

**GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL DISTRICT  
REORGANIZATION MEETING**

**July 5, 2023 6:00 PM D131**

CALL TO ORDER (Acting District Clerk)

ELECTION OF BOE OFFICERS (President, Vice President)

ADMINISTER THE OATH OF OFFICE (New and Re-elected Members)

APPOINTMENTS/DESIGNATIONS

Superintendent	Annette D. Hammond
District Clerk	Jarrin Hayen
Clerk Pro-Tem	BOE President & VP, Superintendent
District Treasurer	Dorothy Iannello
Deputy Treasurer	Brianne Simonds
Purchasing Agent	Superintendent
Alternate Purchasing Agent	Dorothy Iannello
Asst. Purchasing Agent	Principal
K-12 Petty Cash Fund \$100	District Treasurer
School Meals Petty Cash Fund \$50	Susan Sebeck
School Attorney	Ferrara Fiorenza PC
Compliance Officer for Title IX & Title I	Heather Wilcox
Sexual Harassment Complaint Officer	Superintendent
Homeless Liaison	Kristy Carey
Pesticide Application Coordinator	Alan Digsby
Funds Depository	Community Bank, N.A., JP
	Morgan-Chase
HIPAA Privacy Officer	Dorothy Iannello
School Tax Collector	Dorothy Iannello
Authorized Credit Card	Visa/Community Bank, N.A.
Attendance Clerk	Front Desk Position
Independent Auditor	D'Arcangelo & Co., LLP
Internal Claims Auditor	Tom Connell
Payroll Certification	Superintendent
DASA Coordinator	Lauren Roberts, Lisa Ruland
BOE Regular Meeting Nights	See attached schedule
Newspapers	(Norwich) Evening Sun & (Oneonta) Daily Star
Legislative Liaison	BOE Vice President
Bonding \$1,000,000	District Treasurer, Deputy Treasurer
Student Accounts Central Treasurer	Jarrin Hayen
Mileage Rate	Current IRS standard rate
Budget Transfers up to \$10,000	Superintendent
Student Suspensions	Heather Wilcox
Tutoring Stipend	\$27.91 per hour
Teaching Substitutes	Certified - \$115.00/day Uncertified - \$100.00/day Retired from GMU- \$130.00/day
Fully Certified Long-Term Teacher:	\$160.00/day
Non-Certified Long-Term Teacher:	\$135.00/day
Substitute Support Staff	Minimum Wage
Substitute Secretary, (over 10 consecutive days)	Minimum Wage
Substitute Health Aide with Certification	\$100.00/day
Substitute Registered Nurse	\$20.00/hour
Substitute Bus Driver	\$25.00/run

Substitute Cleaner Rate	Minimum Wage
Summer Instructional Pay	\$27.91/hour
Election Officials' Stipend	\$150.00/day
Records Management Officer	Jarrin Hayen
Data Protection Officer	Eric Voorhees
Hearing Officer	BOE President
Audit Committee	Board Members
Financial Advisor	Fiscal Advisors and Marketing, Inc.
Bond Council	Orrick, Herrington & Sutcliffe, LLP.
Title IX/Section 504 Compliance Officer	Heather Wilcox
Human Rights Officer	Superintendent
Internal Claims Auditor	\$16.50/hour
MOH Workers' Compensation Board Representative	Annette Hammond, Dorothy Iannello

Designation of DCMO BOCES to act as the Advisory Council for GMU Career and Technical Education 2023-2024.

Approve Federal and State Programs: Title I, Title II A, Title IV, IDEA Part B, Section 611, Section 619, REAP, National School Lunch, National School Breakfast and Surplus Food, Universal Pre-K (UPK), No Kid Hungry, CRRSA, ARP ESSER, Learning Loss.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Superintendent of Schools to hire and approve payroll for employees between board meetings. Final approval of employment will be at the next regularly scheduled board meeting.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Board President and/or Deputy Treasurer to sign checks in the absence of the District Treasurer.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Superintendent of Schools to enter into contracts for services on behalf of the Gilbertsville-Mount Upton Central School District.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does and hereby agrees that the district shall provide legal counsel and indemnify to its members, officers, the superintendent of schools, and school building and district administrators against all uninsured financial loss arising out of any proceedings, claim, demand suit, judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while said member, officer, superintendent, building administrator or district administrator is acting within the scope of his/her employment or at the direction of the Board of Education and in addition that this clause is continued in the employment contracts of the superintendent, school building and school district administrators.

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board of Education of Gilbertsville-Mount Upton Central School District hereby adopts, in full, the coverage provided by Section 18 of the New York Public Officers Law. This coverage shall not supplant any existing protection and/or coverage provided by any other section of law but shall add to and supplement such existing coverage.

# Board of Education Meetings 2023-2024

Wednesday, July 5, 2023 @ 6pm

Wednesday, August 16, 2023

Wednesday, September 13, 2023

Wednesday, October 25, 2023

Wednesday, November 15, 2023

Wednesday, December 13, 2023

Wednesday, January 17, 2024

Wednesday, February 14, 2024

Wednesday, March 13, 2024

Monday, April 16, 2024  
(BOCES VOTE)

Tuesday, May 14, 2024  
(Budget Hearing)

Tuesday, May 21, 2024  
(Budget Vote)

Wednesday, May 22, 2024

Wednesday, June 12, 2024

The Gilbertsville-Mount Upton Central School District is committed to an educational environment that assures equitable opportunity for individuals to become College and Career Ready and ultimately, responsible, productive members of society. We will encourage all individuals to do their personal best, that they may gain a lifelong enthusiasm for work and learning.

**GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL DISTRICT**

693 State Highway 51

Gilbertsville, New York 13776

Wednesday, July 5, 2023

Reorganizational & Regular Meeting, 6:00 pm, D131

**AGENDA**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**COMMUNICATIONS / POSITIVE HIGHLIGHTS**

**PUBLIC COMMENT**

**REPORTS**

**INFORMATION FOR MEMBERS**

-District-Wide Safety Plan Public Hearing Date

**BOARD DISCUSSION**

-Second Reading: Non-Resident Students (BP 7131) (**Enclosure 2**)

**EXECUTIVE SESSION**

**I. RECOMMENDED ACTIONS – ROUTINE MATTERS**

**APPROVE MINUTES**

RESOLVED, to approve the minutes from the Regular Board of Education Meeting on 14 June 2023. (**Enclosure 3**)

**APPROVE AGENDA**

RESOLVED, to approve the 05 July 2023, consent agenda. (**Enclosure 1**)

**II. RECOMMENDED ACTIONS – NEW BUSINESS**

**COMMITTEE ON SPECIAL EDUCATION/COMMITTEE ON PRESCHOOL SPECIAL EDUCATION CONSENT AGENDA (**Enclosure 4**)**

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 05 July 2023, Committee on Special Education/Committee on Preschool Special Education Consent Agenda. The meeting date includes 14, 16, 20, 23 June 2023.

**FINANCIAL CONSENT AGENDA**

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 05 July 2023, Financial Consent Agenda.

**PERSONEL CONSENT AGENDA**

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 05 July 2023, Personnel Consent Agenda.

The Gilbertsville-Mount Upton Central School District is committed to an educational environment that assures equitable opportunity for individuals to become College and Career Ready and ultimately, responsible, productive members of society. We will encourage all individuals to do their personal best, that they may gain a lifelong enthusiasm for work and learning.

**NEW ITEMS CONSENT AGENDA**

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept/approve the 05 July 2023, New Item Consent Agenda.

**EXECUTIVE SESSION**

-Personnel

**SECOND PUBLIC COMMENT**

**ADJOURNMENT**

# POLICY

2023

7131

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Students

## **SUBJECT: NON-RESIDENT STUDENTS**

It is the policy of the Board of Education not to accept non-resident students on a tuition-paying basis. All students who were attending as non-resident students at the end of the 2022-2023 school year may continue as nonresident students in the Gilbertsville-Mount Upton Central School District contingent of the conditions listed in Paragraph 5. Beginning with the 2023-2024 school year, the Board of Education will no longer be accepting applications for attendance as a non-resident student except under the limited circumstances set forth below:

1. Non-Resident Children of Staff Members:
  - Staff members living outside the district who are employed twenty or more hours per week will be allowed to enroll their children in the Gilbertsville-Mount Upton Central School District at no tuition charge.
  - In the event of an involuntary reduction in hours that causes the employee to fall below the requisite twenty (20) hours per week, the Board of Education in consultation with the Superintendent, may at its discretion, and in accordance with the general provisions set forth below, allow the employee's children to continue their education in the Gilbertsville-Mount Upton Central School District.
2. Death of a parent or person in parental relationship:
  - Where the death of a student's parent(s) or person(s) in parental relation requires the student to relocate for the purpose of living with a parent or person in parental relation at a residence outside the Gilbertsville-Mount Upton School District, the Superintendent shall be vested with the discretion to permit the student to continue attending Gilbertsville-Mount Upton schools tuition-free in accordance with this policy, for as long as the Superintendent determines that the arrangement is not only in the best interests of the student, but also in the best interest of the District. Permission to continue attendance in the school district under these circumstances is subject to amendment of this policy by the Board of Education, as noted in the Board's "Reservation of Rights" in paragraph 5 below.
3. Former Resident Students:
  - Students of any grade who move outside the Gilbertsville-Mount Upton Central School District during the academic school year (i.e., September through June) will be permitted to finish the academic school year in which the move occurs. There shall be no tuition charge during this period of continued attendance. Such permission is subject to amendment of this policy by the Board of Education, as noted in the Board's "Reservation of Rights" in paragraph 5 below.
  - Any student who moves outside the District on or after September 30<sup>th</sup> of the year preceding their anticipated graduation year will be permitted to continue in attendance at Gilbertsville-Mount Upton during their graduation year, without payment of tuition.
4. Prospective Residents:

# POLICY

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Students

## **SUBJECT: NON-RESIDENT STUDENTS (Cont'd)**

- The children of families who have signed a contract to lease, buy or build a residence in the School District will be permitted to enroll during the months of September and October, provided that the lease, construction contract or purchase offer shows an estimated occupancy date, completion date, or closing date not later than October 31 of that same year. In the case of a residential rental for which there is no written lease, the applicant for admission to Gilbertsville-Mount Upton schools pursuant to this paragraph shall provide a sworn statement (notarized) from the property owner, or owner's agent, verifying the estimated date of occupancy.
- If, for whatever reason, actual legal residency does not occur by the last day of October, the District will charge tuition in a nominal monthly amount per child for the months (or any part of months) of November and December, after which such non-resident students shall be excluded from attendance at Gilbertsville-Mount Upton. Parents of students who wish to apply for admission pursuant to this exception must complete the District's "Non-Resident Student Application" form and approval process.

### 5. General Provisions:

- Space Availability: Admission of non-resident pupils in accordance with this policy shall be contingent upon whether space is available. Admittance shall not be granted under circumstances where the enrollment of the non-resident student or students would require the District to add a new section, or increase its faculty or staff, or would otherwise result in an increase in costs to the District.
- Transportation: The Gilbertsville-Mount Upton Central School District shall not be responsible for transportation to and from school for non-resident students.
- Termination of Attendance Privileges: Any non-resident student's privileges of attendance at the Gilbertsville-Mount Upton Central School District may be suspended or terminated by the Superintendent if the Superintendent determines that the student's attendance is no longer in the best interest of the District.
- Reservation of Rights: The Board of Education reserves the right to emend this policy at any time, including but not limited to the imposition of tuition upon non-resident students attending school in the District pursuant to any of the foregoing provisions.
- Privileges of Continued Attendance only Apply to Students who Begin Attending the District as Lawful Residents: Except as provided in paragraphs 1 and 4 above, the provisions of this policy which permit non-resident students to continue attending Gilbertsville-Mount Upton schools under the specific circumstances enumerated shall only apply to students who began attending Gilbertsville-Mount Upton schools as legal residents of the District.

Revised/Approved 12/97

Revised/Approved 7/20/2000

Revised/Approved 8/21/2001

# POLICY

Revised/Approved 10/19/2010  
Revised/Approved 7/11/2018  
Revised/Approved 6/12/2019  
Revised 1<sup>st</sup> reading: 6/14/2023

2023

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Students



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## Gilbertsville-Mount Upton Central School Board of Education

Regular Meeting

14 June 2023

Board Room D131

Members present at the start of the meeting were President, Jeremy Pain, Vice-President, Jed Barnes, Sean Barrows, Whitney Talbot, Christopher Ostrander, Brenda Friedel, Sarah Green and one guest.

Vice President Jed Barnes arrived at 6:02 pm and member Whitney Talbot arrived at 6:23pm.

Others present were Superintendent Annette Hammond, District Clerk Jarrin Hayen, District Treasurer Dorothy Iannello and Principal Heather Wilcox.

The meeting was called to order at 6:00 P.M. by President Pain, who led the Pledge of Allegiance.      ORDER

The Principal and Superintendent provided the following Positive Highlights:      POSITIVE HIGHLIGHTS

- Lots of field trips and college experiences for students right now.
- May 26<sup>th</sup> ½ day, staff participated in a safety training that was very well received and left staff feeling empowered.
- Ray Beach, SRO, has been great at attending trainings before starting in September.
- Meeting with architects and progressing with plans.
- Last day for 7-12 was Tuesday, June 13<sup>th</sup>. All but two students made it to the senior walk and breakfast with parents.
- Senior prank-students blocked off portion of staff parking lot for a BBQ and play games. Some seniors camped out the night before.
- Yearend ceremonies are happening.
- Ceremonies at BOCES were last week and this week.

The board acknowledged a thank you card from Megan Perrine, Graduating.      COMMUNICATIONS

District Clerk Jarrin Hayen informed the board of the following:      INFORMATION FOR MEMBERS

- Graduation on June 23th at 5:30pm.
- Re-Organizational meeting on July 5 at 6:00pm.
- CASSC School Boards Institute-Governance and Finance Training on 9/28 & 9-29.

No public comments      PUBLIC COMMENT

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The board discussed the following:

-First Reading: Admission of Non-Resident Students (BP 7131) policy.

-Boys' Soccer-3 varsity and 16 modified students signed up for the fall. Board in consent to merge with UV for varsity and keep modified a GMU team.

BOARD DISCUSSION

Minutes from the 17 May 2023 regular meeting were unanimously approved on a motion by Barrows, seconded by Ostrander. For the motion seven, opposed none. Motion carried.

MINUTES

The proposed 14 June 2023 Regular Consent Agenda was unanimously adopted as amended on a motion by Ostrander, seconded by Friedel. For the motion seven, opposed none. Motion carried.

AGENDA

Board Member Green made the motion, seconded by Board Member Ostrander, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 14 June 2023 CSE/CPSE Consent Agenda. The meeting dates include May 12, 16, 19, 23, 24 & 31, 2023 and June 2, 2023. For the motion seven, opposed none. Motion carried.

CSE/CPSE CONSENT  
AGENDA

Board Member Barrows made the motion, seconded by Board Member Green, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 14 June 2023, Financial Consent Agenda. For the motion seven, opposed none. Motion carried.

FINANCIAL CONSENT  
AGENDA

### **Financial Reports**

To accept the financial reports for May 2023.

### **Transfers of 2022-2023 Year End Fund Balance**

To approve the authorization for the transfer of available funds from the 2022-2023 school year, an amount not to exceed \$150,000 to the Employee Retirement (ERS). The purpose of these funds is for future Employee Retirement payments.

To approve the authorization for the transfer of available funds from the 2022-2023 school year, an amount not to exceed \$700,000 to the Capital Reserve Funds. The purpose of this fund is for future purchases of vehicles and construction projects.

### **Authorization for the Withdraw and Appropriation of Reserves**

To approve the authorization for the withdrawal and

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appropriation for the 2023-2024 school year of \$100,000 from the Employee Retirement Contribution Reserve Fund (ERS) to pay for a portion of employer's share of the ERS contributions.

**Budget Transfers**

To approve the budget transfers over \$10,000 from July 1, 2022 through June 30, 2023.

**Surplus**

To approve the following fitness center equipment as surplus to be scrapped:

Exerpeutic Seated Bicycle

Rower

BowFlex Machine

Incline Bench

Universal Machine

Plastic Free Weights

Curl Bar

Weighted Jump Ropes

Curl Bench

Leg Press

Weight Sled

Cabinet

Radios (X3)

**Donation**

To approve the donation of \$1,454.22 from Zachary Pugh, Pugh Self-Protection & Combatives, LLC.

Board Member Friedel made the motion, seconded by Board Member Talbot, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 14 June 2023, Personnel Consent Agenda as amended. For the motion seven, opposed none. Motion carried.

PERSONNEL CONSENT  
AGENDA

**Substitute**

To appoint Jennifer Keuhn as a PK-12 **non-certified** teacher substitute and a PK-12 Aide substitute, effective May 22, 2023.

**Summer Help Monitor**

To approve Lisa Dibble as Summer Help Monitor for the summer of 2023, 20 hours per week for 8 weeks, at her 2023-2024 rate of pay, from July 5, 2023-August 25, 2023.

**Summer Student Workers**

To approve summer workers for the summer of 2023, pending paperwork submission. Compensation is set at

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minimum wage, 20 hours per week for 8 weeks. The program will run from July 5, 2023-August 25, 2023. Workers include: Alice Dibble, Caleb Wildenstein, Kyra Demmon, Noah Pain, Mason Prentice, McKenna Tilley, Brian Wilson, Taylor Gager and Devon Hartwell.

### **Summer Transportation**

To appoint the following individuals as Summer Bus Drivers, effective July 1, 2023 through August 31, 2023, at their 2023-2024 contractual pay rate:  
Aaron Bowers, Mark Grabo, Terry Hoke, Bruce Zimmer, Jeff Zaczek, Stacey Barnes and Joyce Olenick.

To appoint the following individuals as Summer Bus Monitors, effective July 1, 2023 through August 31, 2023, at their 2023-2024 contractual pay rate:  
Charles Seha, Amy Costello and Shari Bennett.

### **Secondary Mathematics Teacher**

To appoint Patrick Bennett as a full-time secondary mathematics teacher effective 01 September 2023, beginning at a Step 2 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:  
Name of appointee: Patrick Bennett  
Tenure area: Mathematics Teacher  
Date of commencement of probationary service: 01 September 2023  
Expiration date of appointment: 01 September 2027  
Certification Status: Mathematics 7-12, Initial

### **Elementary Teacher**

To appoint Bethanie Weand as a full-time elementary teacher effective 01 September 2023, beginning at a Step 1 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is hereby made:  
Name of appointee: Bethanie Weand  
Tenure area: Elementary Teacher  
Date of commencement of probationary service: 01 September 2023  
Expiration date of appointment: 01 September 2027  
Certification Status: Early Childhood Education, Pending and Elementary Education: PreK-6 (Common Branch Subjects), Pending

### **School Counselor**

To appoint Lauren Roberts as a full-time school counselor effective 01 July 2023, beginning at a Step 3 of the current GMUTA contract. Upon the recommendation of the Superintendent, the following probationary appointment is

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hereby made:

Name of appointee: Lauren Roberts

Tenure area: School Counselor

Date of commencement of probationary service: 01 July 2023

Expiration date of appointment: 01 September 2027

Certification Status: School Counselor, Provisional

### **Resignation**

To accept the resignation of William Arvidson, Aide, effective June 15, 2023.

Board Member Barnes made the motion, seconded by Board Member Barrows, RESOLVED: Upon the recommendation of the Superintendent of Schools, to accept/approve the 14 June 2023 New Items Consent Agenda. For the motion seven, opposed none. Motion carried.

NEW ITEMS CONSENT  
AGENDA

### **Summer Transportation Request**

To approve the request from the Guilford-Mt. Upton Summer Program Chairman, Carol Hubbard, for bus transportation to transport participants to Guilford Lake on weekdays from July 5, 2023 through August 4, 2023.

### **Bond Resolution**

BOND RESOLUTION DATED JUNE  
14, 2023.

A RESOLUTION AUTHORIZING THE GILBERTSVILLE CENTRAL SCHOOL DISTRICT, OTSEGO AND CHENANGO COUNTIES, NEW YORK, TO PAY THE COST OF THE CONSTRUCTION OF IMPROVEMENTS TO AND RECONSTRUCTION OF THE SCHOOL DISTRICT BUILDING AND CAMPUS FACILITIES, INCLUDING SITE IMPROVEMENTS, AUTHORIZING EXPENDITURE OF \$116,147 CAPITAL RESERVE FUND (2015) MONIES, \$500,000 CAPITAL RESERVE FUND (2016) MONIES, \$383,853 AVAILABLE MONIES, AND AUTHORIZING THE ISSUANCE OF \$4,200,000 SERIAL BONDS OF SAID SCHOOL DISTRICT TO PAY A PORTION OF

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THE COST THEREOF.

WHEREAS, the qualified voters of the Gilbertsville Central School District duly approved a proposition at the Annual District Meeting of said School District duly called, held and conducted on May 16, 2023, authorizing the School District to construct improvements to and reconstruct the School District building and campus facilities, including site improvements, original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$5,200,000; and

WHEREAS, such project has been determined to be a "Type II Action" pursuant to 6 NYCRR Part 617.5(c)(1), (2) and (10) (previously (8)) of the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed it has been determined will not result in any significant adverse environmental impacts; and

WHEREAS, it is now desired to authorize said capital project and to provide for the financing thereof, NOW, THEREFORE,

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BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of the Gilbertsville Central School District, Otsego and Chenango Counties, New York, as follows:

Section 1. Improvements to and reconstruction of the School District building and campus facilities, including site improvements, original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith is thereby authorized , at a maximum estimated cost of \$5,200,000.

Section 2. The plan for the financing of the aforesaid class of objects or purposes shall be as follows:

- a) by the issuance of not to exceed \$4,200,000 bonds of said School District hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law; and
- b) by the appropriation and expenditure of \$116,147 of 2015 Capital Project Reserve Fund monies hereby appropriated therefor;
- c) by the appropriation and expenditure of \$500,000 of 2016 Capital Reserve Fund monies hereby appropriated therefor; and
- d) by the appropriation and expenditure of \$383,853 available monies hereby

appropriated therefor.

Section 3. It is hereby determined that the period of probable usefulness of said class of objects or purposes is 30 years, pursuant to subdivision 97 of paragraph a of Section 11.00 of the Local Finance Law as a "school construction project" as defined therein.

Section 4. The faith and credit of said Gilbertsville Central School District, Otsego and Chenango Counties, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property in said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal



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officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money,

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or

- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of said School District for such purpose, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

No topics raised from the floor.

PUBLIC COMMENT

The board convened in executive session at 6:29 p.m. to discuss -Collective negotiations pursuant to Article 14 of the Civil Service Law and Personnel on a motion by

EXECUTIVE SESSION

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Barrows, seconded by Talbot and passed unanimously.

The board reconvened in open session at 7:39 p.m. on a motion by Barrows, seconded by Barnes and passed unanimously.

The meeting adjourned at 7:39 p.m. on a motion by Barrows, seconded by Talbot, and passed unanimously.

ADJOURNMENT



"It's the of Journey that counts"

# Gilbertsville-Mount Upton Central School District

## Committee on Special Education

TO: Board of Education

FROM: Heather Wilcox  
Principal/Special Education Chair

RE: Recommendations Regarding Students with Disabilities

DATE: June 23, 2023

The following were reviewed by the CSE/CPSE/504 Committee(s) at its meetings of June 14<sup>th</sup>, 16<sup>th</sup>, 20<sup>th</sup>, and 23<sup>rd</sup>, 2023. The CSE/CPSE/504 Committee's recommendations regarding each student are set forth here. The tests, reports or other information upon which the recommendations are based, and a summary of the discussions, deliberations, and rationale for the recommendations are available upon request.

We hope that this information assists the Board in preparing its agenda to review these recommendations. If there is any further information, which may be needed regarding any of these recommendations, please let me know.

**Gilbertsville-Mount Upton Board of Education  
Reorganizational & Regular Meeting  
Wednesday, July 5, 2023**

**Financial Consent Agenda**

The Board of Education will be asked to accept/approve the following Financial Consent Agenda as recommended by the Superintendent of Schools:

**Financial Reports (encl F)**

To accept the financial reports for June 2023.

CLAIMS AUDIT REPORT  
JUNE, 2023

Date	Payee	Check #	Issue	resolution
6-6	College Board	31139	Why ordering used exams	Companies definition means exams used by GMU
	Dewitt School	31141	1. Incorrect address 2. Question about number of stickers	1. Changed 2. Smallest number that can be ordered
	Heather Wilcox	31143	Question if delivered	added
	Herff Jones	31144	Check needs to be payable to Bale Company	changed
6-7	Carrot Top	31151	Taxes charged	Check voided
	Tractor Supply	31156	Higher item price then PO	Needed bigger size
6-9	none			
6-15	Concept2	31182	No quotes provided	Misread by auditor, under limit
6-23	Unatego CSD	31202	Undercharged by district	Additional check
	Utica Insurance	31203	Reversed policy numbers	changed
6-28	none			

# Gilbertsville-Mt. Upton CSD

Check Warrant Report For A - 26: JUNE 2023 Cash Disbursement For Dates 6/1/2023 - 6/30/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
15	06/15/2023	3107	US BANK	204	907,650.00
31134	06/01/2023	248	DOUG EXLEY	197	329.80
31135	06/01/2023	1159	PETTY CASH		200.00
31136	06/05/2023	3557	BROEDEL FUEL	261	542.85
31136	06/05/2023	3557	**VOID** BROEDEL FUEL	261	-542.85
31137	06/05/2023	1583	BUSINESS CARD		343.20
31138	06/05/2023	428	CDW GOVERNMENT	584	387.00
31139	06/05/2023	3663	COLLEGE BOARD		88.00
31140	06/05/2023	188	DCMO BOCES	414	448.61
31141	06/05/2023	3324	DEWITT SCHOOL SERVICES & JOSTENS		773.33
31142	06/05/2023	2592	FULLER PAVING	564	5,000.00
31143	06/05/2023	2406	HEATHER WILCOX		14.49
31144	06/05/2023	60	HERFF JONES. LLC	582	175.30
31145	06/05/2023	514	NYS COUNCIL OF SCHOOL SUPERINTENDENTS		1,649.11
31146	06/05/2023	3657	SHAUGHNESSY AND ASSOCIATES	581	148.00
31147	06/05/2023	3338	TEAM VIEWER GERMANY GMBH		3,275.80
31148	06/05/2023	1507	UNIFIRST	212	71.80
31149	06/05/2023	3557	BROEDEL FUEL	261	542.85
31150	06/06/2023	16	ADVANCED FIRE PROTECTION	218	140.00
31151	06/06/2023	3319	CARROT TOP INDUSTRIES	594	339.57
31151	06/14/2023	3319	**VOID** CARROT TOP INDUSTRIES	594	-339.57
31152	06/06/2023	2768	FINGER LAKES SYSTEM CHEMISTRY	592	260.10
31153	06/06/2023	3174	NEW YORK HEAD MECHANICS ASSOCIATION	589	70.00
31154	06/06/2023	1552	REINHARDT CORP (HOME HEATING)	342	17,110.00
31155	06/06/2023	243	THE EVENING SUN	156	652.16
31156	06/06/2023	1433	TRACTOR SUPPLY COMPANY	433	769.86
31157	06/06/2023	2254	US BANK EQUIPMENT FINANCE	254	438.00
31158	06/09/2023	3624	ABBAY BEAVER		350.00
31159	06/09/2023	3557	BROEDEL FUEL	261	7,089.12
31160	06/09/2023	2558	Darin Trass		22.66
31161	06/09/2023	3604	FERRARA FIORENZA PC	429	760.00
31162	06/09/2023	1834	Gillie's Auto Truck & Marine	*See Detail Report	1,291.35
31163	06/09/2023	835	GRAINGER	223	234.22
31164	06/09/2023	318	HILL & MARKES INC	224	267.30
31165	06/09/2023	3444	Kendall Hunt Publishing Co	*See Detail Report	5,167.80
31166	06/09/2023	1809	LOWE'S	*See Detail Report	477.37
31167	06/09/2023	407	MATTHEWS BUSES INC	267	81.49
31168	06/09/2023	1885	RURAL SCHOOLS ASSOCIATION OF NY		850.00
31169	06/09/2023	765	THE WATER BOTTLE	213	74.00
31170	06/09/2023	830	VASCO BRAND INC	226	287.52
31171	06/09/2023	3249	WASTE RECOVERY ENTERPRISES. LLC	198	430.17
31172	06/12/2023	3054	SCHOLASTIC INC	*See Detail Report	230.36
31173	06/12/2023	54	AT & T	217	133.88
31174	06/12/2023	2558	Darin Trass		22.66
31175	06/12/2023	2908	Greg Bonczkowski		194.71
31176	06/12/2023	547	OTSEGO ELECTRIC COOP	230	6,261.10

# Gilbertsville-Mt. Upton CSD

Check Warrant Report For A - 26: JUNE 2023 Cash Disbursement For Dates 6/1/2023 - 6/30/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
31177	06/12/2023	1970	RICHARD S. SMITH	215	600.00
31178	06/12/2023	1507	UNIFIRST	212	71.80
31179	06/13/2023	1086	ALLSTATE SIGN & PLAQUE CORP	596	111.95
31180	06/13/2023	3651	SMOKEY HILL DESIGNS	565	414.80
31181	06/13/2023	3658	BANNERS.COM	586	1,244.72
31182	06/13/2023	3655	CONCEPT2. INC	573	4,410.00
31183	06/14/2023	810	UNITED STATES TREASURY		97.65
31184	06/14/2023	2222	Utica National Insurance Group	577	315.00
31185	06/14/2023	607	PUTNAM PEST CONTROL INC	209	55.00
31186	06/14/2023	3319	CARROT TOP INDUSTRIES	594	324.61
31187	06/14/2023	188	DCMO BOCES	300	193,189.06
31188	06/15/2023	30	AMAZON COM	*See Detail Report	806.64
31189	06/15/2023	72	BLAKE EQUIPMENT		128.24
31190	06/15/2023	1141	CAZENOVIA EQUIPMENT CO	222	278.27
31191	06/15/2023	134	CHENANGO WELDING SUPPLY LLC	187	53.73
31192	06/15/2023	2249	GMU CAFETERIA		4,390.00
31193	06/15/2023	318	HILL & MARKES INC.	224	247.35
31194	06/15/2023	3599	SAMANTHA CARRABBA		59.73
31195	06/15/2023	923	Thomas Connell		71.89
31196	06/15/2023	3664	THE FARMER'S MUSEUM	595	112.00
31197	06/15/2023	2203	ALICIA CUMMINGS		30.00
31198	06/20/2023	3477	ARCARDIS ARCHITECTS		3,736.47
31199	06/20/2023	3557	BROEDEL FUEL	261	888.20
31200	06/20/2023	2109	MICROBAC LABORATORIES. INC	211	313.92
31201	06/20/2023	781	TOWN OF GUILFORD		500.00
31202	06/20/2023	3193	UNATEGO CSD		15,915.05
31203	06/20/2023	2222	Utica National Insurance Group	577	69,236.00
31204	06/21/2023	2495	BIG APPLE MUSIC	185	106.00
31205	06/22/2023	835	GRAINGER	223	491.45
31206	06/22/2023	407	MATTHEWS BUSES INC	599	256.91
31207	06/22/2023	1025	VOLO'S AUTO SUPPLY		3.72
31208	06/23/2023	560	PASCO INC.		2,661.15
31209	06/23/2023	1833	TAYLOR RENTAL		140.00
31210	06/23/2023	3193	UNATEGO CSD		152.35
31211	06/23/2023	1975	RIFANBURG LAWN & LANDSCAPE		175.00
31212	06/23/2023	752	THE DAILY STAR	310	142.45
31213	06/26/2023	948	MARY IMOGENE BASSETT HOSPITAL		450.00
31214	06/27/2023	3331	CASTLE LEARNING INC	602	1,807.00
31215	06/27/2023	1507	UNIFIRST	212	71.80
31216	06/27/2023	3018	UHS OCCUPATIONAL MEDICINE	591	85.00
31217	06/28/2023	923	Thomas Connell		60.26
31218	06/28/2023	835	GRAINGER		101.45



# Gilbertsville-Mt. Upton CSD



Check Warrant Report For A - 26: JUNE 2023 Cash Disbursement For Dates 6/1/2023 - 6/30/2023

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 88				Warrant Total:	1,269,069.74
				Vendor Portion:	1,269,069.74

\*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

### Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 88 in number, in the total amount of \$1,269,069.74. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/28/23                      [Signature]                      Warrant Treasurer  
Date    Signature    Title

### Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 1,269,069.74. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6-28-23                      [Signature]                      Internal Claims Auditor  
Date    Auditor's Signature    Title

Gilbertsville-Mt. Upton CSD

Check Warrant Report For C - 12: JUNE 2023 Cash Disbursement For Dates 6/1/2023 - 6/30/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32698	06/05/2023	2062	BIMBO BAKERIES USA	284	474.36
32699	06/05/2023	2907	Carlo Masi and Sons Inc.	285	924.25
32700	06/05/2023	280	GINSBERG'S FOODS	286	8,443.99
32701	06/05/2023	318	HILL & MARKES INC.	288	415.25
32702	06/05/2023	3067	INSTANT WHIP-EASTERN NY INC	289	2,428.75
32703	06/14/2023	188	DCMO BOCES	299	288.33
32704	06/22/2023	2062	BIMBO BAKERIES USA	284	153.30
32705	06/22/2023	2907	Carlo Masi and Sons Inc.	285	604.00
32706	06/22/2023	280	GINSBERG'S FOODS	286	1,860.40
32707	06/22/2023	3067	INSTANT WHIP-EASTERN NY INC	289	797.79
32708	06/27/2023	318	HILL & MARKES INC.	288	305.20
32709	06/28/2023	181	D & D REFRIGERATION	290	425.77

Number of Transactions: 12

Warrant Total: 17,121.39  
Vendor Portion: 17,121.39

\*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 12 in number, in the total amount of \$ 17,121.39. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund

6/28/23                      [Signature]                      Deputy Treasurer  
Date    Signature    Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 17,121.39. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund

6-28-23                      [Signature]                      Internal Claims Auditor  
Date    Auditor's Signature    Title

Gilbertsville-Mt. Upton CSD



Check Warrant Report For F - 12: JUNE 2023 Cash Disbursement For Dates 6/1/2023 - 6/30/2023

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
40632	06/05/2023	1583	BUSINESS CARD		465.00
40633	06/05/2023	3550	FROG STREET PRESS LLC	146	2,750.00
40634	06/05/2023	3003	TANYA SCHNABL	454	6,000.00
40635	06/21/2023		318 HILL & MARKES INC.	455	12,420.00
40636	06/26/2023	3003	TANYA SCHNABL	454	6,000.00
<b>Number of Transactions: 5</b>					<b>Warrant Total: 27,635.00</b>
					<b>Vendor Portion: 27,635.00</b>

\*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 27,635.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

06/28/2023                      [Signature]                      Deputy Treasurer  
 Date    Signature    Title

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 27,635.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund

6-28-23                      [Signature]                      Internal Claims Auditor  
 Date    Auditor's Signature    Title

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
23942	06/05/2023	2650	AFLAC		218.48
23947	06/09/2023	3675	BRIAN WILSON		100.00
23948	06/09/2023	3666	CARLY DAVIS		400.00
23949	06/09/2023	3676	CORBIN DEMMON		500.00
23950	06/09/2023	3041	FIONA HELD		500.00
23951	06/09/2023	3665	HANNAH BONCZKOWSKI		500.00
23952	06/09/2023	3672	IVY STENSLAND		500.00
23953	06/09/2023	3674	KALI WILCOX		400.00
23954	06/09/2023	3667	KENDRA HAMMOND		500.00
23955	06/09/2023	3677	KROSS LUND		200.00
23956	06/09/2023	3676	CORBIN DEMMON		500.00
23957	06/09/2023	3665	HANNAH BONCZKOWSKI		100.00
23958	06/09/2023	3667	KENDRA HAMMOND		400.00
23959	06/09/2023	3677	KROSS LUND		100.00
23960	06/12/2023	2249	GMU CAFETERIA		750.00
23962	06/15/2023	2249	GMU CAFETERIA		750.00
23962	06/16/2023	2249	**VOID** GMU CAFETERIA		-750.00
23963	06/20/2023	3674	KALI WILCOX		250.00
23964	06/20/2023	3667	KENDRA HAMMOND		100.00

Number of Transactions: 19

Warrant Total: 6,018.48  
Vendor Portion: 6,018.48

\*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 19 in number, in the total amount of \$6,018.48. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/28/23                      [Signature]                      Deputy Treasurer  
Date                                      Signature                                      Title

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$6,018.48. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6-28-23                      [Signature]                      Interim Chief Auditor  
Date                                      Auditor's Signature                                      Title

**Gilbertsville-Mount Upton Board of Education  
Reorganizational & Regular Meeting  
Wednesday, July 5, 2023**

**Personnel Consent Agenda**

The Board of Education will be asked to accept/approve the following Personnel Consent Agenda as recommended by the Superintendent of Schools:

**Special Education Teacher Tenure Appointment (encl P1)**

RESOLVED, that the Board of Education of the Gilbertsville-Mount Upton CSD, pursuant to Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of the Superintendent of Schools, hereby appoints Samantha Carrabba tenure to the position of Special Education tenure area. The board hereby makes this appointment effective 01 September 2023.

**School Counselor Tenure Appointment (encl P2)**

RESOLVED, that the Board of Education of the Gilbertsville-Mount Upton CSD, pursuant to Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of the Superintendent of Schools, hereby appoints Lisa Ruland tenure to the position of School Counselor tenure area. The board hereby makes this appointment effective 01 September 2023.

**Secondary Social Studies Teacher Tenure Appointment (encl P3)**

RESOLVED, that the Board of Education of the Gilbertsville-Mount Upton CSD, pursuant to Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of the Superintendent of Schools, hereby appoints Shania Speenburgh tenure to the position of Secondary Social Studies tenure area. The board hereby makes this appointment effective 01 September 2023.

**Substitutes (encl P4)**

To appoint the following **certified** substitutes for the 2023-2024 school year:  
Lynne Ohl.

To appoint the following **non-certified** substitutes for the 2023-2024 school year:  
Carol Angelone, Phyllis Inman, Tina Nichols, Ashley Ferris, Felicia Musson, Matraca Harman, Rich Dunnigan and Devin Harris.

To appoint the following as **RN-Nurse** substitutes for the 2023-2024 school year:  
Carol Angelone, RN Nurse and Phyllis Inman, RN Nurse.

**Summer Food Service Helpers (encl P5)**

To appoint the following as Summer Food Service Helpers, effective July 1, 2023 through August 31, 2023, at their 2023-2024 contractual pay rate:  
Lisa Dibble, Stacey Barnes, Jillian Dickerson, Kathryn Hawkins and Andrew Sebeck

**English Language Arts Teacher (encl P6)**

To appoint Allison Zimmerman as a full-time English Language Arts teacher effective 01 September 2023, beginning at a Step 1 of the current GMUTA contract. Upon the

**Gilbertsville-Mount Upton Board of Education  
 Reorganizational & Regular Meeting  
 Wednesday, July 5, 2023**

recommendation of the Superintendent, the following probationary appointment is hereby made:

Name of appointee: Allison Zimmerman  
 Tenure area: Secondary English 7-12  
 Date of commencement of probationary service: 01 September 2023  
 Expiration date of appointment: 01 September 2027  
 Certification Status: Secondary English 7-12, Initial

**Summer Enrichment Staff (encl P7)**

To appoint the following individuals as Summer Enrichment Staff at the rate of \$27.91/hr., effective July 1, 2023 through August 31, 2023:  
 Ashley Hughes, Zea Beckwith, Shari Bennett, Cristina Sasser, Lisa Ruland, Larisa Waghorn, Amy Favinger, Abbey Beaver, Kaitlyn Woods, Rebecca Fuller, Amy Costello, Darin Trass, Brittany Scheriff and Amy Bookhout.

To approve Kevin Walsh, as the Summer Enrichment Coordinator at the rate of \$5,000 stipend.

**Summer School Staff (encl P8)**

To appoint the following as Summer School Staff at the rate of \$27.91/hr., effective July 1, 2023 through August 31, 2023:  
 Zea Beckwith and Larisa Waghorn

**Pre-K & Kindergarten Bridging Staff (encl P9)**

To appoint the following to the Pre-K & Kindergarten Bridging Staff at the rate of \$27.91/hour for the 2023-2024 school year:  
 Danielle Umbra, Rebecca Fuller, Linda Dickey, Ashley Elbogen, Amanda Musson, Jamie Fuller, Lisa Macumber, Lisa Ruland, Elisa Heggenstaller, Lauren Weidman, Jaime Sherwood, Kelly Ingham, Raquel Norton, Ashley Hughes, Matt Johnson and Anne Monaco.

**Annual Positions/Advisors (encl P10)**

To appoint the following as paid annual positions/advisors:

<b>POSITION</b>	<b>NAME</b>
<b>Class of 2024 (12<sup>th</sup> Grade)</b>	Shania Speenburgh
<b>Class of 2025 (11<sup>th</sup> Grade)</b>	Lisa Ruland
<b>Class of 2026 (10<sup>th</sup> Grade)</b>	Tracy Kokell & Larisa Waghorn
<b>Class of 2027 (9<sup>th</sup> Grade)</b>	Raquel Norton
<b>Class of 2028 (8<sup>th</sup> Grade)</b>	Shania Speenburgh
<b>Class of 2029 (7<sup>th</sup> Grade)</b>	Patrick Bennett
<b>7-8 Student Council</b>	Kaitlyn Woods
<b>9-12 Student Council</b>	Shania Speenburgh
<b>National Honor Society</b>	Jennifer McDowall & Raquel Norton

**Gilbertsville-Mount Upton Board of Education  
Reorganizational & Regular Meeting  
Wednesday, July 5, 2023**

<b>Yearbook</b>	Zea Beckwith
<b>Mock Trial</b>	Raquel Norton
<b>SADD</b>	Lauren Roberts
<b>Marching Band, Jazz Band, Pit Director</b>	William Gilcrest
<b>Color Guard</b>	Anne Monaco
<b>Theatre Club</b>	Jackie Turnbull
<b>Drama Director</b>	
<b>Extra Choral</b>	Anne Monaco
<b>Musical Director</b>	Anne Monaco
<b>Junior Musical Director</b>	Anne Monaco
<b>Assistant Director/Choreographer</b>	Jackie Turnbull
<b>Leadership Club (former NJHS)</b>	Abbey Beaver
<b>Elementary Student Council (Grades 4-6)</b>	Alicia Cummings
<b>Safety Patrol Advisor</b>	Shari Bennett
<b>Literacy Instructional Leader</b>	Lauren Weidman
<b>Math Instructional Leader (K-5)</b>	Darin Trass
<b>Athletic Director</b>	Greg Bonczkowski
<b>Auditorium Coordinator</b>	Kristy Carey
<b>Alternate CSE Chairperson</b>	Terri Yantz
<b>Graduation Coordinator</b>	Kristy Carey
<b>Gay Straight Alliance</b>	Ashley Hughes & Lisa Ruland

To appoint the following as non-paid annual positions/advisors:

**NON-PAID ANNUAL POSITIONS**

<b>Clay Raiders (Trapshooting Club)</b>	Larisa Waghorn
<b>Academic Team</b>	Danielle Rhone
<b>CFES Coordinator</b>	Lisa Ruland

**Mentors (encl P11)**

To appoint the following Mentors for the 2023-2024 school year:

Alicia Cummings for Rachel Cronin (Elementary Teacher)  
Darin Trass for Bethanie Weand (Elementary Teacher)  
Lauren Weidman for Ashley Elbogen (Elementary Teacher)  
Jennifer McDowall for Allison Zimmerman (ELA Teacher)  
Tracy Kokell for Patrick Bennett (Mathematics Teacher)  
Lisa Ruland for Lauren Roberts (School Counselor)

**Director of Special Education**

To appoint Annette Hammond as Director of Special Education for the 2023-2024 school year. effective July 1, 2023.

**Gilbertsville-Mount Upton Board of Education  
Reorganizational & Regular Meeting  
Wednesday, July 5, 2023**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools, per the required Commissioner's Regulations Part 200.3, that this Board does hereby appoint the following **CSE/CPSE** Committee Members for the 2023-2024 school year, effective July 1, 2023:

**CSE**

- CSE Director: Annette Hammond
- School Psychologist: Theresa Yantz
- Special Education Teacher
- Regular Education Teacher
- Parent Member: Refer to list (Only needed at parent request)
- Parent(s) of Guardian of the Student
- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or parent(s) shall designate.
- If appropriate, the student

**CPSE**

- CPSE Director: Annette Hammond
- School Psychologist: Theresa Yantz
- Special Education Teacher
- Regular Education Teacher
- Parent Member: Refer to list (Only needed at parent request)
- Parent(s) of Guardian of the Student
- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or parent(s) shall designate.
- For child in transition from Early Intervention programs and services, at the request of the parent, the appropriate professional designated by the agency that has been charged with the responsibility of the preschool child.
- A representative of the Municipality of the preschool child's residence.

- **Alternate Chairperson**

To approve the following Alternate Chairperson for the 2023-2024 school year: Theresa Yantz, School Psychologist (paid); Heather Wilcox Principal (unpaid) and Kevin Walsh, Assistant Principal (unpaid).

**Fall Coaching Recommendations (encl P12)**

To appoint the following coaches for the 2023-2024 fall sports season:

Girls' Varsity Soccer – Raquel Norton

Girls' Modified Soccer – Ken Held

Boys' Modified Soccer – Bruce Zimmer

All coaches are pending the following requirements: first aid certification, CPR/AED certification, concussion certification, DASA certification, and fingerprint clearance.





"It's the Quality of Journey that counts"

# Gilbertsville-Mount Upton Central School District

Main Office

June 22, 2023

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Principal/  
CSE Chairperson

**Kevin Walsh**  
Assistant Principal

**Kristy Carey**  
Main Office  
Administrative Assistant  
Registrar

**Deb Ostrander**  
Front Desk Clerk

**Issy Clapp**  
Student Support Services  
Administrative Assistant

**Lisa Ruland**  
School Counselor

**Lauren Roberts**  
School Counselor

To: Annette Hammond, Superintendent  
CC: Board of Education  
From: Heather Wilcox  
Re: Tenure appointment recommendation

Upon completion of her probationary period, I am recommending that Mrs. Samantha Carrabba be granted tenure as a Special Education Teacher with an effective date of September 1, 2023. Sami currently holds a permanent NYS teaching certification in students with disabilities (7-12). Throughout her time here, she has remained a flexible, positive, and dedicated employee. She is currently teaching a self-contained life skills program for special education students that are identified on the NYSSA track.

Sami is passionate about teaching students with disabilities and cares deeply about the success of all her students. Her unwavering commitment to her students and their progress is evident in her everyday interactions with them. Sami has a variety of diverse experiences to pull from, which has improved the overall functioning of our special education department. Sami's strengths include providing differentiated instruction, proactive behavior responses, and a deep understanding of special education rights and responsibilities.

It is without reservations that I recommend tenure for Samantha Carrabba as an Elementary Special Education Teacher. Please let me know if you have further questions.

Sincerely,

Heather Wilcox  
Principal



"It's the *Quality* of Journey that counts"

# Gilbertsville-Mount Upton Central School District

Main Office

June 22, 2023

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Principal/  
CSE Chairperson

**Kevin Walsh**  
Assistant Principal

**Kristy Carey**  
Main Office  
Administrative Assistant  
Registrar

**Deb Ostrander**  
Front Desk Clerk

**Issy Clapp**  
Student Support Services  
Administrative Assistant

**Lisa Ruland**  
School Counselor

**Lauren Roberts**  
School Counselor

To: Annette Hammond, Superintendent  
CC: Board of Education  
From: Heather Wilcox  
Re: Tenure appointment recommendation

Upon completion of her probationary period, I am recommending that Mrs. Lisa Ruland be granted tenure as a School Counselor with an effective date of September 1, 2023. Lisa currently holds a permanent NYS public school teaching certification in school counseling (K-12) and is a Licensed Mental Health Counselor. Throughout her time here, she has advocated for the social and emotional wellbeing for students of all ages, including requesting and developing SEL courses for all elementary students.

Lisa has done a great job of making connections with students, their parents, and the staff here at GMU. She co-advises the GSA club and is an advocate and voice for oppressed students.

I recommend tenure for Lisa Ruland as a School Counselor. I am excited with the thought of working together with Mrs. Ruland to service the GMU School Community for years to come. Please let me know if you have further questions.

Sincerely,

Heather Wilcox  
Principal



"It's the Quality of Journey that counts"

# Gilbertsville-Mount Upton Central School District

Main Office

June 22, 2023

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Principal/  
CSE Chairperson

**Kevin Walsh**  
Assistant Principal

**Kristy Carey**  
Main Office  
Administrative Assistant  
Registrar

**Deb Ostrander**  
Front Desk Clerk

**Issy Clapp**  
Student Support Services  
Administrative Assistant

**Lisa Ruland**  
School Counselor

**Lauren Roberts**  
School Counselor

To: Annette Hammond, Superintendent  
CC: Board of Education  
From: Heather Wilcox  
Re: Tenure appointment recommendation

Upon completion of her probationary period, I am recommending that Ms. Shania Speenburgh be granted tenure as a 7-12 Social Studies teacher with an effective date of September 1, 2023. Shania currently holds a permanent NYS public school teaching certification in social studies (7-12). Throughout her tenure probationary period, Shania has continued to grow professionally by obtaining her Master's degree in adolescent social studies education through SUNY Brockport.

When hired to teach at GMU, Shania brought a zeal for teaching history which continues today. She makes learning fun and interactive for her students. She is a leader by example for other staff as she ventured to learn about new ways of teaching called a "flipped classroom". She was a cheerleader for personalized learning and was the first to allow students to follow a flexible path and pace to their learning goals.

Outside of the classroom, Shania is very involved in our school community. She has been a coach, class advisor, and student council advisor. She comes to cheer on athletes at sporting events or sing along to their music at concerts.

I recommend tenure for Shania Speenburgh as a social studies teacher. Please let me know if you have further questions.

Sincerely,

Heather Wilcox  
Principal



# **Gilbertsville-Mount Upton Central School**

## **PK-12 Main Office**

**Annette D. Hammond**  
Superintendent  
Director of Special  
Education

**Heather Wilcox**  
Principal

**Kevin Walsh**  
Assistant Principal

**Kristy Carey**  
HS Office  
Administrative Asst.  
Registrar

**Deb Ostrander**  
Front Desk  
Clerk

**Issy Clapp**  
Student Support  
Services  
Administrative Asst.

**Lisa Ruland**  
School Counselor

**Lauren Roberts**  
MS/HS  
Counselor

**To: Gilbertsville-Mount Upton Central School  
Board of Education  
693 State Highway 51  
Gilbertsville, NY 13776**

**From: Kristy Carey, GMU Substitute Coordinator**

**Date: June 23, 2023**

**Re: Substitutes**

**To Whom It May Concern;**

**I have received a Reasonable Assurance Form from the following people with the intent to return to the Gilbertsville-Mount Upton School District for the 2023-24 school year in the capacity as an on call substitute.**

**Non Certified Teacher:**

**Carol Angelone  
Phyllis Inman  
Tina Nichols  
Ashley Ferris  
Felicia Musson  
Matraca Harman  
Rich Dunnigan  
Devin Harris**

**Certified Teacher:**

**Lynne Ohl**

**Substitute RN-Nurse:**

**Carol Angelone  
Phyllis Inman**



## **GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL**

693 State Highway 51 • Gilbertsville, New York 13776-1104

Phone (607) 783-2207 • Fax: (607) 783-2254

To: Annette Hammond  
Re: Summer Cafeteria Workers  
From: Susan Sebeck, Cafeteria Manager  
Date: June 20, 2023

I am recommending the following individuals be appointed, as Summer Food Service Workers to help prepare for our summer programs.

Stacey Barnes

Lisa Dibble

Jillian Dickerson

Kathryn Hawkins

Andrew M. Sebeck

Thank you,

Susan Sebeck



# Gilbertsville-Mount Upton Central School District

Main Office

"It's the Journey that counts"

June 23, 2023

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Principal/  
CSE Chairperson

**Kevin Walsh**  
Assistant Principal

**Kristy Carey**  
Main Office  
Administrative Assistant  
Registrar

**Deb Ostrander**  
Front Desk Clerk

**Issy Clapp**  
Student Support Services  
Administrative Assistant

**Lisa Ruland**  
School Counselor

**Lauren Roberts**  
School Counselor

To: Annette Hammond, Superintendent  
CC: Board of Education  
From: Heather Wilcox  
Re: 7-12 English Teacher Recommendation

I am recommending Allison Zimmerman to be appointed as a full time secondary English Teacher starting September 1, 2023. Allison graduated from Queens College majoring in Secondary Education in English and has applied for her NYS certification.

Allison left a lasting impression on our interview committee and all were excited to have her as a part of our staff. She is enthusiastic and passionate about teaching English, and has a variety of teaching experiences to pull from. She shared that her professional goal is to "inspire students to love reading and writing".

Allison exhibits an energetic, compassionate, and positive demeanor. She possesses a zeal for learning, is flexible, and confident. I am excited to recommend Allison Zimmerman as a secondary English Teacher as I am confident that she has the potential to become a successful teacher here at GMU. Please let me know if you have further questions.

Sincerely,

Heather Wilcox  
Principal



"It's the *Quality* of Journey that counts"

# Gilbertsville-Mount Upton Central School District

Main Office

June 22, 2023

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Principal/  
CSE Chairperson

**Kevin Walsh**  
Assistant Principal

**Kristy Carey**  
Main Office  
Administrative Assistant  
Registrar

**Deb Ostrander**  
Front Desk Clerk

**Issy Clapp**  
Student Support Services  
Administrative Assistant

**Lisa Ruland**  
School Counselor

**Lauren Roberts**  
School Counselor

To: Annette Hammond, Superintendent  
CC: Board of Education  
From: Heather Wilcox  
Re: Summer Positions Recommendations

Please consider accepting the following recommendations for Summer Enrichment programs.

Sincerely,

Heather Wilcox  
Principal

**Summer Enrichment Staff** (tutoring rate of pay \$27.91/hr)

Summer Journey: July 24-27, 2023

Field Trips: July 28, July 31, August 3, August 11, August 15

Summer Enrichment Coordinator – Kevin Walsh
Ashely Hughes
Zea Beckwith
Shari Bennett
Cristina Sasser
Lisa Ruland
Larisa Waghorn
Amy Favinger
Abbey Beaver
Katie Woods
Rebecca Fuller
Amy Costello
Darin Trass
Brittany Scheriff
Amy Bookout





"It's the *Quality* of Journey that counts"

# Gilbertsville-Mount Upton Central School District

Main Office

June 22, 2023

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Principal/  
CSE Chairperson

**Kevin Walsh**  
Assistant Principal

**Kristy Carey**  
Main Office  
Administrative Assistant  
Registrar

**Deb Ostrander**  
Front Desk Clerk

**Issy Clapp**  
Student Support Services  
Administrative Assistant

**Lisa Ruland**  
School Counselor

**Lauren Roberts**  
School Counselor

To: Annette Hammond, Superintendent  
CC: Board of Education  
From: Heather Wilcox  
Re: Summer Positions Recommendations

Please consider accepting the following recommendations for Summer School staff.

Sincerely,

Heather Wilcox  
Principal

**Virtual Summer School Staff** (tutoring rate of pay \$27.91/hr)  
July 10 – August 18, 2023

Zea Beckwith
--------------

Larisa Waghorn
----------------



"It's the *Quality* of Journey that counts"

# Gilbertsville-Mount Upton Central School District

Main Office

June 22, 2023

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Principal/  
CSE Chairperson

**Kevin Walsh**  
Assistant Principal

**Kristy Carey**  
Main Office  
Administrative Assistant  
Registrar

**Deb Ostrander**  
Front Desk Clerk

**Issy Clapp**  
Student Support Services  
Administrative Assistant

**Lisa Ruland**  
School Counselor

**Lauren Roberts**  
School Counselor

To: Annette Hammond, Superintendent  
CC: Board of Education  
From: Heather Wilcox  
Re: Summer Positions Recommendations

Please consider accepting the following recommendations for Pre-K & Kindergarten Bridging Staff.

Sincerely,

Heather Wilcox  
Principal

**Pre-K & Kindergarten Bridging Staff** (bridging rate of \$27.91/hr)  
August 7-10, 2023

Danielle Umbra
Rebecca Fuller
Linda Dickey
Ashley Elbogen
Amanda Musson
Jamie Fuller
Lisa Macumber
Lisa Ruland
Elisa Heggenstaller
Lauren Weidman
Jaime Sherwood
Kelly Ingham
Raquel Norton
Ashley Hughes
Matt Johnson
Anne Monaco



"It's the Quality of Journey that counts"

# Gilbertsville-Mount Upton Central School District

Main Office

June 22, 2023

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Principal/  
CSE Chairperson

**Kevin Walsh**  
Assistant Principal

**Kristy Carey**  
Main Office  
Administrative Assistant  
Registrar

**Deb Ostrander**  
Front Desk Clerk

**Issy Clapp**  
Student Support Services  
Administrative Assistant

**Lisa Ruland**  
School Counselor

**Lauren Roberts**  
School Counselor

To: Annette Hammond, Superintendent  
CC: Board of Education  
From: Heather Wilcox  
Re: Annual Positions Recommendations

Please consider accepting the following recommendations for the annual positions.

Sincerely,

Heather Wilcox  
Principal

**PAID ANNUAL POSITIONS (stipends)**

<b>POSITION</b>	<b>NAME</b>
<b>Class of 2024 (12<sup>th</sup> Grade)</b>	Shania Speenburgh
<b>Class of 2025 (11<sup>th</sup> Grade)</b>	Lisa Ruland
<b>Class of 2026 (10<sup>th</sup> Grade)</b>	Tracy Kokell & Larisa Waghorn
<b>Class of 2027 (9<sup>th</sup> Grade)</b>	Raquel Norton
<b>Class of 2028 (8<sup>th</sup> Grade)</b>	Shania Speenburgh
<b>Class of 2029 (7<sup>th</sup> Grade)</b>	Patrick Bennett
<b>7-8 Student Council</b>	Kaitlyn Woods
<b>9-12 Student Council</b>	Shania Speenburgh
<b>National Honor Society</b>	Jennifer McDowall & Raquel Norton
<b>Yearbook</b>	Zea Beckwith
<b>Mock Trial</b>	Raquel Norton
<b>SADD</b>	Lauren Roberts
<b>Marching Band, Jazz Band, Pit Director</b>	William Gilcrest
<b>Color Guard</b>	Anne Monaco
<b>Theatre Club</b>	Jackie Turnbull
<b>Drama Club Director</b>	
<b>Extra Choral</b>	Anne Monaco
<b>Musical Director</b>	Anne Monaco
<b>Junior Musical Director</b>	Anne Monaco
<b>Assistant Director/Choreographer</b>	Jackie Turnbull
<b>Leadership Club (former NJHS)</b>	Abbey Beaver
<b>Elementary Student Council (Grades 4-6)</b>	Alicia Cummings
<b>Safety Patrol Advisor</b>	Shari Bennett
<b>Literacy Instructional Leader</b>	Lauren Weidman
<b>Math Instructional Leader (K-5)</b>	Darin Trass
<b>Athletic Director</b>	Greg Bonczkowski
<b>Auditorium Coordinator</b>	Kristy Carey
<b>Alternate CSE Chairperson</b>	Terri Yantz
<b>Graduation Coordinator</b>	Kristy Carey
<b>Gay Straight Alliance</b>	Ashley Hughes & Lisa Ruland

**NON-PAID ANNUAL POSITIONS**

<b>Clay Raiders (Trapshooting Club)</b>	Larisa Waghorn
<b>Academic Team</b>	Danielle Rhone
<b>CFES Coordinator</b>	Lisa Ruland



"It's the *Quality* of Journey that counts"

# Gilbertsville-Mount Upton Central School District

Main Office

June 23, 2023

**Annette D. Hammond**  
Superintendent

**Heather Wilcox**  
Principal/  
CSE Chairperson

**Kevin Walsh**  
Assistant Principal

**Kristy Carey**  
Main Office  
Administrative Assistant  
Registrar

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Front Desk Clerk

**Issy Clapp**  
Student Support Services  
Administrative Assistant

**Lisa Ruland**  
School Counselor

**Lauren Roberts**  
School Counselor

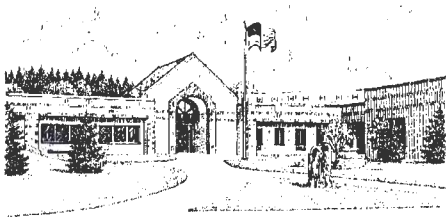
To: Annette Hammond, Superintendent  
CC: Board of Education  
From: Heather Wilcox  
Re: Mentor Recommendations

Please consider accepting the following recommendations as mentors for our new hires.

New Hires	Mentors
Rachel Cronin	Alicia Cummings
Bethanie Weand	Darin Trass
Ashley Elbogen	Lauren Weidman
Allison Zimmerman	Jennifer McDowall
Patrick Bennett	Tracy Kokell
Lauren Roberts	Lisa Ruland

Sincerely,

Heather Wilcox  
Principal



# Gilbertsville-Mount Upton Central School

693 State Highway 51 Gilbertsville, New York 13776-1104

Phone: (607) 783-2207, Ext. 124

Fax (607) 783-2254

gbonczkowski@gmucsd.org

**Greg Bonczkowski**

Athletic Coordinator

**TO:** Gilbertsville – Mt. Upton Central School Board of Education  
Annette Hammond, Superintendent

**FROM:** Greg Bonczkowski, Athletic Coordinator 

**DATE:** June 23, 2023

**SUBJECT:** 2023 COACHING RECOMMENDATIONS (FALL SPORTS SEASON)

As the Athletic Coordinator at Gilbertsville – Mt. Upton Central School, I would like to recommend the following coaches for the 2023 Fall Sports Season:

**Fall Sports Season:**

Girl's Varsity Soccer – Raquel Norton

Girl's Modified Soccer – Ken Held

Boy's Modified Soccer – Bruce Zimmer

\* Pending the following requirements:

- First Aid Certification
- CPR/AED Certification
- Concussion Certification
- DASA Certification
- Fingerprint Clearance

If you have any questions or concerns, please feel free to contact me.  
Thank you for your attention to this matter.



**Gilbertsville-Mount Upton Board of Education  
Reorganizational & Regular Meeting  
Wednesday, July 5, 2023**

**New Items Consent Agenda**

The Board of Education will be asked to accept/approve the following New Items Consent Agenda as recommended by the Superintendent of Schools:

**Non-Resident Students (encl N1)**

To approve the following non-resident students for the 2023-2024 school year:  
Peyton Norton, Grade 9; Lillian Perrine, Grade 10; Wilbur Barnes, Grade 4; Madelyn Jo Barnes, Grade 2; Justin Dickey, Grade K; Myanna Dickey, Grade 11; Emma Weidman, Grade Pre-K; Henry Weidman, Grade 1.

**Transportation Requests (encl N2)**

To approve the following transportation requests to Otsego Christian Academy for the 2023-2024 school year:

Ethan Bertrand, Andrew Bertrand, Broden Osborne, Elenor Hanehan, Margaret Hanehan, Thomas Hanehan, Juliet Hanehan, Andrew Taylor, Natalie Gross, Liam Gilcrest, Sullivan DiGiorgi, Jack DiGiorgi, Annabelle DiGiorgi and Joshua Whitehill.

To approve the following transportation request to Valley heights Christian Academy for the 2023-2024 school year:

Kylee O'Connell

To approve the following transportation request to Holy Family School in Norwich, NY for the 2023-2024 school year:

Addison Dickey, Sullivan Dickey and William Dickey.

**School Resource Officer (encl N3)**

To approve the agreement between Gilbertsville-Mount Upton Central School and Upstate Security Consultants, LLC for a School Resource Officer for the 2023-2024 school year.

**Adopt Board Policy (encl N4)**

To adopt the Board Policy listed on behalf of the Superintendent and Ferrara Fiorenza PC:

**Section 7000: Students**

7131: Non-Resident Students

**Construction Management Contract (encl N5)**

**WHEREAS**, The Gilbertsville-Mount Upton Central School District (the "District") has determined that it is in the best interest of the District to retain a construction manager to provide necessary construction management and related services in connection with its 2023 Capital Improvement Project (the "Project"); and

**Gilbertsville-Mount Upton Board of Education  
Reorganizational & Regular Meeting  
Wednesday, July 5, 2023**

**WHEREAS**, pursuant to a request for proposals awarded to C&S Engineers, Inc., the District wishes to contract with C&S Engineers, Inc. for the Purposes of providing construction management and related services for the Project; and

**WHEREAS**, the School District's legal counsel, Ferrara Fiorenza, PC and C&S Engineers, Inc. have jointly prepared a contract for construction management services relative to the Project (a copy of which has been shared with the Board);

**NOW, THEREFORE**, be it resolved as follows:

1. The Board of Education approves the retention of C&S Engineers, Inc. to provide professional services and proceed with the Project in accordance with the terms and conditions of the contract approved by legal counsel and previously shared with the Board of Education.
2. The Board of Education hereby authorizes the President of the Board or the Superintendent of Schools to enter into the approved contract with C&S Engineers, Inc. on behalf of the Board of Education and take all steps necessary or convenient to proceed under the contract in connection with the Project.
3. This resolution shall take effect immediately.

**Sports Mergers (encl N6)**

To approve the following sports mergers for the 2023-2024 school year:

Boys' Varsity Soccer-GMU & Unadilla Valley.

Varsity & Modified Cross Country-GMU & Unadilla Valley.

Varsity Football-GMU & Unadilla Valley.



"It's the Quality of Journey that counts"

# Gilbertsville-Mount Upton Central School District

Office of the Superintendent

**Annette D. Hammond**  
Superintendent

**Jarrin Hayen**  
District Clerk/  
Administrative Assistant  
to the Superintendent

**Heather Wilcox**  
Principal/  
CSE Chairperson

**Kevin Walsh**  
Assistant Principal

**Dorothy Iannello**  
District Treasurer

**Harold Ives**  
Transportation Supervisor

**Alan Digsby**  
Buildings and Grounds  
Supervisor

**Susan Sebeck**  
Food Service Manager

**Eric Voorhees**  
Technology Director/  
CIO

To: GMU Board of Education  
Annette Hammond, Superintendent

From: Jarrin Hayen

Date: June 23, 2023

Re: Non-Resident Students for 2023-2024

The following non-resident students need to be approved for the 2023-2024 school year:

Peyton Norton	Grade: 9
Lillian Perrine	Grade: 10
Wilbur Barnes	Grade: 4
Madelyn Jo Barnes	Grade: 2
Justin Dickey	Grade: K
Myanna Dickey	Grade: 11
Emma Weidman	Grade: Pre-K
Henry Weidman	Grade: 1

## AGREEMENT

This Agreement ("Agreement") has been entered into as of September 1, 2023, by and between Upstate Security Consultants, LLC having its principal office at 413 Upper Stella Ireland Rd Binghamton, NY 13905 (the "Company"), and Gilbertsville-Mount Upton Central School District having its District office at "address" (the "District").

1. Services to be Rendered: The District hereby engages the Company to provide School Resource Officer Services, (the "Services") as defined in Schedule "A" which is attached and incorporated as part of this Agreement.

It is understood and agreed that the District and Company officials share the following goals and objectives with regard to the (SRO) Program in the schools:

- To foster educational programs and activities that will increase student knowledge of and respect for the law and the function of law enforcement agencies.
- To act swiftly and cooperatively when responding to major disruptions and flagrant criminal offenses at school, such as: disorderly conduct by trespassers, the possession and use of weapons on campus, the illegal sale and/or distribution of controlled substances, and serious assaults.
- To report serious crimes that occur on campus and to cooperate with the law enforcement officials in their investigation of crimes that occur at school.
- Establish and maintain a close partnership with school administrators in order to provide for a safe school environment. Ensure school administrator safety by being present during school searches, which may involve weapons, controlled dangerous substances, or in such cases that the student's emotional state may present a risk to the administrator. The SRO shall not act as a school disciplinarian. District officials are responsible for routine school discipline matters. However, if the administrator believes an incident is a violation of the law, the administrator may contact the SRO, and the SRO shall then determine whether law enforcement action is appropriate. The SRO shall be available for lunchroom duties, hall monitoring, bus duties or other monitoring activities. Assist school administrators in emergency crisis planning and building security matters. Provide a course of training for school personnel in handling crisis situations, which may arise at the school. Assist in conflict resolution efforts.
- Work to prevent juvenile delinquency through close contact and positive relationships with students. The SRO shall conduct security inspections as permitted by law to deter criminal or delinquent activities. The SRO should monitor crime statistics and work with local patrol officers and students together to design crime prevention strategies.
- Build working relationships with the school's staff as well as with student and parent groups.
- Work with guidance counselors and other student support staff to assist students and to provide services to students involved in situations where referrals to service agencies are necessary.

- The SRO is to provide safety, security, and traffic control at schools when deemed necessary for the safety and protection of students and the general public.
  - The compensation payable to the Company for the Services is \$65,000 annually, divided each month from September through June for the years 2023-2024, on the fifteenth day of each month.
  - In the event that the District believes that the assigned SRO is not effectively performing his or her duties and responsibilities, it shall recommend to the Company that the SRO be removed from the assignment.
2. Insurance: The Company shall maintain insurance of the types typically maintained by businesses of the same type as the Company, including, but not limited to comprehensive general liability insurance and workers' compensation insurance.

The Company shall provide a certificate of liability insurance naming the School District, its officers, employees, and agents as additional insurers in an amount of not less than Two Million Dollars (\$2,000,000.00).

3. Compliance with Laws: The Company agrees that it shall be responsible for ascertaining the existence of any laws, rules and regulations of duly constituted government authorities applicable to its activities and shall be solely responsible for obtaining any and all licenses, registrations or other approvals required by law in connection with the Services to be rendered hereunder. The Company represents that it has complied with all federal, state, and local laws regarding business permits and licenses that may be required for it to perform the Services as set forth in this Agreement. The Company and its officers, employees and agents shall comply with all applicable School District policies and procedures. School officials shall allow the SRO to inspect and copy any public records maintained by the school including student directory information such as yearbooks. However, the SRO may not inspect and/or copy confidential student education records except in accordance with Family Education Rights and Privacy Act ("FERPA"). The company shall provide the School District with copies of all records prepared in connection with school activities.
4. Workday: The Company and the district determine when and how to perform the services, consistent with this agreement, provided that the services will be provided Monday through Friday from 7:15 AM to 3:15 PM. The SRO will work when the instructional staff is present as defined by the current {Gilbertsville-Mount Upton CSD} calendar, for each year of this contract. In the event the district requires the SRO beyond the contractual hours, the SRO will accrue comp time at a minimum of two hours per event. The District has the option to pay the SRO, instead of comp time, for school events at a rate agreed upon by both parties.
5. Absences and Leave: The SRO shall have eight paid leave days per school year.
6. Employee Training: Upstate Security Consultants, LLC will be responsible for insuring all employees have the requirements and qualifications to successfully fulfill their duties as SRO and will be financially responsible for all trainings, conferences, and workshops. If time is required for such events, Superintendent approval three days in advance is required.

7. Term: The initial term of this agreement commences September 1<sup>st</sup> through June 30<sup>th</sup> for 1 year, 2023-2024. This agreement will be renewed on a yearly basis, by the mutual consent of the parties. Either party may terminate this agreement at the end of the current school year.
8. Notices: Except as otherwise provided herein, any notice required or desired to be given under this Agreement shall be deemed given and sufficient if in writing and delivered either personally or by certified mail to either party at the party's address stated herein. Either party may change its address stated herein by giving notice of the change in accordance with this paragraph.
9. Entire Agreement: This Agreement constitutes and contains the entire agreement and understanding between the parties hereto and the subject matter hereof, and supersedes any and all previous agreements, memoranda or other understandings of the parties hereto pertaining to the subject matter hereof. No amendments or variations of the terms and conditions of this Agreement shall be valid unless in writing and signed by both of the parties hereto.
10. Applicable Law: This Agreement shall be governed by, and construed and enforced in accordance with, the laws of New York State.
11. Severability: Whenever possible, each provision of this Agreement is to be interpreted to be effective and valid under applicable law. However, if any provision of this Agreement is prohibited by or invalid under such law, it is deemed modified to conform to the minimum requirements of such law or, if for any reason it is not deemed so modified, only that part shall be void and all other provisions shall remain valid and enforceable to the fullest extent.
12. No Waiver: The waiver by either party of a breach of any provision of this Agreement shall not operate, or be construed, as a waiver of any subsequent breach.
13. Headings: Section or other headings contained in this Agreement are for reference purposes only and are not to be used to interpret or construe any provision of this Agreement.
14. Counterparts: This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
15. Successors and Assigns: This Agreement shall be binding upon and inure to the benefit of the Parties and their respective heirs, executors, administrators, successors and assigns.

16. IN WITNESS WHEREOF, the parties have signed this Agreement as of the date first written above.

Upstate Security Consultants LLC

By: [Signature]

Sworn to before me this  
8 day of May, 2023

JOEL A. DECKER  
Notary Public, State of New York  
No. 01DE6352218  
Qualified in Broome County  
Commission Expires December 19, 2024

[Signature]  
Notary Public

Gilbertsville-Mount Upton Central School District

By: [Signature]

Sworn to before me this  
5<sup>th</sup> day of May, 2023

[Signature]  
Notary Public

DOROTHY L IANNELLO  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 011A4915257  
Qualified in Chenango County  
My Commission Expire: 12-21-2025



Upstate Security Consultants, LLC  
(607) 725-6337  
[upstatesro@gmail.com](mailto:upstatesro@gmail.com)

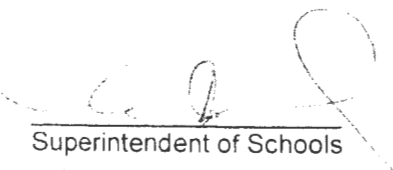
Upstate Security Consultants, LLC  
413 Upper Stella Ireland Road  
Binghamton, NY 13905

To Whom it may concern,

The Gilbertsville-Mount Upton Central School District has contracted with Upstate Security Consultants to provide the District with a School Resource Officer for the 2023-24 school year. The School Resource Officer will be a fully trained retired Law Enforcement Officer and will qualify twice annually with a firearm.

Based on Board Policy 7330 I hereby authorize the School Resource Officer from Upstate Security Consultants to carry a concealed firearm on school property.

Sincerely

  
\_\_\_\_\_  
Superintendent of Schools

  
\_\_\_\_\_  
Date



# POLICY

2023

7330  
1 of 3

Students

## **SUBJECT: WEAPONS IN SCHOOL AND THE GUN-FREE SCHOOLS ACT**

### **Weapons in School**

The possession of a weapon on school property, in District vehicles, in school buildings, or at school sponsored activities or settings under the control and supervision of the District regardless of location, is strictly prohibited, except by law enforcement personnel. Any person possessing a weapon for educational purposes in any school building must have written authorization of the Superintendent of Schools or his/her designee.

Any and all determinations of what constitutes a “weapon” for the purposes of this policy shall be made in accordance with relevant provisions of the Penal Law of the State of New York.

### **Specific Penalties Imposed by the Gun-Free Schools Act**

No student shall bring or possess any “firearm” as defined in federal law on school premises (including school buildings and grounds, District vehicles, school settings and/or school sponsored activities under the control and supervision of the District regardless of location). For purposes of this policy, the term “firearm” includes any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of such weapon; any firearm muffler or silencer; or any “destructive device” (e.g., any explosive, incendiary, or poison gas, including bombs, grenades, rockets or other similar devices). The term does not include a rifle which the owner intends to use solely for sporting, recreational or cultural purposes; antique firearms, or Class C common fireworks.

In accordance with the Gun-Free Schools Act and Education Law Section 3214(3)(d), any student who brings or possesses a dangerous weapon or firearm, as defined in federal law, on school property, will be referred by the Superintendent to the appropriate agency of authority for a juvenile delinquency proceeding in accordance with Family Court Act Article 3 when the student is under the age of sixteen (16), except for a student fourteen (14) or fifteen (15) years of age who qualifies for juvenile offender status under the Criminal Procedure Law, and will be referred by the Superintendent to the appropriate law enforcement officials when the student is sixteen (16) years of age or older or when the student is fourteen (14) or fifteen (15) years of age and qualifies for juvenile offender status under the Criminal Procedure Law. For purposes of this policy, the term “dangerous weapon” means a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocketknife with a blade of less than two and one half inches (2 ½”) in length.

# POLICY

2023

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Students

In addition, any student attending a District school who has been found guilty of bringing a firearm to or possessing a firearm on school property, after a hearing as been provided pursuant to Education Law Section 3214, shall be suspended for a period of not less than one (1) calendar year and any student attending a non-district school who participates in a program operated by the School District using funds from the Elementary and Secondary Education Act of 1965 who is determined to have brought a firearm to or possessed a firearm at a District school or on other premises used by the School District to provide such programs shall be suspended for a period of not less than one (1) calendar year from participation in such program. The procedures of Education Law Section 3214 (3) shall apply to such a suspension of a student attending a non-district school. Further, after the imposition of the one (1) year penalty has been determined, the Superintendent of Schools has the authority to modify this suspension requirement for each student on a case-by-case basis. In reviewing the student's one (1) year suspension penalty, the Superintendent may modify the penalty based on factors as set forth in Regulations of the Commissioner of Education Section 100.2 and in Commissioner's Decisions. The determination of the Superintendent shall be subject to review by the Board of Education in accordance with Education Law Section 3214(2)(c) and by the Commissioner of Education in accordance with Education Law Section 310.

## Student with a Disability

Pursuant to Commissioner Regulations, a student with a disability who is determined to have brought a weapon (including a firearm) to school or possessed a weapon (including a firearm) at school may be placed in an interim alternative educational setting, in accordance with federal and state law, for not more than forty-five (45) calendar days. If the parent or guardian requests an impartial hearing, the students must remain in the interim alternative placement until the completion of all proceedings, unless the parent or guardian and District can agree on a different placement.

However, a student with a disability may be given a long term suspension pursuant to the Gun-Free Schools Act only if a group of persons knowledgeable about the student, as defined in federal regulations implementing the Individuals with Disabilities Education Act (IDEA), determines that the bringing of a firearm to school or possessing a firearm at school was not a manifestation of the student's disability, subject to applicable procedural safeguards.

If it is determined that the student's bringing of a firearm to school or possessing a firearm at school was a manifestation of the student's disability, the Superintendent must exercise his/her authority under the Gun-Free Schools Act to modify the long-term suspension requirement and determine that the student may not be given a long-term suspension for the behavior. The Committee on Special Education may review the student's current educational

# POLICY

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Students

placement and initiate change in placement proceedings, if appropriate, subject to applicable procedural safeguards.

The District may offer home instruction as an interim alternative educational setting during the pendency of review proceedings only if the student's placement in a less restrictive alternative educational setting is substantially likely to result in injury either to the student or to others.

The District may also seek a court order to immediately remove a student with a disability from school if the District believes that maintaining the student in the current educational placement is substantially likely to result in injury to the student or to others.

Students with disabilities continue to be entitled to all rights enumerated in the Individuals with Disabilities Act and Education Law Article 89; and this policy shall not be deemed to authorize suspension of students with disabilities in violation of these laws.

This policy does not prohibit the District from utilizing other disciplinary measures including, but not limited to, out-of-school suspensions for a period of five days or less, or in-school suspensions, in responding to other types of student misconduct which infringe upon the established rules of the school. Additionally, this policy does not diminish the authority of the Board of Education to offer courses in instruction in the safe use of firearms pursuant to Education Law Section 809-a.

The District will continue to provide the suspended student who is of compulsory attendance age with appropriate alternative instruction during the period of the student's suspension.

Gun-Free Schools Act as reauthorized by the No Child Left Behind Act of 2001  
18 USC Sections 921(a) and 930  
Individuals with Disabilities Education Act (IDEA), 20 USA Sections 1400-1485 and 7151  
Criminal Procedure Law Section 1.20(42)  
Education Law Sections 310, 809-a, 3214 and Article 89  
Family Court Act Article 3  
Penal Law Sections 265.01-265.06  
8 NYCRR Section 100.2 and Part 200

**First Reading: 5/9/23**

**Second Reading and Adoption: 5/17/2023**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/24/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>		<b>CONTACT NAME:</b>	
Jencap Specialty Insurance Services Inc.		PHONE (A/C, No, Ext):	
295 Main Street		FAX (A/C, No):	
Suite 866		E-MAIL ADDRESS:	
Buffalo NY 14203		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> General Star Indemnity Co	
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	
<b>INSURED</b>		<b>NAIC #</b>	
Upstate Security Consultants LLC dba KST Security Consultants LLC		37362	
413 Upper Stella Ireland Rd			
Binghamton NY 13905			

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDS INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		IYG930388A	09/01/2022	09/01/2023	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person) \$
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY \$
	OTHER:						GENERAL AGGREGATE \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b>						PRODUCTS - COMP/OP AGG \$
	<input type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> NON-OWNED AUTOS						\$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR						AGGREGATE \$
	<b>EXCESS LIAB</b>						\$
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED						\$
	RETENTION \$						\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability	X		IYG930388A	09/01/2022	09/01/2023	\$1,000,000 Each Professional Incident

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The certificate holder is an additional insured subject to the terms and conditions of CG2026 attached to the policy.

**CERTIFICATE HOLDER****CANCELLATION**

Gilbertsville-Mount Upton Central School District 643 State Highway 51  Gilbertsville NY 13776	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  
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# POLICY

2023

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Students

## **SUBJECT: NON-RESIDENT STUDENTS**

It is the policy of the Board of Education not to accept non-resident students on a tuition-paying basis. All students who were attending as non-resident students at the end of the 2022-2023 school year may continue as nonresident students in the Gilbertsville-Mount Upton Central School District contingent of the conditions listed in Paragraph 5. Beginning with the 2023-2024 school year, the Board of Education will no longer be accepting applications for attendance as a non-resident student except under the limited circumstances set forth below:

### 1. Non-Resident Children of Staff Members:

- Staff members living outside the district who are employed twenty or more hours per week will be allowed to enroll their children in the Gilbertsville-Mount Upton Central School District at no tuition charge.
- In the event of an involuntary reduction in hours that causes the employee to fall below the requisite twenty (20) hours per week, the Board of Education in consultation with the Superintendent, may at its discretion, and in accordance with the general provisions set forth below, allow the employee's children to continue their education in the Gilbertsville-Mount Upton Central School District.

### 2. Death of a parent or person in parental relationship:

- Where the death of a student's parent(s) or person(s) in parental relation requires the student to relocate for the purpose of living with a parent or person in parental relation at a residence outside the Gilbertsville-Mount Upton School District, the Superintendent shall be vested with the discretion to permit the student to continue attending Gilbertsville-Mount Upton schools tuition-free in accordance with this policy, for as long as the Superintendent determines that the arrangement is not only in the best interests of the student, but also in the best interest of the District. Permission to continue attendance in the school district under these circumstances is subject to amendment of this policy by the Board of Education, as noted in the Board's "Reservation of Rights" in paragraph 5 below.

### 3. Former Resident Students:

- Students of any grade who move outside the Gilbertsville-Mount Upton Central School District during the academic school year (i.e., September through June) will be permitted to finish the academic school year in which the move occurs. There shall be no tuition charge during this period of continued attendance. Such permission is subject to amendment of this policy by the Board of Education, as noted in the Board's "Reservation of Rights" in paragraph 5 below.
- Any student who moves outside the District on or after September 30<sup>th</sup> of the year preceding their anticipated graduation year will be permitted to continue in attendance at Gilbertsville-Mount Upton during their graduation year, without payment of tuition.

### 4. Prospective Residents:

# POLICY

2023

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Students

## **SUBJECT: NON-RESIDENT STUDENTS (Cont'd)**

- The children of families who have signed a contract to lease, buy or build a residence in the School District will be permitted to enroll during the months of September and October, provided that the lease, construction contract or purchase offer shows an estimated occupancy date, completion date, or closing date not later than October 31 of that same year. In the case of a residential rental for which there is no written lease, the applicant for admission to Gilbertsville-Mount Upton schools pursuant to this paragraph shall provide a sworn statement (notarized) from the property owner, or owner's agent, verifying the estimated date of occupancy.
- If, for whatever reason, actual legal residency does not occur by the last day of October, the District will charge tuition in a nominal monthly amount per child for the months (or any part of months) of November and December, after which such non-resident students shall be excluded from attendance at Gilbertsville-Mount Upton. Parents of students who wish to apply for admission pursuant to this exception must complete the District's "Non-Resident Student Application" form and approval process.

### 5. General Provisions:

- Space Availability: Admission of non-resident pupils in accordance with this policy shall be contingent upon whether space is available. Admittance shall not be granted under circumstances where the enrollment of the non-resident student or students would require the District to add a new section, or increase its faculty or staff, or would otherwise result in an increase in costs to the District.
- Transportation: The Gilbertsville-Mount Upton Central School District shall not be responsible for transportation to and from school for non-resident students.
- Termination of Attendance Privileges: Any non-resident student's privileges of attendance at the Gilbertsville-Mount Upton Central School District may be suspended or terminated by the Superintendent if the Superintendent determines that the student's attendance is no longer in the best interest of the District.
- Reservation of Rights: The Board of Education reserves the right to amend this policy at any time, including but not limited to the imposition of tuition upon non-resident students attending school in the District pursuant to any of the foregoing provisions.
- Privileges of Continued Attendance only Apply to Students who Begin Attending the District as Lawful Residents: Except as provided in paragraphs 1 and 4 above, the provisions of this policy which permit non-resident students to continue attending Gilbertsville-Mount Upton schools under the specific circumstances enumerated shall only apply to students who began attending Gilbertsville-Mount Upton schools as legal residents of the District.

Revised/Approved 12/97

Revised/Approved 7/20/2000

Revised/Approved 8/21/2001

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# POLICY

2023

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Students

Revised/Approved 10/19/2010

Revised/Approved 7/11/2018

Revised/Approved 6/12/2019

Revised 1<sup>st</sup> reading: 6/14/2023

Revised 2<sup>nd</sup> Reading & Approved: 7/5/2023

**SECTION IV MERGER COMMITTEE**

Application for Merger of Schools for Athletic Activity

This application form must:

- (A) Be completed by each school involved in the sport described.
- (B) Be reviewed and approved by the athletic league involved.
- (C) Be submitted to the Section IV Merger Committee after A and B have been resolved.

A separate application must be submitted for each activity. Requests should be for a one-year period of time only.

School District

Gilbertsville - Mount Upton Central School

Address of School Involved

693 State Highway 51  
Gilbertsville, NY 13776

Athletic Director of School Involved

Greg Bonczkowski

Phone Number

(607) 783-2207 ext. 124

Other School(s) Involved

Unadilla Valley Central School

Sport to be considered

Soccer (Boys)

Level(s) being merged (circle)

Varsity IV Modified

School Year

2023-2024

Describe conditions which prompted your school to request or support a merger--provide all appropriate rationale which will assist the league and merger committee in reaching a decision considered most beneficial to all:

To allow both schools the opportunity to compete in Varsity Boy's Soccer during the fall Sports Season in the 2023-2024 school year. Without the merger GMU would not have enough student-athletes to field our own team.

What will be the identity of the combined team?

UV - GMU

Where will practices be held?

Both Schools

Where will the competition be held?

Both Schools



Attach a copy of the action item from your school Board of Education meeting minutes which includes the approval of this application.

Signed: Principal \_\_\_\_\_  
Superintendent \_\_\_\_\_  
Board of Education \_\_\_\_\_  
Date: \_\_\_\_\_

Submit to Athletic League (**This step must precede the Section action!**):

League Action \_\_\_\_\_ Approved  
\_\_\_\_\_ Not Approved  
Date \_\_\_\_\_  
League Secretary \_\_\_\_\_

Forward to: Section IV Athletic Association  
276 State Hwy 7  
Sidney, NY 13838  
mcweenej@dcmoboces.com

by: **January 30, 2023** for Football  
**August 29, 2023** for Fall activity  
**November 21, 2023** for Winter activity  
**March 20, 2023** for Spring activity

**COMBINING OF TEAMS** - The joining together of students from two or more member schools in the same district or close proximity to form a single team shall be permitted subject to the following conditions:

The joining together of students from two or more-member schools in the same district or proximity to form a single team shall be permitted subject to the following conditions:

1. Permission must be obtained from their league and section on an annual basis.

2. Section approval must be reported to the NYSPHSAA, Inc., Executive Committee. NOTE: If a combined school team goes beyond sectional level competition their boys and girls grade 9-11 enrollment shall be combined, using the below criteria, for state level competition.

The graduated scale is used for up to 3 "team" mergers and mergers with 4 or more "teams" take 100% of their BEDS; ONLY in team sports. (July 2017)

NOTE: If two or more schools are located within the same physical building, 100% of their BEDS will be used if they are following the Combining of Teams process. (Feb. 2019)

The school(s) with the higher(est) classification number will have a percentage of the other school(s) classification number added according to the graduated scale below.

Beginning in 2019-2020 The percentages is dependent upon the association's "Sport Specific classification cut-off numbers" (July 2018)

Five Classes (100%, 100%, 100%, 40%, 30%)

Four Classes (100%, 100%, 40%, 30%)

Three Classes (100%, 40%, 30%)

Two Divisions (100%, 40%)

3. Section shall determine the deadlines for schools to merge or demerge programs.

4. If a non-public school is part of the merger, the "merged" team may be subject to the Section's Classification of Non-Public School Committee.

5. If a merger is denied by the Section, schools have the ability to resubmit a merger using 100% of all schools BEDS enrollment numbers. (July 2016)

**Reporting Procedure: All violations shall be reported to the League and Section.**

=====

Action of Section IV Merger Committee

The above request for merger is \_\_\_\_\_ Approved  
\_\_\_\_\_ Not Approved

for the activity of \_\_\_\_\_

for the school year \_\_\_\_\_

Classification AA A B C D

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date

**SECTION IV MERGER COMMITTEE**

Application for Merger of Schools for Athletic Activity

This application form must:

- (A) Be completed by each school involved in the sport described.
- (B) Be reviewed and approved by the athletic league involved.
- (C) Be submitted to the Section IV Merger Committee after A and B have been resolved.

A separate application must be submitted for each activity. Requests should be for a one-year period of time only.

School District

Gilbertsville-Mount Upton Central School

Address of School Involved

693 State Highway 51  
Gilbertsville, NY 13776

Athletic Director of School Involved

Greg Bongzkowski

Phone Number

(607) 783-2207 ext. 124

Other School(s) Involved

Unadilla Valley Central School

Sport to be considered

Cross Country (Boys & Girls)

Level(s) being merged (circle)

Varsity IV Modified

School Year

2023 - 2024

Describe conditions which prompted your school to request or support a merger--provide all appropriate rationale which will assist the league and merger committee in reaching a decision considered most beneficial to all:

To allow both schools the opportunity to compete in Cross Country during the 2023-2024 fall sports season. Without the merger both schools would not have enough student-athletes to field their own team.

What will be the identity of the combined team?

UV-GMU

Where will practices be held?

Both Schools

Where will the competition be held?

Both Schools

Attach a copy of the action item from your school Board of Education meeting minutes which includes the approval of this application.

Signed: Principal \_\_\_\_\_

Superintendent \_\_\_\_\_

Board of Education \_\_\_\_\_

Date: \_\_\_\_\_

Submit to Athletic League (This step must precede the Section action!):

League Action \_\_\_\_\_

Approved

Not Approved

Date \_\_\_\_\_

League Secretary \_\_\_\_\_

Forward to: Section IV Athletic Association  
276 State Hwy 7  
Sidney, NY 13838  
mcweenej@dcmoboces.com

by: **January 30, 2023** for Football

**August 29, 2023** for Fall activity

**November 21, 2023** for Winter activity

**March 20, 2023** for Spring activity

**COMBINING OF TEAMS** - The joining together of students from two or more member schools in the same district or close proximity to form a single team shall be permitted subject to the following conditions:

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1. Permission must be obtained from their league and section on an annual basis.

2. Section approval must be reported to the NYSPHSAA, Inc., Executive Committee. NOTE: If a combined school team goes beyond sectional level competition their boys and girls grade 9-11 enrollment shall be combined, using the below criteria, for state level competition.

The graduated scale is used for up to 3 "team" mergers and mergers with 4 or more "teams" take 100% of their BEDS; ONLY in team sports. (July 2017)

NOTE: If two or more schools are located within the same physical building, 100% of their BEDS will be used if they are following the Combining of Teams process. (Feb. 2019)

The school(s) with the higher(est) classification number will have a percentage of the other school(s) classification number added according to the graduated scale below.

Beginning in 2019-2020 The percentages is dependent upon the association's "Sport Specific classification cut-off numbers" (July 2018)

Five Classes (100%, 100%, 100%, 40%, 30%)

Four Classes (100%, 100%, 40%, 30%)

Three Classes (100%, 40%, 30%)

Two Divisions (100%, 40%)

3. Section shall determine the deadlines for schools to merge or demerge programs.

4. If a non-public school is part of the merger, the "merged" team may be subject to the Section's Classification of Non-Public School Committee.

5. If a merger is denied by the Section, schools have the ability to resubmit a merger using 100% of all schools BEDS enrollment numbers. (July 2016)

**Reporting Procedure: All violations shall be reported to the League and Section.**

=====

Action of Section IV Merger Committee

The above request for merger is \_\_\_\_\_ Approved  
\_\_\_\_\_ Not Approved

for the activity of \_\_\_\_\_

for the school year \_\_\_\_\_.

Classification    AA    A    B    C    D

\_\_\_\_\_ Chairperson    \_\_\_\_\_ Date

**SECTION IV MERGER COMMITTEE**

Application for Merger of Schools for Athletic Activity

This application form must:

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School District

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Address of School Involved

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Athletic Director of School Involved

Greg Bonczkowski

Phone Number

(607) 783-2207 ext. 124

Other School(s) Involved

Unadilla Valley Central School

Sport to be considered

Football

Level(s) being merged (circle)

Varsity IV Modified

School Year

2023-2024

Describe conditions which prompted your school to request or support a merger--provide all appropriate rationale which will assist the league and merger committee in reaching a decision considered most beneficial to all:

To allow student-athletes at GMU with previous experience playing football the opportunity to continue participating in the sport. GMU does not have a football team so the merger would allow our student-athletes the chance to participate.

What will be the identity of the combined team?

UV-GMU

Where will practices be held?

Unadilla Valley Central School

Where will the competition be held?

Unadilla Valley Central School

Attach a copy of the action item from your school Board of Education meeting minutes which includes the approval of this application.

Signed: Principal \_\_\_\_\_  
 Superintendent \_\_\_\_\_  
 Board of Education \_\_\_\_\_  
 Date: \_\_\_\_\_

Submit to Athletic League (This step must precede the Section action!):

League Action                   \_\_\_                   Approved  
   \_\_\_                   Not Approved  
 Date \_\_\_\_\_  
 League Secretary \_\_\_\_\_

Forward to:       Section IV Athletic Association  
                       276 State Hwy 7  
                       Sidney, NY 13838  
                       mcweenej@dcmoboces.com

by: **January 30, 2023** for Football  
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Two Divisions (100%, 40%)

3. Section shall determine the deadlines for schools to merge or demerge programs.
4. If a non-public school is part of the merger, the "merged" team may be subject to the Section's Classification of Non-Public School Committee.
5. If a merger is denied by the Section, schools have the ability to resubmit a merger using 100% of all schools BEDS enrollment numbers. (July 2016)

**Reporting Procedure: All violations shall be reported to the League and Section.**

=====

Action of Section IV Merger Committee

The above request for merger is \_\_\_\_\_ Approved  
\_\_\_\_\_ Not Approved

for the activity of \_\_\_\_\_

for the school year \_\_\_\_\_.

Classification AA A B C D

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date