07/02/2024

Gilbertsville-Mount Upton Central School Board of Education

Reorganizational & Regular Meeting

01 July 2025

Cafeteria

Members present at the start of the meeting were Jed Barnes, Sean Barrows, Whitney Talbot, Christopher Ostrander, Lori Peck, Brenda Friedel, and Amanda Larsen.

Others present were Superintendent Annette Hammond, District Treasurer Dorothy Iannello, Principal Heather Wilcox and District Clerk Donna Dean, and three guests.

The meeting was called to order at 6:00 P.M. by Acting District Clerk, Donna Dean.	ORDER
The Acting District Clerk called for nominations for Board President for the 2025-2026 school year. Jed Barnes was nominated by Whitney Talbot for President. There were no other nominations. On a motion by Friedel, seconded by Barrows and passed unanimously, the Acting District Clerk was requested to cast one ballot for the unanimous election of Jed Barnes as President for the 2025-2026 school year. Jed Barnes was unanimously elected President	ELECTION, PRESIDENT
The Acting District Clerk called for nominations for Board Vice-President for the 2025-2026 school year. Sean Barrows was nominated by Jed Barnes for Vice-President. There were no other nominations. On a motion by Peck, seconded by Ostrander and passed unanimously, the Acting District Clerk was requested to cast one ballot for the unanimous election of Sean Barrows as Vice-President for the 2025-2026 school year. Sean Barrows was unanimously elected Vice-President.	ELECTION, VICE-PRESIDENT
The Oath of Office was administered to President Barnes by the Acting District Clerk. The Oath of Office was administered to Vice-President Barrows by the Acting District Clerk. The Oath of Office was administered to new board member Amanda Larsen and re-elected board members Brenda Friedel by Acting District Clerk.	OATHS ADMINISTERED

President Barnes assumed the chair.

APPOINTMENTS AND DESIGNATIONS

As recommended by the Superintendent, the following appointments and designations for the 2025-2026 school year were unanimously approved on a motion by Barrows, seconded by Ostrander and passed unanimously.

Superintendent: *Annette D. Hammond*
District Clerk: *Donna Dean*
Clerk Pro-Tem: *BOE President & VP, Superintendent*
District Treasurer: *Dorothy Iannello*
Deputy Treasurer: *Brianne Simonds*
Purchasing Agent: *Superintendent*
Alternate Purchasing Agent: *Dorothy Iannello*
Asst. Purchasing Agent: *Principal*
K-12 Petty Cash Fund $100: *District Treasurer*
School Meals Petty Cash Fund $50: *Susan Sebeck*
School Attorney: *Ferrara Fiorenza PC*
Compliance Officer for Title IX & Title I: *Heather Wilcox*
Sexual Harassment Complaint Officer: *Superintendent*
Workplace Violence Prevention Officers: *Superintendent & Principal*
District Registrar: *Kristy Carey*
Homeless Liaison: *Kristy Carey*
Pesticide Application Coordinator: *Russell Card*
Funds Depository: *Community Bank, N.A., NYCLASS*
HIPAA Privacy Officer: *Dorothy Iannello*
School Tax Collector: *Dorothy Iannello*
Authorized Credit Card: *Visa/Community Bank, N.A.*
Attendance Clerk: *Front Desk Position*
Independent Auditor: *D'Arcangelo & Co., LLP*
Internal Claims Auditor: *TBD*
Payroll Certification: *Superintendent*
DASA Coordinator: *Jillian Parascandola*
BOE Regular Meeting Dates: *See attached schedule*
Newspapers: *(Norwich) Evening Sun & (Oneonta) Daily Star*
Legislative Liaison: *BOE Vice President*
Bonding $1,000,000: *District Treasurer, Deputy Treasurer*
Student Accounts Central Treasurer: *Donna Dean*
Mileage Rate: *Current IRS standard rate*
Budget Transfers up to $10,000: *Superintendent*
Student Suspensions: *Heather Wilcox*
Tutoring Stipend: *$30.19 per hour*
Substitute Caller: *Kristy Carey*
Teaching Substitutes: *Certified - $135.00/day*
Uncertified - $120.00/day
Retired from GMU- $145.00/day
Fully Certified Long-Term Teacher: *$170.00/day*
Non-Certified Long-Term Teacher: *$145.00/day*
Substitute Support Staff: *Minimum Wage*
Substitute Secretary (over 10 consecutive days): *Minimum Wage*
Substitute Health Aide with Certification: *$120.00/day*

Substitute Registered Nurse: *$30.00/hour*
Substitute Bus Driver: *$25.00/hour*
Substitute Bus Monitor: *Minimum Wage*
Substitute Cleaner Rate: *Minimum Wage*
Summer Instructional Pay: *$30.19/hour*
Election Officials' Stipend: *$165.00/day*
Records Management Officer : *Donna Dean*
Data Protection Officer: *Eric Voorhees*
Hearing Officer: *BOE President*
Audit Committee: *Board Members*
Financial Advisor: *Fiscal Advisors and Marketing, Inc.*
Bond Council: *Orrick, Herrington & Sutcliffe, LLP.*
Title IX/Section 504 Compliance Officer: *Heather Wilcox*
Human Rights Officer: *Superintendent*
Internal Claims Auditor: *$17.50/hour*
MOH Workers' Compensation Board Representative: *Annette Hammond, Dorothy Iannello*

Designation of DCMO BOCES to act as the Advisory Council for GMU Career and Technical Education 2025-2026.

Approve Federal and State Programs: Title I, Title II A, Title IV, IDEA Part B, Section 611, Section 619, REAP, National School Lunch, National School Breakfast and Surplus Food, Universal Pre-K (UPK), No Kid Hungry.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Superintendent of Schools to hire and approve payroll for employees between board meetings. Final approval of employment will be at the next regularly scheduled board meeting.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Board President and/or Deputy Treasurer to sign checks in the absence of the District Treasurer.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Superintendent of Schools to enter into contracts for services on behalf of the Gilbertsville-Mount Upton Central School District.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does and hereby agrees that the district shall provide legal counsel and indemnify to its members, officers, the superintendent of schools, and school building and district administrators against all uninsured financial loss arising out of any proceedings, claim, demand suit, judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while said member, officer, superintendent, building administrator or district

administrator is acting within the scope of his/her employment or at the direction of the Board of Education and in addition that this clause is continued in the employment contracts of the superintendent, school building and school district administrators.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board of Education of Gilbertsville-Mount Upton Central School District hereby adopts, in full, the coverage provided by Section 18 of the New York Public Officers Law. This coverage shall not supplant any existing protection and/or coverage provided by any other section of law but shall add to and supplement such existing coverage.

RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board hereby re-adopt Code of Ethics, Code of Conduct, and all existing Policies.

RESOLVED: Upon the recommendation of the Superintendent of Schools, the Board does hereby agree to retain NBT Insurance Agency LLC., (NBT) to broker the business and other insurance needs. The District, with the guidance of NBT, will periodically obtain insurance coverage carrier quotes to assure competitive pricing.

The re-organizational meeting adjourned at 6:05 p.m. on a motion by Peck, seconded by Barrows, and passed unanimously.

The regular meeting was called to order at 6:05 P.M. by President Barnes.

POSITIVE HIGHLIGHTS

The Superintendent and Principal provided the following Positive Highlights:
-Finishing wrapping up the end of the school year ceremonies (picnics, moving up ceremonies).
-During Rockin Raiders, Mrs. Hammond played the triangle in the band – it was a great time.
-Senior Walk with the Prek was held and breakfast with the senior families followed. This event is always great each year.
-Student Board Member, Lillian Perrine, will be bringing student perspective to meetings. This will fall under “Raider Report” on the meeting agendas starting in September.

PUBLIC COMMENT

No topics were raised from the floor.

REPORTS

-Career & Financial Management Class

INFORMATION FOR MEMBERS

There was no information for board members.

BOARD DISCUSSION

There was no board discussion.

EXECUTIVE SESSION

The board convened in executive session at 6:15 p.m. to discuss

personnel matters on a motion by Barrows, seconded by Talbot and passed unanimously.

The board reconvened in open session at 6:25 p.m. p.m. on a motion by Peck, seconded by Barrows and passed unanimously.

MINUTES

Minutes from the 11 June 2025 meeting were unanimously approved on a motion by Barrows, seconded by Talbot. For the motion seven, opposed none. Motion carried.

AGENDA

The proposed 01 July 2025 Regular Consent Agenda was unanimously adopted as amended on a motion by Friedel, seconded by Peck. For the motion seven, opposed none. Motion carried.

CSE/CPSE CONSENT AGENDA

Board Member Friedel made the motion, seconded by Board Member Barrows, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 01 July 2025 CSE/CPSE Consent Agenda. For the motion seven, opposed none. Motion carried.

FINANCIAL CONSENT AGENDA

Board Member Peck made the motion, seconded by Board Member Talbot, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 01 July 2025, Financial Consent Agenda as amended. For the motion seven, opposed none. Motion carried.

Milk, Ice Cream, and Bread Bid
To accept the bid of the following company to supply milk products for the 2025-2026 school year: Instant Whip Foods

To accept the bid of the following company to supply bread products for the 2025-2026 school year: Bimbo Bakeries USA.

PERSONNEL CONSENT AGENDA

Board Member Barrows made the motion, seconded by Board Member Friedel, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 01 July 2025, Personnel Consent Agenda as amended. For the motion seven, opposed none. Motion carried.

Summer Tutors
To appoint Kimberly Burkhart as Summer School Tutor at the rate of $30.19/hr., effective July 7, 2025 through August 15, 2025.

Resignations
To accept the resignation of Amy Costello, aide, effective June 30, 2025.
To accept the resignation of Danielle Umbra, elementary teacher, effective August 31, 2025.
To accept the resignation of Linda Dickey, elementary teacher, effective August 31, 2025.
To accept the resignation of Thomas Connell, internal claims auditor

Internal Claims Auditor
To appoint Thomas Connell as internal claims auditor for the 2025-2026 school year, effective July 10, 2025.

Fall Coaching Recommendations
To appoint the following coaches for the 2025-2026 fall sports season:
Girls' Varsity Soccer – Raquel Norton
Girls' Varsity Soccer (Volunteer Assistant Coach) – Jillian Parascandola
Girls' Modified Soccer – Bruce Zimmer

All coaches are pending the following requirements: first aid certification, CPR/AED certification, concussion certification, DASA certification, and fingerprint clearance.

Summer Food Service Helpers
To appoint the following as Summer Food Service Helpers, effective July 1, 2025 through August 29, 2025, at their 2025-2026 contractual pay rate:
Lisa Dibble, Stacey Barnes, Jillian Dickerson, Andrew Sebeck, and Jessica Palmatier.

Pre-K & Kindergarten Bridging and Summer Enrichment Staff
To appoint the following to the Pre-K & Kindergarten Bridging and Summer Enrichment Staff at the rate of $30.19/hour for August 5, 2025 through August 7, 2025:
Amanda Musson, Kaitlyn Fuller, Lisa Macumber, Bethanie Weand, Jaime Sherwood, Rebecca Fuller, Lauren Weidman, Ashley Hughes, Raquel Norton, Matthew Johnson, and Kelly Ingham (nursing hourly rate).

Annual Positions/Advisors (encl P6)
To appoint the following as paid annual positions/advisors:

POSITION	NAME
Class of 2026 (12th Grade)	Larisa Waghorn
Class of 2027 (11th Grade)	Raquel Norton
Class of 2028 (10th Grade)	TBD
Class of 2029 (9th Grade)	TBD
Class of 2030 (8th Grade)	Susan Phillippe
Class of 2031 (7th Grade)	Mackenzie Cherry & Cristina Crawford
7-8 Student Council	TBD
9-12 Student Council	Raquel Norton
National Honor Society	TBD
Yearbook	TBD
Mock Trial	Raquel Norton
SADD	Jillian Parascandola
Marching Band, Jazz Band, Pit Director	William Gilchrest

Color Guard	Anne Monaco
Theatre Club	Jackie Turnbull
Drama Club Director	Anne Monaco
Extra Choral	Anne Monaco
Musical Director	Anne Monaco
Junior Musical Director	Anne Monaco
Assistant Director/Choreographer	Jackie Turnbull
Leadership Club (former NJHS)	Rebecca Fuller
Elementary Student Council (Grades 4-6)	Mackenzie Cherry & Cristina Crawford
Safety Patrol Advisor	Shari Bennett
Literacy Coordinator	Lauren Weidman
Math Coordinator	Kimberly Hromada
Athletic Director	Greg Bonczkowski
Auditorium Coordinator	Gerrit Bakhuizen
Graduation Coordinator	Kristy Carey
Gay Straight Alliance	Ashley Hughes
MTSS Coordinators	Lauren Weidman & Kimberly Hromada

To appoint the following as non-paid annual positions/advisors:

NON-PAID ANNUAL POSITIONS

Clay Raiders (Trapshooting Club)	Larisa Waghorn
Academic Team	Danielle Rhone
CFES Coordinator	Jillian Parascandola

Director of Special Education

To appoint Heather Wilcox as Director of Special Education for the 2025-2026 school year. effective July 1, 2025.

RESOLVED: Upon the recommendation of the Superintendent of Schools, per the required Commissioner's Regulations Part 200.3. that this Board does hereby appoint the following **CSE/CPSE** Committee Members for the 2025-2026 school year, effective July 1, 2025:

CSE

- CSE Director: Annette Hammond
- School Psychologist: Theresa Yantz
- Special Education Teacher
- Regular Education Teacher
- Parent Member: Refer to list (Only needed at parent request)
- Parent(s) of Guardian of the Student
- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or parent(s) shall designate.
- If appropriate, the student

CPSE

- CPSE Director: Annette Hammond

- School Psychologist: Theresa Yantz
- Special Education Teacher
- Regular Education Teacher
- Parent Member: Refer to list (Only needed at parent request)
- Parent(s) of Guardian of the Student
- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or parent(s) shall designate.
- For child in transition from Early Intervention programs and services, at the request of the parent, the appropriate professional designated by the agency that has been charged with the responsibility of the preschool child.
- A representative of the Municipality of the preschool child's residence.

- **Alternate Chairperson**

To approve the following Alternate Chairperson for the 2025-2026 school year:

Theresa Yantz, School Psychologist (unpaid).

Special Education Teacher (encl P7)

To appoint Dustin Kesler as a full-time elementary teacher effective 01 September 2025, pending certification, beginning at Step 14 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:
Name of appointee: Dustin Keesler
Tenure area: Special Education Teacher
Date of commencement of probationary service: 01 September 2025
Expiration date of appointment: 30 June 2028
Certification Status: Students with Disabilities (All Grades), Initial

Keyboard Specialist (encl P8)

To appoint Amy Costello as a full-time, 12-month, keyboard specialist, effective July 1, 2025. All benefits per the CSEA contract.

Amendment

To amend the tenure period end date for Tracy Dudley that was approved on June 11, 2025, from June 30, 2029 to June 30, 2028.

Summer Cleaner Workers

To approve summer workers for the summer of 2025, pending paperwork submission. Compensation is set at minimum wage, 20 hours per week for 8 weeks. The program will run from July 1, 2025 through August 28, 2025. Workers include: Kyle Keuhn, Kira Nolan, and Koda Stockdale.

Summer Help Monitor

To approve Ashley Ritchey as Summer Help Monitor for the summer of 2025, 20 hours per week for 8 weeks, at minimum wage, from July 1, 2025-August 28, 2025.

Substitutes
To appoint the following **certified** substitutes for the 2025-2026 school year:
Jean Lackos, Katherine Becker, and Lynne Ohl.

To appoint the following **non-certified** substitutes for the 2025-2026 school year:
Carol Angelone, Hannah Bonczkowski, Mychelle Cotton, Nathan Crews, Carrie D'Amato, Ashley Ferris, Sarah Fisher, Matraca Harman, Devin Harris, Devin Hartwell, Phyllis Inman, Tyler Lindsley, Felicia Musson, Scarlett Newman, Chelsea Nober, Deborah Ostrander, Madeline Pain, Ashely Ritchey, Tammy Tom, and Pam Welch.

To appoint the following **RN-Nurse** substitutes for the 2025-2026 school year:
Carol Angelone and Phyllis Inman.

To appoint Deborah Ostrander as a substitute **keyboard specialist** for the 2025-2026 school year.

NEW ITEMS
CONSENT AGENDA

Board Member Friedel made the motion, seconded by Board Member Barrows, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 01 July 2025, New Items Consent Agenda as amended. For the motion seven, opposed none. Motion carried.

Memorandum of Agreement
To approve the Memorandum of Agreement between the Gilbertsville-Mount Upton Central School and the CSEA for the 2025-2026 school year.

Sports Mergers
To approve the following sports mergers for the 2025-2026 school year:

Varsity, JV, & Modified Boys' Soccer - GMU & Unadilla Valley.
Varsity & Modified Cross Country-GMU & Unadilla Valley.
Varsity Golf-GMU & Unadilla Valley.
Varsity & JV Girl's Volleyball-GMU & Unadilla Valley.

Summer Transportation Request
To approve the request from the Guilford-Mt. Upton Summer Program Chairman, Carol Hubbard, for bus transportation to transport participants to Guilford Lake on weekdays from July 7, 2025 through August 1, 2025.

District Comprehensive Improvement Plan (DCIP)
To approve the District Comprehensive Improvement Plan (DCIP), effective July 1, 2025.

No topics were raised from the floor.	PUBLIC COMMENT
The board convened in executive session at 6:36 p.m. to discuss a particular person on a motion by Barrows, seconded by Talbot and passed unanimously.	EXECUTIVE SESSION
The board reconvened in open session at 7:55 p.m. p.m. on a motion by Talbot, seconded by Barrows and passed unanimously.	
The meeting adjourned at 7:56 p.m. on a motion by Peck, seconded by Barnes, and passed unanimously.	ADJOURNMENT

_____

Donna Dean, District Clerk

Board of Education Meetings

2025-2026

All meetings will begin at 6:00 p.m. unless otherwise noted

Tuesday, July 1, 2025

Wednesday, August 20, 2025

Wednesday, September 10, 2025

Wednesday, October 8, 2025

Wednesday, November 12, 2025

Tuesday, December 9, 2025

Wednesday, January 14, 2026

Wednesday, February 11, 2026

Wednesday, March 11, 2026

April, April 20, 2026
(BOCES VOTE)

Tuesday, May 12, 2026
(Budget Hearing & Regular Meeting)

Tuesday, May 19, 2026
(Budget Vote)

Wednesday, June 10, 2026

"It's the [illegible] of Journey that counts"

Gilbertsville-Mount Upton Central School District

Committee on Special Education

TO: Board of Education

FROM: Larisa Waghorn, Special Education Chair
Lori Heggenstaller, Special Education Chair
Annette Hammond Director of CSE

RE: July 1, 2025

The following were reviewed by the CPSE/CSE/504 Committees at the meetings from June 12, 2025 through July 1, 2025. The CPSE/CSE/504 Committees recommendations regarding each student are set forth here. The tests, reports, or other information upon which the recommendations are based, and a summary of the discussions, deliberations, and rationale for the recommendations are available upon request.

We hope that this information assists the Board in preparing its agenda to review these recommendations. If there is any further information which may be needed regarding any of these recommendations, please let us know.

693 State Highway 51 • Gilbertsville, New York 13776-1104 • Phone: (607) 783-2207; Fax: (607)783-2254

Gilbertsville-Mount Upton Central School District

"It's the Quality of Journey that counts"

Susan Sebeck School
School Food Service Manager

To: Annette Hammond

Re: Bid Awards

From: Susan Sebeck

Date: June 25, 2025

I am writing to inform you that I had BOCES award our Bread, Milk and Ice Cream Bids At their meeting.

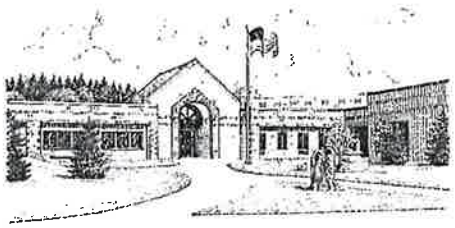
Bread----Bimbo

Milk----Instantwhip Foods

Ice Cream----Rejected Bid (awaiting rebid)

Thank you,

Susan Sebeck



Gilbertsville-Mount Upton Central School

693 State Highway 51 Gilbertsville, New York 13776-1104
Phone: (607) 783-2207, Ext. 124
Fax (607) 783-2254
gbonczkowski@gmucsd.org
Greg Bonczkowski
Athletic Coordinator

TO: Gilbertsville – Mt. Upton Central School Board of Education
Annette Hammond, Superintendent

FROM: Greg Bonczkowski, Athletic Coordinator GAB

DATE: June 18, 2025

SUBJECT: 2025 COACHING RECOMMENDATIONS (FALL SPORTS SEASON)

As the Athletic Coordinator at Gilbertsville – Mt. Upton Central School, I would like to recommend the following coaches for the 2025 Fall Sports Season:

Fall Sports Season:

Girl's Varsity Soccer – Raquel Norton
Girl's Varsity Soccer (Volunteer Assistant Coach) – Jillian Parascandola
Girl's Modified Soccer – Bruce Zimmer

Boy's Varsity Soccer – Vacant (Merged with Unadilla Valley)
Boy's Modified Soccer – Vacant (Merged with Unadilla Valley)

* Pending the following requirements:

- First Aid Certification
- CPR/AED Certification
- Concussion Certification
- DASA Certification
- Fingerprint Clearance

If you have any questions or concerns, please feel free to contact me.
Thank you for your attention to this matter.

Gilbertsville-Mount Upton Central School District

Susan Sebeck, Cafeteria Supervisor

"It's the Quality of Journey that counts"

To: Annette Hammond

Re: Summer Cafeteria Workers

From: Susan Sebeck, Cafeteria Manager

Date: June 17, 2025

I am recommending the following individuals be appointed as Summer Cafeteria Workers to help prepare for our summer feedings and to organize the kitchen. As we will be having work done this summer.

Stacey Barnes

Lisa Dibble

Jillian Dickerson

Andrew Sebeck

Jessica Palmatier

Thank you,

Susan Sebeck

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Gilbertsville-Mount Upton Central School District

Main Office

"It's the [illegible] of Journey that counts"

Annette D. Hammond
Superintendent

Heather Wilcox
Principal

Kristy Carey
Main Office
Administrative Assistant
Registrar

Deb Ostrander
Front Desk Clerk

Lisa Ruland
School Counselor

Jillian Parascandola
School Counselor

June 27, 2025

To: Annette Hammond, Superintendent
CC: Board of Education
From: Heather Wilcox
Re: Summer Positions Recommendations

Please consider accepting the following recommendations for summer staff for Bridging and Summer Enrichment programs.

Sincerely,

Heather Wilcox
Principal

Pre-K & Kindergarten Bridging Staff (bridging rate of $30.19hr)

August 5-7, 2025

Amanda Musson
Kaitlyn Fuller
Lisa Macumber
Bethanie Weand
Jamie Sherwood
Rebecca Fuller
Lauren Weidman
Ashley Hughes
Raquel Norton
Matt Johnson
Kelly Ingham (nursing hourly rate)

Gilbertsville-Mount Upton Central School District

Main Office

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Front Desk Clerk

Lisa Ruland
School Counselor

Jillian Parascandola
School Counselor

June 25, 2026

To: Annette Hammond, Superintendent
CC: Board of Education
From: Heather Wilcox
Re: Annual Positions Recommendations

Please consider accepting the following recommendations for the annual positions.

Sincerely,

Heather Wilcox
Principal

PAID ANNUAL POSITIONS (stipends)

POSITION	NAME
Class of 2026 (12th Grade)	Larisa Waghorn
Class of 2027 (11th Grade)	Raquel Norton
Class of 2028 (10th Grade)	
Class of 2029 (9th Grade)	
Class of 2023 (8th Grade)	Susan Phillippe
Class of 2031 (7th Grade)	MacKenzie Cherry & Cristina Crawford
7-8 Student Council	
9-12 Student Council	Raquel Norton
National Honor Society	
Yearbook	
Mock Trial	Raquel Norton
SADD	Jillian Parascandola
Marching Band, Jazz Band, Pit Director	William Gilchrest
Color Guard	Anne Monaco
Theatre Club	Jackie Turnbull
Drama Club Director	Anne Monaco
Extra Choral	Anne Monaco
Musical Director	Anne Monaco
Junior Musical Director	Anne Monaco
Assistant Director/Choreographer	Jackie Turnbull
Leadership Club (former NJHS)	Rebecca Fuller
Elementary Student Council (Grades 4-6)	MacKenzie Cherry & Cristina Crawford
Safety Patrol Advisor	Shari Bennett
Athletic Director	Greg Bonczkowski
Auditorium Coordinator	Gerrit Bakhuizen
Alternate Chairperson	Terri Yantz
Graduation Coordinator	Kristy Carey
Gay Straight Alliance	Ashley Hughes
Literacy Coordinator	Lauren Weidman
Math Coordinator	Kimberly Hromada
MTSS Coordinators	Lauren Weidman & Kimberly Hromada

NON-PAID ANNUAL POSITIONS

Clay Raiders (Trapshooting Club)	Larisa Waghorn
Academic Team	Danielle Rhone
CFES Coordinator	Jillian Parascandola
DASA Coordinator	Jillian Parascandola

Gilbertsville-Mount Upton Central School District

Main Office

"It's the Quality of Journey that counts"

June 24, 2025

To: Annette Hammond, Superintendent
CC: Board of Education
From: Heather Wilcox
Re: Special Education Teacher Recommendation

It is with great enthusiasm that I recommend Mr. Dustin Keesler for the position of Special Education Teacher within the Gilbertsville-Mount Upton Central School District. Mr. Keesler brings with him over a decade of experience teaching in small, rural school settings, where he has consistently demonstrated a deep commitment to student success and community engagement.

Throughout his career, Dustin has cultivated classroom environments that are not only inclusive and supportive but also designed to empower students to reach their full potential. His ability to foster strong, trusting relationships with students and athletes alike is frequently cited by colleagues and references as a hallmark of his teaching philosophy. He is known to be dependable, respected by his students, and a highly active participant in both school and community events.

Dustin's passion extends beyond the classroom—he has expressed a strong interest in coaching and has a proven record of inspiring students through athletic involvement. His leadership in extracurricular activities speaks volumes about his dedication to holistic student development and his ability to connect with students in meaningful ways.

Having built a strong reputation for professionalism, integrity, and tireless commitment to education, Mr. Keesler is now seeking a fresh start at Gilbertsville-Mount Upton. I am confident that his experience, character, and enthusiasm make him an excellent addition to the GMU community.

I wholeheartedly support his candidacy and encourage the Board to give his application the strongest consideration.

Sincerely,

Heather Wilcox
Principal

Annette D. Hammond
Superintendent

Heather Wilcox
Principal

Kristy Carey
Main Office
Administrative Assistant
Registrar

Deb Ostrander
Front Desk Clerk

Lisa Ruland
School Counselor

Jillian Parascandola
School Counselor

"It's the quality of Journey that counts"

Gilbertsville-Mount Upton Central School District

Main Office

June 27, 2025

To: Annette Hammond, Superintendent
CC: Board of Education
From: Heather Wilcox
Re: Keyboard Specialist Recommendation

It is with great enthusiasm that I recommend Amy Costello for the position of Front Desk/Attendance Clerk, effective July 1, 2025 as she transitions from her current role as an Elementary Aide. Amy has recently earned her Civil Service Keyboard Specialist certification, and I can think of no better candidate to assume this role with professionalism, grace, and capability.

Throughout her time supporting our elementary team, Amy has consistently demonstrated a remarkable level of dependability, initiative, and composure under pressure. Her keen organizational sense, polished communication skills, and calm demeanor have made her an indispensable presence in the classroom setting—and I am confident these qualities will translate seamlessly to her new responsibilities at the front desk.

Amy's ability to manage multiple priorities, her intuitive understanding of school operations, and her dedication to fostering a positive and welcoming environment will make her a strong ambassador for our district. Her unwavering support for both students and staff, combined with her sharp attention to detail, ensures that she will bring efficiency and warmth to every front-line interaction.

I fully support Amy in this transition and am confident that she will continue to exceed expectations in her new role.

Sincerely,

Heather Wilcox
Principal

Annette D. Hammond
Superintendent

Heather Wilcox
Principal

Kristy Carey
Main Office
Administrative Assistant
Registrar

Deb Ostrander
Front Desk Clerk

Lisa Ruland
School Counselor

Jillian Parascandola
School Counselor

To: Board of Education
Annette Hammond
Dorothy Iannello

Date: June 23, 2025

From: Russell Card

Re: Summer Help

The following students have applied for summer work with the Maintenance Department:

Kyle Keuhn Kira Nolan Koda Stokdale

They will work for eight weeks, twenty hours per week at minimum wage. The program will run from July 1, 2025 – August 28, 2025. They would be cleaning lockers, desks and chairs, painting and doing light grounds work.

I have requested that they fill out an employment application and have working papers. They will fill out a W-4, I-9, IT-2104 with the Business Office, pending board approval on their first day of work.

To: Board of Education
Annette Hammond
Dorothy Iannello

From: Russell Card

Re: Summer Help Monitor

Date: June 23, 2025

I am recommending Ashley Richey to work with the maintenance department and as the student summer worker monitor. She will be working 20 hours a week at minimum wage for 8 weeks. The position was posted and Ashley expressed a great interest in summer work.

Gilbertsville-Mount Upton Central School
PK-12 Main Office

Annette D. Hammond
Superintendent
Director of Special Education

Heather Wilcox
Principal

Kristy Carey
HS Office
Administrative Asst.
Registrar

Deb Ostrander
Front Desk
Clerk

Lisa Ruland
School Counselor

Jillian Parascandola
MS/HS
Counselor

To: Gilbertsville-Mount Upton Central School
Board of Education
693 State Highway 51
Gilbertsville, NY 13776

From: Kristy Carey, GMU Substitute Coordinator

Date: June 2, 2025

Re: Substitutes

To Whom It May Concern;

I have received a Reasonable Assurance Form from the following people with the intent to return to the Gilbertsville-Mount Upton School District for the 2025-26 school year in the capacity as an on-call substitute.

Non Certified Teacher:
Carol Angelone
Hannah Bonczkowski
Mychelle Cotton
Nathan Crews
Carrie D'Amato
Ashley Ferris
Sarah Fisher
Matraca Harman
Devin Harris
Devin Hartwell
Phyllis Inman
Tyler Lindsley
Felicia Musson
Scarlett Newman
Chelsea Nober
Deborah Ostrander
Madeline Pain
Ashely Richey
Tammy Tom
Pam Welch

Certified Teacher:
Lynne Ohl
Jean Lackos
Katherine Becker
Marge Johnson

Substitute RN-Nurse:
Carol Angelone
Phyllis Inman

June 2, 2025

Gilbertsville-Mt. Upton School Board
693 State Highway 51
Gilbertsville, N. Y. 13776-1104

To Whom It May Concern:

On behalf of the Guilford- Mt. Upton Summer Program, I am requesting the use of school buses for transporting Mt. Upton children weekdays for the summer swim program.
The Mt. Upton children will be coming to Guilford Lake for swimming lessons from Monday, July 7, 2024 through Friday, August 1, 2024.

At our June 2, 2024 meeting, the Summer Program Committee hired Carol Seha as the bus driver for this program and would like your approval. I trust that the conditions of the use of the bus will be the same as in the past. Please contact Harold Ives, Transportation and Carol Seha to work out the details of the Summer Program.

As chairman of the Program, I will be anxiously awaiting your approval and confirmation so our program may commence on schedule.

Sincerely,

Carol I. Hubbard, Chairman
Guilford-Mt. Upton Summer Program