators.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board of Education of Gilbertsville-Mt. Upton Central School District hereby adopts, in full, the coverage provided by Section 18 of the New York Public Officers Law. This coverage shall not supplant any existing protection and/or coverage provided by any other section of law, but shall add to and supplement such existing coverage.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board hereby re-adopt Code of Ethics, Code of Conduct, and all existing Policies.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, the Board does hereby agree to retain NBT Insurance Agency LLC., (NBT) to broker the business and other insurance needs. The District, with the guidance of NBT, will periodically obtain insurance coverage carrier quotes to assure competitive pricing.

**Adjourn**

# Board of Education Meetings

## 2019-20

Tuesday, July 2, 2019

Wednesday, August 21, 2019

Wednesday, September 11, 2019

Wednesday, October 16, 2019

Wednesday, November 13, 2019

Wednesday, December 11, 2019

Wednesday, January 15, 2020

Wednesday, February 12, 2020

Wednesday, March 18, 2020

Monday, April 20, 2020  
(BOCES VOTE)

Tuesday, May 12, 2020  
(Budget Hearing)

Tuesday, May 19, 2020  
(Budget Vote)

Wednesday, June 17, 2020

The Gilbertsville-Mt. Upton Central School District is committed to an educational environment that assures equitable opportunity for individuals to become College and Career Ready and ultimately, responsible, productive members of society. We will encourage all individuals to do their personal best, that they may gain a lifelong enthusiasm for work and learning.

**GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL DISTRICT**

693 State Highway 51

Gilbertsville, New York 13776

Tuesday, July 2, 2019

Reorganizational & Regular Meeting, 6:30 pm, D131

**AGENDA**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**COMMUNICATIONS / POSITIVE HIGHLIGHTS**

**INFORMATION FOR MEMBERS**

**PUBLIC COMMENT**

**REPORTS**

- Fountas & Pinnell Data (Student Achievement): Tanya Schnabl & Lauren Weidman
- June Regents Results- Heather Wilcox, Dean of Students (**Enclosure 2**)

**BOARD DISCUSSION**

- Vacant Board Seats

**I. RECOMMENDED ACTIONS – ROUTINE MATTERS**

**APPROVE MINUTES**

RESOLVED, to approve the minutes from the Regular Board of Education Meeting on 12 June 2019. (**Enclosure 3**)

**APPROVE AGENDA**

RESOLVED, to approve the 02 July 2019, consent agenda. (**Enclosure 1**)

**II. RECOMMENDED ACTIONS – NEW BUSINESS**

**COMMITTEE ON SPECIAL EDUCATION/COMMITTEE ON PRESCHOOL SPECIAL EDUCATION CONSENT AGENDA (**Enclosure 4**)**

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 02 July 2019, Committee on Special Education/Committee on Preschool Special Education Consent Agenda. The meeting date includes 6, 12, 13, 14 & 20 June 2019.

**FINANCIAL CONSENT AGENDA**

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 02 July 2019, Financial Consent Agenda.

**PERSONNEL CONSENT AGENDA**

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 02 July 2019, Personnel Consent Agenda.

The Gilbertsville-Mt. Upton Central School District is committed to an educational environment that assures equitable opportunity for individuals to become College and Career Ready and ultimately, responsible, productive members of society. We will encourage all individuals to do their personal best, that they may gain a lifelong enthusiasm for work and learning.

**NEW ITEMS CONSENT AGENDA**

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 02 July 2019, New Item Consent Agenda.

**EXECUTIVE SESSION**

**SECOND PUBLIC COMMENT**

**ADJOURNMENT**



<b>June 2019 Regents Results</b>
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Test: Common Core ELA

Total Students Tested: 34

Grade Range	Regular Education				Special Education				Total Students				Percentage	
	M	F	T	%	M	F	T	%	M	F	T	%	65 +	55 +
85 - 100	8	10	18	60%			0	0%	8	10	18	53%	94%	97%
65 - 84	4	6	10	33%	3	1	4	100%	7	7	14	41%		
55 - 64		1	1	3%			0	0%	0	1	1	3%		
54 and Below		1	1	3%			0	0%	0	1	1	3%		
Retakes:	0	No Show(s):			0									

Test: Global History Transition

Total Students Tested: 25

Grade Range	Regular Education				Special Education				Total Students				Percentage	
	M	F	T	%	M	F	T	%	M	F	T	%	65 +	55 +
85 - 100	5	2	7	47%			0	0%	5	2	7	28%	60%	88%
65 - 84	2	3	5	33%	1	2	3	30%	3	5	8	32%		
55 - 64	2		2	13%	3	2	5	50%	5	2	7	28%		
54 and Below		1	1	7%	1	1	2	20%	1	2	3	12%		
Retakes:	1	No Show(s):			0									

Test: US History&amp;Gov't

Total Students Tested: 32

Grade Range	Regular Education				Special Education				Total Students				Percentage	
	M	F	T	%	M	F	T	%	M	F	T	%	65 +	55 +
85 - 100	7	10	17	61%	2		2	50%	9	10	19	59%	91%	100%
65 - 84	4	4	8	29%	1	1	2	50%	5	5	10	31%		
55 - 64		3	3	11%			0	0%	0	3	3	9%		
54 and Below			0	0%			0	0%	0	0	0	0%		
Retakes:	0	No Show(s):			0									

Test: Common Core Algebra 1

Total Students Tested: 28

Grade Range	Regular Education				Special Education				Total Students				Percentage	
	M	F	T	%	M	F	T	%	M	F	T	%	65 +	55 +
85 - 100		5	5	25%			0	0%	0	5	5	18%	89%	96%
65 - 84	5	9	14	70%	4	2	6	75%	9	11	20	71%		
55 - 64			0	0%		2	2	25%	0	2	2	7%		
54 and Below	1		1	5%			0	0%	1	0	1	4%		
Retakes:	1	No Show(s):			0									

<b>June 2019 Regents Results</b>
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Test: **Common Core Geometry**Total Students Tested: **23**

Grade Range	Regular Education				Special Education				Total Students				Percentage	
	M	F	T	%	M	F	T	%	M	F	T	%	65 +	55 +
85 - 100	2	1	3	14%			0	0%	2	1	3	13%	78%	96%
65 - 84	6	8	14	67%	1		1	50%	7	8	15	65%		
55 - 64	1	2	3	14%		1	1	50%	1	3	4	17%		
54 and Below		1	1	5%			0	0%	0	1	1	4%		
Retakes:	0	No Show(s):			0									

Test: **Common Core Algebra2**Total Students Tested: **10**

Grade Range	Regular Education				Special Education				Total Students				Percentage	
	M	F	T	%	M	F	T	%	M	F	T	%	65 +	55 +
85 - 100	1	1	2	20%			0	0%	1	1	2	20%	100%	100%
65 - 84	5	3	8	80%			0	0%	5	3	8	80%		
55 - 64			0	0%			0	0%	0	0	0	0%		
54 and Below			0	0%			0	0%	0	0	0	0%		
Retakes:	1	No Show(s):			0									

Test: **Living Environment**Total Students Tested: **30**

Grade Range	Regular Education				Special Education				Total Students				Percentage	
	M	F	T	%	M	F	T	%	M	F	T	%	65 +	55 +
85 - 100	6	5	11	48%			0	0%	6	5	11	37%	83%	90%
65 - 84	4	7	11	48%	2	1	3	43%	6	8	14	47%		
55 - 64			0	0%	1	1	2	29%	1	1	2	7%		
54 and Below	1		1	4%	1	1	2	29%	2	1	3	10%		
Retakes:	0	0 how(s):			0	0								

Test: **Phy Set/Earth Sci**Total Students Tested: **23**

Grade Range	Regular Education				Special Education				Total Students				Percentage	
	M	F	T	%	M	F	T	%	M	F	T	%	65 +	55 +
85 - 100	3	10	13	76%	1		1	17%	4	10	14	61%	87%	91%
65 - 84		3	3	18%	2	1	3	50%	2	4	6	26%		
55 - 64			0	0%	1		1	17%	1	0	1	4%		
54 and Below	1		1	6%		1	1	17%	1	1	2	9%		
Retakes:	0	No Show(s):			0									



Gilbertsville-Mt. Upton Central School

**June 2019 Regents Results**

**Test:**            **Phy Set/Chemistry**

**Total Students Tested:    15**

Grade Range	Regular Education				Special Education				Total Students				Percentage	
	M	F	T	%	M	F	T	%	M	F	T	%	65 +	55 +
85 - 100	1		1	7%			0	0%	1	0	1	7%	67%	87%
65 - 84	3	6	9	64%			0	0%	3	6	9	60%		
55 - 64	1	1	2	14%		1	1	100%	1	2	3	20%		
54 and Below	1	1	2	14%			0	0%	1	1	2	13%		
Retakes:	0	No Show(s):			0									

**Test:**            **Phy Set/Physics**

**Total Students Tested:    6**

Grade Range	Regular Education				Special Education				Total Students				Percentage	
	M	F	T	%	M	F	T	%	M	F	T	%	65 +	55 +
85 - 100	2	1	3	50%			0	0%	2	1	3	50%	100%	100%
65 - 84	2	1	3	50%			0	0%	2	1	3	50%		
55 - 64			0	0%			0	0%	0	0	0	0%		
54 and Below			0	0%			0	0%	0	0	0	0%		
Retakes:	0	No Show(s):			0									

# Gilbertsville-Mount Upton Central School Board of Education

## Regular Meeting

12 June 2019

Board Room D131

Members present at the start of the meeting were President, Jeremy Pain, Vice-President, Ethan Eberly, Patricia Dunham, Hillary Giuda-Philpott, Larry Smith, Brian Underwood and multiple guests.

Member Barb Hill was absent

Others present were Superintendent Annette Hammond, District Clerk Sheila Nolan, District Treasurer, Dorothy Iannello, and Acting PK-12 Principal Heather Wilcox.

The meeting was called to order at 6:30 P.M. by President ORDER  
Pain, who led the Pledge of Allegiance.

The board acknowledged a thank you card from Ashley COMMUNICATIONS  
Hughes.

The Acting PK-12 Principal and Superintendent provided POSITIVE HIGHLIGHTS  
the following Positive Highlights:

-4-12 Choral Concert was held on May 16<sup>th</sup> and was well attended.

-On May 21<sup>st</sup> GMU held their Annual Budget Vote, Festival of Excellence and Solo & Small Ensemble Concert. Community members were able to walk the halls and view students art work as well as listen to the students showcase their musical talents.

-GMU was very successful at the Sherburne Pageant of Bands this year, taking 1<sup>st</sup> Place in the following categories: Small Ensemble, Jazz Band, Concert Band and Parade Band. GMU musicians also received Best in Class honors. Great job to all that participated.

-9-12 Grade Academic Awards were held on June 5<sup>th</sup>, congratulations to all students that received awards. The GMU Clay Raiders were recognized for their first year of competition as well.

-GMU Marching Raiders participated in the Sidney Parade, held on June 8<sup>th</sup>.

-The Senior Class trip went well with everyone having a great time.

-The Artifact Display cases are completed and will be installed over the summer.

-The end of the year is approaching quickly and running smoothly. The 7-8 Academic Awards and Spring Athletic Awards are being held on June 17<sup>th</sup>, which is also the last day of classes for 7-12 grade students.

District Clerk, Sheila Nolan invited the board to INFORMATION FOR  
graduation, which takes place on June 22nd at 10:30 a.m. MEMBERS

Community members and students addressed the PUBLIC COMMENT  
Superintendent and board of education members with their concerns with the change of placement of a teacher.

District Clerk, Sheila Nolan reported on the results of the REPORTS, Budget Vote  
21 May 2019 Annual Meeting. Results

### Proposition #1

Shall the following **RESOLUTION** be adopted:  
RESOLVED, that the Board of Education be authorized to spend \$9,990,305 in the 2019-2020 school year for the education program of the Gilbertsville-Mount Upton

Central School District, and to levy the necessary tax.

130 YES

23 NO

## **Proposition #2**

### **Election of Four Members to the Board of Education**

The result of the election was as follows:

Larry Smith 138 votes

Jeremy Pain 134 votes

Cole Covington 132 votes

Brian Underwood 130 votes

Larry Smith, Jeremy Pain, Cole Covington and Brian Underwood were all elected to three-year terms on the Board of Education to commence 1 July 2019.

School Meals Supervisor, Susan Sebeck reported to the board on the Community Eligibility Program and how the program works.

Community Eligibility Program

The board discussed having the July Re-Organizational meeting on July 2<sup>nd</sup> or changing the date to July 9<sup>th</sup>. The board was in consent with leaving the date to July 2<sup>nd</sup>.

BOARD DISCUSSION, Re-Organizational Meeting Date

The District will be having a Board Retreat for members on July 25, 2019 at 6:00 p.m. in the board room. The board was in consent with this date.

Board Retreat Date

The board discussed the vacant board seats with the resignation of two members, Ethan Eberly and Patricia Dunham. The board was in consent to reach out to community members for any interest in a seat on the board.

Vacant Board Seats

The board reviewed and discussed some proposed changes to our current Non-Resident policy.

Non-Resident Policy Update

On a motion by Dunham, seconded by Eberly the following resolution was approved: RESOLVED, upon the recommendation of the Superintendent, to approve the revised BP7131 Admission of Non-Resident Student policy, effective 12 June 2019.

NON-RESIDENT POLICY APPROVAL

The board convened in executive session at 7:18 p.m. to discuss Student Issues with the Superintendent, District Clerk, District Treasurer, and Acting Pk-12 Principal on a motion by Smith, seconded by Dunham and passed unanimously.

EXECUTIVE SESSION

The board reconvened in open session at 7:45 p.m. on a motion by Eberly, seconded by Giuda-Philpott and passed unanimously.

Minutes from the 14 May 2019 regular meeting were unanimously approved on a motion by Smith, seconded by Eberly. For the motion six, opposed none. Motion carried.

MINUTES

Minutes from the 28 May 2019 special meeting were unanimously approved on a motion by Giuda-Philpott, seconded by Dunham. For the motion six, opposed none. Motion carried.

The proposed 12 June 2019 Regular Consent Agenda was unanimously adopted as amended on a motion by Eberly, seconded by Giuda-Philpott. For the motion six, opposed none. Motion carried.

AGENDA

Board Member Dunham made the motion, seconded by Board Member Giuda-Philpott, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 12 June 2019 CSE/CPSE Consent Agenda. The meeting dates include May 10, 14, 15, 16, 17, 23 & 30 and June 5, 2019. For the motion six, opposed none. Motion carried.

CSE/CPSE CONSENT  
AGENDA

Board Member Smith made the motion, seconded by Board Member Dunham, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 12 June 2019, Financial Consent Agenda. For the motion six, opposed none. Motion carried.

FINANCIAL CONSENT  
AGENDA

### **Financial Reports**

To accept the financial reports for May 2019.

### **Transfers of 2018-19 Year End Fund Balance**

To approve the authorization for the transfer of available funds from the 2018-19 school year, an amount not to exceed \$175,000 to the Capital Reserve Fund. This transfer is for the purpose of future school bus purchases.

To approve the authorization for the transfer of available funds from the 2018-19 school year, an amount not to exceed \$50,000 to the Employee Retirement Contribution (TRS Sub-Fund) Reserve. This transfer is for the purpose of future costs for the employer portion of teacher retirement contributions.

### **Authorization for the Withdraw and Appropriation of Reserves**

To approve the authorization for the withdrawal of \$25,000 from the Employee Retirement Contribution Reserve Fund (ERS) to appropriate for the 2019-20 school year.

To approve the authorization for the withdrawal of \$25,000 from the Employee Benefit Accrued Liability Reserve Fund (EABLR) to appropriate for the 2019-20 school year.

Board Member Giuda-Philpott made the motion, seconded by Board Member Dunham, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 12 June 2019, Personnel Consent Agenda. For the motion six, opposed none. Motion carried.

PERSONNEL CONSENT  
AGENDA

### **Resignation**

To accept the resignation of Tina Hall as Elementary School Counselor, effective September 1, 2019.

### **Cleaner**

To appoint Kathryn Hawkins as full-time cleaner. Her effective date of appointment is 01 July 2019. All benefits are per the current CSEA contract.

### **Resignation**

To accept the resignation of Ethan Eberly from the Board of Education, effective June 30, 2019, with regret and gratitude.

**Summer Help Monitor**

To approve Pamala Davis as Summer Help Monitor for the summer of 2019. Compensation is set at minimum wage, 20 hours per week for 8 weeks.

**Summer Student Workers**

To approve summer workers for the summer of 2019, pending paperwork submission. Compensation is set at minimum wage, 20 hours per week for 8 weeks. The program will run from July 8, 2019-August 30, 2019. Workers include: Zachary Grabo, Sawyer Hinman, Kaitlyn Fuller, Isaiah Stockdale, Emily Hammond, Ethan Newman, Rebecca Fuller, Ethan Charron, Kasey Katalinas and Dominick Hartwell.

**Retirement**

To accept the retirement of Edward Wilson, effective June 30, 2019 with regret and gratitude for his years of service.

**Substitute Bus Driver**

To approve Edward Wilson as a substitute bus driver for the 2019-20 school year, effective July 1, 2019.

**Secondary English Teacher**

To appoint Jennifer McDowall as a full-time secondary English teacher, effective date 01 September 2019, beginning at a Step 7 of the current GMUTA contract. Upon recommendation of the Superintendent, the following probationary appointment is hereby made:  
Name of appointee: Jennifer McDowall  
Tenure area: English  
Date of commencement of probationary service: 01 September 2019  
Expiration date of appointment: 01 September 2022  
Certification Status: Secondary English

**Resignation**

To accept the resignation of Kathryn Parsons as 7-12 School Counselor, effective September 1, 2019.

**Resignation**

To accept the resignation of Patricia Dunham from the Board of Education, effective July 1, 2019, with regret and gratitude.

Board Member Eberly made the motion, seconded by Board Member Dunham, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 12 June 2019, Personnel Proposal Agenda. For the motion six, opposed none. Motion carried.

PERSONNEL PROPOSAL  
AGENDA

**Summer Curriculum Work**

To approve Jennifer McDowall as per diem to perform summer curriculum work in the summer 2019.

Board Member Underwood made the motion, seconded by Board Member Giuda-Philpott, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 12 June 2019 New Items Consent Agenda as amended. For the motion six, opposed none. Motion carried.

NEW ITEMS CONSENT  
AGENDA



**BP5440 Procurement: Uniform Grant Guidance for Federal Awards**

To approve the amended board policy 5440 Procurement: Uniform Grant Guidance for Federal Awards, with an effective date of July 1, 2018.

**Agreement between The Mary Imogene Bassett Hospital and Gilbertsville-Mt. Upton Central School**

To approve the agreement between The Mary Imogene Bassett Hospital and Gilbertsville-Mt. Upton Central School from July 1, 2019 through June 30, 2020.

**Summer Transportation Request**

To approve the request from the Guilford-Mt. Upton Summer Program Chairman, Carol Hubbard, for bus transportation to transport participants to Guilford Lake from July 1, 2019 through August 2, 2019.

**Sports Mergers for 2019-20 school year**

Varsity Cross Country- GMU & Morris  
Modified Cross Country- GMU & Morris  
Varsity Golf- GMU & Sidney

No topics raised from the floor.

PUBLIC COMMENT

The meeting adjourned at 7:49 p.m. on a motion by Dunham, seconded by Smith, and passed unanimously.

ADJOURNMENT

After the meeting adjourned Alan Digsby, Buildings & Grounds Supervisor gave the board members a tour of the School Based Health Center.

**GILBERTSVILLE-MT. UPTON CENTRAL SCHOOL**  
**693 STATE HIGHWAY 51**  
**GILBERTSVILLE, NEW YORK 13776**  
**(607)783-2207**

TO: Board of Education

FROM: Kimberly A.P. Degear  
Director of Special Education

RE: Recommendations Regarding Students with Disabilities

DATE: June 25, 2019

The following were reviewed by the CSE/CPSE Committee(s) at its meeting of June 6<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup>, 14<sup>th</sup>, & 20<sup>th</sup>, 2019. The CSE/CPSE Committee's recommendations regarding each student are set forth here. The tests, reports or other information upon which the recommendations are based, and a summary of the discussions, deliberations, and rationale for the recommendations are available upon request.

We hope that this information assists the Board in preparing its agenda to review these recommendations. If there is any further information, which may be needed regarding any of these recommendations, please let me know.

**Gilbertsville-Mt. Upton Board of Education  
Reorganizational & Regular Meeting  
Tuesday, July 2, 2019**

**Financial Consent Agenda**

The Board of Education will be asked to accept/approve the following Financial Consent Agenda as recommended by the Superintendent of Schools:

**Financial Reports (encl F1)**

To accept the financial reports for June 2019.

**Donation (encl F2)**

To accept the \$100.00 donation from Woods Maple LLC for the GMU Backpack Program.

**Milk Bid (encl F3)**

To accept the bid of the following company to supply milk products for the 2019-20 school year: Instant Whip

**Ice Cream (encl F3)**

To accept the bid of the following company to supply ice cream products for the 2019-20 school year: Hershey's Ice Cream

**Budget Transfers (encl F4)**

To approve budget transfers from April 1 through June 30, 2019.

**Transfers of 2018-19 Year End Fund Balance (encl F5)**

To approve the authorization for the transfer of available funds from the 2018-19 school year, an amount not to exceed \$50,000 to the Liability Reserve Fund. The purpose of this fund is for future property loss and liability claims.

# Gilbertsville-Mt. Upton CSD

Check Warrant Report For A - 25: Cash Disbursement For Dates 6/1/2019 - 6/30/2019



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
5	06/01/2019	3107	US BANK	440	72,675.00
5	06/01/2019	3107	**VOID** US BANK	440	-72,675.00
6	06/01/2019	2408	THE BANK OF NEW YORK MELLON	441	616,925.00
6	06/01/2019	2408	**VOID** THE BANK OF NEW YORK MELLON	441	-616,925.00
7	06/14/2019	2408	THE BANK OF NEW YORK MELLON		616,925.00
8	06/14/2019	3107	US BANK		72,675.00
9	06/27/2019	3184	NBT		192,835.17
27658	06/03/2019	248	DOUG EXLEY		271.00
27659	06/04/2019	2355	THE LEGEND GROUP		11,625.00
27660	06/05/2019	40	AMREX CHEMICAL CO., INC.	390	533.28
27661	06/05/2019	2629	BROWN & BROWN OF GARDEN CITY INC	276	5,997.92
27662	06/05/2019	3231	COOPERSTOWN CSD		200.00
27663	06/05/2019	272	FRONTIER COMMUNICATIONS	334	701.99
27664	06/05/2019	1834	Gillie's Auto Truck & Marine	243	309.47
27665	06/05/2019	835	GRAINGER	310	203.00
27666	06/05/2019	2373	HOME DEPOT CREDIT	340	349.77
27667	06/05/2019	347	IBS OF NORTH CENTRAL NEW YORK	245	359.85
27668	06/05/2019	382	LEONARD BUS SALES INC	247	245.50
27669	06/05/2019	930	MCLAUGHLIN'S DEPT STORE	273	349.90
27670	06/05/2019	2109	MICROBAC LABORATORIES, INC	278	68.10
27671	06/05/2019	1066	NORTHERN CATSKILLS CHAPTER	608	225.00
27672	06/05/2019	2452	NORWICH OUTDOOR POWER	332	46.62
27673	06/05/2019	2196	PITNEY BOWES RESERVE ACCOUNT	265	99.00
27674	06/05/2019	1460	PRICE CHOPPER OPER. CO. INC	299	173.99
27675	06/05/2019	607	PUTNAM PEST CONTROL INC	345	55.00
27676	06/05/2019	1552	REINHARDT CORP (HOME HEATING)	280	653.12
27677	06/05/2019	3080	SOUTHEASTERN NEW YORK WATERWORKS CONFERENCE		31.00
27678	06/05/2019	2986	UNADILLA VALLEY CENTRAL SCHOOL	443	53,000.00
27679	06/05/2019	2254	US BANK EQUIPMENT FINANCE	333	656.00
27680	06/05/2019	830	VASCO BRAND INC	373	679.66
27681	06/05/2019	1025	VOLO'S AUTO SUPPLY	250	240.90
27681	06/11/2019	1025	**VOID** VOLO'S AUTO SUPPLY	250	-240.90
27682	06/05/2019	2283	W.B. MASON CO INC	598	1,385.32
27683	06/05/2019	2518	Hummel's Office Plus	604	45.57
27684	06/05/2019	407	MATTHEWS BUSES INC	248	573.56
27685	06/05/2019	2333	MEREDITH HAMMOND		66.17
27686	06/05/2019	1552	REINHARDT CORP (HOME HEATING)	281	1,371.69
27687	06/05/2019	512	NYSASBO	611	150.00
27688	06/05/2019	514	NYSCOSS	610	1,283.99
27689	06/07/2019	3205	ALEXANDRA LANGDON		900.00
27690	06/07/2019	2031	COOK BROS. TRUCK PARTS	241	194.57
27691	06/07/2019	318	HILL & MARKES INC.	596	509.36
27692	06/07/2019	407	MATTHEWS BUSES INC	248	47.66
27693	06/07/2019	1460	PRICE CHOPPER OPER. CO. INC	299	125.63
27694	06/07/2019	3232	ROBORAVE		150.00

# Gilbertsville-Mt. Upton CSD

Check Warrant Report For A - 25: Cash Disbursement For Dates 6/1/2019 - 6/30/2019



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
27695	06/07/2019	2804	Rosemary J. Jaytanie		50.00
27696	06/07/2019	188	DCMO BOCES		247.52
27697	06/07/2019	2782	EASTERN	274	121.00
27698	06/07/2019	327	HOGAN & SARZYNSKI LYNCH, DEWIND & GREGORY, LLP	353	4,993.28
27699	06/07/2019	1970	RICHARD S. SMITH	337	600.00
27700	06/07/2019	752	THE DAILY STAR	393	529.20
27701	06/07/2019	243	THE EVENING SUN	394	95.94
27702	06/07/2019	3058	TYLER TECH INC		400.00
27703	06/07/2019	188	DCMO BOCES	423	181,206.24
27704	06/13/2019	547	OTSEGO ELECTRIC COOP.	336	6,746.84
27705	06/18/2019	2291	AAP ONEONTA #9508	236	766.37
27706	06/18/2019	14	ADIRONDACK COMBUSTION TECH	612	847.39
27707	06/18/2019	30	AMAZON.COM	607	1,013.26
27708	06/18/2019	54	AT & T	363	129.08
27709	06/18/2019	60	BALE CO	605	655.40
27709	06/18/2019	60	**VOID** BALE CO	605	-655.40
27710	06/18/2019	2495	BIG APPLE MUSIC	223	58.00
27711	06/18/2019	1141	CAZENOVIA EQUIPMENT CO	311	134.56
27712	06/18/2019	2031	COOK BROS. TRUCK PARTS	241	469.00
27713	06/18/2019	188	DCMO BOCES	364	1,804.40
27714	06/18/2019	252	FED EX		38.16
27715	06/18/2019	265	FOUR WINDS HOSPITAL		32.00
27716	06/18/2019	2249	GMU CAFETERIA		5,278.25
27717	06/18/2019	835	GRAINGER	310	487.10
27718	06/18/2019	3182	JEFF UTTER		126.75
27718	06/18/2019	3182	**VOID** JEFF UTTER		-126.75
27719	06/18/2019	1809	LOWE'S	235	70.23
27720	06/18/2019	2109	MICROBAC LABORATORIES, INC	278	58.43
27721	06/18/2019	2889	NBT INSURANCE AGENCY		769.08
27722	06/18/2019	1460	PRICE CHOPPER OPER. CO. INC	299	146.49
27723	06/18/2019	1552	REINHARDT CORP (HOME HEATING)	280	685.95
27724	06/18/2019	659	SANICO INC.	317	128.87
27725	06/18/2019	765	THE WATER BOTTLE	282	50.00
27726	06/18/2019	781	TOWN OF GUILFORD		500.00
27727	06/18/2019	1507	UNIFIRST	344	65.02
27728	06/18/2019	1025	VOLO'S AUTO SUPPLY	250	231.90
27729	06/18/2019	840	WARD'S SCIENCE	297	175.54
27730	06/18/2019	2210	Casella Waste System INC	227	359.49
27731	06/18/2019	3204	SHUPPERDS TACK SHOP	617	248.00
27732	06/20/2019	60	BALE CO	605	540.65
27733	06/20/2019	1583	BUSINESS CARD		217.16
27734	06/20/2019	3182	JEFF UTTER		100.00
27735	06/20/2019	817	UPS		13.80
27736	06/20/2019	948	MARY IMOGENE BASSETT HOSPITAL	255	987.56
27737	06/20/2019	2196	PITNEY BOWES RESERVE ACCOUNT	265	98.91



## Gilbertsville-Mt. Upton CSD

Check Warrant Report For A - 25: Cash Disbursement For Dates 6/1/2019 - 6/30/2019



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
27738	06/24/2019	2291	AAP ONEONTA #9508	236	15.69
27739	06/24/2019	2109	MICROBAC LABORATORIES, INC	278	68.10
27740	06/24/2019	1552	REINHARDT CORP (HOME HEATING)	281	2,514.19
27741	06/24/2019	1507	UNIFIRST	344	65.02
27742	06/24/2019	2254	US BANK EQUIPMENT FINANCE	333	656.00
27743	06/25/2019	272	FRONTIER COMMUNICATIONS	334	701.99
27744	06/25/2019	1834	Gillie's Auto Truck & Marine		1,268.78
27745	06/25/2019	2908	Greg Bonczkowski		257.92
27746	06/25/2019	915	HEINEMANN	618	115.51
27747	06/25/2019	607	PUTNAM PEST CONTROL INC	345	55.00
27748	06/25/2019	2496	SIDNEY PRINTING, LLC		195.00
27749	06/25/2019	2409	THE TROPHY GUY & SPORTS CONNECTION	619	77.35
27750	06/25/2019	3018	UHS OCCUPATIONAL MEDICINE		105.00
27751	06/25/2019	830	VASCO BRAND INC	373	269.64
27752	06/25/2019	1783	WILLIAMS TIRE & AUTO INC	454	1,120.00
27753	06/26/2019	2031	COOK BROS. TRUCK PARTS	241	250.72
27754	06/26/2019	1834	Gillie's Auto Truck & Marine	243	744.45
27754	06/26/2019	1834	**VOID** Gillie's Auto Truck & Marine	243	-744.45
27755	06/26/2019	2172	MCCARTHY TIRE SERVICE	490	634.00
27756	06/26/2019	1552	REINHARDT CORP (HOME HEATING)	280	37.04
27757	06/26/2019	1025	VOLO'S AUTO SUPPLY	250	55.26
27758	06/26/2019	1834	Gillie's Auto Truck & Marine	243	464.66

Number of Transactions: 112

Warrant Total: 1,186,494.40

Vendor Portion: 1,186,494.40

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, ~~112~~ 112 in number, in the total amount of \$ ~~1,186,494.40~~ 1,186,494.40. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

06/27/19      Cindy Ketchum      Deputy Treas  
 Date                      Signature                      Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 1,186,494.40. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6-26      JH Enall      Internal Claims Auditor  
 Date                      Auditor's Signature                      Title

## Gilbertsville-Mt. Upton CSD

Check Warrant Report For C - 10: Cash Disbursement For Dates 6/1/2019 - 6/30/2019



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32330	06/05/2019	2905	Absolute Service	382	668.00
32331	06/05/2019	2062	BIMBO FOODS, INC	374	386.88
32332	06/05/2019	2907	Carlo Masi and Sons Inc.	375	1,597.30
32333	06/05/2019	280	GINSBERG'S FOODS	376	2,257.66
32334	06/05/2019	3068	HERSHEY'S CREAMERY CO	377	377.96
32335	06/05/2019	318	HILL & MARKES INC.	378	509.64
32336	06/05/2019	3067	INSTANT WHIP-EASTERN NY INC	379	2,243.41
32337	06/05/2019	2371	SYSCO FOOD SVCS OF SYRACUSE	381	539.98
32338	06/07/2019	188	DCMO BOCES	424	267.44
32339	06/18/2019	2073	SUSAN SEBECK		224.94
32340	06/20/2019	2062	BIMBO FOODS, INC	374	109.60
32341	06/20/2019	2907	Carlo Masi and Sons Inc.	375	464.95
32342	06/20/2019	280	GINSBERG'S FOODS	376	1,214.51
32343	06/20/2019	3068	HERSHEY'S CREAMERY CO	377	155.58
32344	06/20/2019	3067	INSTANT WHIP-EASTERN NY INC	379	1,278.12

Number of Transactions: 15

Warrant Total: 12,295.97

Vendor Portion: 12,295.97

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 15 in number, in the total amount of \$ 12,295.97. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/27/19      Cindy Kutchum      Deputy Treas  
 Date                      Signature                      Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 12,295.97. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6-26      TH Call      Internal Claims Auditor  
 Date                      Auditor's Signature                      Title

## Gilbertsville-Mt. Upton CSD

Check Warrant Report For F - 12: Cash Disbursement For Dates 6/1/2019 - 6/30/2019



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
40421	06/01/2019	3003	TANYA SCHNABL		800.00
40422	06/07/2019	3003	TANYA SCHNABL		1,600.00
40423	06/19/2019	3003	TANYA SCHNABL		2,400.00

Number of Transactions: 3

Warrant Total: 4,800.00

Vendor Portion: 4,800.00

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$ 4,800.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/6/19      Cindy Ketchum      Deputy Treas  
 Date                      Signature                      Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 4,800.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6-26      TH Crull      Internal Claims Auditor  
 Date                      Auditor's Signature                      Title

## Gilbertsville-Mt. Upton CSD

Check Warrant Report For H - 11: Cash Disbursement For Dates 6/1/2019 - 6/30/2019



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
729	06/18/2019	3048	MURNANE BUILDING CONTRACTORS INC		146,246.00
730	06/19/2019	1699	A. TREFFEISEN & SONS LLC	506	6,474.00
730	06/19/2019	1699	**VOID** A. TREFFEISEN & SONS LLC	506	-6,474.00
731	06/19/2019	1699	A. TREFFEISEN & SONS LLC	506	6,474.00
732	06/19/2019	1699	A. TREFFEISEN & SONS LLC	506	6,487.00

Number of Transactions: 5

Warrant Total: 159,207.00

Vendor Portion: 159,207.00

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 159,207.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/27/19      [Signature]      Deputy Treasurer  
Date      Signature      Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 159,207.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6-26      [Signature]      Internal claims Auditor  
Date      Auditor's Signature      Title

## Gilbertsville-Mt. Upton CSD

Check Warrant Report For TA - 23: Cash Disbursement For Dates 6/1/2019 - 6/30/2019



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
23366	06/01/2019	1159	PETTY CASH		200.00
23370	06/14/2019	3041	FIONA HELD		25.00
23371	06/14/2019	3235	RENE POSNER		25.00
23376	06/18/2019	2650	AFLAC		479.72
23377	06/19/2019	3239	ANDREW MEYERS		500.00
23378	06/19/2019	3241	AUSTIN OLIVER		200.00
23379	06/19/2019	3152	COREY WILSON		100.00
23380	06/19/2019	3152	COREY WILSON		500.00
23381	06/19/2019	3242	HAILEY CAPPIELLO		250.00
23382	06/19/2019	3238	ISABELLA RAMOS		500.00
23383	06/19/2019	3238	ISABELLA RAMOS		300.00
23384	06/19/2019	3236	JAZMINE BROOKS		300.00
23385	06/19/2019	3237	MARA NOLAN		300.00
23386	06/19/2019	3240	NATALIE PISTOR		500.00
23387	06/19/2019	3240	NATALIE PISTOR		200.00
23388	06/19/2019	3147	NINA DAMATO		100.00
23389	06/19/2019	2469	SHALLEIGH TARANTO		500.00
23390	06/19/2019	2469	SHALLEIGH TARANTO		25.00
23397	06/26/2019	188	DCMO BOCES		1,521.84

Number of Transactions: 19

Warrant Total: 6,526.56

Vendor Portion: 6,526.56

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 19 in number, in the total amount of \$ 6,526.56. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/27/19      Cindy Ketchum      Deputy Treas  
 Date      Signature      Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 6,526.56. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6-26      TR End      Internal Claims Auditor  
 Date      Auditor's Signature      Title



# Gilbertsville-Mt. Upton CSD

Check Warrant Report For TA - 24: June Payroll For Dates 6/1/2019 - 6/30/2019



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
366	06/07/2019	288	GMU PAYROLL ACCOUNT		126,057.07
367	06/07/2019	459	SECURITY BENEFIT LIFE INS		200.00
368	06/07/2019	498	NYS INCOME TAX		6,636.51
369	06/07/2019	810	UNITED STATES TREASURY		39,121.89
370	06/07/2019	873	LEGEND GROUP/ADSERV, THE		2,364.51
371	06/07/2019	2773	MET LIFE		100.00
372	06/20/2019	288	GMU PAYROLL ACCOUNT		271,841.32
373	06/20/2019	498	NYS INCOME TAX		17,282.48
374	06/20/2019	810	UNITED STATES TREASURY		91,149.29
375	06/21/2019	288	GMU PAYROLL ACCOUNT		155,972.49
376	06/21/2019	459	SECURITY BENEFIT LIFE INS		200.00
377	06/21/2019	498	NYS INCOME TAX		9,560.48
378	06/21/2019	810	UNITED STATES TREASURY		55,867.71
379	06/21/2019	873	LEGEND GROUP/ADSERV, THE		2,360.90
380	06/21/2019	2773	MET LIFE		100.00
381	06/27/2019	288	GMU PAYROLL ACCOUNT		14,535.11
382	06/27/2019	496	NYS EMPLOYEES RETIREMENT SYSTE		1,582.48
383	06/27/2019	498	NYS INCOME TAX		338.75
384	06/27/2019	810	UNITED STATES TREASURY		3,213.97
23367	06/07/2019	188	DCMO BOCES		186.57
23368	06/07/2019	545	OTSEGO COUNTY SHERIFF		73.66
23369	06/07/2019	545	OTSEGO COUNTY SHERIFF		253.26
23372	06/21/2019	188	DCMO BOCES		186.57
23373	06/21/2019	545	OTSEGO COUNTY SHERIFF		102.66
23374	06/21/2019	545	OTSEGO COUNTY SHERIFF		133.20
23375	06/21/2019	545	OTSEGO COUNTY SHERIFF		3,052.24
23391	06/27/2019	1831	ALLSTATE LIFE INS COMP OF NY		54.54
23392	06/27/2019	3079	COMMUNITY BANK		2,694.50
23393	06/27/2019	172	CSEA INC.		1,357.78
23394	06/27/2019	934	GMU LUNCH FUND		110.00
23395	06/27/2019	507	NYS TEACHERS RETIREMENT SYSTEM		1,426.00
23396	06/27/2019	545	OTSEGO COUNTY SHERIFF		14.55

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 32				Warrant Total:	808,130.49
				Vendor Portion:	808,130.49

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 32 in number, in the total amount of \$ 808,130.49 you are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/27/19      C. Ketchum      Deputy Treas  
 Date                      Signature                      Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 808,130.49. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6-26      Tim Enell      Internal Claims Auditor  
 Date                      Auditor's Signature                      Title

CLAIMS AUDIT REPORT  
JUNE, 2019

Date of Audit	Vendor	Check #	Problem Encountered	Solution
6-10	Legend Group	27659	question about teacher vs. LTA	person in question was LTA
	AMREX Chem	27660	question about budget code	correct one used
	Volo's Auto Supply	27681	credit not taken	check voided
6-18	Bale Co.	27709	question about invoice	clarified
	Jeff Utter	27719	question about reimbursement amount	check voided
6-26	Vasco	27751	question about arrival	signed off

For Board approval, please accept the following donations to the Backpack program:

Woods Maple	\$100
-------------	-------



Susan L. Sebeck  
School Food Service Manager

To: Annette Hammond  
Re: Bid Recommendations for (SY) 2019-2020  
From: Susan Sebeck  
Date: June 25, 2019

I would like to recommend the following companies to provide Milk and Ice Cream products for the 2019-2020 (SY):

Milk: Instant Whip  
145 Conklin Rd.  
Binghamton, NY 13903  
(607) 748-4343  
Ice Cream: Hershey Ice Cream  
1370 Upper Lenox Ave.  
Oneida, NY 13421  
1-800-287-3345  
(315)363-1530

I would like to inform you that our Bread Bid for the 2019-2020 (SY) went to:  
Bimbo Bakeries USA

If you need any further information please let me know.

Thank you for your support of the School Meals Program.

Susan Sebeck



Budget Transfers for Board Approval - 4/1/2019 through 6/30/2019

<u>Transfer Explanation</u>	<u>Account</u>	<u>TRANSFERS</u> <u>IN</u>	<u>TRANSFERS</u> <u>OUT</u>
Substitute Teacher Salaries	A2110.140	\$ 20,000.00	
	A9060800		\$ 10,000.00
	A5510.450		\$ 10,000.00
Recode BOND Principal and Interest	A 9731.600	\$ 138,761.00	
to BAN Principal and Interest	A 9731.700	\$ 54,074.00	
	A 9770.600		\$ 138,761.00
	A 9770.700		\$ 54,074.00
Reclassify Architect Fees from	A 1621.423	\$ 32,283.46	
Capital Fund - Capital and SBHC Projects	A 1620.421		\$ 7,283.00
	A 1620.425		\$ 25,000.00
Special Education Instructional Salaries	A2250.150	\$ 30,654.33	
	A2110.130		\$ 12,350.00
	A2110.160		\$ 7,100.00
	A2815.160		\$ 11,204.79
Transportation Salaries	A 5510.160	\$ 21,522.07	
	A 5510.160-22		\$ 4,825.00
	A 5510.160-23		\$ 4,020.00
	A 5510.160-24		\$ 6,650.00
	A 5510.450		\$ 6,027.07
	<b>TOTAL</b>	<b>\$ 297,294.86</b>	<b>\$ 297,294.86</b>



## GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

693 State Highway 51 • Gilbertsville, New York 13776-1104

Phone: (607) 783-2207 • Fax: (607) 783-2254

Dorothy Iannello, District Treasurer

Cindy Ketchum, Deputy Treasurer

DATE: June 26, 2019

TO: Board of Education  
C: Annette Hammond, Sheila Nolan

FROM: Dort Iannello

SUBJECT: Transfer of Available Funds

I am requesting the transfer of available funds from the 2018-2019 school year, an amount not to exceed \$50,000 to the Liability Reserve fund. The purpose of this fund is for future property loss and liability claims.

Thank you.

**Gilbertsville-Mt. Upton Board of Education  
Reorganizational & Regular Meeting  
Tuesday, July 2, 2019**

**Personnel Consent Agenda**

The Board of Education will be asked to accept/approve the following Personnel Consent Agenda as recommended by the Superintendent of Schools:

**.5 Part-time Art Teacher (encl P1)**

To appoint Georgianna (Anne) Burgin as a .5 part-time art teacher, effective date 01 September 2019, beginning at a Step 24 of the current GMUTA contract.

**School Counselor (encl P2)**

To appoint Clara Tanner as a full-time school counselor effective 01 July 2019, beginning at a Step 2 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Clara Tanner

Tenure area: School Counselor

Date of commencement of probationary service: 01 July 2019

Expiration date of appointment: 01 September 2023

Certification Status: School Counselor, Provisional

**Resignation (encl P3)**

To accept the resignation of Kali Ricco as a bus monitor, effective June 25, 2019.

**School Counselor (encl P4)**

To appoint Lisa Ryther as a full-time school counselor effective 01 July 2019, beginning at a Step 5 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Lisa Ryther

Tenure area: School Counselor

Date of commencement of probationary service: 01 July 2019

Expiration date of appointment: 01 September 2023

Certification Status: School Counselor, Provisional

**Resignation (encl P5)**

To accept the resignation of Ashley Mannina as an elementary teacher, effective September 1, 2019.

**Substitutes (encl P6)**

To appoint the following **certified** substitutes for the 2019-20 school year:

Janice Costello, Janice Johnson, Lynne Ohl, & Denise Marshall.

To appoint the following **non-certified** substitutes for the 2019-20 school year:

Shari Bennett, Mariann Birdsall, Mychele Cotton, Janie Hunt, Vicki Kemmerer, Christine Maiurano, Felicia Musson, Stacey Pankiewicz, Elaina Palada, Michael Pope, Andrea Skolnick, & Kari Stockdale.

To appoint Phyllis Inman as substitute nurse, substitute classroom teacher and substitute aide for the 2019-20 school year.

**Gilbertsville-Mt. Upton Board of Education  
Reorganizational & Regular Meeting  
Tuesday, July 2, 2019**

**Coaching Appointments (encl P7)**

To appoint the following coaches for the 2019-20 school year:

**Fall Sports Season:**

Boys Varsity Soccer-Greg Bonczkowski

Boys Varsity Soccer Assistant Coach-Raquel Norton

Boys Modified Soccer-Matt Johnson

Girls Varsity Soccer- Tim Deters

Girls Modified Soccer- Ken Held

**Varsity Cross Country-Open Position**

**Modified Cross Country-Open Position**

**Winter Sports Season:**

Boys Varsity Basketball- Greg Bonczkowski

Boys JV Basketball-Bruce Bonney

Boys JV Basketball Assistant Coach-Art Christensen

Boys Modified Basketball-Matt Johnson

Girls Varsity Basketball-Cari-Ann Christensen

Girls Varsity Basketball Assistant Coach-Sandra Bonczkowski

Girls JV Basketball-Tanya Barnes

Girls Modified Basketball-Kristen Barnes

**Spring Sports Season:**

Varsity Baseball- Greg Bonczkowski

**Modified Baseball-Open Position**

Varsity Softball-Amanda Austin

**Modified Softball-Open Position**

Varsity Track-Greg DuVall

Modified Track-Greg DuVall

**Resignation (encl P8)**

To accept the resignation of Leah Trass as an elementary teacher, effective September 1, 2019.

**Kindergarten Bridging Program Staff (encl P9)**

To appoint the following teachers/staff to the Kindergarten Bridging Program for the 2019-20 school year: Mary Hankey, Amy Hoyt, Lauren Weidman & Lisa Ryther.

**PK Meet and Greet Staff (encl P9)**

To appoint the following teachers/staff to the PK Meet and Greet for the 2019-20 school year: Bobbi Stensland, Amanda Musson, Lauren Weidman & Lisa Ryther.

**Gilbertsville-Mt. Upton Board of Education  
Reorganizational & Regular Meeting  
Tuesday, July 2, 2019**

**Advisors (encl P10)**

<b>Class of 2020 (Seniors)</b>	Kristy Carey
<b>Class of 2021 (Juniors)</b>	Raquel Norton
<b>Class of 2022 (Sophomores)</b>	Katie Woods
<b>Class of 2023 (Freshman)</b>	Teresa Titus
<b>Class of 2024 (8<sup>TH</sup> GRADE)</b>	Shania Speenburgh
<b>Class of 2025 (7<sup>TH</sup> GRADE)</b>	<b>TBD</b>
<b>7-8 STUDENT COUNCIL</b>	Kaitlyn Woods
<b>9-12 STUDENT COUNCIL</b>	Aimee Piedmonte
<b>NATIONAL HONOR SOCIETY</b>	Cierra Stafford
<b>YEARBOOK</b>	Lynne Talbot
<b>MOCK TRIAL</b>	Raquel Norton
<b>SADD</b>	Katie Izzo & Maria Sakoulas
<b>MARCHING BAND, JAZZ BAND, PIT DIRECTOR</b>	William Gilchrest
<b>COLOR GUARD</b>	Anne Monaco
<b>DRAMA CLUB</b>	<b>TBD</b>
<b>MUSICAL DIRECTOR</b>	Nate Sloan
<b>EXTRA CHORAL</b>	Deanna Perkosky
<b>Assistant Director/Choreographer</b>	Anne Monaco
<b>SKI CLUB</b>	<b>TBD</b>
<b>LANGUAGE CLUB</b>	Maria Sakoulas
<b>LEADERSHIP CLUB (FORMER NJHS)</b>	Danielle Rhone
<b>4-6 ELEMENTARY STUDENT COUNCIL</b>	Alicia Cummings

**Gilbertsville-Mt. Upton Board of Education  
Reorganizational & Regular Meeting  
Tuesday, July 2, 2019**

<b>SAFETY PARTOL</b>	Teresa Titus & Jackie Turnbull
<b>ELEMENTARY MUSICAL DIRECTOR (GRADES 4-7)</b>	Anne Monaco
<b>GRADUATION COORDINATOR</b>	Clara Tanner
<b>CFES COORDINATOR</b>	Raquel Norton
<b>WOMEN FOR A CHANGE</b>	Aimee Piedmonte
<b>LITERACY INSTRUCTIONAL LEADER</b>	Lauren Weidman
<b>ATHLETIC DIRECTOR</b>	Greg Bonczkowski
<b>CLAY RAIDERS (Trapshooting Club)</b>	Larisa Waghorn & Jim Butler
<b>ACADEMIC TEAM</b>	Danielle Rhone
<b>AUDITORIUM COORDINATOR</b>	Tyler Lindsley
<b>AFTERNOON RAIDERS</b>	Tyler Lindsley

**Mentors (encl P11)**

To appoint the following mentors for the 2019-20 school year:

Jamie Sherwood for Jacqueline Marsh (Speech Therapist, Semester 1 Only)

Ashley Hughes for Georgianna (Anne) Burgin (Art Teacher)

Bernie Delaney for Shania Speenburgh (Social Studies Teacher)

Aimee Piedmonte for Jennifer McDowall (English Teacher)

Heather Wilcox for Clara Tanner (School Counselor)

Heather Wilcox for Lisa Ryther (School Counselor)

Darin Trass for Elisa Heggenstaller (Elementary Special Education Teacher)

**Elementary Special Education Teacher (encl P12)**

To appoint Elisa Heggenstaller as a full-time elementary special education teacher effective 01 September 2019, beginning at a Step 29 of the current GMUTA contract.

Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Elisa Heggenstaller

Tenure area: Special Education

Date of commencement of probationary service: 01 September 2019

Expiration date of appointment: 01 September 2022

Certification Status: Special Education, Permanent



**Gilbertsville-Mt. Upton Board of Education  
Reorganizational & Regular Meeting  
Tuesday, July 2, 2019**

**Recess/Bus Monitor (encl P13)**

To appoint Tyler Lindsley as a recess monitor and bus monitor, effective start date September 1, 2019.

**Aide/Recess Monitor (encl P14)**

To appoint Sara Jo Barnes as a full-time aide and recess monitor, effective start date September 1, 2019.

**1:1 Aide (encl P15)**

To appoint Amanda Austin as a full-time 1:1 aide, effective start date September 1, 2019.

**1:1 Aide/Recess Monitor (encl P16)**

To appoint Kari Stockdale as a full-time 1:1 aide and recess monitor, effective start date September 1, 2019.





# GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

PK-12 Main Office

June 27, 2019

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Acting PK-12 Principal

**Kristy Carey**  
HS Office  
Administrative Asst.  
Registrar

**Deb Ostrander**  
Front Desk  
Clerk

**Issy Clapp**  
Student Support  
Services Administrative  
Asst.

**Tina Hall**  
Elementary School  
Counselor

**Kathryn Parsons**  
MS/HS  
Counselor

To: Annette Hammond, Superintendent

CC: Board of Education

From: Heather Wilcox

Re: Art Teacher

I am recommending Georgianna (Anne) Burgin to be appointed as a .5 part-time Art Teacher effective September 1, 2019. Anne currently holds New York State teaching certifications in Elementary Education (N-6), and Gifted and Talented and is awaiting certification results on Visual Arts (K-12).

Anne has many years of experience in the art world, and has been employed at Franklin Central School for over twenty years. Her expertise and excellent rapport with students will help generate student interest in our art program. She is excited about the part time position as is currently fits well with her personal schedule.

I am recommending Georgianna Burgin as PK-12 Art Teacher here at GMU. Please let me know if you have further questions.

Sincerely,

Heather Wilcox  
PK-12 Acting Principal

Joe Zaczek  
Transportation Director



# GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

PK-12 Main Office

June 27, 2019

**Annette D. Hammond**  
Superintendent

To: Annette Hammond, Superintendent

CC: Board of Education

**Heather Wilcox**  
Acting PK-12 Principal

From: Heather Wilcox

Re: School Counselor Recommendation

**Kristy Carey**  
HS Office  
Administrative Asst.  
Registrar

I am recommending Clara Tanner to be appointed as the full-time, certified, tenure track School Counselor position in our district with an effective start date of July 1, 2019. She holds her initial certification in School Counseling and is currently working on her permanent certification through SUNY Oneonta.

**Deb Ostrander**  
Front Desk  
Clerk

Clara's expertise lies with the middle and high school students, particularly with experience of the Naviance program which supports students in their college and career search. Additionally, Clara has knowledge and experience with many of our district initiatives including trauma responsive practices and building relationships with students. She has clear expectations and boundaries with students, but yet is compassionate and caring to support and guide students.

**Issy Clapp**  
Student Support  
Services Administrative  
Asst.

As her references mentioned, Clara is very self-driven, takes initiative, is upbeat, and always gets the job done. She is knowledgeable of the School Counseling regulations and graduation requirements. I recommend that Ms. Clara Tanner be appointed as a School Counselor here at GMU.

**Tina Hall**  
Elementary School  
Counselor

Please let me know if you have any questions.

**Kathryn Parsons**  
MS/HS  
Counselor

Sincerely,

Heather Wilcox

PK-12 Acting Principal

**June 19, 2019**

**To: G-MU School District**

**I, Kali S. Ricco, submit this as my letter of resignation, to be effective June 25<sup>th</sup>, 2019. I thank you for the opportunity to have been able to be an employee. I am moving out of state to be with family.**

**Kali S. Ricco**

A handwritten signature in black ink, reading "Kali S. Ricco". The signature is written in a cursive style with a large, stylized 'K' and a long, sweeping underline.



# GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

PK-12 Main Office

June 27, 2019

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Acting PK-12 Principal

**Kristy Carey**  
HS Office  
Administrative Asst.  
Registrar

**Deb Ostrander**  
Front Desk  
Clerk

**Issy Clapp**  
Student Support  
Services Administrative  
Asst.

**Tina Hall**  
Elementary School  
Counselor

**Kathryn Parsons**  
MS/HS  
Counselor

To: Annette Hammond, Superintendent

CC: Board of Education

From: Heather Wilcox

Re: School Counselor Recommendation

I am recommending Lisa Ryther to be appointed as the full-time, certified, tenure track School Counselor position in our district with an effective start date of July 1, 2019. She holds her initial certification in School Counseling and is currently seeking her permanent certification.

Lisa's expertise lies with the elementary students, particularly with experience in mental health counseling and hygiene. In addition to having her own counseling practice focusing in play therapy and sand therapy, Lisa has previously held a School Counseling position in Vermont so she is very familiar with the intricacies of working in a school district. Lisa has knowledge and experience with many of our district initiatives including trauma responsive practices and building relationships with students. She has clear expectations for success of students and will openly advocate for the best interests of students and their needs.

As her references mentioned, Lisa is a team-player and does whatever it takes to get the job done. She is always willing to help and there is never a task that is below her. I recommend that Mrs. Lisa Ryther be appointed as a School Counselor here at GMU.

Please let me know if you have any questions.

Sincerely,

Heather Wilcox

PK-12 Acting Principal

### **Teaching Experience and Conference Presentation Continued**

**Introduction to Sociology, Spring 2016-Fall 2018**  
**State University of New York College at Oneonta**  
Oneonta, New York

\*An overview of the structure and functioning of contemporary society, with an emphasis on major conceptual areas of sociology as a discipline; social organization, culture, socialization, social stratification, social instruction, social control, and populations.

**Social Research Methods, Spring 2016-Spring 2019**  
**State University of New York College at Oneonta**  
Oneonta, New York

\*This course examines the various methods of gathering, analyzing and interpreting data with special attention to what particular styles of research imply in terms of alternative, sociological theories. Specific topics include: research design, sampling, methods of observation and interviewing, questionnaire construction and quantitative as well as qualitative analysis.

**National HEP/CAMP Conference-Presenter, Fall 2014/2015**  
Tampa, Florida

\*Counseling vs. Psychotherapy: Support Students Psycho/Social/Emotional Needs

**The Harvey Delaney Leadership Institute-Presenter, Spring 2011/Spring 2012**  
**State University of New York College at Oneonta**  
Oneonta, New York

\*Leadership Skills

**2010 Best Practices in Teaching and Counseling-Presenter, Fall 2010**  
**State University of New York College at Oneonta**  
Oneonta, New York

\*All Play Therapy: Creative Approaches in Counseling Relationships

### **Teaching Experience and Conference Presentation Continued**

#### **Survey of Social Work Theory and Practice/SOCL220, Fall 2010/Fall 2011/Spring 2013**

**State University of New York College at Oneonta**

Oneonta, New York

\*This course provided an overview of the profession of social work and the methods of social work practice, i.e. casework, group work, community organization, research and administration. In addition, I focused on developing an awareness and sensitivity to the impact of contemporary social problems on individuals, families and communities.

#### **NAMI-Otsego County-Guest Presenter, Summer 2010**

Oneonta, New York

\*Mental Illness and the Criminal Justice System

#### **The Mentally Ill Offender/SOCL294-Instructor, Spring 2010**

**State University of New York College at Oneonta**

Oneonta, New York

\*This course explored how societal beliefs about free will and moral responsibility have shaped laws and policies. Topics included public perception of mental illness, media influence, the criminalization of mental illness, lack of treatment and pre-release planning for offenders, and recidivism rates with this population. Solutions such as community services, police training and preparedness, and the improvement of screening and intake procedures for mentally ill offenders in prisons were discussed.

#### **Oneonta Peer Education Network-Instructor, Fall 2009/2011**

**State University of New York College at Oneonta**

Oneonta, New York

\*Co-facilitated section of course for the OPEN training.

\*Provided instruction on program planning and presentation skills.



## **Professional Experience**

### **The Arc of Delaware County-Program Director, 2017-Present**

Walton, New York

- \*Develop and monitor Hub budgets
- \*Recruit, interview, train and supervise program staff
- \*Conduct weekly supervisory meetings, leadership and staff meetings
- \*Responsible for assessments and supporting individual's dayhab plans
- \*Ensure compliance with all applicable codes/regulations and policies/procedures
- \*Collect data necessary for programmatic and administrative functions
- \*Prepare and assure timely submission of reports
- \*To develop and monitor hub budgets

### **SUNY Oneonta-Office of Equity and Inclusion-Interim Director, 2016**

State University of New York College at Oneonta

Oneonta, New York

- \*Manage SUNY Oneonta's Center for Multicultural Experience
- \*Train and supervise the center's work study students/student managers
- \*Support the campuses Strategic Diversity and Inclusion Plan
- \*Support the needs for the Office of Equity and Inclusion
- \*Manage and assist with the development of events at the CME

### **College Assistance Migrant Program – Counselor, 2009 –2016**

State University of New York College at Oneonta

Oneonta, New York

- \*Provide students with personal, extracurricular and/or cultural guidance
- \*Act as liaison for students with campus clubs and organizations
- \*Facilitate the development of a support system to improve study and social skills for students
- \*Meet with students weekly for individual counseling to address individual needs (substance abuse, domestic violence, depression, etc).
- \* Facilitate weekly group meetings with all CAMP students

### **The O-Town Scene-March 2011—December 2011**

Oneonta, New York

- \*Monthly column-"Trust Me I'm a Counselor", a column addressing a variety of issues in the life of a college student.



## **Professional Experience**

### **Home-School Coordinator and Guidance Counselor, 2006 - 2009**

Rutland South Supervisory Union  
North Clarendon, Vermont

- \*Provided individual and group counseling
- \*Facilitated team meetings (IEP, 504, 157, Coordinated Service Plan)
- \*Educational Support Team Leader
- \*Assisted in crisis management and behavior planning
- \*Connected families with resources and provide in-home support-
- \*Provided classroom based social skills instruction with the use of the Second Step Program

### **School-Based Therapeutic Case Manager, 2003-2006**

Rutland Mental Health Services/Rutland City Public Schools  
Rutland, Vermont

- \*Provided individual and group counseling
- \*Completed treatment plans and developed goals for students/clients
- \*Connected families with resources and provided in-home support
- \*Assisted in crisis management and behavioral planning
- \*Attended team meetings (IEP, 504, 157, Coordinated Service Plan)

### **Behavioral Specialist/Case Manager, 1999-2003**

UHS/Southwest Vermont Supervisory Union  
Bennington, Vermont

- \*Provided individual and group supportive counseling
- \*Supported IEP goals for students
- \*Provided case management for students and their families
- \*Assisted in crisis management
- \*Completed treatment plans and developed goals

## **Academic and Professional Honors**

- \*Roxbury Arts Group Decentralization Grant Winner 2018
- \*NYSARC Recreation Grant recipient 2017
- \*The HEP/CAMP National Conference Presenter 2014/2015
- \*Explorations in Diversity and Academic Excellence grant: SUNY Office of Diversity, Equity and Inclusion 2012

### **Academic and Professional Honors Continued**

\*UUP Individual Development Award: State University of New York College at Oneonta 2010

\*The National Honor Society in Psychology/PSI CHI, The College of St. Joseph  
Rutland VT, May 2006

### **Additional Skills and Training**

\*Access-VR-workplace assessment, April 2018

\*Creative Abundance (outsider arts), March 2018

\*SUNY Diversity Conference, Fall 2016

\*Assistant Advisor-HOLA, 2015

\*Greek Advisor SUNY Oneonta's Lambda Alpha Upsilon Fraternity 2015-2016

\*REI-Racial Equity and Inclusion, Spring 2016

\*Building Peer Mentor Programs, April 2016

\*HESC/FAFSA-NY State Higher Education, November 2015

\*National HEP/CAMP Conference, October 2013, 2014, 2015

\*Racial and Equity Inclusion, August 2015

\*TLTC, June 2015

\*Yik Yak, April 2015

\*Anti Defamation League, October 2014

\*TLTC, Fall/Spring 2014

\*Green Dot (power based personal violence program) October 2013

\*NYSSCA Conference: Preparing Today's Students to be Tomorrow's Leaders, November 2012

\*Functional difficulties among students with continuing symptoms of ADHD, January 2012

\*Attitudes, values and beliefs: foundations of tobacco recovery, July 2011

\*Assessment, diagnosis and the co-monitor/the tobacco recovery exchange, July 2011

\*Treating the whole patient/the tobacco recovery exchange, July 2011

\*Green Dot-Bystander-Power based personal violence training, May 2011

\*Using Cognitive and Structured Techniques in Sandtray Therapy, Conference, June 2010

\*Oneonta Peer Educator Committee member/instructor-SUNY Oneonta

\*Alcohol and Other Drugs Committee member-SUNY Oneonta

\*Valuing the Differences Among Us, diversity training, SUNY Oneonta, January 2010

\*Transgender: What every student affairs professional should know, Webinar, September 2009

\*LGBT Friendly Campus Climate Index, Webinar, July 2009

\*Child Abuse and Maltreatment/Neglect: Identification and Reporting NYS Mandatory Training,  
ACCESS Continuing Education, Inc., February 2009

\*Safe Schools: Preventing School Violence NYS Mandatory Training, ACCESS Continuing  
Education, Inc., February 2009

\*Resolving Chronic Misbehavior at School and Home, Albany NY, February 2009

\*Children's Yoga Teacher, Finding Inner Peace Yoga School, Quincy Massachusetts, Fall 2008

June 21, 2019

Annette Hammond

Superintendent

GMU Central School District

Dear Mrs. Hammond:

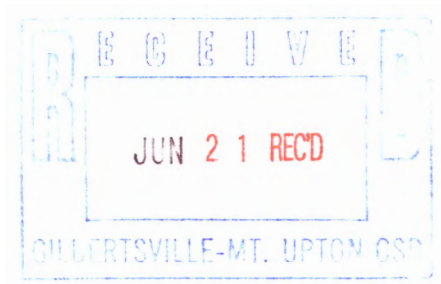
Please accept this letter as my notification of resignation from my position of elementary teacher, effective September 1, 2019. It is my understanding that I will receive all health care benefits through this time.

I appreciate my time at Gilbertsville-Mount Upton Central School and wish the district the best in the future.

Sincerely,



Ashley Mannina



**Gilbertsville-Mount Upton Central School** | **2019**  
Office of the Substitute Coordinator

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June 25, 2019

To: GMU Members of the Board of Education  
From: Issy Clapp, Administrative Assistant  
RE: Substitute Intent - Approval for the 2019 School Year

The following people have signed and returned the Reasonable Assurance Form sent them, with the intent to continue Substituting for the Gilbertsville-Mount Upton School District during the 2019-2020 School Year.

<u>Person:</u>	<u>Substituting in the Capacity of:</u>
Janice Costello	Certified Classroom Teacher
Janice Johnson	Certified Classroom Teacher
Lynne Ohl	Certified Classroom Teacher
Denise Marshall	Certified Classroom Teacher
Phyllis Inman	RN (Nurse) or Classroom Teacher/Aide

Shari Bennett	Classroom Teacher/Aide
Mariann Birdsall	Classroom Teacher/Aide
Mychele Cotton	Classroom Teacher/Aide
Janie Hunt	Classroom Teacher/Aide
Vicki Kemmerer	Classroom Aide
Christine Maiurano	Classroom Teacher/Aide
Felicia Musson	Classroom Teacher/Aide
Stacey Pankiewicz	Classroom Teacher/Aide
Elaina Palada	Classroom Teacher/Aide
Michael Pope	Classroom Teacher/Aide
Andrea Skolnick	Classroom Teacher/Aide
Kari Stockdale	Classroom Teacher/Aide



# Gilbertsville-Mount Upton Central School

693 State Highway 51 Gilbertsville, New York 13776-1104

Phone: (607) 783-2207, Ext. 124

Fax (607) 783-2254

gbonczkowski@gmucsd.org

**Greg Bonczkowski**

Athletic Director

**TO:** Gilbertsville – Mt. Upton Central School Board of Education  
Annette Hammond, Superintendent

**FROM:** Greg Bonczkowski, Athletic Director: 

**DATE:** June 26, 2019

**SUBJECT:** 2019-2020 COACHING RECOMMENDATIONS

As the Athletic Director at Gilbertsville – Mt. Upton Central School, I would like to recommend the following coaches for the 2019 – 2020 School Year:

**Fall Sports Season:**

Boy's Varsity Soccer – Greg Bonczkowski  
Boy's Varsity Soccer Assistant – Raquel Norton  
Boy's Modified Soccer – Matt Johnson

Girl's Varsity Soccer – Tim Diters  
Girl's Modified Soccer – Ken Held

Varsity Cross Country – % *Open Position*  
Modified Cross Country – % *Open Position*

% - *We have a potential candidate for this position.  
I am waiting to hear back from them to confirm.*

**Winter Sports Season:**

Boy's Varsity Basketball – Greg Bonczkowski  
Boy's JV Basketball – Bruce Bonney  
Boy's JV Basketball Assistant – Art Christensen  
Boy's Modified Basketball – Matt Johnson  
  
Girl's Varsity Basketball – Cari-Ann Christensen  
Girl's Varsity Basketball Assistant – Sandra Bonczkowski  
Girl's JV Basketball – Tanya Barnes  
Girl's Modified Basketball – Kristen Barnes

**Spring Sports Season:**

Varsity Baseball – Greg Bonczkowski  
Modified Baseball – ^ *Open Position*

Varsity Softball – Amanda Austin  
Modified Softball – ^ *Open Position*

Varsity Track – Greg DuVall  
Modified Track – Greg DuVall

^ *Waiting for sign-ups to fill these positions.  
We haven't had a team the past two years.*

\* Pending the following requirements:

- First Aid Certification
- CPR/AED Certification
- Concussion Certification
- DASA Certification
- Fingerprint Clearance

If you have any questions or concerns  
please feel free to contact me.

Thank you for your attention to this matter.

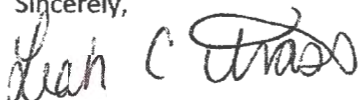


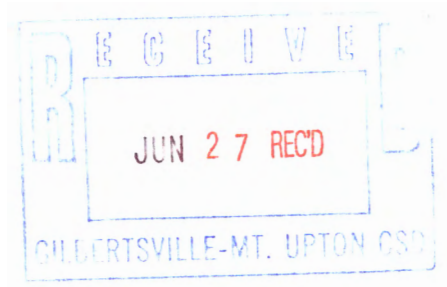
June 27, 2019

Dear Mrs. Annette Hammond and the Gilbertsville-Mt Upton School Board,

This letter is to inform you of my resignation from my position as an elementary classroom teacher effective September 1, 2019. During my years at GMU I have grown as a teaching professional and gained many experiences and memories that have shaped me as an educator. I want to thank each of you as well as the entire school community for these opportunities.

Sincerely,

  
Leah C. Trass





# GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

PK-12 Main Office

June 27, 2019

**Annette D. Hammond**  
Superintendent

To: Annette Hammond, Superintendent

CC: Board of Education

From: Heather Wilcox

Re: Bridging and Meet & Greet Staff

**Heather Wilcox**  
Acting PK-12 Principal

**Kristy Carey**  
HS Office  
Administrative Asst.  
Registrar

**Deb Ostrander**  
Front Desk  
Clerk

**Issy Clapp**  
Student Support  
Services Administrative  
Asst.

**Tina Hall**  
Elementary School  
Counselor

**Kathryn Parsons**  
MS/HS  
Counselor

<b>Kindergarten Bridging Staff</b> August 12 & 13, 2019	<b>Pre-K Meet &amp; Greet</b> August 13 2019
Mary Hankey	Bobbi Stensland
<b>TBD</b> – Kindergarten Teacher	Amanda Musson
Amy Hoyt	Lauren Weidman
Lauren Weidman	Lisa Ryther
Lisa Ryther	

Sincerely,

Heather Wilcox

PK-12 Acting Principal





# GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

PK-12 Main Office

June 27, 2019

To: Annette Hammond, Superintendent

CC: Board of Education

From: Heather Wilcox

Re: Annual Positions Recommendations

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Acting PK-12 Principal

**Kristy Carey**  
HS Office  
Administrative Asst.  
Registrar

**Deb Ostrander**  
Front Desk  
Clerk

**Issy Clapp**  
Student Support  
Services Administrative  
Asst.

**Tina Hall**  
Elementary School  
Counselor

**Kathryn Parsons**  
MS/HS  
Counselor

Please accept the following recommendations for the annual positions.

Sincerely,

Heather Wilcox

PK-12 Acting Principal

<b>POSITION</b>	<b>NAME</b>
<b>Class of 2020 (Seniors)</b>	Kristy Carey
<b>Class of 2021 (Juniors)</b>	Raquel Norton
<b>Class of 2022 (Sophomores)</b>	Katie Woods
<b>Class of 2023 (Freshman)</b>	Teresa Titus
<b>Class of 2024 (8<sup>th</sup> Grade)</b>	Shania Speenburgh
<b>Class of 2025 (7<sup>th</sup> Grade)</b>	<b>TBD</b>
<b>7-8 STUDENT COUNCIL</b>	Kaitlyn Woods
<b>9-12 STUDENT COUNCIL</b>	Aimee Piedmonte
<b>NATIONAL HONOR SOCIETY</b>	Cierra Stafford
<b>YEARBOOK</b>	Lynne Talbot
<b>MOCK TRIAL</b>	Raquel Norton
<b>SADD</b>	Katie Izzo & Maria Sakoulas
<b>MARCHING BAND, JAZZ BAND, PIT DIRECTOR</b>	Will Gilchrest
<b>COLOR GUARD</b>	Anne Monaco
<b>DRAMA CLUB</b>	<b>TBD</b>
<b>MUSICAL DIRECTOR</b>	Nate Sloan
<b>JUNIOR MUSICAL DIRECTOR</b>	Anne Monaco
<b>EXTRA CHORAL</b>	Deanna Perkosky
<b>Assistant Director/Choreographer</b>	Anne Monaco
<b>SKI CLUB</b>	<b>TBD</b>
<b>LANGUAGE CLUB</b>	Maria Sakoulas
<b>LEADERSHIP CLUB (FORMER NJHS)</b>	Danielle Rhone
<b>ELEMENTARY STUDENT COUNCIL</b>	Alicia Cummings

<b>(Grades 4-6)</b>	
<b>SAFETY PARTOL</b>	Teresa Titus & Jackie Turnbull
<b>ELEMENTARY MUSICAL DIRECTOR (Grades 4-7)</b>	Anne Monaco
<b>GRADUATION COORDINATOR</b>	Clara Tanner
<b>CFES COORDINATOR</b>	Raquel Norton
<b>WOMEN FOR A CHANGE</b>	Aimee Piedmonte
<b>LITERACY INSTRUCTIONAL LEADER</b>	Lauren Weidman
<b>ATHLETIC DIRECTOR</b>	Greg Bonczkowski
<b>CLAY RAIDERS (Trapshooting Club)</b>	Larisa Waghorn & Jim Butler
<b>ACADEMIC TEAM</b>	Danielle Rhone
<b>AUDITORIUM COORDINATOR</b>	Tyler Lindsley
<b>AFTERNOON RAIDERS</b>	Tyler Lindsley



# GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

PK-12 Main Office

June 27, 2019

**Annette D. Hammond**

Superintendent

**Heather Wilcox**

Acting PK-12 Principal

**Kristy Carey**

HS Office

Administrative Asst.

Registrar

**Deb Ostrander**

Front Desk

Clerk

**Issy Clapp**

Student Support

Services Administrative  
Asst.

**Tina Hall**

Elementary School

Counselor

**Kathryn Parsons**

MS/HS

Counselor

To: Annette Hammond, Superintendent

CC: Board of Education

From: Heather Wilcox

Re: Mentor Recommendations

Please consider accepting the following recommendations as mentors for our new hires.

New Hires	Mentors
Jacqueline Marsh (Semester 1 only)	Jaime Sherwood
Georgianna (Anne) Burgin	Ashley Hughes
Shania Speenburgh	Bernie Delaney
Jennifer McDowall	Aimee Piedmonte
Clara Tanner	Heather Wilcox
Lisa Ryther	Heather Wilcox
Elisa Heggentstaller	Darin Trass

Sincerely,

Heather Wilcox

PK-12 Acting Principal





## GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

693 State Highway 51 • Gilbertsville, New York 13775-1104

Phone: (607) 783-2207 • Fax: (607) 783-2254

Kimberly A.P. Degear, Director of Special Education

Issy Clapp, Student Services Administrative Assistant

June 27, 2019

Gilbertsville-Mt. Upton Board of Education,

I would like to recommend Elisa Heggenstaller for the position of Elementary Special Education teacher. Ms. Heggenstaller comes to us with more than 30 years of teaching experience in a variety of settings including all public school levels.

Ms. Heggenstaller was recommended to us by several staff members and is highly regarded by Dawn Hover, Director of Special Education in the Oxford School District. She has been recruited by our district in the past without success, but we are happy to have made an offer that she has accepted for the 2019-2020 school year.

If you have any questions, please contact me at any time.

Sincerely,

Kimberly A.P. Degear

6/27/19



**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Acting PK-12 Principal

**Kristy Carey**  
HS Office  
Administrative Asst.  
Registrar

**Deb Ostrander**  
Front Desk  
Clerk

**Issy Clapp**  
Student Support  
Services Administrative  
Asst.

**Tina Hall**  
Elementary School  
Counselor

**Kathryn Parsons**  
MS/HS  
Counselor

## GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

PK-12 Main Office

June 27, 2019

To: Annette Hammond, Superintendent

CC: Board of Education

From: Heather Wilcox

Re: Recess Monitor & Bus Monitor

I am recommending Tyler Lindsley to be appointed as a recess monitor and bus monitor for our district with an effective start date of September 1, 2019. He is an alumni and is very familiar with our school community, students and families. Tyler has taught dance to students for the past few years so he is actively interested about students being physically active and healthy.

I am highly recommending Tyler Lindsley be considered for the recess monitor and bus monitor here at GMU. Please let me know if you have any questions.

Sincerely,

Heather Wilcox  
PK-12 Acting Principal

Joe Zaczek  
Transportation Director



# GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

PK-12 Main Office

June 27, 2019

**Annette D. Hammond**  
Superintendent

To: Annette Hammond, Superintendent

CC: Board of Education

From: Heather Wilcox

Re: Aide/Recess Monitor

**Heather Wilcox**  
Acting PK-12 Principal

**Kristy Carey**  
HS Office  
Administrative Asst.  
Registrar

I am recommending Sara Jo Barnes to be appointed as a full-time aide and recess monitor in our district with an effective start date of September 1, 2019. She substituted as a shared aid during this past year and she built a good rapport with the students. She knows many of our students and teachers already and will be a great addition to our GMU family.

**Deb Ostrander**  
Front Desk  
Clerk

I am highly recommending Mrs. Sara Jo Barnes be considered for the aide position and recess monitor here at GMU. Please let me know if you have any questions.

**Issy Clapp**  
Student Support  
Services Administrative  
Asst.

Sincerely,

Heather Wilcox

PK-12 Acting Principal

**Tina Hall**  
Elementary School  
Counselor

**Kathryn Parsons**  
MS/HS  
Counselor





# GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

PK-12 Main Office

June 27, 2019

**Annette D. Hammond**  
Superintendent

To: Annette Hammond, Superintendent

CC: Board of Education

**Heather Wilcox**  
Acting PK-12 Principal

From: Heather Wilcox

Re: 1:1 Aide recommendation

**Kristy Carey**  
HS Office  
Administrative Asst.  
Registrar

I am recommending Amanda Austin to be appointed as a full-time 1:1 aide in our district with an effective start date of September 1, 2019. She was previously employed as a recess monitor and coach for the district and is seeking full time employment. Amanda has always been willing to help when called up, has substituted this past year and established a good rapport with the students and teachers. Additionally, she is the Coordinator of the GMU youth sports organization and has a positive rapport with families.

**Deb Ostrander**  
Front Desk  
Clerk

I am highly recommending Ms. Amanda Austin be considered for the aide position here at GMU. Please let me know if you have any questions.

**Issy Clapp**  
Student Support  
Services Administrative  
Asst.

Sincerely,

**Tina Hall**  
Elementary School  
Counselor

Heather Wilcox

**Kathryn Parsons**  
MS/HS  
Counselor

PK-12 Acting Principal

## Nolan, Sheila

---

**From:** Hammond, Annette  
**Sent:** Tuesday, June 11, 2019 2:39 PM  
**To:** Nolan, Sheila  
**Subject:** FW: Vacancy 1-1 aide

Annette D. Hammond  
Superintendent



*"It's the Quality of the journey that counts"*

693 State Highway 51  
Gilbertsville, NY 13776  
(P) 607-783-2207 (F) 607-783-2254

**From:** Austin, Amanda  
**Sent:** Tuesday, June 11, 2019 1:30 PM  
**To:** Hammond, Annette  
**Cc:** Wilcox, Heather  
**Subject:** Vacancy 1-1 aide

Annette,

I would like to express my interest for the position of 1-1 aide. I am interested in filling this position if at all possible. I will bring in a written statement, if needed, when I come in tomorrow.

Thank you,

Amanda Austin

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JUN 11 2019

N 11 RECD



**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Acting PK-12 Principal

**Kristy Carey**  
HS Office  
Administrative Asst.  
Registrar

**Deb Ostrander**  
Front Desk  
Clerk

**Issy Clapp**  
Student Support  
Services Administrative  
Asst.

**Tina Hall**  
Elementary School  
Counselor

**Kathryn Parsons**  
MS/HS  
Counselor

# GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

PK-12 Main Office

June 27, 2019

To: Annette Hammond, Superintendent

CC: Board of Education

From: Heather Wilcox

Re: Aide/Recess Monitor

I am recommending Kari Stockdale to be appointed as a full-time 1:1 aide and recess monitor in our district with an effective start date of September 1, 2019. She was previously employed as a classroom aide in our district until she moved away from the area. Upon return, Kari has substituted this past year and reestablished her rapport with the students. Kari is very knowledgeable of our students and teachers it will great to have her back in our GMU family.

I am highly recommending Mrs. Kari Stockdale be considered for the aide position and recess monitor here at GMU. Please let me know if you have any questions.

Sincerely,

Heather Wilcox

PK-12 Acting Principal

**Gilbertsville-Mt. Upton Board of Education  
Reorganizational & Regular Meeting  
Tuesday, July 2, 2019**

**New Items Consent Agenda**

The Board of Education will be asked to accept/approve the following New Items Consent Agenda as recommended by the Superintendent of Schools:

**Contract for Consulting Services (encl N1)**

To approve the Contract for Consulting Services with Gilbertsville-Mt. Upton CSD and Tanya Schnabl for the 2019-20 school year.

**Transportation Request (encl N2)**

To approve the request from the Mayor of Gilbertsville, Mark Muller, for bus transportation to transport interested community members into the village for a tour of the water project on July 18, 2019.

**Non-Resident Students (encl N3)**

To approve the following non-resident students for the 2019-20 school year:  
Brackon Banks- grade 9, Kyle Meyers- grade 11, Nicole Meyers- grade 10, Skyler Norton- grade 11, Peyton Norton- grade 5, Megan Perrine- grade 9, Lillian Perrine- grade 6, Wilbur Barnes- grade K, Nicholson Degear- grade 1, Rene Posner- grade 9, Tristan Fairbairn- grade 4, Tenley Fairbairn- grade 1, Connor Eberly- grade 9, & Maya Eberly- grade 6.

**CONTRACT FOR CONSULTING SERVICES**  
**Write-On Consultants, LLC**

This agreement is made this day by and between the Gilbertsville-Mt. Upton Central School District, located at 693 State Highway 51, Gilbertsville, NY 13776, hereinafter referred to as VENDEE and Write-On Consultants, LLC, Tanya Schnabl, member, 507 County Road 14, Earlville, NY 13332, hereinafter referred to as VENDOR.

Now, therefore, the VENDEE hereby agrees to pay VENDOR the sum of **\$800.00** per day for Curriculum and Staff Development Services focused on increasing student achievement in the area of literacy. The VENDEE and VENDOR agree to up to **40 days of service**, which shall be rendered by the VENDOR from September 1, 2019 through August 31, 2020. These dates are to be agreed upon by both parties.

The VENDOR hereby agrees with the VENDEE as follows:

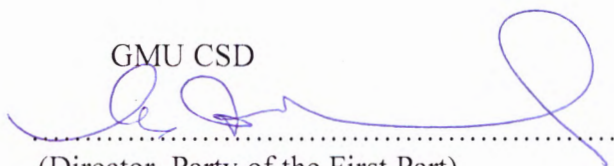
1. The VENDOR shall furnish all planning, handouts, reference materials and visual aides necessary for this work. VENDEE will provide copying, materials, and equipment necessary.
2. The VENDOR will provide curriculum mapping support, literacy coaching services, staff development support, administrative guidance, curricular decision making, when needed, data-driven instruction guidance and support, and any other services to increase student achievement that are agreed upon by BOTH the VENDOR and the VENDEE.
3. All travel and personal expenses for the VENDOR are included in this fee.
4. The VENDOR will provide invoices as needed for the work completed.

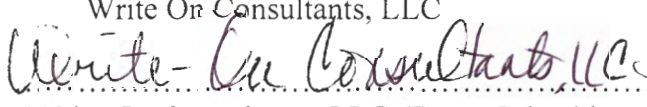
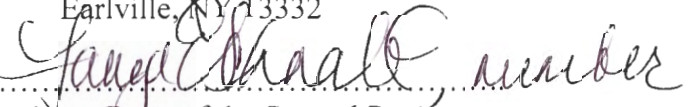
**Make checks payable to: Write-On Consultants, LLC.** EIN number: 26-1867377

A 1099-MISC will be issued for payments made in accordance with the IRS guideline.

It is mutually agreed that this agreement shall become binding.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year written below.

<p>GMU CSD</p>  <p>.....</p> <p>(Director, Party of the First Part)</p>	<p>693 State Highway 51 Gilbertsville, New York 13776</p> <p>3-29-19</p> <p>.....</p> <p>(Date)</p>
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<p>Write On Consultants, LLC</p>  <p>.....</p> <p>(Write-On Consultants, LLC, Tanya Schnabl, member – Party of the Second Part)</p> <p>(Date)</p>	<p>507 County Road 14 Earlville, NY 13332</p>  <p>.....</p> <p>(Date)</p>
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## Nolan, Sheila

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**From:** Hammond, Annette  
**Sent:** Wednesday, June 19, 2019 2:10 PM  
**To:** Mark Muller  
**Cc:** Nolan, Sheila  
**Subject:** RE: Hi Annette

Hi Mark,  
I have gotten guidance that as long as the Board approves this, we can certainly do this. Our meeting is on July 2<sup>nd</sup>, and Sheila will be in touch after that to work out the details. Glad to help!  
Annette

Annette D. Hammond  
Superintendent



*"It's the Quality of the journey that counts"*

693 State Highway 51  
Gilbertsville, NY 13776  
(P) 607-783-2207 (F) 607-783-2254

**From:** Mark Muller [mailto:mmuller20@gmail.com]  
**Sent:** Saturday, June 15, 2019 1:40 PM  
**To:** Hammond, Annette  
**Subject:** Re: Hi Annette

Thank you so much Annette, I appreciate you looking into it.  
Have a great weekend.

Mark

On Sat, Jun 15, 2019 at 12:17 PM Hammond, Annette <[ahammond@gmucsd.org](mailto:ahammond@gmucsd.org)> wrote:

Hi Mark, I think we can do that. I will get back to you on Monday. Take care!  
Annette

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**From:** Mark Muller <[mmuller20@gmail.com](mailto:mmuller20@gmail.com)>  
**Sent:** Thursday, June 13, 2019 10:43 AM  
**To:** Hammond, Annette  
**Subject:** Hi Annette

Hi Annette,

I hope all is well. As the Mayor, I have a request. The village office would like to do a tour of the water project approximately 1 hour just in the village. Just to take a handful of people who might be interested in seeing what is happening and where.

I have arranged for the Engineer to lead the tour, my request: is it possible for the school to provide a small school bus for approx 1.5 hours on July 18th at a time that would be convenient for the school?

Thank you in advance

Mark





# GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

Office of the Superintendent

**Annette D. Hammond**  
Superintendent

**Sheila Nolan**  
District Clerk  
Administrative Assistant  
to the Superintendent

**Heather Wilcox**  
Acting PK-12 Principal

**Dorothy Iannello**  
District Treasurer

**Joe Zaczek**  
Transportation Supervisor

**Alan Digsby**  
Buildings and Grounds  
Supervisor

**Susan Sebeck**  
Food Service Manager

**Eric Voorhees**  
Technology Director  
CIO

To: GMU Board of Education  
Annette Hammond, Superintendent

From: Sheila Nolan *Sheila Nolan*

Date: July 2, 2019

Re: Non-Resident Students for 2019-2020

The following non-resident students need to be approved for the 2019-2020 school year:

Brackon Banks	Grade: 9	
Kyle Meyers	Grade: 11	
Nicole Meyers	Grade: 10	
Skyler Norton	Grade: 11	
Peyton Norton	Grade: 5	
Megan Perrine	Grade: 9	(Tuition Charged)
Lillian Perrine	Grade: 6	(Tuition Charged)
Wilbur Barnes	Grade: K	
Nicholson Degear	Grade: 1	
Rene Posner	Grade: 9	
Tristan Fairbairn	Grade: 4	
Tenley Fairbairn	Grade: 1	
Connor Eberly	Grade: 9	
Maya Eberly	Grade: 6	