



# INFORMATION GUIDE

## 2019-2020



***Gilbertsville-Mount Upton Central School District***  
693 State Highway 51, Gilbertsville, NY 13776

Phone: 607-783-2207

Fax: 607-783-2254

**"It's the *Quality* of the journey that counts!"**





## Gilbertsville-Mount Upton Central School District

693 State Highway 51  
Gilbertsville, NY 13776

Phone: 607-783-2207

Fax: 607-783-2254

### Administration

Superintendent, Annette Hammond  
PK-12 Principal, Heather Wilcox  
District Treasurer, Dorothy Iannello  
District Clerk, Jarrin Hayden

### Board of Education

Jeremy Pain, President  
Larry Smith, Vice President  
Jed Barnes  
Sean Barrows  
Cole Covington  
Hillary Giuda-Philpott  
Brian Underwood

### Our Mission

At Gilbertsville-Mount Upton Central School, we use a trauma-sensitive approach to cultivate confident individuals with the desire to take risks, experience new opportunities, and to recognize the potential within themselves. We are a student-centered learning community that values:

- A Growth Mindset
- Essential Skills for Career Readiness
- Social-Emotional Wellness
- Resilience
- Critical Thinking
- High Expectations
- Meaningful Relationships

### Our Vision

To provide an inclusive learning community which fosters life-long personal and academic growth.

### Our Motto

**"It's the Quality of the  
journey that counts"**



## Telephone Directory

To reach specific departments at the Gilbertsville-Mount Upton Central School District, please call the main number, then dial the appropriate extension.

<b>Main Number</b> .....	607-783-2207
<b>Superintendent:</b> Annette Hammond .....	140
<b>PK-12 Principal:</b> Heather Wilcox .....	103
<b>District Treasurer/School Business Official:</b> Dorothy Iannello .....	144
<b>Athletic Coordinator:</b> Greg Bonczkowski .....	124
<b>Buildings and Grounds:</b> Alan Digsby .....	101
<b>CSE Director/Student Support:</b> Kimberly Degear .....	141
<b>CSE Office/Student Support:</b> Issy Clapp .....	141
<b>Deputy Treasurer:</b> Cindy Ketchum .....	119
<b>District Clerk/Administrative Assistant to the Superintendent:</b> Jarrin Hayden ...	140
<b>District Registrar:</b> Kristy Carey .....	103
<b>Front Desk Clerk:</b> Deb Ostrander .....	100
<b>Health Office:</b> Carol Angelone .....	108
<b>School Counseling PK-6:</b> Lisa Ryther .....	143
<b>School Counseling 7-12:</b> Clara Tanner .....	118
<b>School Meals Manager:</b> Susan Sebeck .....	122
<b>Technology Director:</b> Eric Voorhees .....	126
<b>Transportation Supervisor:</b> Joseph Zaczek .....	115

## BOE Meetings 2019-2020

**All meetings start at 6:30 p.m. in the Board Room (D131), unless noted.**

- |                |                         |                           |
|----------------|-------------------------|---------------------------|
| • July 2       | • December 4, 5:30 p.m. | • May 12 (Budget Hearing) |
| • July 25      | • January 15            | • May 19 (School Budget   |
| • August 21    | • February 4 (Bus Vote) | Vote)                     |
| • September 11 | • February 12           | • June 17                 |
| • October 16   | • March 18              |                           |
| • November 13  | • April 20 (BOCES Vote) |                           |

# Staff Directory

**Note:** For security reasons, the Gilbertsville-Mount Upton Central School District cannot list or post individual email addresses. To email staff members, simply write the first letter of their first name and their full last name, followed by @gmucsd.org. For example, the email address for Superintendent Annette Hammond is [ahammond@gmucsd.org](mailto:ahammond@gmucsd.org). You also may visit our online staff directory at <https://www.gmucsd.org/StaffDirectory.aspx>.

## Administration

Annette Hammond, Superintendent  
Heather Wilcox, PK-12 Principal  
Kimberly Degear, CSE Director

## District

Carol Angelone, Health Office/Nurse  
Greg Bonczkowski, Athletic Director  
Kristy Carey, Registrar  
Issy Clapp, CSE Office/  
Guidance Secretary  
Alan Digsby, Facilities Director  
Jarrin Hayen, District Clerk/  
Administrative Assistant  
to the Superintendent  
Dorothy Iannello, Treasurer/School  
Business Official  
Cindy Ketchum, Deputy Treasurer  
Jacqueline Marsh, Speech Therapist  
Deb Ostrander, Front Desk/Attendance  
Jaime Sherwood, Occupational Therapist  
Eric Voorhees, Technology Director

## Elementary School

Becky Acla, Sixth Grade (Math/Science)  
Sara Jo Barnes, Aide  
Theresa Bennett, Third/Fourth Grade  
(ELA/Social Studies)  
Samantha Carrabba, Support Teacher  
Stephen Ciminieri, Sixth Grade (ELA/  
Social Studies)  
Amy Costello, Aide  
Alicia Cummings, Fifth Grade (Math/  
Science)  
Debra Davies, First Grade  
Pamala Davis, Aide  
Greg DuVall, Physical Education/Health  
Mary Hankey, Kindergarten  
Elisa Heggenstaller, Support Teacher  
Karen Hill, First Grade  
Amy Hoyt, Aide  
Ashley Hughes, Art  
Alethea Keuhn, Aide  
Jennifer Keuhn, Aide  
Maggie Lackos, Aide  
Tyler Lindsley, Aide

Rebecca McMullen, Third/Fourth Grade  
(Math/Science)  
Anne Monaco, Music  
Amanda Musson, Aide  
Raquel Norton, Librarian/Computer Lab  
Jill O'Hara, Kindergarten  
Nancy Parshall, Aide  
Lisa Ryther, PK-6 Counselor  
Kari Stockdale, Aide  
Cathy Thatford, Pre-Kindergarten  
Teresa Titus, Support Teacher  
Tammy Tom, Aide  
Darin Trass, Second Grade  
Jaclyn Turnbull, Support Teacher  
Lauren Weidman, Reading

## Middle/High School

Amanda Austin, Aide  
Greg Bonczkowski, Business  
Anne Burgin, Art  
Yvette Cabrinety, Aide  
Kristy Carey, Main Office Secretary  
Thomas Connell, Social Studies  
Bernadette Delaney, Social Studies  
Shawna DiGiorgi, Aide  
Greg DuVall, Health  
Tegan Fairbairn, Aide  
William Gilchrest, Music  
Wyatt Green, Science  
Lori Heggenstaller, Support Teacher  
Ashley Hughes, Art  
Katherine Izzo, Math  
Matthew Johnson, Health/Physical  
Education  
Jennifer McDowall, English  
Raquel Norton, Librarian/Computer Lab  
Aimee Piedmonte, English  
Danielle Rhone, Science  
Maria Sakoulas, Spanish  
Mark Seigers, STEAM  
Shania Speenburgh, Social Studies  
Cierra Stafford, Math  
Lynne Talbot, Math/Yearbook  
Clara Tanner, 7-12 Counselor  
Larisa Waghorn, Support Teacher  
Kaitlyn Woods, Science

## Maintenance

Jessica Barnes, Custodian  
Larry Grant, Custodian  
Kathryn Hawkins, Custodian  
Ormand Moore, Custodian  
Dave Newell, Custodian  
Terry Wilber, Custodian

## School Meals

Susan Sebeck, Cafeteria Director  
Stacey Barnes, Cafeteria  
Lisa Dibble, Cafeteria  
Jillian Dickerson, Cafeteria

## Transportation

Joseph Zaczek, Transportation Director  
Jeff Utter, Bus Mechanic  
Stacey Barnes, Bus Monitor  
Aaron Bower, Bus Driver  
Manny Button, Bus Driver  
Timothy Ditters, Bus Driver  
Chuck Frank, Bus Driver  
Victoria Hawkins, Bus Monitor  
Terry Hoke, Bus Driver  
Vicky Kemmerer, Bus Driver  
Mary LaBounty, Bus Driver  
Kimberly Oliver, Bus Driver  
Pamela Rosenberg, Bus Driver  
Carol Seha, Bus Driver  
Charles Seha, Bus Monitor  
Joe Storzinger, Bus Driver  
Jeff Zaczek, Bus Driver  
Bruce Zimmer, Bus Driver

## BOCES

Ken Held, Technology  
Deanna Perkosky, Music  
Dean Russin, Communications  
Terri Yantz, Psychologist

# GILBERTSVILLE-MOUNT UPTON DISTRICT CALENDAR

## 2019-2020 School Calendar

**FINAL**

September 2019						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Staff 20 Students 19

October 2019						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Staff 22 Students 21

November 2019						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Staff 17 Students 17

December 2019						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Staff 15 Students 15

January 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Staff 19 Students 19

February 2020						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Staff 15 Students 15

March 2020						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Staff 22 Students 21

April 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Staff 16 Students 16

May 2020						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Staff 20 Students 20

June 2020						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				






Staff 20 Students 19

July 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Staff 16 Students 16

August 2020						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Staff 20 Students 20

-  Half Day of School for Students
-  No School - Recess/Holiday
-  No School for Students - Conference Day
-  Regents/State Exams
-  Offices Closed

### Student Days

Sep 19	Feb 15
Oct 21	Mar 21
Nov 17	Apr 16
Dec 15	May 20
Jan 19	June 19
91	91

Total Student Days 182

### Staff Days

Sep 20	Feb 15
Oct 22	Mar 22
Nov 17	Apr 16
Dec 15	May 20
Jan 19	June 20
93	93

Total Staff Days 186

### September

- 02 Labor Day - No School/Offices Closed
- 03 Staff Development Day/No School Students
- 04 First Day for Students

### October

- 11 Staff Development Day/No School Students
- 14 Columbus Day - No School

### November

- 08 Half Day for Students, Noon Dismissal
- 11 Veteran's Day - No School/Offices Closed
- 15 Half Day for Students, Noon Dismissal (Parent/Teacher Conferences)
- 27-29 Thanksgiving Recess - No School
- 28-29 Offices Closed

### December

- 20 Half Day for Students, 11 a.m. Dismissal
- 23-31 Christmas Recess - No School
- 24-26 Offices Closed

### January

- 01 New Year's Day - No School/Offices Closed
- 02-03 New Year's Recess - No School Students
- 20 Martin Luther King, Jr. Day - No School
- 21-24 Regents Exams
- 24 Half Day for Students, Noon Dismissal

### February

- 17 Presidents' Day - Offices Closed
- 18-21 Winter Recess - No School for Students

### March

- 05 Half Day for Students, Noon Dismissal (Parent/Teacher Conferences)
- 06 Staff Development Day/No School for Students
- 25-27 ELA State Tests Grades 3-8

### April

- 06-09 Spring Recess/No School for Students
- 10 Good Friday - Offices Closed
- 13 Easter Monday - Offices Closed
- 17 Half Day for Students, Noon Dismissal
- 21-23 Math State Tests Grades 3-8

### May

- 20 Science Performance Tests Grades 4 & 8
- 25 Memorial Day - No School/Offices Closed

### June

- 01 Science Written Tests Grades 4 & 8
- 02 New Regents Exam in Global History 2
- 16 7-12 Last Day of School
- 17-25 Regents Exams
- 25 Pk-6 Last Day of School
- 26 Regents Rating Day
- 27 Graduation

### Snow Day Giveback Dates to reduce to 183:

1st: 5/26/2019 2nd: 5/22/2019 3rd: 5/15/2019

### If more days are required to get to 180:

1st: 4/06/2019 2nd: 4/07/2019 3rd: 4/08/2019



# 2019-20 Cycle Days Calendar

September 2019						
Su	M	Tu	W	Th	F	Sa
1	2	3 Conf.	4 A1	5 B1	6 A2	7
8	9 B2	10 A3	11 B3	12 A1	13 B1	14
15	16 A2	17 B2	18 A3	19 B3	20 A1	21
22	23 B1	24 A2	25 B2	26 A3	27 B3	28
29	30 A1					

February 2020						
Su	M	Tu	W	Th	F	Sa
						1
2	3 A2	4 B2	5 A3	6 B3	7 A1	8
9	10 B1	11 A2	12 B2	13 A3	14 B3	15
16	17 Holiday	18 Holiday	19 Holiday	20 Holiday	21 Holiday	22
23	24 A1	25 B1	26 A2	27 B2	28 A3	29

October 2019						
Su	M	Tu	W	Th	F	Sa
		1 B1	2 A2	3 B2	4 A3	5
6	7 B3	8 A1	9 B1	10 A2	11 Conf.	12
13	14 Holiday	15 A3	16 B3	17 A1	18 B1	19
20	21 A2	22 B2	23 A3	24 B3	25 A1	26
27	28 B1	29 A2	30 B2	31 A3		

March 2020						
Su	M	Tu	W	Th	F	Sa
1	2 B3	3 A1	4 B1	5 A2-Half	6 Conf.	7
8	9 B2	10 A3	11 B3	12 A1	13 B1	14
15	16 A2	17 B2	18 A3	19 B3	20 A1	21
22	23 B1	24 A2	25 B2	26 A3	27 B3	28
29	30 A1	31 B1				

November 2019						
Su	M	Tu	W	Th	F	Sa
					1 B3	2
3	4 A1	5 B1	6 A2	7 B2	8 A3-Half	9
10	11 Holiday	12 B3	13 A1	14 B1	15 A2-Half	16
17	18 B2	19 A3	20 B3	21 A1	22 B1	23
24	25 A2	26 B2	27 Holiday	28 Holiday	29 Holiday	30

April 2020						
Su	M	Tu	W	Th	F	Sa
			1 A2	2 B2	3 A3	4
5	6 Holiday	7 Holiday	8 Holiday	9 Holiday	10 Holiday	11
12	13 Holiday	14 B3	15 A1	16 B1	17 A2-Half	18
19	20 B2	21 A3	22 B3	23 A1	24 B1	25
26	27 A2	28 B2	29 A3	30 B3		

December 2019						
Su	M	Tu	W	Th	F	Sa
1	2 A3	3 B3	4 A1	5 B1	6 A2	7
8	9 B2	10 A3	11 B3	12 A1	13 B1	14
15	16 A2	17 B2	18 A3	19 B3	20 A1-Half	21
22	23 Holiday	24 Holiday	25 Holiday	26 Holiday	27 Holiday	28
29	30 Holiday	31 Holiday				

May 2020						
Su	M	Tu	W	Th	F	Sa
					1 A1	2
3	4 B1	5 A2	6 B2	7 A3	8 B3	9
10	11 A1	12 B1	13 A2	14 B2	15 A3	16
17	18 B3	19 A1	20 B1	21 A2	22 B2	23
24	25 Holiday	26 A3	27 B3	28 A1	29 B1	30
31						

January 2020						
Su	M	Tu	W	Th	F	Sa
			1 Holiday	2 Holiday	3 Holiday	4
5	6 B1	7 A2	8 B2	9 A3	10 B3	11
12	13 A1	14 B1	15 A2	16 B2	17 A3	18
19	20 Holiday	21 B3	22 A1	23 B1	24 A2-Half	25
26	27 B2	28 A3	29 B3	30 A1	31 B1	

June 2020						
Su	M	Tu	W	Th	F	Sa
	1 A2	2 B2	3 A3	4 B3	5 A1	6
7	8 B1	9 A2	10 B2	11 A3	12 B3	13
14	15 A1	16 B1	17 A2-Reg.	18 B2-Reg.	19 A3-Reg.	20
21	22 B3-Reg.	23 A1-Reg.	24 B1-Reg.	25 A2-Reg.	26 Regents	27
28	29	30				

## Adult education classes available

Are you interested in earning a high school equivalency diploma, or improving your reading, writing and math skills? There are free, educational services available through Afton Central School's Adult and Continuing Education program.

Afton Central School's Adult and Continuing Education program sponsors two classes per week in many area schools and libraries. You may join a class at any time. Classes are free, and the work is individualized.

For those unable to attend a class, there is a program offered through the mail called GRASP (Give Ready Adults a Study Program). This program is designed for motivated people age 21 or older who work well on their own and possess good reading skills.

For more information about classes or GRASP, call June White, Director, at 607-639-2811 or 1-800-792-2145.

## Free books for kids!

Children ages 4 and younger who live in Delaware or Otsego counties are eligible to receive a free book in the mail every month through the Dolly Parton Imagination Library.

Donations made to the United Way of Delaware and Otsego counties and a grant from the A. Lindsay & Olive B. O'Connor Foundation cover all costs for this program, so participation is free. The Dolly Parton Imagination Library handles the database maintenance, book ordering and mailing.

To register a child, visit [www.unitedwaydo.org](http://www.unitedwaydo.org) online, select programs and choose "Dolly Parton Imagination Library" from the drop-down list.

For more information, call Kimberly Lorraine at 607-432-8006.

## Use of student images explained

The Gilbertsville-Mt. Upton Central School District features photographs, videos and/or the work of our students in district and community publications on a regular basis. Names sometimes accompany these images, especially for those students who earn special recognition (awards, certificates, honors, etc.) from the district and/or outside entities.

These images may appear in printed district publications (such as brochures, calendars, newsletters, pamphlets, yearbooks, etc.); on the district's website ([www.gmucsd.org](http://www.gmucsd.org)); on the district's social media pages (Facebook and Twitter); etc.

If you object to your child's image, name or work appearing in these formats, you must submit that objection in writing to the district Superintendent.

## Home Tweet Home

### Did you know we're on Twitter?

Follow @GMUCentral on Twitter for another way to stay up to date with the Gilbertsville-Mount Upton Central School District!

Visit <https://twitter.com/GMUCentral> online to get connected today, and be sure to check out our Facebook and Instagram accounts. Remember to show your school spirit on social media by using the hashtags #GMUFamily #GoGMU and #QualityOfTheJourney.

All of our social media links are available on the GMU website at <https://www.gmucsd.org/>. Happy clicking!

## Notification of Rights under the Family Educational Rights and Privacy Act

This section is intended to advise you of your rights with respect to the school records relating to (your son) (your daughter) (you) pursuant to the Federal "Family Educational Rights and Privacy Act of 1974."

Parents of a student under 18, or a student 18 or older, have a right to inspect and review any and all official records, files, and data directly related to their children or themselves, including all material that is incorporated into each student's cumulative record folder, and intended for school use or to be available to parties outside the school or school system, and specifically including, but not necessarily limited to, identifying data, academic work completed, level of achievement (grades, standardized achievement test scores), attendance data, scores on standardized intelligence, aptitude, and psychological tests, interest inventory results, health data, family background information, teacher or counselor ratings and observations, and verified reports of serious or recurrent behavior patterns.

A parent of a student under age 18 or a student age 18 or older shall make a request for access to that student's school records, in writing, to the Superintendent of Schools, Guidance Counselor or Principal. Upon receipt of such request, arrangements shall be made to provide access to such records within a reasonable period of time, but in any case, not more than forty-five (45) days after the request has been received.

Parents and students are also entitled to an opportunity for a hearing to challenge the content of such records, to insure that they are not inaccurate, misleading, or otherwise in violation of the privacy or other rights of students, and to provide an opportunity for the correction or deletion of any such inaccurate misleading, or inappropriate data contained therein. Any questions concerning the procedure to be followed in requesting such a hearing should be directed to the Superintendent.

Student records and any material contained therein that is personally identifiable are confidential and may not be released or made available to persons other than parents or students without the written consent of such parents or student. There are a number of exceptions to this rule, such as other school employees and officials, and certain state and federal officials, who have a legitimate educational need for access to such records in the course of their employment.

Students with disabilities shall have the option of deciding whether to disclose the existence of their disability on their high school transcripts.



## From the Health Office

Thank you to our School Nurse, RN Carol Angelone, for sharing the following information from the Gilbertsville-Mount Upton Health Office. For more information about anything listed below or that otherwise affects the health of the GMU community, email Carol at [cangelone@gmucsd.org](mailto:cangelone@gmucsd.org) or call her at 607-783-2207, ext. 108.



### Reporting Absences

If your child is absent from school, please provide a specific reason for the absence when notifying our Attendance Office via phone or written note. This helps us keep track of illnesses at GMU, which may prevent them from spreading.

### Cold-Weather Precautions

Please talk to your child about how to stay warm and safe during cold/extreme weather. Regardless of a student's age, it is important to check your child's outerwear every day. Winter jackets, hats, scarves, boots and an extra pair of dry gloves are recommended to help prevent frostbite and/or illness when cold weather strikes.

Be sure to develop an emergency cold-weather plan with your child, too, so he/she knows when to ask for help, where to find safe shelter, how to identify danger signs (body numbness, burning sensation, pain) and what to wear for protection from the elements. This is particularly important for kids who may be early or late to a bus stop, especially if any of their outerwear is cold and/or wet.

### Immunization Requirements

School Nurse Carol Angelone recently announced updated immunization requirements for pre-kindergarten and kindergarten students attending school during the 2019-2020 academic year. These requirements must be met before your child can attend school. For more information, visit <https://www.health.ny.gov/publications/2370.pdf> online.

#### Pre-Kindergarten

- 3 doses Polio (IPV)
- 4 doses Diphtheria, Tetanus and Pertussis (DTaP)
- 1 dose Measles, Mumps and Rubella (MMR)
- 3 doses Hepatitis B (HepB)
- 1 dose Varicella (or written proof from a doctor of having Chickenpox)
- 1 dose Haemophilus influenza (Hib; if given after the age of 15 months) or 3 doses Haemophilus influenzae (Hib; if given before the age of 15 months)
- 1 dose Pneumococcal Conjugate (PCV; if given after the age of 24 months) or 4 doses Pneumococcal Conjugate (PCV; if given before the age of 24 months)

**Note:** Registration takes place in May and a child must be age 4 by December 1. All children who appear on the census will receive an enrollment/recruitment form in the mail. Eligible families then will be contacted to come in and register their child.

#### Kindergarten

- 4 doses Polio (IPV)
- 5 doses Diphtheria, Tetanus and Pertussis (DTaP)
- 2 doses Measles, Mumps and Rubella (MMR)
- 3 doses Hepatitis B (HepB)
- 2 doses Varicella or written proof from a Dr. of having Chickenpox

**Note:** Registration and orientation take place in April/May for kindergarten classes beginning in September. Parents of youths whose names are on file in the census office and who will be age 5 by December 1 will receive letters informing them of registration dates.

### Mandatory Screenings

New York State mandates the annual completion of these health-related screenings in our schools:

- **Pre-Kindergarten:** Hearing; Vision (distance acuity, near vision, hyperopia, color perception)
- **Kindergarten:** Hearing; Vision (distance acuity, near vision, hyperopia, color perception)
- **Grades 1, 2, 3, 5, 7, 10:** Vision (distance)
- **Grades 1, 3, 5, 7, 10:** Hearing
- **Grades 5, 6, 7, 8, 9:** Scoliosis

Health appraisals are required for students in grades PK, K, 2, 4, 7, 10 and all newcomers.

Screenings start in September and continue until all are completed. In the event of unusual findings or causes for concern, parents/guardians will be contacted by the School Nurse. If further evaluation is necessary, a referral home for your healthcare provider will be sent home.

### NYSED: Tips to beat the flu

The New York State Education Department has shared these general recommendations for preventing the flu and/or reducing its chances to spread in the GMU community.

- Wash your hands with soap and warm water or use hand sanitizer often.
- Stay home if you are sick.
- Avoid people who are sick.
- Cough and sneeze into tissues or your elbow/upper-sleeve.
- Use a no-touch trash receptacle to dispose of tissues.
- Avoid touching your eyes, nose and mouth.
- Regularly clean shared items such as phone receivers, keyboards, steering wheels, etc.



# GILBERTSVILLE-MOUNT UPTON CENTRAL SCHOOL

693 State Highway 51 • Gilbertsville, New York 13776-1104

Phone: (607) 783-2207 • Fax: (607) 783-2254

Heather Wilcox, PK-12 Principal

## 2018-2019 SCHOOL PROFILE

The Gilbertsville-Mount Upton Central School District is a rural school district in Upstate New York with an enrollment of approximately 350 students in grades Pre-Kindergarten through 12.

Gilbertsville-Mount Upton is located in Otsego County, with students residing in Otsego, Chenango and Delaware counties. Gilbertsville and Mount Upton are advantageously located within a 50-mile radius of the major cities of Binghamton, Utica, Cooperstown, Oneonta and Norwich. A dynamic mix of business and industry highlight the area, including distinguished names such as Chobani, ACCO Brands, The Raymond Corporation, Norwich Pharmaceuticals, NBT Bank, Preferred Mutual Insurance Company, Frontier and Golden Artist Colors.

GMU prides itself on innovative courses, a multitude of STEAM resources, and its knowledgeable teaching staff. A comprehensive program of course offerings are provided for our students. Courses are available in Art, STEAM, English, Spanish, Mathematics, Science, History and Technology. Concurrent enrollment courses that offer high school and college credits are offered in Calculus, Spanish, History, Science and Technology. Diplomas are designated with a New York State Regents seal upon successful completion of the Regents examinations in the required core areas of study in English, Math, Social Studies and Science.

GMU strongly believes in providing a wide range of activities for students to participate in and out of the classroom. Fine Arts and extracurricular activities, as well as interscholastic sports, are available to all of our students. The District produces a musical in the fall and a drama in the spring. The band and chorus perform throughout the school year. Students interested in law and debate can take part in our mock trial organization. Students may try out for sports teams in baseball, basketball, golf, soccer, softball, and track and field. If students desire to be active, there are a multitude of activities available throughout the school year.

**Accreditation:** New York State Department of Education Graduation Rate: 92.25%

**Credit:** A unit of credit is awarded on the basis of successful completion of courses that meet 42 minutes per day, five days per week, for the entire school year. Regents math and science courses have additional periods every other instruction day. Half-units of credit are awarded for courses meeting for 42 minutes for a 20-week period per year. Physical education is required for all students in attendance except for those with a medical exclusion.

**Grading:** GMU High School uses a numerical marking system. The final grade is computed as four-fifths class work and one-fifth final exam. In courses where a Regents exam is given, the Regents exam doubles as the final exam. The passing mark is 65 percent. Concurrent enrollment college courses are indicated on the transcripts.

**Grading System:** Based upon their quarterly averages, students will be recognized for their academic achievement.

- **High Honor** 93-100 with no grade below 70
- **Honor** 87-92 with no grade below 70
- **Proficient** 65-86
- **Not passing** Below 65

**Class Rank:** Is computed for all seniors at the end of the junior year.

**Post High School Placement:** Class of 2018

- Four Year College: 38%
- Two Year College: 19%
- Military: 5%
- Employment/Other: 38%

It's the **Quality** of the journey that counts.



## School Meals Program

All GMU students are given an account with the School Meals Program. Accounts are to be used as debit accounts. Money is to be placed on the account before purchasing food is allowed. If a child does not have money on his/her account, he/she cannot purchase breakfast, lunch nor a snack.

Students must have a permission note/form signed by their parent/guardian stating that they are allowed to purchase a snack or other extras from their account.

To register and add money online, please visit [www.myschoolbucks.com](http://www.myschoolbucks.com) online.

In addition to lunch, GMU offers daily breakfasts with a wide range of options. Time is factored into the student schedules so that they may eat breakfast every morning in the cafeteria, if they wish.

Students who qualify for free/reduced-price meals automatically qualify for our breakfast program with no additional paperwork. A reduced-price breakfast costs a quarter. A regular-priced breakfast costs \$1.50.

## Student Services

Student Services provides important information regarding graduation requirements, career options and future educational opportunities. In addition, counselors provide a variety of services and supports to aid successful educational and personal development. Students may arrange a conference with their School Counselor and, if necessary, a parent conference may be scheduled with the teacher for many reasons, including:

- Colleges, College Entrance Requirements
- Trade Schools
- Military Service
- Area Vocational School Offerings
- Exams: PSAT, SAT, ACT
- Scheduling and Course Offerings
- Personal Issues Interfering With Learning
- Scholarships
- Career Information
- Program Planning
- Test Interpretation
- Study Tips
- Test Taking Tips

### Scholarships

Upcoming scholarships will be posted in the Student Services office, and on the school website. Students are responsible for checking this information, for completing all necessary paperwork for scholarships, and for obtaining all recommendation letters, transcript requests and scholarship essays. This requires advanced planning to give teachers time to complete references, where necessary. Students must bear in mind that all scholarships have firm deadlines, and the timely submission of the applications must also allow for sufficient mailing time.

### Financial Aid Forms

Financial Aid forms are available in the Student Services office. In most cases, specific questions about Financial Aid Awards should be referred to the Financial Aid Office of the college chosen. Financial Aid Night is an opportunity for parents to gain valuable information. Financial Aid night is scheduled yearly in December in the High School Library.

### Add/Drop Course Procedures

A student may add or drop a course during the first 10 days of the course. Any schedule changes made after that time will be at the discretion of the Principal, after a meeting with the student and parent.

### Transcript and Recommendation

If a student or graduate requires a transcript to be sent for college admission, scholarship application, etc., the student must fill out a transcript request form at least one week before the date the transcript must be received. The time frame is important in assuring adequate mailing time. Transcript requests must be submitted directly to the Student Services Secretary. Requests for letters of recommendation from the School Counselor must be submitted, in writing, at least one week before the requested mailing date.

### Grades 9-12 Promotion

Successful completion of all courses will assure that students will pass to the next grade level. Students experiencing academic difficulty will be passed to the next grade level according to this table:

From Grade	To Grade	Total Completed Credits
9	10	5
10	11	11
11	12	17

To be of senior status, students must have at least 17 credits and be able to complete the 22.5 credits required for graduation. Students also need passing scores on the Algebra, Living Environment, Global Studies, U.S. History, and English Regents Exams.

### Credit Recovery

It is important that students who fail a course have the opportunity to make up the course to get back on track. Students can make up credit by repeating the entire course during the school year, summer school (if offered), or through the school approved credit recovery program. Eligible students can make up credit through the school approved credit recovery program. Information regarding credit recovery classes is available through Student Services.

### National Honor Society

Gilbertsville-Mount Upton offers National Honor Society Chapters for students in grades 10-12. Students are considered for membership based on achieving a grade point average of at least 89.5 percent. Once students are notified of their eligibility, they are asked to provide additional information about themselves so that the selection committee can make informed decisions regard-

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### **Website Accessibility Statement**

The Gilbertsville-Mount Upton Central School District is committed to ensuring the accessibility of our web content to people with disabilities. We are actively taking steps to ensure our online content conforms to ADA Compliance standards.

This policy applies to all new, updated and existing web content on [www.gmucsd.org](http://www.gmucsd.org) and related social media pages. Links may be provided to outside resources that are not ADA compliant. We cannot control the accessibility of the content within these outside links.

Concerns/complaints should be submitted in writing (form below) and mailing it to 693 State Highway 51, Gilbertsville, NY 13776. Accessibility issues also may be reported to the Superintendent via email at [ahammond@gmucsd.org](mailto:ahammond@gmucsd.org).

We may contact you for further information. The investigation process is typically completed within 15 working days from the date this form is received.

**Date of Concern/Complaint:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Address (or location) of accessibility problem:** \_\_\_\_\_

\_\_\_\_\_

**Description of the problem encountered:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Solution desired:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Your Signature:** \_\_\_\_\_



ing membership. National Honor Society selection is based on evidence of student excellence in the following areas:

- Scholarship
- Service
- Character
- Leadership

Once inducted to National Honor Society, students are expected to maintain the standards of excellence. Students failing to maintain these standards may be subject to a warning, a probationary period, or dismissal.

### Summer School

- A middle/high school student who fails a course may be eligible for summer school to earn course credit.
  - Some students may also attend summer school for a review session before retaking a Regents Exam in August. A student can take up to two academic courses each morning during the summer school program.
- Information regarding summer school classes is available through Student Services. The grading process for summer school includes the grade achieved in the course that was failed at 25-percent of the final grade. Please see Grading for Summer School for specific information on summer school grade calculations.
- Transportation is provided by the District from GMU School to the summer school site. Parents are responsible to transport their students to and from GMU. All school rules and student conduct expectations are in effect during summer school. Students who fail to adhere to the transportation safety rules will be dismissed from the program.
- August Regents will be offered each summer at BOCES. Students must preregister if planning to retake a Regents exam in the summer. Contact your school counselor to register for August Regents exams.

### Student Records

The procedures for the confidentiality of student records shall be consistent with federal statutes, including the Family Educational Rights and Privacy Act of 1974 (FERPA) and its implementing regulations and the Commissioner's Regulations.

### Grading System

Grades are used to indicate achievement and development in each class or subject area in which a student is enrolled. Student's grades will reflect what they earned during each marking period. If a student gets below a 50 for any of the first three marking periods, he/she will have the opportunity to earn a 50 in that marking period by passing the marking period that follows. For example, if a student earns a 45 in the first marking period and gets a 65 in the second marking period, the first marking period grade will be changed to a 50. This procedure maximizes a student's opportunity for success. In the fourth marking period, a student's grade cannot be changed to a 50 if it is below a 50.

### Grading for Credit Recovery

The original failing course grade will be reconciled with a minimum of 65 upon completing and passing the credit recovery course. The final average will be determined by combining the credit recovery grade with the grade you received in that course during the year. The credit recovery grade counts for three-fourths of the final grade, and the school year grade counts for one-fourth.

### Grading Summer School

A student who completes but fails to pass a 1-unit course during the school year is eligible to attend summer school to earn a passing grade in the course. The grade earned during the school year will be combined with the summer school grade to achieve the final grade for the course. The school year grade will count as 25-percent, while the summer school grade will count as 75-percent of the final grade.

### Progress Reports

Progress reports are issued every five weeks for grades 7-12, and report cards every 10 weeks. In addition to numerical grades, teacher comments are included. Teachers send information home and make phone calls to alert parents about students experiencing academic or behavioral difficulties.

### Athletic Programs

**Philosophy Statement:** The Mission of the GMU Interscholastic Athletic Program is to foster the quest for excellence by creating an educational and competitive experience with an atmosphere of sportsmanship. We strive to develop and realize individual and team potential by promoting high standards of competence, character, civility and citizenship.

**Belief Statement:** Involvement in athletics at GMU should emphasize academic and athletic performance; be open to all students; promote physical and emotional well-being; support lifelong athletic involvement in sports activities; develop an understanding of friendly competition (not "win at all costs"); and support the standards of excellence of the entire district.

### Athletic Programs at GMU

GMU offers the following athletic opportunities during the school year:

#### Fall Sports

- Boys/Girls Modified and Varsity Soccer
- Boys/Girls Cross Country
- Boys/Girls Golf

#### Winter Sports

- Boys/Girls Modified, JV and Varsity Basketball

#### Spring Sports

- Boys Modified and Varsity Baseball
- Girls Modified and Varsity Softball
- Boys/Girls Modified and Varsity Track and Field

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## Clubs and Activities

GMU recognizes the educational values inherent in student participation in the co-curricular life of the school for such purposes as building social relationships, developing interests in an academic area, and ongoing understanding of the responsibilities of good citizenship.

### The following activities are available to students:

- Honor Society
- Marching Band
- Language Club
- Ski Club
- Color Guard
- Drama Club
- Leadership Club
- Women For Change
- Yearbook
- Jazz Band
- Mock Trial
- Student Council
- SADD
- Safety Patrol
- Acceptance Alliance

## Internet Use

Internet access is available to GMU students and teachers. We believe the internet offers vast, diverse and unique resources to students and teachers. Our goal in providing this service is to promote educational excellence by facilitating resource sharing and communication.

The internet is a global network connecting thousands of computers all over the world and millions of individual users. Students and teachers have access to:

1. Electronic mail communication with people all over the world;
2. Commercial/retail product information, including the possibility of purchase capabilities;
3. Information and news from many research institutions;
4. Public domain and shareware of all types;
5. Discussion groups on a variety of topics; and
6. Many university library catalogs, such as the Library of Congress, CARL (Colorado Alliance of Research Libraries) and ERIC.

With access to computers and people all over the world comes the possibility of encountering content that may not be considered to be of educational value. GMU CSD has taken precautions to restrict access to content and/or materials of a controversial nature. However, it is impossible to control all content on a global network, so a user may discover controversial information. We believe that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may procure materials that are not consistent with our educational goals. The smooth operation of the GMU network relies on the proper conduct of users who must adhere to strict guidelines. These guidelines are provided here so users are aware of the ethical and legal responsibilities that they are required to assume.

If a GMU user violates any of these provisions, his/her access privileges will be terminated and future access may be denied.

## Important Information

### Community Relations

Notes and flyers regarding school activities are often sent home with students. The school webpage, [www.gmucsd.org](http://www.gmucsd.org), also updates information regularly. Parents and community members wishing to obtain further information about the school should inquire through the District Office.

### Emergency Closings

GMU will post information regarding emergency school closings online and contact local media, which may or may not report them.

Newspapers: The Daily Star (Oneonta), The Evening Sun (Norwich)

Radio: WCHN/WKXZ, WDOS/WSRK, WZOZ, WDLA, WDHI, WIYN, WTBD, WBKT, WCDO, WHWK, WAAL, WWYL, WLTB

TV: News Channel 34, WBNG 12, Spectrum

All closings will be posted on our website and social media pages as well.

### Official Newspapers

The Daily Star of Oneonta and The Evening Sun of Norwich are the official newspapers for the Gilbertsville-Mount Upton Central School District.

### Parent/Teacher Communication

Parent Conferences: We believe the well-informed parent can contribute more to the success of our students. For this reason, parent/teacher contacts are encouraged via written communication, telephone conferences and/or personal meetings.

Parents may initiate a conference with a teacher by leaving a message at the Main Office. When a parent requests a conference with a teacher, the teacher will make every effort to arrange a mutually convenient time. Such conferences will be planned around the teacher's schedule so as to not interfere with class time. Appointments may be arranged with the School Counselor or the Building Principal by contacting their secretaries.

Visit our Staff Directory online at [www.gmucsd.org](http://www.gmucsd.org) to contact teachers and other GMU staff members via email.

### School Visitor Rules

- All school visitors must enter through the main entrance and sign in at the front desk upon arrival. Visitors will be issued an identification badge, which must be worn at all times. Visitors also must sign out at the front desk at the time of their departure.
- Students attending other schools who wish to visit GMU must obtain advanced approval from the Building Principal. These visits will be granted only under special circumstances as they may disrupt the instructional focus.
- Parents are asked to make appointments in advance when wishing to visit teachers, counselors and administrators to discuss student progress or program.



## Pick-Up Patrol

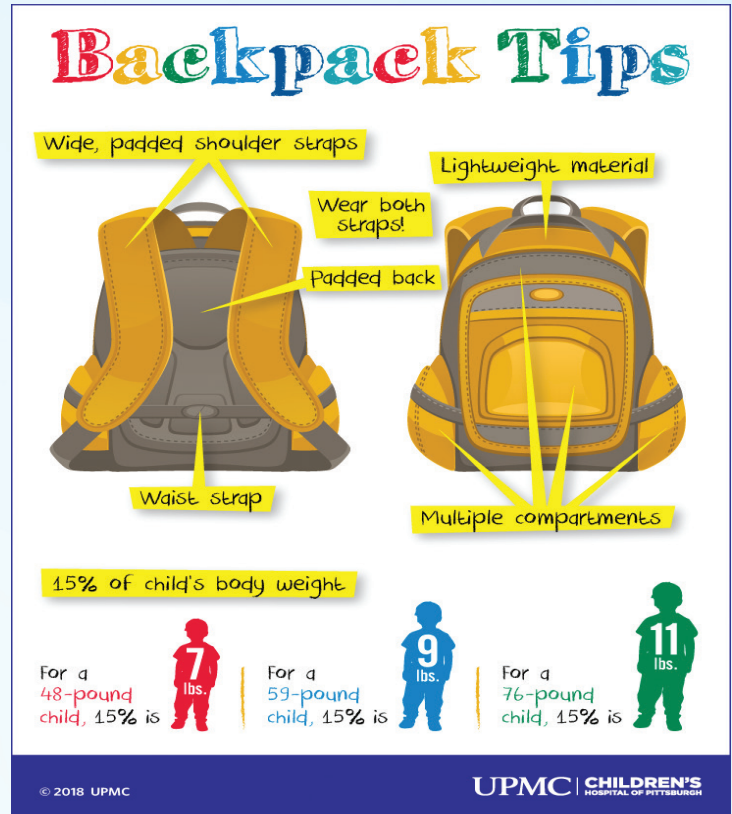
The Gilbertsville-Mount Upton Central School District uses a web application called PickUp Patrol, which helps us better manage our dismissal process and makes it easier for you to make changes to your children's dismissal plans.

PickUp Patrol automates this process, saving us time and reducing interruptions in the classroom, while giving you the convenience of flexibility you need to make changes to your children's plans. All information is protected and the program is only administered by our staff.

The PickUp Patrol app is convenient, reliable and safe! You can make changes days, weeks or the entire year in advance. A confirmation email will be sent to you when you make changes to ensure a safe dismissal for all students.

PickUp Patrol is free to parents and is accessible from your smartphone or computer. To make changes, simply login then select a date, your child and a dismissal option. Same-day changes **MUST BE SENT BY 10 a.m.** Teachers automatically will be notified of any dismissal changes for the day and will communicate them to your child.

PickUp Patrol instructions were sent home earlier this year. If you need help, please call Kristy Carey at 607-783-2207, ext. 103, or visit [www.pickuppatrol.net](http://www.pickuppatrol.net) online.



## Graduation Requirements

Content Area	Local Diploma (Special education only with a 55-64 on regents)	Regents Diploma	Advanced Regents Diploma
English Language Arts	4 credits and regents exam	4 credits and regents exam	4 credits and regents exam
Social Studies	4 credits and 2 regents exam	4 credits and 2 regents exams	4 credits and 2 regents exams
Mathematics	3 credits and regents exam	3 credits and regents exam	3 credits and 3 regents exams
Science	3 credits and regents exam	3 credits and regents exam	3 credits and 2 regents exams
Languages Other Than English	1 credit	1 credit	3 credits and proficiency exam
Art/Music	1 credit	1 credit	1 credit
Health	0.5 credit	0.5 credit	0.5 credit
Physical Education	2 credits	2 credits	2 credits
Electives	3.5 credits	3.5 credits	1.5 credits



## A Compact for Student Success—A Student and Parent Compact

*In order to ensure all students' success in Gilbertsville-Mount Upton Central School District*

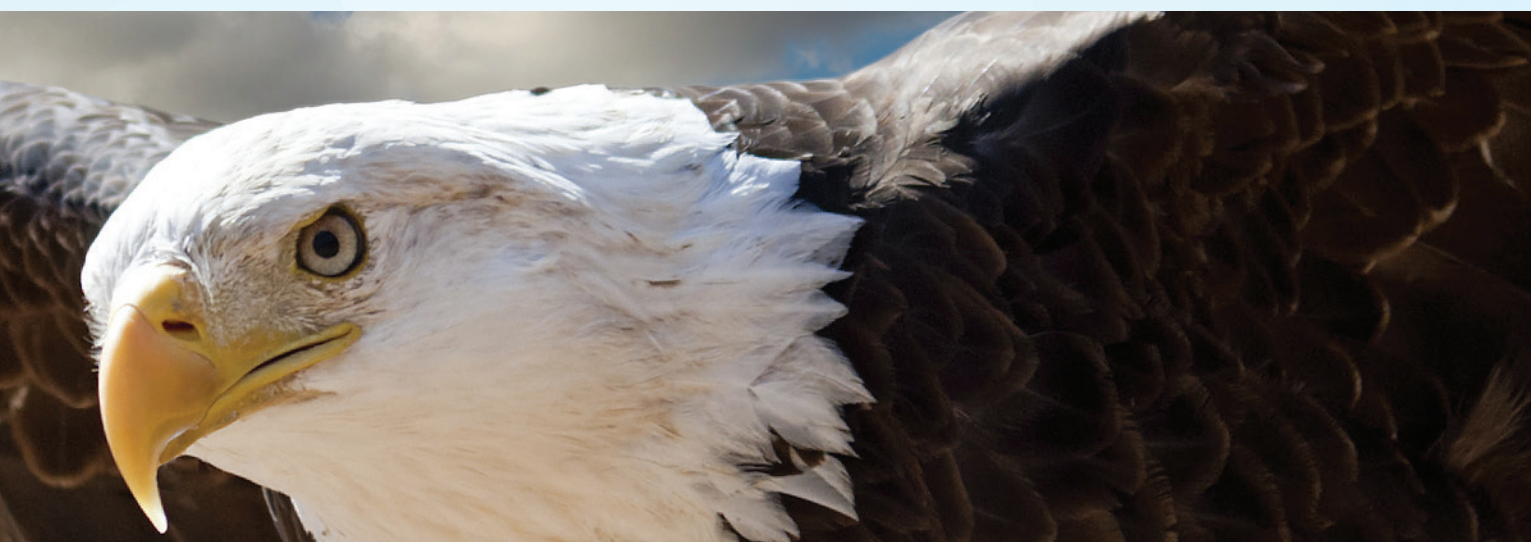
### Student

- Go to school on time every day.
- Go to school prepared to learn, with materials needed and homework assignments completed.
- Review the results of progress reports and take an active role to improve my school performance.
- On a daily basis, give my parent(s)/guardian(s) all notices and information I receive.
- Complete work as assigned, ask for help when needed, and utilize time and resources wisely.
- Stay on task and positively and actively participate in classroom learning.
- Be a positive role model for other students.
- Show respect for all others by following student/parent Code of Conduct, classroom rules and procedures, and by being a good citizen.

### Parent/Guardian

- Make sure my child is on time and attends school on a regular basis.
- Support and monitor completion of homework and study time.
- Review my child's progress reports and follow up as needed.
- Actively communicate with my child's teacher via, but not limited to:
  - Conferences
  - Open Houses
  - Monitoring agendas or homework folders
  - Written communication
- Provide a quiet place for my child to study, read, and complete homework.
- Encourage my child to do his/her best.
- Be a positive role model.
- Show respect for all others by following student/parent Code of Conduct, adhering to school policy, and by being a good citizen.





## Student/Parent/Teacher/District Agreement

At Gilbertsville-Mount Upton Central School, all parties agree to the following:

### Teacher

- Provide student-centered instruction aligned with NYS standards.
- Maintain high expectations for all students in an encouraging and supportive manner.
- Report to parents, teachers, and students on an ongoing basis about students' progress.
- Actively communicate with parents via, but not limited to:
  - Phone calls
  - Positive post cards
  - Conferences
  - Email
- Provide a structured, well-managed classroom that invites learning.
- Provide high quality instruction based on best practices and encourage each student to do his or her best.
- Be a positive role model.
- Show respect for all others by following the teacher handbook, adhering to and enforcing school policy, and by being a good citizen.

### Gilbertsville-Mount Upton Central School

- Support high quality instruction aligned with NYS CCL standards.
- Support and acknowledge achievement.
- Clearly inform parents of New York State standards, assessments, and student performance.
- Provide opportunities for parental involvement and communication via, but not limited to:
  - Community newsletters
  - Community bulletin board
  - Newspaper
  - Letters home
- Provide a safe, structured environment, and adequate time in which students can learn.
- Provide supervision, staff development, assistance, encouragement, and materials that best meet the needs of all students.
- Foster and celebrate positive role models.
- Foster and show respect for the school community by enforcing school policies.

**GILBERTSVILLE-MOUNT UPTON  
CENTRAL SCHOOL DISTRICT**  
693 State Highway 51  
Gilbertsville, New York 13776-1104  
607-783-2207

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Jarrin Hayen, District Clerk

**CURRENT RESIDENT OR**

**ECRWSS  
BOXHOLDER**

**FOLLOW US! FOLLOW US! FOLLOW US! FOLLOW US! FOLLOW US!**



**VISIT OUR WEBSITE**

<https://www.gmucsd.org/>



**LIKE US ON FACEBOOK**

<https://www.facebook.com/GMUCentral/>  
(@GMUCentral)



**FOLLOW US ON Twitter**

<https://twitter.com/GMUCentral>  
(@GMUCentral)

## District Communication Guidelines

Frequently, parents and other community members request help in knowing the best way to communicate with the school. The communication guideline chart below will serve as a helpful resource. By contacting the following people in the prescribed order, questions will be answered.

For Questions About:	1st Contact	2nd Contact	3rd Contact	Contact
Academics	Teacher	School Counselor	Building Principal	Superintendent
Athletics	Coach	Athletic Director	Building Principal	Superintendent
Behavior	Teacher	Building Principal	Superintendent	
BOE Policies	District Clerk	Superintendent	Board of Education	
Budget	District Treasurer	Superintendent		
Building Use	District Secretary	Building Principal	Building and Grounds Supervisor	Superintendent
Cafeteria	School Food Manager	Building Principal	Superintendent	
Classroom Procedures	Teacher	Building Principal	Superintendent	
Co-Curricular	Advisor	Building Principal	Superintendent	
Curriculum	Teacher	Building Principal	Superintendent	
Facilities	Building and Grounds	Supervisor	District Treasurer	Superintendent
Health Office	Nurses Office	Building Principal	Superintendent	
Scheduling	Student Services	Building Principal	Superintendent	
Special Education	Special Ed. Teacher	Director of Special Education	Building Principal	Superintendent
Transportation	Bus Driver	Transportation Supervisor	Building Principal	Superintendent

*“It’s the **Quality** of the journey that counts”*