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Gilbertsville-Mount Upton Central School Board of Education

Reorganizational & Regular Meeting

07 July 2020

Board Room D131/Zoom

Members present at the start of the meeting were Jeremy Pain, Larry Smith, Cole Covington and Brian Underwood.

Members absent were Jed Barnes, Hillary Giuda-Philpott and Sean Barrows.

Others present were Superintendent Annette Hammond, District Treasurer Dorothy Iannello, Principal Heather Wilcox and District Clerk Jarrin Hayen.

The meeting was called to order at 7:30 A.M. by Acting District Clerk, Jarrin Hayen. ORDER

The Acting District Clerk called for nominations for Board President for the 2020-2021 school year. Jeremy Pain was nominated by Larry Smith for President. There were no other nominations. ELECTION, PRESIDENT

On a motion by Underwood, seconded by Smith and passed unanimously, the Acting District Clerk was requested to cast one ballot for the unanimous election of Jeremy Pain as President for the 2020-2021 school year.

Jeremy Pain was unanimously elected President

The Acting District Clerk called for nominations for Board Vice-President for the 2020-2021 school year. Larry Smith was nominated by Jeremy Pain for Vice-President. There were no other nominations. ELECTION, VICE-PRESIDENT

On a motion by Pain, seconded by Underwood and passed unanimously, the Acting District Clerk was requested to cast one ballot for the unanimous election of Larry Smith as Vice-President for the 2020-2021 school year.

Larry Smith was unanimously elected Vice-President.

The Oath of Office was administered to President Pain and Vice-President Smith by the Acting District Clerk. OATHS ADMINISTERED

President Pain assumed the chair.

As recommended by the Superintendent, the following appointments and designations for the 2020-2021 school APPOINTMENTS AND DESIGNATIONS

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year were unanimously approved on a motion by Covington, seconded by Underwood and passed unanimously.

Superintendent	Annette D. Hammond
District Clerk	Jarrin Hayen
District Treasurer	Dorothy Iannello
Deputy Treasurer	Cindy Ketchum
Purchasing Agent	Superintendent
Alternate Purchasing Agent	Dorothy Iannello
Asst. Purchasing Agent	Principal
K-12 Petty Cash Fund \$100	District Treasurer
School Meals Petty Cash Fund \$50	Susan Sebeck
School Attorney	Hogan, Sarzynski, Lynch, Dewind & Gregory, LLP
Compliance Officer for Title IX/I Sexual Harassment Complaint Officer	Heather Wilcox Superintendent
Homeless Liaison	Annette D. Hammond
Pesticide Application Coordinator	Alan Digsby
Funds Depository	Community Bank, JP Morgan-Chase
HIPAA Privacy Officer	Dorothy Iannello
School Tax Collector	Dorothy Iannello
Authorized Credit Card	Visa/Community Bank
Attendance Clerk	Front Desk Position
Independent Auditor	D'Arcangelo & Co.
Internal Claims Auditor	Tom Connell
Payroll Certification	Superintendent
DASA Coordinator	Clara Tanner, Lisa Ruland
BOE Regular Meeting Nights Newspapers	See attached (Norwich) Evening Sun & (Oneonta) Daily Star
Legislative Liaison	BOE Vice President
Bonding \$1,000,000	District Treasurer, Deputy Treasurer
Student Accounts Central Treasurer	Cindy Ketchum
Mileage Rate	Current IRS standard rate (.575)
Budget Transfers up to \$10,000	Superintendent
Student Suspensions	Heather Wilcox
Tutoring Stipend	\$25.54 per hour
Teaching Substitutes	Certified- \$95/day Uncertified-\$90/day* Retired from GMU- \$115/day*

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*Fully Certified Long Term Teacher: \$150/day
*Non-Certified Long Term Teacher: \$125/day
Substitute Support Staff Minimum Wage
*Substitute Secretary, Long-Term (Over 10 days)
\$12.500/hour*
Substitute Health Aide with Certification \$90.00/day
Substitute Registered Nurse \$17.00/hour
Substitute Bus Driver \$25.00/run
Substitute Cleaner Rate \$11.80/hour thru 12/31/20
\$12.50/hour effective 1/1/21
Summer Instructional Pay \$76.60/half day
Election Officials' Stipend \$100.00/day
Records Management Officer Jarrin Hayen
Hearing Officer BOE President
Audit Committee Board Members
Financial Advisor Fiscal Advisors and Marketing, Inc.
Bond Council Orrick, Herrington & Sutcliffe, LLP
Title IX/Section 504 Heather Wilcox
Compliance Officer
Human Rights Officer Superintendent
Internal Claims Auditor \$15.75/hour
MOH Workers' Compensation Annette D. Hammond,
Board Representatives Dorothy Iannello

Designation of DCMO BOCES to act as the Advisory Council for GMU Career and Technical Education 2020-2021.

Approve Federal and State Programs: Title I, Title II A, Title IV, IDEA Part B, Section 611, Section 619, REAP, National School Lunch, National School Breakfast and Surplus Food

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Board President and/or Deputy Treasurer to sign checks in the absence of the District Treasurer.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Superintendent of Schools to enter into contracts for services on behalf of the Gilbertsville-Mt. Upton Central School District.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does and

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hereby agrees that the district shall provide legal counsel and indemnify to its members, officers, the superintendent of schools, and school building and district administrators against all uninsured financial loss arising out of any proceedings, claim, demand suit, judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while said member, officer, superintendent, building administrator or district administrator is acting within the scope of his/her employment or at the direction of the Board of Education and in addition that this clause is continued in the employment contracts of the superintendent, school building and school district administrators.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board of Education of Gilbertsville-Mt. Upton Central School District hereby adopts, in full, the coverage provided by Section 18 of the New York Public Officers Law. This coverage shall not supplant any existing protection and/or coverage provided by any other section of law, but shall add to and supplement such existing coverage.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board hereby re-adopt Code of Ethics, Code of Conduct, and all existing Policies.

RESOLVED: Upon the recommendation of the Superintendent of Schools, the Board does hereby agree to retain NBT Insurance Agency LLC., (NBT) to broker the business and other insurance needs. The District, with the guidance of NBT, will periodically obtain insurance coverage carrier quotes to assure competitive pricing.

Annual appointments and designation of the reorganizational meeting were concluded at this point and business of the Regular Meeting was taken up.

The Superintendent and Principal provided the following Positive Highlights:

- Graduation was held outside and was a very personal, intimate and well received ceremony. We are very grateful to have had it in person.
- A letter went out to the community about school for next year. It was overwhelmingly appreciative to receive some type of information.
- We are now open to groups of 50. Prom will be on July 25th at a location to be determined.

POSITIVE HIGHLIGHTS

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-The retirement parade was well received. It honored Bernie Delaney and Carol Angelone. The teachers has a great time and the retirees were very thankful.

No topics were raised from the floor.

PUBLIC COMMENT

District Clerk, Jarrin Hayen informed the board of the Carl D. Perkins IV Grant through DCMO BOCES.

INFORMATION FOR MEMBERS

District Clerk, Jarrin Hayen informed the board about an upcoming School Boards Institute Governance and Finance training workshop through CASSC.

Superintendent Hammond informed the board of an anticipated English position opening. She also informed them that Greg Duvall, PE teacher, resigned to take a position at Sherburne-Earlville, his home district. Both will be missed.

The board discussed the time of the August board meeting. The board was in consent for 7:30 a.m.

BOARD DISCUSSION

Minutes from the 17 June 2020 meeting were unanimously approved on a motion by Covington, seconded by Underwood. For the motion four, opposed none. Motion carried.

MINUTES

The proposed 7 July 2020 Regular Consent Agenda was unanimously adopted as amended on a motion by Smith, seconded by Covington. For the motion four, opposed none. Motion carried.

AGENDA

Board Member Underwood made the motion, seconded by Board Member Smith, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 7 July 2020 CSE/CPSE Consent Agenda. The meeting dates include June 24, 2020. For the motion four, opposed none. Motion carried.

CSE/CPSE CONSENT AGENDA

Board Member Smith made the motion, seconded by Board Member Covington, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 7 July 2020, Financial Consent Agenda. For the motion four, opposed none. Motion carried.

FINANCIAL CONSENT AGENDA

Financial Reports

To accept the financial reports for June 2020.

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Milk Bid

To accept the bid of the following company to supply milk products for the 2020-2021 school year: Bimbo Bakeries USA.

Board Member Underwood made the motion, seconded by Board Member Covington, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 7 July 2020, Personnel Consent Agenda as amended. For the motion four, opposed none. Motion carried.

PERSONNEL CONSENT
AGENDA

Resignation

To accept the resignation of Gregory DuVall as Elementary Physical Education teacher, effective end of day, August 31, 2020.

Retirement

To accept the resignation of Joseph Zaczek as Director of Transportation, effective January 4, 2021.

Secondary Math Teacher Tenure Appointment

RESOLVED, that the Board of Education of the Gilbertsville-Mount Upton CSD, pursuant to Education Law and Part 30.3 of the Rules of the Board of Regents and Upton the recommendation of the Superintendent of Schools, hereby appoints Katherine Izzo tenure to the position of Mathematics Teacher tenure area. The board hereby makes this appointment effective 01 September 2020.

Reading/Literacy Teacher Tenure Appointment

RESOLVED, that the Board of Education of the Gilbertsville-Mount Upton CSD, pursuant to the Education Law and Part 30.3 of the Rules of the Board of Regents and Upton the recommendation of the Superintendent of Schools, hereby appoints Lauren Weidman tenure to the position of Reading/Literacy Teacher tenure area. The board hereby makes this appointment effective 01 September 2020.

Leave of Absence

To approve a one year leave of absence for the 2020-2021 school year as 7-12 Mathematics teacher for Cierra Stafford.

7-12 Special Education Teacher

To appoint Cierra Stafford as a 7-12 Special Education teacher for the 2020-2021 school year, effective September 1, 2020.

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Substitutes

To appoint the following **certified** substitutes for the 2020-2021 school year:

Janice Johnson, Barbara Lilley, Scot Lueck, Denise Marshall and Lynne Ohl.

To appoint the following **non-certified** substitutes for the 2020-2021 school year:

Mychele Cotton, Carrie D'Amato, Meredith Hammond, Janie Hunt, Vicky Kemmerer, Tyler Lindsley, Felicia Musson, Stacey Pankiewicz, Elaina Palada, Michael Pope and Andrea Skolnick.

To appoint Phyllis Inman as substitute nurse (RN), substitute classroom teacher and substitute aide for the 2020-2021 school year.

Annual Positions/Advisors

Class of 2021 (Seniors)	Raquel Norton
Class of 2022 (Juniors)	Katie Woods
Class of 2023 (Sophomores)	Teresa Titus
Class of 2024 (Freshman)	Shania Speenburgh
Class of 2025 (8TH GRADE)	Lisa Ruland
Class of 2026 (7TH GRADE)	Clara Tanner
7-8 STUDENT COUNCIL	Kaitlyn Woods
9-12 STUDENT COUNCIL	TBD
NATIONAL HONOR SOCIETY	Cierra Stafford
YEARBOOK	Mark Seigers
MOCK TRIAL	Raquel Norton
SADD	Katie Izzo & Maria Sakoulas
MARCHING BAND, JAZZ BAND, PIT DIRECTOR	William Gilcrest
COLOR GUARD	Anne Monaco

DRAMA CLUB	Jennifer McDowall
MUSICAL DIRECTOR	Winnie Sortman
JUNIOR MUSICAL DIRECTOR (Grades 4-7)	Anne Monaco
EXTRA CHORAL	Deanna Perkosky
Assistant Director/Choreographer	Anne Monaco
SKI CLUB	Maria Sakoulas
LANGUAGE CLUB	Maria Sakoulas
LEADERSHIP CLUB (FORMER NJHS)	Danielle Rhone
ELEMENTARY STUDENT COUNCIL (Grades 4-6)	Alicia Cummings
SAFETY PARTOL	Shawna DiGiorgi
LITERACY INSTRUCTIONAL LEADER	Lauren Weidman
ATHLETIC CO-DIRECTOR	Greg Bonczkowski & Cierra Stafford
AUDITORIUM COORDINATOR	Tyler Lindsley
ROCKIN' RAIDERS CO-COORDINATOR	Tyler Lindsley & Teresa Titus
RTI COORDINATOR	Cierra Stafford
KINDERGARTEN BRIDGING STAFF	Lauren Weidman, Jill O'Hara, Mary Hankey, Elisa Heggenstaller, Jaime Sherwood, Lisa Ruland, Amy Hoyt

PRE-K MEET & GREET STAFF	Amanda Musson
CSE Chair	Heather Wilcox
CSE CO-CHAIR	Cierra Stafford
CLAY RAIDERS (Trapshooting Club)	Larisa Waghorn & Jim Butler
ACADEMIC TEAM	Danielle Rhone
GRADUATION COORDINATOR	Heather Wilcox
TESTING COORDINATOR	Heather Wilcox
CFES COORDINATOR	Heather Wilcox
WOMEN FOR A CHANGE	TBD
GAY STRAIGHT ALLIANCE	Ashley Hughes

Abolishment of Position

To approve the abolishment of a .5 Art teacher due to budgetary constraints, effective end of day June 30, 2020.

Cafeteria Substitute

To approve Mark Sebeck as a substitute kitchen employee, beginning July 1, 2020 for our summer meals program.

Board Member Covington made the motion, seconded by Board Member Smith, **RESOLVED:** Upon the recommendation of the Superintendent of Schools, to accept/approve the 07 July 2020 New Items Consent Agenda. For the motion four, opposed none. Motion carried.

NEW ITEMS CONSENT AGENDA

Contract for Consulting Services

To approve the Contract for Consulting Services with Gilbertsville-Mt. Upton CSD and Tanya Schnabl for the 2020-2021 school year.

Non-Resident Students

To approve the following non-resident students for the 2020-2021 school year:

Brackon Banks- grade 10, Kyle Meyers- grade 12,

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Nicole Meyers- grade 11, Skyler Norton- grade 12, Peyton Norton- grade 6, Megan Perrine- grade 10, Lillian Perrine- grade 7, Wilbur Barnes- grade 1, Tristan Fairbairn- grade 5, Tenley Fairbairn- grade 2, Connor Eberly- grade 10, Maya Eberly- grade 7, Eliza Trass- grade K, & Miranda Carrabba- grade 11.

BOCES Classroom Rental Agreement

To approve the BOCES Classroom Rental Agreement for one classroom for the 2020-2021 school year.

Data Protection Officer

To approve Eric Voorhees as the Data Protection Officer for the 2020-2021 school year.

Eastern Managed Print Network Lease Agreement

To approve the lease agreement with Eastern Managed Print Network and USbank for copiers, effective June 25, 2020.

No topics raised from the floor.

PUBLIC COMMENT

The meeting adjourned at 7:45 a.m. on a motion by Underwood, seconded by Covington, and passed unanimously.

ADJOURNMENT